

AGENDA for the *REGULAR MEETING*
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:30 p.m. Tuesday May 17, 2022 *** **Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Student Report

D. Staff Report

- a. Nursing Transition
- b. Teacher

E. Committee Reports

F. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

G. Unfinished Business- Action is always possible for Unfinished Business items.

H. New Business – Action is always possible for New Business items.

1. Policy First Reading
 - a. 2151F8 – Coach’s Code of Conduct
2. Policy Second Reading
 - a. 1520 – Board/Staff Communications
 - b. 2161P – Special Education
 - c. 2167 – Correspondence Courses
 - d. 2168 – Distance, Online, and Technology-Delivered Learning
 - e. 2170 – Digital Academy Classes
 - f. 2312 – Copyright
 - g. 2510 – School Wellness
 - h. 3310 – Student Discipline
 - i. 3310P2 – Student Risk Assessments
 - j. 3413F1 – Medical Exemption Statement
 - k. 3413F2 – Affidavit of Exemption on Religious Grounds
 - l. 3416 – Administering Medication to Students
 - m. 3612 – District-Provided Access to Electronic Information, Services, Equipment, and Networks
 - n. 3612F – Internet Access Conduct Agreement
 - o. 3612P – District-Provided Access to Electronic Information, Services, Equipment, and Networks
 - p. 5121 – Applicability of Personnel Policies
 - q. 5223 – Personal Conduct
 - r. 5228P – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
 - s. 5314 – Substitutes
 - t. 5321 – Leaves of Absence
 - u. 5450 – Employee Use of Electronic Mail, Internet, Networks, and District Equipment
 - v. 5450F – Employee Equipment Use, Internet Conduct, and Network Access Agreement
 - w. 5450P – Employee Use of Electronic Mail, Internet, Networks, and District Equipment Procedure
 - x. 7625 – Use of Enhanced Tax Credit Receipts
 - y. 8300 – Risk Management

3. Personnel
 - a. Substitutes –R. Workman
 - b. Superintendent search recommendation
 - c. Resignations – Nurse -C. Rauch-Davis, Asst. AD – Dan Sturdevant
 - d. Staff employment recommendations
 - i. Administrative – L. Carey, A. Carey
 - ii. Coaching – assistant cheer, National Honor Society
 - iii. School nurse position
 - iv. Paraprofessional position(s)
 - v. Summer employment
 - vi. Activities Director position
 - vii. Custodial position
4. Attendance Agreements – 2 YDI , 24 JHS student to Helena, 1 Helena student to JHS
5. Heard Scholarship Applications discussion and recommendation
6. Sports Co-op update
7. Approval of Prickly Pear Cooperative representative
8. Mental Health Contractor
9. Food Services
10. Activity Bus update
11. Construction/Renovation update & Community Event Coordination (3-4 events/Kickoff)
 - a. Community Events
12. Facility Use charge update
13. Canvass of Election

I. Communication and Comments

1. Letters to the Board – Sturdevant, Rauch-Davis

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming agenda items

- June – Spring coach recommendations
 Consideration of Resolution for Relative of Trustee hires

**AGENDA for the REORGANIZATIONAL MEETING
 OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT #1**

A. Call to Order

B. Board Reorganization (Policy 1120)

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| i. Seating of Trustees | v. Assignment of Committees |
| ii. Election of Chair – called by Superintendent | vi. Establishment of Meeting Format/Times |
| iii. Election of Vice-Chair | vii. Appointment of MTSBA Liaison (Policy 1135P) |
| iv. Appointment of Clerk | |

C. New Business

- i.. New Board Member Training
- ii.. Approval to have Jefferson County run the 2023 election by mail ballot

D. Adjournment

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING June 21, 2022, 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)

Kyrie Russ, Vice-Chair (At-Large 2 position)

Justin Willcut (MT City area position)

Dani Morris, (At-Large 1 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Bryher Herak (Basin area position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe, and supported during their time here;

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

COMMITTEE ASSIGNMENTS:

- Negotiations/Personnel – B. Herak, J. Willcut, C. Robson
- Policy/Handbook –K. Russ, B. Herak, D. Morris
- Budget/Insurance/Investments – C. Robson, B. Bullock, D. Morris
- Building/Grounds/Transportation – C. Robson, B. Bullock, L. Rasch,
- Technology – L. Rasch, K. Russ, J. Willcut