

AGENDA for the *REGULAR MEETING*
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:30 p.m. Tuesday June 21, 2022 *** **Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Student Report

D. Staff Report

E. Committee Reports

F. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

G. Unfinished Business- *Action is always possible for Unfinished Business items.*

H. New Business – *Action is always possible for New Business items.*

1. Policy First Reading
 - a. 3305 Use of Restraint, Seclusion, and Aversive Techniques for Students
 - b. 3312 Activity Participation Code of conduct (students)
 - c. 4330 Community Relations, Community Use of School Facilities
 - d. 4330F2 School Facility Use Agreement Rules and Regulations
 - e. 4330P3 Language for Informational Sign at Entrance to School and Entrance to South Gym
 - f. , 4313, 4315, and 4332 Parent Code of Conduct. (no changes recommended)
 - g. Scholarships
2. Policy Second Reading
 - a. 2151F8 – Coach's Code of Conduct
3. Personnel
 - a. Substitutes –
 - b. Superintendent search recommendation
 - c. Resignations –
 - d. Staff employment recommendations
 - Administrative Consideration of Resolution for Relative of Trustee hires
 - School nurse position
 - Activities Director position - possible executive session
 - Spring Coach Program evaluations
 - Spring Coach rehire
 - Assistant Volleyball
4. Attendance Agreements – 2 YDI , 12 JHS student to Helena, 1 JHS student to Butte
5. Transportation
 - a. Bus safety arm – new legislation
 - b. Individual Transportation Contracts approval
6. Heard Scholarship Applications discussion and recommendation
7. Activity fees generation proposal
8. Sports Co-op update
9. Mental Health Contractor
10. Food Services
11. Construction/Renovation update & Community Event Coordination (3-4 events/Kickoff)

a. Community Events

I. Communication and Comments

1. Letters to the Board –

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming agenda items

July –

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING July 19, 2022, 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)

Dani Morris, Vice-Chair (At-Large 1 position)

Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position) Lindsey Graham (Basin area position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe, and supported during their time here;

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – B. Bullock, J. Willcut, J. Genger

Policy/Handbook – D. Morris, J. Genger, L. Graham

Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham

Building/Grounds/Transportation – C. Robson, B. Bullock, L. Rasch,

Technology – L. Rasch, J. Willcut, C. Robson

From the desk of:  *orie*

June 2022

PAYROLL REPORT

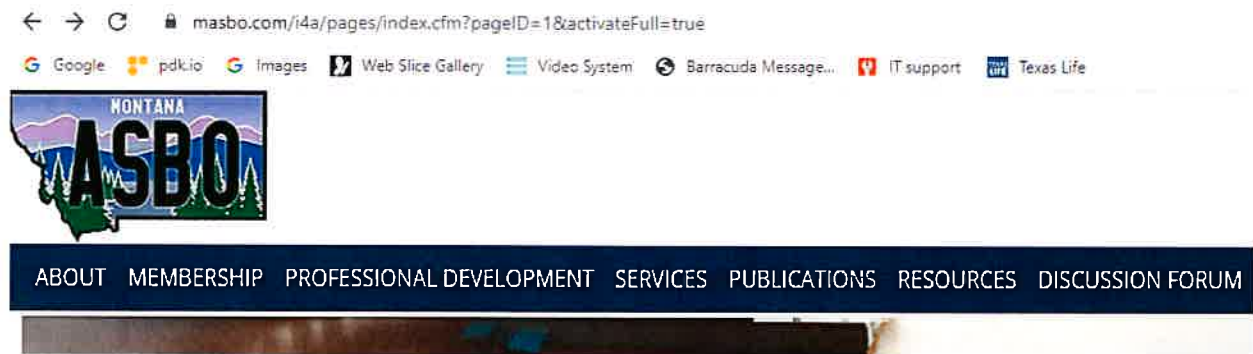
Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

If any of you read the Monitor, you probably know by now that our election was targeted by a person running for political office to see if election fraud exists. I'm happy to say that he did not get by us. He is now being charged for tampering with elections.

