

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, September 19, 2023 5:30 p.m. Jefferson High School Library or Cafeteria

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ_wm6OR6

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
2. Facility Manager
3. Principal/A.D.
4. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Personnel
 - a. Resignations – M. Robbins (Skills), J. Clement & T. Schulte (wrestling)
 - b. New Hires – T. Edgerley (Admin. Asst.), S. Abar (nurse)
 - c. Substitutes – J. Selong, C. Brindley
3. Attendance Agreements –YDI, 3 JHS students to Helena, 2 Helena to JHS for 23/24.
4. Psychiatric Nurse Practitioner Contract Services approval
5. Workplace Safety 9th graders

J. Communication and Comments

1. Letters to the Board –

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

NEXT SCHEDULED HIGH SCHOOL BOARD MEETING October 17, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)

Dani Morris, Vice-Chair (At-Large 1 position)

Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Lindsey Graham (Basin area position)

MINUTES Jefferson High School Dist. 1 Board of Trustees

August 15, 2023

Regular and Budget Meeting

Board members present in-person:	Lindsey Graham	Justin Willcut	Cami Robson
	Dani Morris	Buster Bullock	Jenny Genger
Board members via Zoom :	Larry Rasch		

Administrators present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie J Carey-Business Manager

Staff Present List included with the packet.

Visitors Present: List included with the packet.

A. Call to Order The meeting was called to order by Ms. Robson-chair, at 5:39 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. Eliza spoke about the tennis courts at the Kyler complex. Mr. Bullock had asked her to see what needs to happen to fix the courts. The cheapest option would be to re-mill the surface and then build it back up from there. She is still pursuing grants as well.

C. Consent Agenda Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action. Mr. Bullock moved to approve the minutes. Mr. Willcut seconded the motion, which passed unanimously. Mr. Bullock moved to approve the claims. Ms. Graham seconded the motion, which passed unanimously. Mr. Bullock moved to approve the construction bills. Ms. Morris seconded the motion, which passed unanimously.

D. Committee Reports – no meetings since last meeting

E. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No questions.
2. Facility Manager – No questions.
3. Principal/A.D. – He had 242 surveys returned for bus transportation. Mental Health. 98 Freshmen, 17 other new students
4. Superintendent – No questions.

F. Unfinished Business- Action is always possible for Unfinished Business items.

G. New Business – Action is always possible for New Business items.

1. Construction/Renovation update – a walk-through of the building project was held at 5:00
2. Personnel

The hiring of new employees is always dependent upon a favorable background check.

a. Resignations – A. Williams Mr. Willcut moved to accept the resignation. Mr. Bullock seconded the motion, which passed unanimously. Mr. Brian Bullock and Ms. Chantel Lyon Mr. Willcut moved to accept the resignations. Ms. Morris seconded the motion, which passed with Mr. B. Bullock and Ms. Graham abstaining.

b. New Hires –

Girls Asst Basketball Coaches – Jack Dolan & Brady Dawson. Mr. Bullock moved to approve the recommended applicants. Ms. Graham seconded the motion, which passed unanimously.

Asst. Speech & Debate – Kayla Feistner Ms. Graham moved to approve Ms. Feistner.. Mr. Willcut seconded the motion which passed unanimously.

Asst. Volleyball – Kayla Feistner Mr. Bullock moved to approve Ms. Feistner as the 4th volleyball coach Ms. Genger seconded the motion which passed unanimously.

Asst. Cheer Coach – Leah Keough Ms. Graham moved to approve Ms. Keough. Mr. Bullock seconded the motion which passed unanimously.

School Secretary/Office Manager – Leah Keough Ms. Graham moved to approve Ms. Keough. Mr. Willcut seconded the motion which passed unanimously.

c. Substitutes – B. Williams – Mr. Bullock moved to approve Ms. Williams. Ms. Graham seconded the motion which passed unanimously. Substitute list – Ms. Genger moved to approve the substitute list. Mr. Willcut seconded the motion which passed unanimously.

d. Volunteer – J. Zody Ms. Graham moved to approve Mr. Zody. Ms. Genger seconded the motion which passed unanimously.

3. Attendance Agreements –YDI, 43 JHS students to Helena, 14 to East Helena, 0 Helena to JHS for 23/24. Mr. Bullock moved to acknowledge the students to Helena and those to East Helena., Mr. Willcut seconded the motion which passed unanimously,

4. Approval of Trainer Contract with St. James Hospital Butte Mr. Bullock moved to enter into the contract. Ms. Graham seconded the motion, which passed unanimously.

5. Approval of 2023-2024 Budgets Mr. Bullock moved the budgets as presented. Mr. Willcut seconded the motion, which passed unanimously.

H. Communication and Comments

1. Letters –

I. Commendations Summer camps for kids. FCCLA, drama, custodial staff,

J. Follow-up/Adjournment – upcoming months

Next meeting – CTE request for required class as freshmen.

