

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

*** 6:30 p.m. July 20, 2021 ***

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Student Report

D. Staff Report

E. Committee Reports

F. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

G. Unfinished Business- Action is always possible for Unfinished Business items.

H. New Business – Action is always possible for New Business items.

1. Policies 2nd Reading

- a. 3310 Student Discipline
- b. 3311 Firearms and Other Weapons
- c. 3413 Student Immunization
- d. 3416 Administering Medication to Students
- e. 3417 Communicable Diseases
- f. 4315 Visitor and Spectator Conduct
- g. 4332 Conduct on School Property
- h. 5223 Personal Conduct
- i. 5230 Prevention of Disease Transmission
- j. 5325 Breastfeeding in the Workplace

k. 8129 Chemical Safety

- l. 8130 Air Quality Restrictions
- m. 8200 Food Services
- n. 8301 district Safety
- o. 8302 Noxious Plant and Animal Control
- p. 8303 Cleaning and Disinfecting
- q. 8410 Operation and Maintenance of Facilities
- r. 8411 Water Supply Systems
- s. 8502 School Construction and Repairs

2. Policies 1st Reading

- a. 2170 Digital Academy Classes
- b. 2170P Digital Academy Classes
- c. 2332 Religion and Religious Activities
- d. 2600 Work Based Learning Program
- e. 2600F Work Based Learning Affiliation Agreement
- f. 2600P Work Based Learning Program – Insurance
- g. 3121 Enrollment and Attendance Records
- h. 3150 Part-Time Attendance

i. 3233 Student Use of Buildings: Equal Access

- j. 3311 Firearms and Other Weapons
- k. 3413 Student Immunization
- l. 3510 School-Sponsored Student Activities
- m. 3550 Student Clubs
- n. 3550F Student Club Application
- o. 4211 District and School Name, Logo, Imagery, and Colors
- p. 4331 Use of School Property for Posting Notices

3. Policies 1900 series – possible suspension discussion

4. Personnel – Action

- a. Substitute applications –
- b. Superintendent Evaluation – Possible Executive Session
- c. Approval of 2122 substitute teacher list

5. Approval of Attendance Agreements – AYA/Elk Park/North end

6. Set/approve budget meeting – August 17

7. Board Self-evaluation

8. Substitute Rate of Pay

9. Tuition Rates

10. Surplus Approval

11. COVID Update

12. Building Committee Update

- a. Determination of project(s)
- b. Bond language

I. Communication and Comments

1. Letters to the Board

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming months

1. Chair/Superintendent article for paper

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING August 17, 2021 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)

Kyrie Russ, Vice-Chair (At-Large 2 position)

Justin Willcut (MT City area position)

Dani Morris, (At-Large 1 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Bryher Herak (Basin area position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future:

Students:

– Achieve high test scores and graduation rates that are competitive nationally;

– Graduate with a plan for life that they feel well equipped to pursue;

– Choose our school over others because of our solid reputation;

Teachers:

– Actively support students with their time, attention and obvious commitment;

– Have the tools and resources necessary to do optimal work;

– Are proud to work here and of their contribution to the school;

Our Administration and Board

– Commit to be knowledgeable about best practices

– Establish, devote themselves to, and evaluate their priority goals on a regular basis; and

– Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

Our communities:

– Are knowledgeable of and highly respect our commitment to excellence; and

– Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

– Feel happy, challenged, safe, and supported throughout their time here;

– Appreciate and fully engage in our activities that augment our curriculum; and

– Have access to technology that enhances their learning opportunities.