When Amy completed the driver's ed reports for this past year, we noticed that the cost per student increased by about \$70. The assumption is that drivers ed is reimbursed by OPI for about 30% of the cost. We currently charge \$175 per student. You're probably wondering how we pay for the difference. When drivers ed is offered during the school day, we've been paying that salary out of general fund dollars. Any classes outside of school hours are paid through the drivers ed fund.

Here's the MASBO website you might like to peruse. It has quite a bit of useful information on it.



MEMBER RESOURCES

1. REGISTRATION OPEN: Click link below to register:

[SUMMER CONFERENCE](#)

[Schedule at a Glance and Session Description](#)

[New Clerk Agenda](#)

Butte Copper King Hotel

June 13-17

New Clerk Academy June 13-15

Summer Conference June 15-17

[Copper King MASBO Room Block \\$96+tax/night: 406-533-6960](#)

Other options:

[Hampton Inn \(1.4 miles\) MASBO Block \\$106+tax/night offered through June 3: 406-494-2250](#)

Best Western Plus Butte Plaza Inn (1.9 miles): 406-494-3500

Comfort Inn (2.2 miles): 406-494-8850

Please email Marie if you'd like to be placed on sleeping room waiting list at the Copper King



June 21, 2022

Principals Report--Mr. Mike Moody

Academics

We continue to move the bar on your student success rate. We had the highest success rate in recent years (98.7% Semester, 97.5% 4th Quarter). These numbers are due to the commitment families, students, staff, and Every Panther Succeeds Supports (attached). We graduated 64 of 64 seniors that started the year with us, on May 22. We have 3 students currently working on summer credit recovery. Our teachers have numerous professional developments planned this summer.

Community and Family Engagement

A group of teachers, Tim and I attend the Family and Community Engagement Conference in Los Angeles on June 1-3. The conference covered a variety of topics to help schools become "community schools" through family and community engagement. Using the knowledge we gained, we have drafted a family and community engagement plan (see attached). We are super excited as a team to provide this growth opportunity for JHS.

2022-23 School Year

The calendar and professional development calendars have been set (see attached). Our goals are to continue development of writing across the curriculum, ACT prep, and disciplinary literacy.

Activity Fees

The report given to the Board last month shows a \$8,000 deficit in our activities account for the year. We continue to see costs rise, especially the increase coming in official fees will be \$2,000. At the Class B Meetings last week, all schools in the Southern Division have agreed to the increase in individual gate fees which are reflected on the Fee Schedule proposal attached. In addition, 75% of the schools are looking at increasing their activity fees. We have also put together a proposed activity fee structure.

Spring Activities

Athletics:

We finished the spring season with State Championships in Boy's Golf and Track and Field. JHS finished with a total of 16 post-season trophies, 7 individual state champions, and 35 all-conference/all-state players. Spring coaches will be at the meeting to discuss their season.

Activities:

Band and Choir conducted their Spring Concert on May 17. It was well attended by our community members.

FCCLA will compete at nationals in late June in San Diego.

The Student Council hosted the All School BBQ May 20th. The student council should be commended on their efforts.



Every Panther Succeeds

GUIDELINES

- 1) Identify students triggers (any one of the following):
 - a. 5 missing assignments,
 - b. 6 absences (without extended illness)
 - c. Top 10% EWS,
 - d. Multiple Behavior Referrals.
- 2) Meeting with homeroom teacher/first period teacher.
 - a. Complete in-take check list
 - b. Set Grading Period Goals
 - c. Monitor for 2 weeks, if no improvement refer student to intervention team.
- 3) Intervention Team (Administrator, Teachers, Support Staff)
 - a. Meeting at 7:35am arranged by the front office or designated by administration
 - b. Complete Perception of Skill Survey.
 - c. Identify appropriate interventions
- 4) Intervention Meetings with student and parents
 - a. Meetings will take place at during zero hour/first period
 - b. Complete Intervention planning/goal setting
 - c. Obtain signatures
- 5) Progress Monitor students on intervention
 - a. Complete Monitoring form daily
 - b. Mandatory daily check-in with zero hour/first period teacher/designee
- 6) Intervention Team Quarterly with student
 - a. Determine modification of goals.
 - b. If team agree, student may be exited at any time.