K. Adjournment - meeting adjourned at 6:44 p.m.

Signature of Chair

Signature of Clerk

09/15/23
14:37:33

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/23

Page: 1 of 4
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
23977	48602S	5284 RODDA PAINT	116.12					
1	73036927 08/11/23 Purple Paint, brushes, trays	116.12*		201	100-2600	610		
23979	-99674E	4625 MT DEPARTMENT OF REVENUE	17,664.43					
1	3112-04 06/30/23 Contractor's Gr. Rec	10,602.41*		260	100-4500	725		
2	3112-05 07/31/23 Contractor's Gr. Rec	7,062.02*		260	100-4500	725		
23980	48586S	3698 EVERGREEN IRRIGATION	1,225.00					
1	2590 08/14/23 Football field and practice fi	1,225.00*		201	100-2600	440		
23981	48592S	4798 MICHAUD, JOE	35.00					
1	08/15/23 NFHS Coaching training	35.00*		201	720-3500	582		
23982	48581S	5678 BIG SKY AUTO GLASS	350.00					
1	08/15/23 Windshield for suburban	285.00	10717	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-615-								
2	08/15/23 Windshield	65.00*		201	100-2600	440		
23983	48600S	5436 PADMOS, JERED	65.00					
1	08/15/23 MCA Coaching Clinic	65.00*		201	720-3500	582		
23984	48604S	5588 SHODAIR CHILDREN'S HOSPITAL	665.76					
1	sch0457-1 07/31/23 AJ and LU	665.76*		213	100-1000	12		
23985	48599S	5701 OETC	3,439.20					
1	Microsoft 365 Licenses	3,439.20*	10798	228	100-1000	680		
23986	48585S	5677 DICK ANDERSON CONSTRUCTION	699,139.49					
1	3112-05 07/31/23 Construction Payment #4	699,139.49*		260	100-4500	725		
23987	48590S	5368 INGRAHAM ENVIRONMENTAL	23,000.00					
1	15622 07/27/23 Tile Abatement	23,000.00*		260	100-4500	725		
23988	48606S	4881 CONNOLE, ANTHONY	65.00					
1	080823 07/09/23 A Connole Coaches Clinic	65.00*		201	720-3500	582		

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/23

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
23989	48611S	5702 MUDDY DOG SPORTS	350.00					
1		08/26/23 XC race timers	350.00		201	170		
23990	48608S	5072 KAMINSKI, CHARMAYNE	201.50					
1		VB Col 08/24/23 game rate total	155.00*		215	720-3500	582	720
2		VB Col 08/24/23 Mileage	46.50*		215	720-3500	582	720
23991	48612S	5224 PAIGE, RAY	162.20					
1		VB Col 08/24/23 game rate total	155.00*		215	720-3500	582	720
2		VB Col 08/24/23 Mileage	7.20*		215	720-3500	582	720
23992	48615S	5703 SANDOVAL, KEVIN	112.20					
1		VB Col 08/24/23 game rate total	105.00*		215	720-3500	582	720
2		VB Col 08/24/23 Mileage	7.20*		215	720-3500	582	720
23993	48607S	5068 CARVER, TODD	130.80					
1		FB Flor 08/25/23 FB ref fee	75.00*		215	720-3500	582	720
2		FB Flor 08/25/23 Mileage	55.80*		215	720-3500	582	720
23994	48613S	5087 ROWLING, RICK	83.64					
1		FB Flor 08/25/23 FB ref fee	75.00*		215	720-3500	582	720
2		FB Flor 08/25/23 FB Mileage	8.64*		215	720-3500	582	720
23995	48616S	5205 SNYDER, CHRIS	83.64					
1		FB Flor 08/25/23 FB ref fee	75.00*		215	720-3500	582	720
2		FB Flor 08/25/23 FB Mileage	8.64*		215	720-3500	582	720
23996	48609S	4901 KINZLE, JON	83.64					
1		FB Flor 08/25/23 FB ref fee	75.00*		215	720-3500	582	720
2		FB Flor 08/25/23 FB Mileage	8.64*		215	720-3500	582	720
23997	48610S	5398 LAMIAUX, DUSTIN	83.64					
1		FB Flor 08/25/23 FB ref fee	75.00*		215	720-3500	582	720
2		FB Flor 08/25/23 FB Mileage	8.64*		215	720-3500	582	720
23998	48614S	4930 SACKMAN, ADAM	112.20					
1		VB Col 08/24/23 game rate total	105.00*		215	720-3500	582	720
2		VB Col 08/24/23 Mileage	7.20*		215	720-3500	582	720