– Are committed to continuing education and the use of best practices;

– Look at our District as a long-term career commitment; and

– Feel confident about the Board's decisions and plans.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – B. Herak, J. Willcut, C. Robson

Policy/Handbook – K. Russ, B. Herak, D. Morris

Budget/Insurance/Investments – C. Robson, B. Bullock, D. Morris

Building/Grounds/Transportation – C. Robson, B. Bullock, L. Rasch,

Technology – L. Rasch, K. Russ, J. Willcut

July, 2021

GENERAL REPORT ITEMS

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

MASBO REGION 4

The MASBO summer conference held in June was fantastic! Once again, we learned much and enjoyed each other's company. It was my first conference to conduct as president (COVID cancelled last year's conference). I'm now past president and looking forward to a little less involvement. It's been a good experience but combined with this past year+, it's been a bit trying as well.

CURRENT OFFICE ITEMS

Working with Dan Semmens for bond language.
Yearend closeout.
Working on budget.
Contracts for all staff.
Sorting orders and sending to staff rooms.

Financial tidbit of the month:

3.14A Local, State and Federal Grants

A unique PRC must be assigned to the revenue and expenditure accounts used to account for each local, state, or federal grant. The first two digits may be used to designate a specific funding source, authority, the OPI money type, or expenditure purpose and the third digit may be used to designate a specific project or fiscal year. This code permits the user to relate expenditures to a specific revenue source when the same PRC is assigned to the expenditure and revenue accounts used to account for a state or federal grant.

For example, the first two digits could be used as follows:

- 77 = Federal IDEA, Part B, Children with Disabilities
- The third digit could be used to designate the fiscal period.
 - a. 8= 2018
 - b. 9= 2019

1. 778 = 2018 Federal IDEA, Part B, Children with Disabilities
Revenue: X15-4560-778
Expenditure: X15-456-1000-112-778

2. 779 = 2019 Federal IDEA, Part B, Children with Disabilities
Revenue: X15-4560-779
Expenditure: X15-456-1000-112-779



July 13 , 2021

Principals Report—Mr. Mike Moodry

Projected 21-22 Enrollment: 288

Academics

All schedules are out for next year. Mr. Michaud has daily changes, but the numbers are very consistent. Summer credit recovery has shown some success.

SAM Summer Institute

I will be attending the School Administrators of Montana Summer Institute in Helena on July 26-27. The focus is reimagining the future with strategies of hope for the future.

Summer Credit Recovery

We have 15 students enrolled in 10 courses. Students have completed 5 semester credits thus far.

Activities

Mr. Studevart and I attend the annual Class B meetings in Glasgow on June 14-15. One of the hottest topics was home school participation. We have developed a checklist for home school participation (see enclosed).

Summer open gyms have been in full swing since June 1. Attendance has been well received. Youth camps are being conducted. Open coaching ends July 31.

Coaches will be attending the Montana Coaches Association Clinic July 28-30 in Great Falls.

2021-22 School Year

We will hold a National Writing Project training for teachers on August 17 and 18. This training is part of the Literacy Grant.

First day of school for new students and freshmen is on August 23. We will run through a short schedule then bus the students to Ridge Waters in Butte for a retreat. The intent is to help build a more cohesive student body. NHS and Student Council will help lead the team building activities during the retreat.

Jefferson High School Home School Student Participation Checklist

Nonpublic or home school students who meet the requirements of 20-5-109 can participate in MHSA member school extra-curricular activities.