Every Panther Succeeds

IN-TAKE FORM

Name: «Name»

Teacher: «Homeroom»

Date of First Conference: _____

Checklist:

ACADEMIC:

- ____ Reviewed Missing Assignment
____ Created Makeup Plan For missing assignment
PLAN:

- ____ Is the missing assignment plan a SMART plan (specific, measureable, achievable, relevant, timely)?
 YES NO
____ Plan initialed by teachers (only ones with the missing assignments):
 __1st __2nd __3rd __4th __5th __6th __7th

ATTENDANCE:

- ____ Has the student had excessive absences (over 3 in a quarter).
____ Reason for absences:
 __ Medical
 __ Personal
 __ School
 __ Not motivated to come to school

BEHAVIOR:

- ____ Asked about office referrals?
____ Are the they excessive? (More than 3 in a month)
 ____ If yes sent Mr. Moodry a message.

SOCIAL/EMOTIONAL

- ____ Ask student how what they did this weekend?
____ Ask student how things are at home?
____ Ask students about school relationships?
____ Do you have friends?
____ Who is your go to adult? Name: _____
____ When was the last time you talked with them?

IF ANYTHING IS CONCERNING IN THIS SECTION PLEASE EMAIL MR. MICHAUD OR ALTACARE

2 WEEK WEEKLY CHECK-IN (Please include dates and Comments):

Jefferson High School

Family and Community Engagement Plan

Core Beliefs

- All families have dreams for their children and want the best for them.
- All families have the capacity to support their children's learning.
- Families and school staff are equal partners.
- The responsibility for cultivating and sustaining partnerships rests primarily with the school staff.
- Community partnership help build the learning capacity of a school.

Basic Principles

- Create a culture that engages every family.
- Communicate effectively and build relationships
- Empower every family
- Engage every family in decision-making
- Engage the greater community.

Action Plan

2021-22 School Year

Focus Group	Area of Focus
Staff	<input type="checkbox"/> Professional development on website and Infinite Campus Messenger <input type="checkbox"/> Create positive feedback postcards for mailing home <input type="checkbox"/> Send introduction emails to all students in every class <input type="checkbox"/> Contact each student's parent once per semester. <input type="checkbox"/> Complete online Living Tree staff training.
Parents	<input type="checkbox"/> Change venues of traditional family activities (Boulder, Clancy, MT City) <input type="checkbox"/> Align traditional family activities (i.e, sports meeting with general meetings) <ul style="list-style-type: none"> <input type="checkbox"/> JHS Meet and Greet (Open House) September 8 (Clancy) 5-7pm <input type="checkbox"/> New Name Pending (Parent Teacher Conferences/Winter Sports) (Boulder) November 14 2-7pm <input type="checkbox"/> JHS Day Meet and Greet for Parents (MT City) March 7th MT City 5-7pm <input type="checkbox"/> Recruit some parent to take the Living Tree parent/community training to help form the basis to the Family/Community Engagement Consortium.
Community	<input type="checkbox"/> Reach out to community groups to help with various school activities (ie concessions, freshman orientation, bond promotion etc.)