09/15/23
14:37:33

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/23

Page: 4 of 4
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24005	-99676E	4786 MC Mastercard	106.54						
1		Boulder Co 07/07/23 Fuel	31.18*		201	100-2600	624		
2		Finstad Fl 07/07/23 Flooring	75.36*		201	100-2600	615		
24006	-99675E	4786 MC Mastercard	761.36						
1		08/05/23 Due from Activities1	551.27		201	170			
2		08/05/23 Due from Activities2	210.09		201	170			
24007	48621S	5223 ALTHOF, PATSY	201.50						
1		34ks 08/30 08/31/23 VB Ref fee	155.00*		215	720-3500	340	720	
2		34ks 08/30 08/31/23 VB ref fuel	46.50*		215	720-3500	582	720	
24008	48624S	5494 IOLI, CIARRA R.	162.20						
1		34ks 08/30 08/31/23 VB Ref fee	155.00*		215	720-3500	340	720	
2		34ks 08/30 08/31/23 VB ref fuel	7.20*		215	720-3500	582	720	
24009	48622S	5151 BRAVO, EFRAIN	112.20						
1		34ks 08/30 08/31/23 VB Ref fee	105.00*		215	720-3500	340	720	
2		34ks 08/30 08/31/23 VB ref fuel	7.20*		215	720-3500	582	720	
24012	48623S	5705 DYER, JORRI	112.20						
1		34ks 08/30 08/31/23 VB Ref fee	105.00*		215	720-3500	340	720	
2		34ks 08/30 08/31/23 VB ref fuel	7.20*		215	720-3500	582	720	
# of Claims			33	Total:	752,808.91	# of Vendors	28		
Total Electronic Claims			22,315.06						
Total Non-Electronic Claims			730,493.85						

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24013		3194 MT DEPT OF LABOR & INDUSTRY	108.00					
1		006365A 08/18/23 Boiler #24295	36.00*		201	100-2600	340	
2		006366B 08/18/23 Boiler #24296	36.00*		201	100-2600	340	
3		006367C 08/18/23 Boiler #24297	36.00*		201	100-2600	340	
24014		1645 VERIZON WIRELESS	60.04					
1		9941278715 08/30/23 iPad service	60.04*		201	100-2100	530	
24016		5587 PIONEER TECHNICAL SERVICES, INC.	2,073.86					
1		20143 08/15/23 Field Inspection	2,073.86*		260	100-2600	440	
24020		5408 DECKER EQUIPMENT	259.25					
1		545033A 08/15/23 Exit sign cages for gyms	259.25	10716	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj): -100-2600-615-								
24021		5670 LUMEN	1,277.26					
1		652181130 08/01/23 Internet Services	1,277.26*		228	100-1000	530	
24022		4389 NITRO GREEN & CHRISTMAS DECOR	260.00					
1		650899 08/01/23 Pest Control	260.00*		201	100-2600	440	
24028		5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		31079935 08/12/23 Copier service	730.30*		201	100-5200	840	
24029		2152 CENTURY LINK	490.02					
1		4062253317 08/13/23 Phone Service August 2023	490.02*		201	100-2300	531	
24030		4967 CENTURY LINK	2,232.77					
1		652446283 08/04/23 VOIP	164.14*		201	100-2400	531	
2		652693754 08/22/03 Ethernet/Phone	2,068.63*		228	100-1000	530	
24031		4572 PreETS Cash/MADISON VALLEY BANK	320.00					
1		Fall 2023 08/30/23 Life Skill Class Petty Cash	320.00*		215	474-1000	610	28
24032	48631S	4888 SHAW, SHANE JOEL	119.70					
Football Official								
1		09/09/23 Football Official Travel	44.70*		215	720-3500	582	720
2		09/09/23 Football Official	75.00*		215	720-3500	340	720

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24033	48626S	5075 DONNELL, JACK	82.20						
		Football Official							
1		09/09/23 Football Official Travel	7.20*		215	720-3500	582	720	
2		09/09/23 Football Official	75.00*		215	720-3500	340	720	
24034	48628S	5491 GREIL, JIM	82.20						
		Football Official							
1		09/09/23 Football Official Travel	7.20*		215	720-3500	582	720	
2		09/09/23 Football Official	75.00*		215	720-3500	340	720	
24035	48629S	5490 POWERS, CHRISTOPHER	82.20						
		Football Official							
1		09/09/23 Football Official Travel	7.20*		215	720-3500	582	720	
2		09/09/23 Football Official	75.00*		215	720-3500	340	720	
24036	48633S	4920 WICHMAN, CRAIG	82.20						
		Football Official							
1		09/09/23 Football Official Travel	7.20*		215	720-3500	582	720	
2		09/09/23 Football Official	75.00*		215	720-3500	340	720	
24037	48625S	5223 ALTHOF, PATSY	201.50						
		Football Official							
1		09/05/23 Volleyball Official	155.00*		215	720-3500	340	720	
2		09/05/23 Volleyball Official Travel	46.50*		215	720-3500	582	720	
24038	48630S	5623 SEAMONS, BRETT	162.20						
		Volleyball Official and Travel							
1		09/05/23 Volleyball Official	155.00*		215	720-3500	340	720	
2		09/05/23 Volleyball Official Travel	7.20*		215	720-3500	582	720	
24039	48627S	5705 DYER, JORRI	112.20						
		Volleyball Official and Travel							
1		09/05/23 Volleyball Official	105.00*		215	720-3500	340	720	
2		09/05/23 Volleyball Official Travel	7.20*		215	720-3500	582	720	
24040	48632S	5706 WHITE, KAITLYN	112.20						
		Volleyball Official and Travel							
1		09/05/23 Volleyball Official	105.00*		215	720-3500	340	720	
2		09/05/23 Volleyball Official Travel	7.20*		215	720-3500	582	720	