- Does the student live in our attendance area?
 - Provide Address and documentation of residency (utility bill).
- Student is registered with Jefferson County Superintendent of Schools as a homeschool student
- MHSA Standards are met
 - Age Rule
 - A student who turns 19 after midnight August 31st is age eligible. Any 19 year old (who turns 19 on or before midnight August 31st) can file a waiver of the age rule if the following is proved by the student – 1) student does not create a safety risk, 2) student does not skew the overall competitiveness of the activity, 3) participation will not exclude others, and 4) the student meets all necessary criteria to participate in MHSA activities.
 - Semester Rule
 - Students are eligible for eight consecutive semesters and the semesters start to accrue after entering the ninth grade.
 - The principal will verify when the student began high school coursework which will begin his/her semester accrual. (Eight consecutive semesters once they start ninth grade coursework and semester accrue whether they are attending school or not).
 - Academics
 - Academic Eligibility – Nonpublic school – the students' academic eligibility must be attested by the head administrator of the nonpublic school. Homeschool – academic eligibility must be attested in writing by the educator providing the student instruction with verification by the MHSA school principal.
 - Grading Period – one semester (one half of a school year – approximately 18 school weeks or 90 school days).
 - A participant must have received a passing grade and received credit in at least twenty hours of prepared class or work or its equivalent in the last previous semester in which he/she is enrolled.
 - Participants who are academically ineligible cannot participate in any Association contest (varsity or sub varsity) for a period of one semester. They can practice if the school allows but they cannot suit up or participate in any games at any level of competition.
- Dual Participation – No student may establish eligibility concurrently at two member schools. Dual enrollment is not recognized for the purpose of eligibility in MHSA activities.

- A homeschool or nonpublic school student who participates at a MHS A member school is not eligible to concurrently participate in the same sport/activity that he/she participates in at the member school in any other league (nonpublic or home school). This provision protects member schools and nonpublic and home school leagues regarding dual participation.
- Graduate Students
 - Any student who meets any of the following criteria shall be ineligible to participate in any Association Activity:
 - a. The student is a graduate of a regular four-year high school.
 - b. The student is a graduate of a secondary school which has the same requirements for graduation as a regular four-year high school.
 - c. The student has earned enough credits to entitle him/her to be graduated from the high school and has completed eight semesters of high school.
 - d. The student has received a high school equivalency diploma (GED or HiSET)
- Physical Exams
 - Physical exams are required for students participating in MHS A sanctioned sports. The exam is valid for one school year and the MHS A form must be used. This examination must be certified by a licensed medical professional acting within the scope and limitations of his/her practice. Physicals performed before May 1st are not valid for the next school year.
- Initial Required Number of Practices Rule
 - The initial required amount of practices (ten (10) for football, basketball, tennis, soccer, cross country, track and field, softball, wrestling, and swimming and two (2) for golf for each individual must be completed as a comprehensive, regularly scheduled team practice with the full coaching staff present.
- Dragon Fly Registration is completed for Jefferson High School (including Impact Testing).
 - <https://static1.squarespace.com/static/59033fcdebbd1a7690b7d53f/t/5ebb701ae1875733ccb09f4c/1589342235536/Signup+Handout.pdf>

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: July 20, 2021

Agenda Item: F-3

3a-Back to School Plan

The 2021-22 school year will resume with the traditional plan used prior to last year. The academic schedule will return to 7 class periods per day with enrichment period occurring after 1st period. The school lunch will be returning to normal and will be served by the Elementary District. In order to help students get back on track, a Friday program is being developed. ESSR funds will be used for the academic program and compensation for staff providing services.

3b-North Gymnasium and Plumbing Updates

The North Gym has been completely sanded and repainted. The final process of applying the finish will occur in the near future and the floor will be ready for the start of fall sports. A number of plumbing updates are being addressed including the water main in the south gym hallway. Johnson Controls is currently checking aged heaters and air exchangers for replacement. ESSR funds will be used for some of these upgrades.

Recommendation

No recommendation at this time.

3c – Year End Update

I have included a worksheet of where year end funds were used to update both the academic and physical needs of Jefferson High School.

3d – Staffing Update

All certified positions are in place and the district is currently advertising for an open custodial position and open Instructional Coach position. The Instructional Coach position will be paid through the Literacy Grant which has four years of funding remaining. Jefferson High School will continue to work with Basin Elementary, providing support services and Professional Development opportunities.

3e – Professional Development

The District is coordinating with School Services of Montana to provide Professional Development opportunities throughout the school year. Funds for Professional Development are appropriated through the Literacy Grant, Title I, and Title ID2. A percentage of funds are required to be used for Professional Development.