Created June 2022

JEFFERSON HIGH SCHOOL 2022-2023 SCHOOL CALENDAR

August						
S	M	T	W	TH	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

fall Sports Begin
Teacher PIR Day
Freshman Orientation
PIR (12-4)
First Day of School(11-4)
PIR (7:30-11)
7 days of instruction

September						
S	M	T	W	TH	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Open house 5-7
No School Labor Day
Homecoming week
Teacher PIR Day
Late Arrival(9:00am)
14&28
midterm Grade Check
16 Days of Instruction

October						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3-6 Fall MAP Testing
Late Arrival(10:30am)
No School MEA
End of First Quarter
16 Days of Instruction

November						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Parent-Teacher Conferences
No School Thanksgiving
Winter Sports Begin
Teacher PIR
16 Days of Instruction

December						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Midterm Grade Check
2:00 Dismissal
No School Winter Break
13 Days of Instruction

Jefferson High School Staff	
Mr. Erik Wilkerson	Superintendent
Mr. Mike Moody	Principal
Mr. Dan Sturdevant	Maintenance
Mrs. Lorie Carey	Business Manager/Clerk
Mrs. Aubrie Carey	District Admin. Assistant
SchoolHouse IT	Technology
Mrs. Amy Williams	Administrative Assistant
Mr. Joe Michaud	School Counselor
Ms. Erin Ritchie	Nurse
Mr. Eric Gustafson	Instructional Coach
Mr. Jarod Padmos	Math
Mrs. Mary Anne McMahon	Math
Mrs. Nicole Strozewski	Math
Mr. Matthew Bowman	Music/Band
Mr. Dave Heilmann	Vocational Education
Mr. Mike Robbins	Vocational Education
Mrs. Sarah Layng	Library
Mrs. Anne Joliff	English
Ms. Kelsey Voeller	English
Mrs. Wendy Schults	Spanish
Mr. Mike Hesford	English
Mr. Cody Ottman	Social Studies
Mr. Fritz Belier	Social Studies
Mr. Clint Layng	PE/Health, Dr.Ed
Mrs. Lynsey Williams	PE/Health
Mrs. Dawn Smartnick	Bus, Comp, Accounting,A & P
Mrs. Cassidy Parsons	Family Consumer Sciences
Mrs. Emma Ehret	Art
Mr. Steve McCauley	Science
Mr. Logan Brower	Science
Ms. Fae Conway	Instructional Aide
Mrs. Mary Drynan	Special Education
Mrs. Katie Watts	Paraprofessional
Mrs. Jennifer Scott	Paraprofessionals
Ms. Brandia Tanaka	Paraprofessional
Mrs. Ester Kirsch	Paraprofessional
Ms. Emily Harper	Instructional Aide
Mr. Kyle Lyon	Maintenance
Mr. Will Colletti	Maintenance
Mr. Brandon Kiefer	Maintenance

Semester Breakdown	
Semester 1:	Days: 75 Hours: 548
Semester 2:	Days: 73 Hours: 539
Year Total:	Days: 148 Hours: 1087

January						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

9-12 Semester Finals
12 Semester Ends
20 Teacher PIR Day
17 Days of Instruction

February						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

16 Midterm Grade Check
16 No School,
1&15 Late Arrival(9:00am)
15 Days of Instruction

March						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

13 First day of spring sports
15 Late Arrival(10:30am)
23 End of Third Quarter
18 Days of Instruction

April						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

5 2:00 Dismissal
6-10 Spring Break
20 Midterm Grade Check
5&19 Late Arrival(9:00am)
14 Days of Instruction

May/June						
S	M	T	W	TH	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1-4 Spring MAP Testing
21 Graduation
25 last day
16 Days of Instruction

22-23 Professional Developments

August 18 Full Day for staff

Agenda: 7:30-10:00am Beginning of year intros and expectations
10:15-11:00 Infinite Campus Messenger Training
11:15-12:00 Website Training
12:00-1:00 Lunch
1:00-3:00 Literacy training
3:00-4:15 Work on Living Tree, Aces Training, Websites

August 22 ½ Day for Staff

Agenda: 12:00-4:30 Work on Living Tree, Aces Training, Websites

August 23 ½ Day for Staff

Agenda: 7:30-8:30 Staff meeting
8:45-11:00 Work on Living Tree, Aces Training, Websites

September 7 Late Arrival Jennifer Darlington-Annotation, Note Taking, Instructional Framework.

