

**AGENDA for the *REGULAR MEETING*  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**\* 6:30 p.m. November 19, 2019 \* Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
  - a. Foods update
  - b. Training update
  - c. Budget Amendment
2. Principal/A.D.
3. Superintendent
  - a. Substitute Pay review

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Personnel – Action
  - a. Substitute applications
  - b. Resignations
  - c. Coaching positions
  - d. Administrative assistant position recommendation
  - e. Athletic fall program evaluations
  - f. Athletic fall coach evaluations – possible closed session
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Approval of Individual Transportation Contracts – Konda and Lyons
4. Approval of possible budget amendment
5. Approval of Agency Fund duties by Business Manager and Superintendent
6. 1<sup>ST</sup> Reading of Policies
  - a. 3126/1005FE – Proficiency Based Learning
  - b. 7535/1006FE – Transfers for School Safety
  - c. 5445/1009FE – Educator Recruitment and Retention
  - d. 7540/1014FE – Intent to Increase Non-Voted Levy
  - e. 7540F/1014FE-F1 – Notice of Intent to Impose and Increase in Levies Form
  - f. 1110 – Taking Office
  - g. 1120 – Annual Organizational Meeting
  - h. 1402 – School Board Use of Email and Mobile Messaging
  - i. 1420 - School Board Meeting Procedure
  - j. 1420F – Notice Regarding Public Comment
  - k. 1441 – Audience Participation
  - l. 1512F – Conflicts of Interest
  - m. 1700 – Uniform Complaint Procedure
  - n. 2150 – Suicide Awareness and Prevention

- o. 2151F – Assumption of Risk Form
  - p. 2161P – Special Education Procedures
  - q. 3110 – Entrance, Placement and Transfer
  - r. 3130 – Student of a Legal Age
  - s. 3520 – Student Fines, Fees, and Charges
  - t. 3600P & 3600F2 – Student Records
  - u. 4315 – Visitor and Spectator Conduct
  - v. 4320 – Contact with Students
  - w. 4332 – Conduct on School Property
  - x. 4410 – Relations with Law Enforcement Agencies
  - y. 5120 – Hiring Process and Criteria
  - z. 5223 – Personal Conduct
  - aa. 5232 – Abused and Neglected Child Reporting
  - bb. 5320 & 53290P – Long-term Illness and Disability Leave
  - cc. 5330 – Maternity and Paternity Leave
  - dd. 5430F – Volunteers and Chaperones Form
  - ee. 7260 – Donations, Endowments, Gifts, and Investments
  - ff. 7520 – Independent Investment Accounts
  - gg. 8225 – Tobacco Free Policy
7. SRO (School Resource Office) update – MOU
8. MOU with DPHHS – MDC Gym use
9. SMA demographic study questions 1-3 and staff responses
10. Call for volunteers for JHS
11. Possible house purchase

#### **I. Communication and Comments**

1. Letters to the Board -

#### **J. Commendations and Recognition**

#### **K. Consent Agenda - Action**

1. Approval of Previous Minutes
2. High School Claims and Accounts

#### **L. Follow-up/Adjournment – upcoming months**

1. Chair/Superintendent article for paper

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING January 21, 2020 6:30 P.M.** Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

#### **Jefferson High School Board Members**

Buster Bullock, (Boulder area position)

Kyrie Russ (At-Large 2 position)

Denise Brunett Chair (MT City area position)

Kevin Harris, (At-Large 1 position)

Cami Robson Vice-Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Bryher Herak (Basin area position)

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

## **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

## **Our vision for the future:**

### **Students:**

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;

### **Teachers:**

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

### **Our Administration and Board**

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers and our communities.

### **Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

## **JHS BOARD OF TRUSTEES 19/20 COMMITTEE ASSIGNMENTS**

*Negotiations/Personnel –D. Brunett, B. Herak, B. Bullock*

*Policy/Handbook –C. Robson, K. Russ, B. Herak*

*Budget/Insurance/Investments – K. Harris, D. Brunett, L. Rasch,*

*Building/Grounds/Transportation – C. Robson, K. Harris, B. Bullock*

*Technology – L. Rasch, K. Russ, C. Robson*

*– Feel happy, challenged, safe, and supported throughout their time here;*

*– Appreciate and fully engage in our activities that augment our core curriculum; and*

*– Have access to technology that enhances their learning opportunities.*

*– Are committed to continuing education and the use of best practices;*

*– Look at our District as a long-term career commitment; and*

*– Feel confident about the Board's decisions and plans.*