3f – Pillars of Success

I have contracted with SignPro to manufacture corner pillar signs to place throughout the building. The signs will include single words that were developed to emphasize what we stand for as a school community. I have included a copy of what they will look like. This is another component of working to improve the culture of the District.

YEAR END FUNDS

Academic Improvements

The following academic improvements were accomplished with the usage of year end funds.

- Modular and Math classrooms (tables and equipment)
- Social Studies program (books and supplementary materials)
- Science program (Dual Credit Science books and supplementary materials)
- Spanish Program (books and supplementary materials)
- New chemical storage cabinets(Science store room)
- New whiteboards and screens
- Updated office furniture (District Office)
- Updated and expanded laptops and carts (ESSR funds)
- Professional Development (literacy and curriculum development)
- New lab equipment(Science curriculum)
- New teacher storage cabinets
- Physical Education minor equipment
- Math calculators
- Machining Metal Lathes

Physical Improvements

The following physical improvements were accomplished with the usage of year end funds.

- Complete resurfacing of North Gym
- Updated cameras
- Classrooms and halls repainted
- Plumbing upgrades, bathrooms, water main, tennis courts
- New striping for parking areas(August)
- Refurbish south gym
- 32 foot electric lift
- Replace heating units, air exchangers CTE area
- 51 passenger Van Hool travel coach
- New faucets (FCS room)
- New wireless system for school board meetings
- LED lights
- New door (Weightroom)

- New metal staircase and cement pad (Art room Emergency Exit)

Vocational Rehab funds

The following have been purchased with Vocational Rehabilitation funds.

- Independent living curriculum
- Equipment and supplies for life skills program
- Curriculum for Intensified Reading Program
- Supplemental curriculum for identified students

Jefferson High School: Montana - Pillar Signs



9" x 42"



SIGNPRO

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SUBSTITUTE LIST FOR 2021 - 2022

At the end of last year, each substitute employee was asked to renew their status as a sub. The following people did just that:

TEACHER

Christina Binkowski 619-988-7384

Fay Conway

Franki Niemeir

Joel Schreiber 845-774-9240

All teacher substitutes will be paid by the hour with a minimum of 4 hours.

Rates are:

Certified \$12/hr.

Non-certified \$11/hr.

Paraprofessional substitutes will be paid the following rate:

\$10.00/hr.

CUSTODIAN

CUSTODIAL AND SECRETARIAL subs will be paid the following rate:

\$10.00/hr.

Did not return the letter

Sara Johnson 406-461-1482

Karson Klass 406-459-6734

SUGGESTED CHANGES TO INITIAL RESOLUTION

Suggested changes A SMA

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of High School District No. 1, Jefferson

County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A

RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, JEFFERSON COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO [ELEVEN MILLION] AND NO/100 DOLLARS (\$[12,500,000].00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO JEFFERSON HIGH SCHOOL; RELATED IMPROVEMENTS include additions for general, science, art, music, career and technology education (CTE) and special education classrooms; and ground and track updates. Renovation of the existing building will include updates to the performing arts space, safety and security upgrades; accessibility improvements; and mechanical, electrical and plumbing upgrades.

AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by

the Board of Trustees of the District at a meeting on [_____], 2021, and that the meeting was duly held by the

Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required

by law; and that the Resolution has not as of the date hereof been amended or repealed.

Suggested change B Lorie

I was looking at the language again and wondered if the "ground and track updates" should read "ground and outdoor athletic updates" or "ground and outdoor facilities updates" since the tennis court was mentioned.