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
24041	321 BRUCO, INC	2,915.91							
1	418693 08/29/23 Envirox h202 cInr	1,653.48	10736	215	999		341		
	PO Accounting (Org/Prog/Func/Obj/Proj: -737-1000-610-341								
2	418693 08/29/23 taski rider pads red	466.92	10738	215	999		341		
	PO Accounting (Org/Prog/Func/Obj/Proj: -737-1000-610-341								
3	418693 08/29/23 South gym refinish	280.00	10788	201	999				
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-								
4	418693 08/29/23 Cleaning items	515.51*	10806	215	737-1000	610	341		
24042	5707 406 Electric, LLC	194.58							
1	5626 08/29/23 Pro Rated Alarm MonitoringJHS	194.58*		201	100-2600	440			
24043	1609 SAM/MASS	990.00							
1	10885 09/05/23 MASSP/NASSP Membership	505.00*		201	100-2400	810			
2	10885 09/05/23 MASS/AASA Membership	485.00*		201	100-2300	810			
24044	48648S 4901 KINZLE, JON	108.64							
	Football Ref and Travel Malta								
1	09/09/23 Football Official	55.00*		215	720-3500	340	720		
2	09/09/23 Football Travel	53.64*		215	720-3500	582	720		
24045	48652S 5615 SHEA, DAN	63.64							
	Football Ref and Travel Malta								
1	09/09/23 Football Official	55.00*		215	720-3500	340	720		
2	09/09/23 Football Travel	8.64*		215	720-3500	582	720		
24046	48646S 4943 HOCKING, JACK	63.64							
	Football Ref and Travel Malta								
1	09/09/23 Football Official	55.00*		215	720-3500	340	720		
2	09/09/23 Football Travel	8.64*		215	720-3500	582	720		
24048	48641S 5151 BRAVO, EFRAIN	62.20							
	Volleyball Official and travel Butte High								
1	09/09/23 Volleyball Official	55.00*		215	720-3500	340	720		
2	09/05/23 Volleyball Official Travel	7.20*		215	720-3500	582	720		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
24049	48643S	5708 FELLER, WADE	62.20						
	Volleyball Official and Travel Butte High								
1	09/09/23 Volleyball Official	55.00*		215	720-3500	340	720		
2	09/05/23 Volleyball Official Travel	7.20*		215	720-3500	582	720		
24050	48650S	5709 MORITZ, ANTHONY	63.64						
	Football Ref and Travel Malta								
1	09/09/23 Football Official	55.00*		215	720-3500	340	720		
2	09/09/23 Football Travel	8.64*		215	720-3500	582	720		
24051	48647S	5096 HUCKEY, SUSAN	163.64						
1	Broadwater 09/07/23 VB Ref fee	155.00*		215	720-3500	340	720		
2	Broadwater 09/07/23 VB Ref Mileage	8.64*		215	720-3500	582	720		
24052	48645S	5061 FOLEY, MIKE	163.64						
1	Broadwater 09/07/23 VB Ref fee	155.00*		215	720-3500	340	720		
2	Broadwater 09/07/23 VB Ref Mileage	8.64*		215	720-3500	582	720		
24053	48651S	5063 RIES, JOHN	160.80						
1	Broadwater 09/07/23 VB Ref fee	105.00*		215	720-3500	340	720		
2	Broadwater 09/07/23 VB Ref Mileage	55.80*		215	720-3500	582	720		
24054	48649S	5648 MCGURK, DARA	113.64						
1	Broadwater 09/07/23 VB Ref fee	105.00*		215	720-3500	340	720		
2	Broadwater 09/07/23 VB Ref Mileage	8.64*		215	720-3500	582	720		
24055	48653S	5387 MUST	1,513.60						
1	Sept. 23 09/07/23 BES prem CM	756.80*		215	100-1000	260	666		
2	Sept. 23 09/07/23 BES prem DO	756.80*		215	100-1000	260	666		
24056	48654S	5151 BRAVO, EFRAIN	39.30						
1	Butte High 09/09/23 FB Ref Travel balance	39.30*		215	720-3500	582	720		
24057	48657S	3463 BUTTE HIGH SCHOOL	105.00						
1	XCButte 09/15/23 XC Meet	105.00*		201	720-3500	582			