September 8 Open House 5-7pm

September 14 Late Arrival (9:00am)

September 23 Homecoming Friday

September 28 Late Arrival (9:00am) Aaron Yost

October 12 Late Arrival (10:30am) ACT Writing/Aaron Yost

October 20-21 Teacher Convention (12 hours for replacement approved through Dist. Office)

November 15 Parent Teacher Conferences 2-7

November 18 Teacher PIR-ACES Strategies-Jennifer Darlington (3 hours) Aaron Yost ACT Writing

January 20 PIR (All Day)

February 1 Late Arrival (9:00am) Aaron Yost

February 15 Late Arrival (9:00am)

March 15 Late Arrival (10:30am)

April 5 Late Arrival (9:00am) Aaron Yost

April 19 Late Arrival (9:00am)

2022-23 Activity Fees

	Price	
<u>Single Game</u>	Single Event	Multiple Events
Student/Senior	\$5.00	\$7.00
Adult	\$7.00	\$10.00
<u>Season Passes</u>		
Elementary	\$25.00	
High School Student	\$35.00 Per Sport Season (Max \$140 family)	
Adult	\$50.00	
Senior (over 65)	FREE for all Jefferson County residents \$50 for non-Jefferson County residents	
*Family of 4 Sliding Scale		
No High School Students	\$140.00	
1 High school student	\$90.00 (Per Sport Season Applies)	
2 High school students	\$55.00 (Per Sport Season Applies)	
*Family of 4 includes parents and K-12 students living in the household. Additional K-12 students living at home may be added per the scale.		

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: June 21, 2022

Agenda Item: F-3

3a-Review Annual Objectives

Included in this package are 5 goals updated as annual objectives for Jefferson High School. The 5 areas place emphasis on student learning, communication, professional development, academic environment, and management of district resources. Each goal has provided areas to explore to attain the goals.

Recommendation

Review goals and provide feedback to prioritize areas for each goal

3b-Report/Plan on educational programs

The following information describes the progress through the 2021-22 school year at Jefferson High School and accomplishments and direction pertaining to the goals and objectives of the district. The following areas of concentration are discussed.

- Improving student achievement
- Align curriculum with state standards and ESSA
- Increase technology efficiency and map upgrades and changes required
- Increasing curriculum opportunities and class offerings

Student Achievement

JHS continued the usage of MAP testing to assess student ability and use the data to address areas within the curriculum for improvement. Students were tested 2 times during the year. Although there is not a big differentiation in the results, a good percentage of students showed increases in scores between the two testing cycles.

Efforts were made to close the achievement gap in regards to the guidelines set by student performances. The Literacy Grant completed the second of five years and used data to address student reading deficiencies. Intensive Reading classes continued to address these needs and an Instructional Coach assisted in increasing reading across all curriculum areas. The credit recovery program through the Montana Digital Academy (MTDA) assisted and a credit recovery teacher was implemented and has produced positive results in helping students recover lost credit. EdReady and IXL have been used to provide supports in areas including lost content and missing skills to help students get back on track.

JHS continues to be a school wide Title I program to provide academic assistance for all students at JHS. The information and planning throughout the school year will be used to efficiently provide additional supports.

Assessment throughout the year included MAPS (9-11) and ACT for juniors. Data gleaned from these assessments will be formulated to address instructional program modifications. These test scores may not accurately reflect the overall school performance but the results are good indicators of areas of strength or areas of concern. JHS continues to emphasize the education of the whole student.