CERTIFICATE AS TO RESOLUTION AND ADOPTING VOTE

I, the undersigned, being the duly qualified and acting recording officer of High School District No. 1, Jefferson County, Montana (the "District"), hereby certify that the attached resolution is a true copy of a Resolution entitled: "A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, JEFFERSON COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO [ELEVEN MILLION] AND NO/100 DOLLARS (\$[11,000,000].00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO JEFFERSON HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS" (the "Resolution"), on file in the original records of the District in my legal custody; that the Resolution was duly adopted by the Board of Trustees of the District at a meeting on [], 2021, and that the meeting was duly held by the Board of Trustees and was attended throughout by a quorum, pursuant to call and notice of such meeting given as required by law; and that the Resolution has not as of the date hereof been amended or repealed.

I further certify that, upon vote being taken on the Resolution at said meeting, the following Trustees voted in favor thereof: _____; voted against the same: _____; abstained from voting thereon: _____; or were absent: _____.

WITNESS my hand and seal officially this _____ day of [], 2021.

School District Clerk

A RESOLUTION OF HIGH SCHOOL DISTRICT NO. 1, JEFFERSON COUNTY, MONTANA, SUBMITTING TO THE QUALIFIED ELECTORS OF THE HIGH SCHOOL DISTRICT THE QUESTION OF ISSUING GENERAL OBLIGATION SCHOOL BUILDING BONDS IN ONE OR MORE SERIES IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO [ELEVEN MILLION] AND NO/100 DOLLARS (\$[11,000,000].00) FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF DESIGNING, CONSTRUCTING, IMPROVING, RENOVATING, EQUIPPING, AND FURNISHING IMPROVEMENTS TO JEFFERSON HIGH SCHOOL; RELATED IMPROVEMENTS AND COSTS; AND PAYING COSTS ASSOCIATED WITH THE SALE AND ISSUANCE OF THE BONDS

RECITALS

WHEREAS, the board of trustees of a school district may issue bonds on the credit of the school district for the purpose of building, altering, repairing, buying, furnishing, equipping, purchasing lands for, and/or obtaining a water supply for a school, teacherage, dormitory, gymnasium, other building, or combination of said buildings for school purposes, upon approval of the electorate of the district; and

WHEREAS, a board is authorized pursuant to Section 20-9-421, M.C.A., to call a bond election by adopting a resolution to that effect; and

WHEREAS, the Board of Trustees (the "Board") of High School District No. 1, Jefferson County, Montana (the "District") has determined that there should be submitted to the electors of the District qualified to vote at bond elections the question of whether the Board shall be authorized to sell and issue bonds of the District in one or more series in the aggregate principal amount of up to [Eleven Million] and No/100 Dollars (\$[11,000,000].00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Jefferson High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds; and

WHEREAS, pursuant to Section 13-19-104, M.C.A., such election can be conducted by a mail ballot election; and

WHEREAS, the Board has determined that a mail ballot election conducted in accordance with the provisions of Title 13, Chapter 19, Parts 1-3, M.C.A. (the "Mail Ballot Act"), is in the best interests of the District and the electors thereof, and notified the County Election Administrator of Jefferson County of its intent to cause the County Election Administrator to conduct a mail ballot election, which notification was not less than seventy days prior to the date of the proposed election; and

WHEREAS, the County Election Administrator will prepare a mail ballot election plan in accordance with the provisions of Section 13-19-205, M.C.A. (the "Mail Ballot Plan"); and

WHEREAS, it is the judgment of the Board that the sum of up to [Eleven Million] and No/100 Dollars (\$[11,000,000].00) will be necessary to carry out the purpose set forth above; and

WHEREAS, the indebtedness to be evidenced by the proposed bonds and all other indebtedness of the District does not exceed the limitation as set forth in Section 20-9-406, M.C.A.; and

WHEREAS, it is the judgment and determination of the Board that each series of bonds issued pursuant to the bond election called for below will be payable during a term of not more than twenty (20) years.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District as follows:

1. Calling of the Election. The Board of the District hereby calls and directs a special election to be held in the District in conjunction with the general election on November 2, 2021, which date is not less than 70 days after the passage of this resolution, to be conducted by mail ballot pursuant to the provisions of the Mail Ballot Act, for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to [Eleven Million] and No/100 Dollars (\$[11,000,000].00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Jefferson High School; related improvements and costs; and paying costs associated with the sale and issuance of the Bonds. Each series of the bonds shall be payable semiannually during a term of not more than twenty (20) years, subject to redemption as required by law, and shall bear interest at a rate or rates to be determined at the time of the sale.