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
24058	48658S	5714 Capital City DJ	350.00						
1		09/11/23 DJ for HoCo Dance	350.00		201	170			
24059	48660S	5302 GRIMSRUD, JUSTIN	201.50						
1		VBEnnis 09/15/23 VB Ref fee	155.00*		215	720-3500	340	720	
2		VBEnnis 09/15/23 kVB Ref Travel	46.50*		215	720-3500	582	720	
24060	48656S	4931 BISKUPIAK, WALTER (BUTCH) HOWARD	162.20						
1		VBEnnis 09/15/23 VB Ref fee	155.00*		215	720-3500	340	720	
2		VBEnnis 09/15/23 kVB Ref Travel	7.20*		215	720-3500	582	720	
24061	48664S	4926 WING, CLYDE	112.20						
1		VBEnnis 09/15/23 VB Ref fee	105.00*		215	720-3500	340	720	
2		VBEnnis 09/15/23 kVB Ref Travel	7.20*		215	720-3500	582	720	
24062	48655S	5600 ALDRICH, ALAN	112.20						
1		VBEnnis 09/15/23 VB Ref fee	105.00*		215	720-3500	340	720	
2		VBEnnis 09/15/23 kVB Ref Travel	7.20*		215	720-3500	582	720	
24063	48659S	5135 CAPRARA, KEATON	108.64						
1		FBThFls 09/15/23 FB Ref fee	55.00*		215	720-3500	340	720	
2		FBThFls 09/15/23 FB Ref Mileage	53.64*		215	720-3500	582	720	
24064	48661S	4901 KINZLE, JON	63.64						
1		FBThFls 09/15/23 FB Ref fee	55.00*		215	720-3500	340	720	
2		FBThFls 09/15/23 FB Ref Mileage	8.64*		215	720-3500	582	720	
24065	48663S	5158 SUKUT, KOLBY	63.64						
1		FBThFls 09/15/23 FB Ref fee	55.00*		215	720-3500	340	720	
2		FBThFls 09/15/23 FB Ref Mileage	8.64*		215	720-3500	582	720	
24066	48662S	5052 RYAN, WILLIAM PATRICK	63.64						
1		FBThFls 09/15/23 FB Ref fee	55.00*		215	720-3500	340	720	
2		FBThFls 09/15/23 FB Ref Mileage	8.64*		215	720-3500	582	720	
24067	48659S	5135 CAPRARA, KEATON	128.64						
1		FBThFls 09/15/23 FB V Ref fee	75.00*		215	720-3500	340	720	
2		FBThFls 09/15/23 FB V Ref mileage	53.64*		215	720-3500	582	720	

09/15/23
14:38:54

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 9/23

Page: 6 of 6
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
24068	48661S	4901 KINZLE, JON	83.64					
1		FBThFls 09/15/23 FB V Ref fee	75.00*		215	720-3500	340	720
2		FBThFls 09/15/23 FB V Ref mileage	8.64*		215	720-3500	582	720
24069	48663S	5158 SUKUT, KOLBY	83.64					
1		FBThFls 09/15/23 FB V Ref fee	75.00*		215	720-3500	340	720
2		FBThFls 09/15/23 FB V Ref mileage	8.64*		215	720-3500	582	720
24070	48662S	5052 RYAN, WILLIAM PATRICK	83.64					
1		FBThFls 09/15/23 FB V Ref fee	75.00*		215	720-3500	340	720
2		FBThFls 09/15/23 FB V Ref mileage	8.64*		215	720-3500	582	720
		# of Claims	48	Total:	17,249.39	# of Vendors	42	

From the desk of:  Lorie

September 2023

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

The most pressing item for the District Office is the conversion of Student Activities Accounting from EPES to Black Mountain Software (BMS). There were several items requested by BMS that were submitted last week. I believe we are down to converting the vendor list. IT has worked on it for several hours and I've tried to get the report in the format requested by BMS but to no avail. Our next step is for BMS to get connected to the computer to see if they will be any more successful. (Older systems do not always play well with others.)

Our district office assistant is working diligently to learn our processes. Her background will be a great benefit to our office.



September 19, 2023

Principals Report--Mr. Mike Moodry

Student Count w/AYA= 311 w/AYA

Academics

Teachers continue for focus on our instructional design (see attached). The focus continues to be on student's opportunity to respond. Early professional development has been about meeting individual students needs. Teacher met in interdisciplinary teams and designed strategies to help our struggling student. The next step will be putting th interventions into practice. We will conviene again in October to assess the intervention and their effectiveness. We have launch our blended (teacher instruction and MTDA online) model at YDI. We are working through the kinks but have it up and running.

Enrollment

Our enrollment has stablized. The initial projections were high based on continuing students, full enrollment at YDI and incoming student signup. We have since contacted families that have opted for different educational opportunities. Our YDI enrollment is down due to the lack of female therapists, thus they only have males enrolled.