Curriculum

The area of emphasis with curriculum was reviewing the current program in place and developing models to increase the achievement level of all students to reach the level of proficient or above in all curriculum areas. Two areas of emphasis were placed on increasing dual credit opportunities across multiple disciplines and providing an advanced academic track. Tentatively, JHS students will have 13 dual credit class opportunities for the 2022-23 school year. Block schedule classes continue in areas of English and Math allowing students to complete two years of academic requirements in one year. Standards based assessments are used for the math block class with success. Distant learning classes continue to provide additional opportunities for students including additional dual credit opportunities. Efforts continue to be made to increase collaboration, differentiate instruction, increase use of technology and ensure all students were achieving at grade or ability level.

Increased professional development opportunities include strategic planning, mental health training, OPI workshops, and literacy instruction. The past year has provided for growth and improvement at JHS. The District continues to find ways to improve the level and quality of services for all students. The entire JHS community, school board, and staff have provided the commitment required to ensure a quality education program.

Technology

An updated mapping of all infrastructure occurred and a long range technology continues to identify areas of concern, immediate needs, and expectations of technology usage in the future. This plan will need to be updated throughout the school year as the new addition is under construction.

The CAD and Business Lab upgrades will continue, increasing efficiency of usage and allowing for expansion of curriculum. These continued capital improvements have improved the aesthetic appearance and expanded student usage.

The major emphasis with technology has been evaluating the current system, identifying changes needed and creating a sequential plan to increase usage and efficiency. Enhanced performance will be an area of emphasis as well as extending the life cycle of existing systems with appropriate upgrades. A review will be conducted as the District has added a number of computer systems with the financial support of ESSER and Literacy Grant funds.

3c – Instructional progress

Expanded offering will occur in mathematics and computer applications with a Dual Credit options. The Spanish program has grown with increased offerings and one period of instruction with Boulder Elementary. The district will continue to use the Montana Digital Academy for expanded curriculum offerings. A 9 week freshman academy class is in the curriculum, formulated to provide academic guidance and supports for freshman. These classes are a reflection of the commitment to expand multiple curriculum areas, and provide the opportunity for expanded student learning in other areas.

3d – Fee schedules

Attached is the student fee schedule for 202-23 class offerings. There needs to be discussion on the Drivers Education fee.

Recommendation

Adopt current fee schedule.

3e – Scoreboard sponsorship fees

I am recommending the transfer of scoreboard generated fees to be placed in the Activities account to assist with the forecasted financial decrease in the account.

Recommendation

Approve the placement of these funds in the Activities account

Jefferson High School

2022-23 Annual Objectives

The implementation of annual objectives will utilize development of Jefferson High School growth plans for the upcoming academic year. The objectives will be used to assess student performance, district decision making, and appropriate resource usage.

Goal 1 – Use current assessment models to guide increased student learning

Objectives

- Update district curriculum to continue to meet state and national standards
- Evaluate student performance with guidance from current assessment models
- Use assessment models to monitor student growth and performance
- Develop assessment rubrics to increase problem solving skills and higher order thinking
- Develop teaching models to include collaboration, self-assessment, and goal setting to provide feedback for increasing learning and teaching objectives
- Develop advanced courses to allow increased opportunities for student participation
- Evaluate student progress annually using measures and standards from current assessment models and curriculum benchmarks
- JHS students will meet graduation standards and use developed skills for success

Goal 2 – Increase communication and relations to improve student achievement

Objectives

- Develop and implement a communication plan to increase community relations
- Provide professional development opportunities for implementing current communication trends
- Revamp website to provide efficient and applicable data with ease of access
- Analyze benefits and challenges of digital media and social networking usage
- Increase reporting of student performance and parental involvement by providing training opportunities on curriculum and assessment

Goal 3 – Promote enhanced teaching and learning opportunities by implementing appropriate professional teaching practices

Objectives

- Increase efficiency of EPAS teacher evaluation model developed for Montana
- Increase professional development opportunities for all staff
- Collaboration between administration and faculty on the impact of EPAS and its effectiveness in providing feedback for teacher growth plans
- Increase awareness and publicize educational practices demonstrated by administration, faculty, and students
- Use collected data to provide feedback for continuous planning and setting of annual goals