2. Estimate of State Advance for School Facilities. Pursuant to Section 20-9-422, M.C.A., the District has requested from the Superintendent of Public Instruction a statement of the estimated amount of state debt service assistance that the District may receive under Sections 20-9-367 and 20-9-371, M.C.A., for debt service payments on the bonds in the first fiscal year in which a debt service payment is due. The current estimate of debt service assistance received from the Superintendent of Public Instruction is \$0.00 for the District, unless the availability of funding should change. For fiscal year 2021/22, the Montana legislature appropriated \$2,500,000 for debt service assistance for schools, but the appropriation is from revenues derived from timber sales and rental income from lands and riverbeds and is subject to amounts being available.

3. Conduct of Election. All qualified electors of the District shall be entitled to vote at the bond election. Pursuant to Section 20-20-201, M.C.A., the District Clerk is hereby authorized and directed to give notice of the call and details of this election and to provide this resolution to the Jefferson County Election Administrator no less than three (3) days after this resolution is passed. The District Clerk is directed to instruct the Jefferson County Election Administrator to close registration and thereafter prepare printed lists of the electors in the District entitled to vote in the election in the District in the form and manner prescribed by law and consistent with the Mail Ballot Plan. The County Election Administrator shall prepare the

ballot and arrange for the printing of the ballot and conduct the election in accordance with all legal requirements.

4. Notice of Election. The County Election Administrator is hereby authorized and requested to cause notice of the call and holding of the election to be given at least three times no earlier than 40 days and no later than 10 days before the election, in the *Boulder Monitor*, a newspaper of general circulation in the District, and the District Clerk is hereby authorized and directed to cause the notice to be posted at three public places in the District, with at least one notice being posted in each ward or precinct in the District, and, if the District has a website, is directed to post notice on the District's website for 10 days prior to the election. The notice of election as published and posted shall read substantially as follows with such completions and additions as may be required by the Mail Ballot Plan or otherwise:

NOTICE OF HIGH SCHOOL DISTRICT BOND ELECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees (the "Board") of High School District No. 1, Jefferson County, Montana (the "High School District"), that pursuant to a certain resolution duly adopted at a meeting of the Board on [_____], 2021, a special election of the registered voters of the High School District will be held by mail ballot election in conjunction with the general election on November 2, 2021 for the purpose of voting on the question of whether the Board may sell and issue general obligation school building bonds of the High School District in one or more series in the aggregate principal amount of up to [Eleven Million] and No/100 Dollars (\$[11,000,000].00) for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Jefferson High School, to include removing modular classrooms and constructing science, art, band, and special education classrooms; converting band space into drama space; reconfiguring entrance and main office to enhance safety and installing security technology; updating mechanical, electrical and plumbing systems school-wide; renovating and making Americans with Disability Act (ADA) improvements to restrooms and locker rooms and making other ADA improvements; renovating and expanding career and technology education space; installing an all-weather track; enlarging tennis courts; updating practice fields and parking; making related site improvements; and paying costs associated with the sale and issuance of the bonds. Each series of the bonds shall bear interest at a rate or rates to be determined at the time of sale and be payable semiannually during a term of not more than twenty (20) years.

The election will be conducted by the County Election Administrator solely by mail ballot. Ballots will be mailed to all eligible registered voters in the High School District on October [14], 2021, and must be returned by each voter by mail to the Jefferson County Elections Office, P.O. Box H, Boulder, MT 59632 or in person to the Jefferson County Elections Office, 102 S. Monroe St., Boulder, Montana, 59632, during regular business hours (8:00 a.m. to 5:00 p.m.), weekdays (exclusive of holidays), October [15], 2021 through November 1, 2021.