Apprenticeship Progam

We are working with, Mr. Jacobsen, Dick Anderson Construction and Job Site Ready to get our students trained for the apprenticeship program. Our hope is the training will be completed by semester and student will job shadow the second semester.

Discipline and Attendance

Our attendance percentage was 94.7% as of 9/14/2023, compared to 96.1% the previous year. We have had only 6 discipline referrals thus far. All for minor offenses.

Homecoming

Homecoming week was last week. Please see the attached schedule for all the activities.

Open House

Our open house was not very well attended on Monday, September 11. Our hope was to get families into the school during homecoming. We will continue to work on making it a better event. Suggestions have been have it on Tuesday or Thursday instead of Monday or maybe not during homecoming. Those that attended were able to have some good conversations with the teachers.

Living with Construction

We have been working with Dick Anderson to mitigate the effects of the construction on the educational process. All issues have been addressed in an efficient and timely manner.

Staff

I need to commend our staff on coming together to provide our students what they need. The old staff has been very helpful to new staff.

JHS Instructional Design

--Introduction--

Focused Activity

--Teacher Instruction--

Student OTR

--Student Engagement--

Checks for understanding and feedback

--Ending--

Formative
Assessment

Core: Introduction to Basic Construction Skills

CORE



INTRODUCTION TO BASIC CONSTRUCTION SKILLS

Curriculum Notes

- Revised: 2021, Sixth Edition
- Downloadable instructor resources are available.
- A Spanish translation of the sixth edition is available. Please see NCCER's online catalog for more information.

HARDCOVER	ISBN
Trainee Guide: \$57.99	978-0-13-748335-8
PAPERBACK	ISBN
Trainee Guide: \$57.99	978-0-13-748334-1
SPANISH (Sixth Edition)	ISBN
Trainee Guide: \$57.99	978-0-13-783751-9
DIGITAL	ISBN
NCCERconnect Access Card: \$57.99	978-0-13-748313-6
NCCERconnect + Hardcover Trainee Guide: \$82.99	978-0-13-747462-2
NCCERconnect + Paperback Trainee Guide: \$82.99	978-0-13-747459-2

MODULES

The modules listed below are included in the Trainee Guide. The following ISBNs are for ordering individual modules only.

Build Your Future in Construction (Elective)

ISBN 978-0-13-748338-9

(Module ID 00100) Construction is an exciting, well-paying industry that offers an abundance of career opportunities. With a growing need for individuals who are ready to learn while getting paid, it provides a great fit for people of all backgrounds, skills, and strengths. Carpenter, pipefitter, welder, electrician, and crane operator are just a few of the construction professions in high demand. This module will help you understand the state of the industry, the job opportunities that currently exist, and the training options that will lead you on a path to your new construction career.

Basic Safety (Construction Site Safety Orientation)

ISBN 978-0-13-748353-2

(Module ID 00101) Work at construction and industrial job sites can be hazardous. Most job-site incidents are caused by at-risk behavior, poor planning, lack of training, or failure to recognize the hazards. To help prevent incidents, every company must have a proactive safety program. Safety must be incorporated into all phases of the job and involve employees at every level, including management.

Introduction to Construction Math

ISBN 978-0-13-748343-3

(Module ID 00102) Craft professionals rely on math to do their jobs accurately and efficiently. Plumbers calculate pipe lengths, plan drain slopes, and interpret dimensioned plans. Carpenters meet code requirements by using math to frame walls and ceilings properly. HVAC professionals develop ductwork and calculate airflow with practical geometry. Whichever craft lies in your future, math will play a role in it. This module reviews the math that you will need and sharpens the skills that you will be using in the exciting modules ahead.

Introduction to Hand Tools

ISBN 978-0-13-748345-7

(Module ID 00103) Every profession has its tools. A surgeon uses a scalpel, an instructor uses a whiteboard, and an accountant uses a calculator. The construction crafts require a broad array of hand tools. Even if you are familiar with some of the tools, all craftworkers need to learn how to select, maintain, and use them safely. A quality hand tool may cost more up front, but if it is properly used and maintained, it will last for years. A true craft professional invests wisely in hand tools, and uses, maintains, and stores them with the same wisdom.

Introduction to Power Tools

ISBN 978-0-13-748348-8

(Module ID 00104) Power tools play an important role in the construction industry. Thousands of construction workers across the world use power tools every day to make holes, cut different types of materials, smooth rough surfaces, and shape a variety of products. Regardless of their specialization, all construction workers eventually use power tools on their job. This module provides an overview of the common types of power tools and how they function. It also describes the proper techniques required to ensure their safe and efficient operation.

Introduction to Construction Drawings

ISBN 978-0-13-748352-5

(Module ID 00105) Various types of construction drawings are used to represent actual components of a building project. The drawings provide specific information about the locations of the parts of a structure, the types of materials to be used, and the correct layout of the building. Knowing the purposes of the different types of drawings and interpreting the drawings correctly are important skills for anyone who works in the construction trades. This module introduces common types of construction drawings, their basic components, standard drawing elements, and measurement tools that are typically used when working with construction drawings.