Goal 4 – Foster an academic environment to encourage respect, citizenship, responsibility, and success

Objectives

- Develop a school plan to create an atmosphere of respect and responsibility within all school settings
- Survey parents, patrons, students and staff to provide feedback for establishing a school climate action plan
- Provide community wide learning sessions to communicate expected school climate and educational goals for each academic level
- Survey alumni to determine what areas need further development and what skills are needed for post-secondary success
- Continue to use igraduate program to promote academic completion and provide tools to reach this goal
- Pilot a Community Schools program to encourage parent and community involvement in the District.

Goal 5 – Provide continued guidance for appropriate management of district resources to create a positive learning environment that maximizes student learning opportunities

Objectives

- Review policies and procedures for budget preparation and use feedback from audits and reviews to update financial operations
- Develop short and long term plans addressing capital improvement projects throughout the entire district facilities
- Address current technology plans(Contracted implementation) for immediate and long term goals to meet the needs for instruction and assessment
- Increase cost savings with efficient and cooperative shared purchasing services
- Update the safety plan in accordance with state law, district policies, and recommendations from safety and security reviews

Jefferson High School

2022-23 FEE SCHEDULE

Driver Education \$175/student

School Foods

Reduced	\$.40/meal
Students	\$2.75/meal
Adults	\$3.75/meal (Food service says \$3.98)

Class fees

Sculpture	\$25
Drawing/Painting	\$25
Intro to Art	\$15
Culinary 1	\$20
Culinary 2	\$30
Ceramics	\$25
Photography	\$50
Independent Art	\$20
Small Engines	\$25
Woods	\$25
Construction	\$25
Child Development	\$10
Pro-start	\$50
FCS	\$10
Welding Materials	\$25
Welding Safety Items	\$25
Perspective Drafting	\$10

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not recommended for
1st @ this time

Use of Restraint, Seclusion, and Aversive Techniques for Students

Conduct of Employees Directed Toward Students

The use by appropriately trained District personnel towards or directed at any student of any form of restraint or seclusion, as defined in this policy, is prohibited except in circumstances where proportional restraint or seclusion of a student is necessary when a student's conduct creates a reasonable belief in the perspective of a District employee that the conduct of the student has placed the student, the employee, or any other individual in imminent danger of serious bodily harm.

The employee or any employee who is a witness to this event shall immediately seek out the assistance of the school's administration or, if such administrator is not available, a certified or classified employee with special training in seclusion and restraint, if available. Upon the arrival of such individual, the administrator or, if no administrator is available, the most senior trained individual on seclusion or restraint shall take control over the situation.

Seclusion or restraint of a student shall immediately be terminated when it is decided that the student is no longer an immediate danger to him or herself or to any other third person or if it is determined that the student is exhibiting extreme distress or at such time that appropriate administrative personnel have taken custody of the child or upon such that the parent/legal guardian of the child has retaken custody of the child.

Regardless of employee training status, no District personnel shall use any form of aversive technique or corporal punishment against any student. All seclusion will be in compliance with a student's IEP or Section 504 Plan.

If a situation occurs where a properly trained District employee must use acts of restraint or seclusion against a school student, the following shall occur:

1. The employee shall immediately report to their building principal, in writing, the following information:
 - a. The date the event occurred;
 - b. The circumstances leading to the event;
 - c. The student involved; and
 - d. Other witnesses or participants to the event.
2. The building principal shall notify the Superintendent's office of the event, providing the Superintendent's office with a copy of the report of events.
3. The building principal shall ascertain if any of the school's video equipment captured the event on a recording. If such event was captured on recording, the principal shall take all best efforts to maintain a copy of the recording and provide such to the Superintendent's

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Office for the Superintendent's official records of the event.