On Election Day, November 2, 2021, the only place for deposit of voted ballots will be the office of the County Election Administrator's Office, 102 S. Monroe St., Boulder, Montana, which will be open from 7:00 a.m. to 8:00 p.m., and all ballots must be in the County Elections Office by 8:00 p.m. in order to be counted. All ballots will be tabulated in accordance with Montana law with the results, if known, expected to be released after 8:00 p.m. on that day.

A qualified voter who will be absent from the High School District during the time the election is being conducted may:

(a) vote in person in the office of the County Election Administrator as soon as the ballots are available and until 8:00 p.m. on Election Day; or

(b) make a written request prior to noon on November 1, 2021, signed by the applicant and addressed to the office of the County Election Administrator requesting the ballot be mailed to an address other than that which appears on the registration records.

An elector may obtain a replacement ballot if his or her ballot is destroyed, spoiled, lost, or not received by the elector, by filling out and mailing, emailing, or faxing back a completed replacement ballot request form or by personally appearing at the office of the Jefferson County Election Administrator at 102 S. Monroe St., in Boulder, Montana.

Ballots may be returned in person at the place of deposit listed above, or returned by mail. If returning by mail, please use the then-prevailing first-class-postage price or one Forever Stamp. Postmark date does not apply; ballots returned by mail must be received by the 8:00 p.m. Election Day deadline to be counted.

Please note, all electors, as defined in MCA 20-20-301, are those who reside within the High School District and are registered to vote by the close of registration on October 4, 2021.

For electors who miss the close of registration deadline, such electors may register late and vote in the election if the County Election Administrator receives and verifies the electors voter registration information prior to noon on November 1, 2021.

DATED this ____ day of _____, 2021.

Jefferson County Election Administrator

Publication Dates: October 6, October 13, and October 20, 2021

5. Form of Ballot. The ballot shall be printed in substantially the following form with such completions and additions as may be required or desired:

OFFICIAL BALLOT

HIGH SCHOOL DISTRICT NO. 1
JEFFERSON COUNTY, MONTANA

SCHOOL BOND ELECTION
TO BE CONDUCTED BY MAIL BALLOT
ON NOVEMBER 2, 2021

INSTRUCTIONS TO VOTERS: Completely fill in the oval using a blue or black ink pen before the words "BONDS —YES" if you wish to vote for the bond issue; if you are opposed to the bond issue, completely fill in the oval using a blue or black ink pen before the words "BONDS —NO."

- Shall the Board of Trustees (the "Board") of High School District No. 1, Jefferson County, Montana (the "High School District"), be authorized to sell and issue general obligation bonds of the High School District in one or more series in the aggregate principal amount of up to [Eleven Million] and No/100 Dollars (\$[11,000,000].00), bearing interest at rates to be determined at the time of the sale, payable semiannually, during a term as to each series of bonds of not more than twenty (20) years, for the purpose of providing funds to pay the costs of designing, constructing, improving, renovating, equipping, and furnishing improvements to Jefferson High School, to include removing modular classrooms and constructing science, art, band, and special education classrooms; converting band space into drama space; reconfiguring entrance and main office to enhance safety and installing security technology; updating mechanical, electrical and plumbing systems school-wide; renovating and making Americans with Disability Act (ADA) improvements to restrooms and locker rooms and making other ADA improvements; renovating and expanding career and technology education space; installing an all-weather track; enlarging tennis courts; updating practice fields and parking; making related site improvements; and paying costs associated with the sale and issuance of the bonds?

BONDS – YES

BONDS – NO

* 12,500,000

o add info from suggestions for changes

Passed and approved this [] day of [], 2021.

Attest:

Chair, Board of Trustees

Clerk, High School District No. 1