Introduction to Basic Rigging (Elective)

ISBN 978-0-13-412905-1

(Module ID 00106) A common activity at nearly every construction site is the movement of material and equipment from one place to another using various types of lifting gear. The procedures involved in performing this task are known as rigging. Not every worker will participate in rigging operations, but nearly all will be exposed to it at one time or another. This module provides an overview of the various types of rigging equipment, common hitches used during a rigging operation, and the related Emergency Stop hand signal.

Basic Communication Skills

ISBN 978-0-13-412899-3

(Module ID 00107) The construction professional communicates constantly. The ability to communicate skillfully will help to make you a better worker and a more effective leader. This module provides guidance in listening to understand, and speaking with clarity. It explains how to use and understand written materials, and it also provides techniques and guidelines that will help you to improve your writing skills.

Basic Employability Skills

ISBN 978-0-13-412896-2

(Module ID 00108) Becoming gainfully employed in the construction industry takes more preparation than simply filling out a job application. It is essential to understand how the construction industry and potential employers operate. Your trade skills are extremely important, but all employers are also looking for those who are eager to advance and demonstrate positive personal characteristics. This module discusses the skills needed to pursue employment successfully.

Introduction to Materials Handling

ISBN 978-0-13-412892-4

(Module ID 00109) Lifting, stacking, transporting, and unloading materials such as brick, pipe, and various supplies are routine tasks on a job site. Whether performing these tasks manually or with the aid of specialized equipment, workers must follow basic safety guidelines to keep themselves and their co-workers safe. This module provides guidelines for using the appropriate PPE for the material being handled and using proper procedures and techniques to carry out the job.

Continued on following page

Applied Construction Math



A Novel Approach

Published: 2006

PAPERBACK

ISBN

Trainee Guide: \$34.99

978-0-13-227298-8

Applied Construction Math: A Novel Approach features a story that students can relate to and math skills they never thought they could grasp. Its innovative style motivates students to follow the lessons by associating math with events they may encounter in their own lives. Students will see that learning math can be exciting as they follow along with Mr. Whyte and his construction class while they build the perfect house. Thirteen chapters teach basic math skills, including:

- Division
- Decimals/Percentages
- Reading Measurements
- Calculating Area
- Powers of Ten
- Linear Measure, Angles, Volumes, Pressure, and Slopes
- Solving for Unknowns
- Square Inches, Feet, and Yards
- Volume

Enhance your construction training with these supplemental *Core* companions. The following titles are excellent resources for your existing program. They can be used on a standalone basis or in combination with *Core*.

Basic Safety

Construction Site Safety Orientation

12.5 Hours
Revised: 2021
Module ID 00101

PAPERBACK

ISBN

Trainee Guide: \$24.99

978-0-13-748353-2

This module, from *Core*, replaces the *Safety Orientation* book. See the module description above for more information.

Tools for Success



Critical Skills for the Construction Industry

Revised: 2009,
Third Edition

PAPERBACK

ISBN

Trainee Workbook: \$34.99

978-0-13-610649-4

This workbook is designed for employees entering the construction industry and has been reviewed and updated with input from construction and training professionals. The Instructor's Handbook includes an annotated instructor's outline, recommended teaching schedules, answers to quizzes, and tips and ideas for enhancing class activities.

Your Role in the Green Environment



15 Hours
Updated: 2019
Module ID 70101

PAPERBACK

ISBN

Trainee Guide: \$34.99

978-0-13-670120-0

- Downloadable instructor resources are available.

2023 JHS Homecoming Schedule

Friday--September 8

Decorate Hallways and Paint the "J" ([Click Here for the Bus Schedule](#))

- Staff that are able to attend would be appreciated and rewarded with lunch provided by Mr. Moodry and Mr. Wilkerson.
- Paint the J will start at 12:00.
- We will run a student bus (Montana City Store 7:22 return at 1:00 from JHS) .
- Painting Paws (Student Council w/help)

Monday, September 11th--James Bond vs Legally Blonde

SPECIAL SCHEDULE: ([Click Here](#))

Macho Volleyball 3:22-4:07

JHS OPEN HOUSE 4:30-7:00

Tuesday, September 12th--BARBIE AND KEN

SPECIAL SCHEDULE: ([Click Here](#))

Powder Puff Football 3:22-4:07

Wednesday, September 13th--Anything but a Backpack

Late Arrival

Thursday, September 14th--Panther Pride

Panther Pride (Wear your purple and gold)

Regular Schedule

Pep Rally during Enrichment (South Gym) 8:00-8:35

Run 4-75 6:30 pm

Start of Float Decorating (optional from 4:30 - 8:30): no bus will be provided.

Friday, September 15th

We will run a bus schedule (Montana City Store 7:22 return at 4:10 from JHS).

8:00AM Float Decorating

10:45AM Line up for Parade

11:00AM Parade

1:30 VB vs Ennis (C, JV, Varsity)

3:00 pm JV Football vs Thompson Falls

5:00PM Booster BBQ

6:45PM Announce Royalty

6:55PM National Anthem/Lineups

7:00PM Kick Off vs. Thompson Falls (Varsity)

■ Halftime (10 minutes)

- Cheer Performance 5 minutes

Saturday, September

Volleyball @ Lone Peak HS (Big Sky) (JV & Vars only 1pm)

Homecoming Dance: 7pm-10pm

Activity Director Report:

Fall sports have been very successful thus far in terms of events occurring with no issues, competitiveness and outcomes intended. The number of athletes has maintained for the most part with a couple lost due to injury. Eligibility hasn't been an issue for any of the teams to this point and the activities were very well attended. I've heard several compliments directed towards our students and community.

The official shortage statewide and nationwide hasn't affected JHS to this point other than another pool picking up a game rather than the initial pool intended.

Bus travel has been the only concern as we currently don't have a bus running that is large enough to fit our traveling football team with their equipment. Assistant coaches drove the school suburban with equipment to Cut Bank and it was still a tight fit. The JV team barely squeezes in. The volleyball team in entirety hasn't traveled yet but it's anticipated to be a full capacity bus as well for them.

I attended the Booster Club meeting September 6th and have coordinated with them on a few different upcoming social events, senior posters, and issuing membership passes.

September 8th JHS hosted the Malta football team. Pizza was provided with Booster Club and school support as they stayed the night in the south gym. Mr. Moodry cooked a pancake & sausage breakfast for the team the next morning prior to the JV game.

September 20th will be the annual Southern B AD meeting in Billings.

Our annual JHS volleyball tournament will be October 7th. We currently have 7 opposing schools attending with about 6 JV teams taking part. We will supply a hospitality room for coaches, officials, & bus drivers in conjunction with Booster Club support.



Superintendent Board Report

September 19, 2023

Northern Industrial Hygiene- I requested that Northern Industrial Hygiene come and inspect the shop for mold. They came to the school on Thursday, September 14, 2023. I'm hoping to have the results of the test by the Board meeting.

Homecoming- Homecoming went off without a hitch. The school spirit was great, and all the activities went well.

Van Hool- The Cruiser bus is still in the shop. The frame was bent, and they are waiting for a machine that will help fix it. With the bent frame the side door will not close so they can't get it back to us until it's rectified.

Activity Accounting Procedures- We have changed our accounting procedures for activities. Although all money and deposits will be made by the front office, the district office will take care of the accounting through Black Mountain software.

**Board Meeting
September 19, 2023
Informational**

New Business

Construction/ Renovation Update- Update will be given by Dick Anderson, CTA, and Construction committee.

Personnel

Resignations- We have three resignations to accept. Michael Robbins resigned as the Skills USA Advisor. Travis Schulte resigned as assistant wrestling coach. Justin Clement resigned as assistant wrestling coach. We will only need to hire one new wrestling coach as Mr. Michaud will move from .5 assistant to 1.0 which will leave a 1.0 position open.

Recommended Motion: Move to accept the resignation of Michael Robbins as Skills USA Advisor for the 2023-2024 school year.

Recommended Motion: Move to accept the resignation of Travis Schulte as Assistant Wrestling Coach for the 2023-2024 school year.

Recommended Motion: Move to accept the resignation of Justin Clement as Assistant Wrestling Coach for the 2023-2024 school year.

New Hires- We have two recommended hires for the 2023-2024 school year. We have tentatively offered the position of Administrative Assistant to the Clerk to TimmieSue Edgerley, and the position of School Nurse to Stacy Abar.

Recommended Motion: Move to approve the hire of TimmieSue Edgerley as Administrative Assistant to the Clerk. (Background check complete)

Recommended Motion: Move to approve the hire of Stacy Abar as School Nurse for the 2023-2024 school year. (Background check complete)

Substitutes- We have new substitute applications with Jason Selong and Christopher Brindley.

Recommended Motion: Move to approve Jason Selong and Christopher Brindley as substitutes for the 2023-2024 school year pending necessary background checks.

Attendance Agreements- We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

Recommended Motion: Move to approve ___ YDI students, acknowledge 3 JHS Students attending Helena schools, and approve 2 Helena to JHS students for 2023-2024 school year.

Psychiatric Mental Health Nurse Practitioner Contracted Services- We have the opportunity to contract with Kristel Kishbaugh, a Psychiatric Mental Health Nurse Practitioner for the 2023-2024 school year for mental health services. This opportunity is made possible through the Stronger Connections Grant.

Recommended Motion: Move to approve the contract with Kristel Kishbaugh as an independent contractor for mental health services for the 2023-2024 school year.

Workplace Safety for Ninth Grade Students- Our Board Chair has requested this topic be added to the agenda for discussion and possible action.

Recommended Motion: Motion based on Board discussion.