4. The Superintendent or designee shall ascertain the special needs status of the student involved in the seclusion or restraint and shall ascertain and maintain documentation as to whether or not such events were consistent with or contraindicated due to the student's psychiatric, medical, or physical condition(s).
5. The Superintendent or designee of the Superintendent shall notify the parent or legal guardian of the subject student of the situation and the event of restraint or seclusion via telephone and provide the parent/legal guardian with the name and telephone contact information of the building principal where the parent may obtain additional information regarding the event.
6. The Superintendent or designee of the Superintendent shall provide the parent/legal guardian of the student with written notice of the event of restraint or seclusion of their student.
7. The Superintendent's office shall maintain documentation as to events of restraint and seclusion and shall prepare any and all necessary reports to legal entities upon whom such reports are or may become due pursuant to State and federal regulations.

Training of School Personnel

As part of the training and preparation of each certified administrator, certified teacher, and in-building classified employee of the District, the following shall occur:

1. Training to personnel as to proper situations and events leading to student seclusion and intervention, including possible preventative alternatives to seclusion and restraint, safe physical escort, de-escalation of student crisis situations, and positive behavioral intervention techniques and supports;
2. Training of personnel in crisis/conflict management and emergency situations which may occur in the school setting, including examples and demonstrations of proper activities and techniques and trainers observing employee use of proper activities and techniques in the training setting;
3. Techniques to utilize to limit the possibility of injury to the student, the employee, and any other third party in the area;
4. Information as to the school's student seclusion areas in each respective school building to which the employee is assigned;
5. Training in CPR and basic first aid; and

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6. Provision of the employee with a copy of this policy.

It is a goal that all new employees are trained in the area of student restraint and seclusion during their first week of employment. However, this may not be possible due to realities of the operation of a school district. If an employee has not yet undergone training and a situation necessitating student restraint or seclusion occurs, and another properly trained employee of the District is present at the event, the properly trained employee shall take the lead in addressing the student crisis.

Designated Locations

Each school building in which students are present must have a building designated location for student seclusion. It is the responsibility of the building's principal, or designee of the principal, to assure that the building's designated seclusion location is a safe and clean location and that such location has appropriate supervision when any student has been placed into seclusion pursuant to this policy. All seclusion will be in compliance with a student's IEP or Section 504 Plan. Appropriate supervision shall include an adult in the seclusion location which as continuous visual observation of the secluded student.

Definitions

For the purposes of this policy, the following definitions shall apply:

Restraint: The immobilization or reduction of a student's freedom of movement for the purpose of preventing harm to students or others through chemical, manual method, physical, or mechanical device, material, or equipment.

Seclusion: Involuntary confinement in a room or other space during which a student is prevented from leaving or reasonably believes that he or she can leave or be prevented from leaving through manually, mechanically, or electronically locked doors that, when closed, cannot be opened from the inside; blocking or other physical interference by staff; or coercive measures, such as the threat of restraint, sanctions, or the loss of privileges that the student would otherwise have, used for the purpose of keeping the student from leaving the area of seclusion.

Aversive Technique: Physical, emotional, or mental distress as a method of redirecting or controlling behavior including but not limited to corporal punishment.

Legal Reference:

Policy History:

Adopted on:

Revised on:

1 *Revision Note:*

STUDENTS SECTION

Activity Participation Code of Conduct

Policy Duration and Coverage

This policy applies to middle and high school students who are involved in the extra- and co-curricular activities program. This policy is in effect each school year from the date of the first practice for fall activities until the last day of school or activities, whichever is later. Violations are cumulative, through the student's period of attendance in grades 6-8 and in grades 9-12. The Administration shall publish the participation rules annually in the activities and student handbooks.

General Conduct

The School District requires adherence to a strict code of conduct athletes and other participants in any athletic activity and/or extra-curricular activity. The code of conduct noted at District Policy 3310 and the student handbook applies to all students participating in any athletic or extra-curricular activity sponsored or sanctioned by the Montana High School Association (MHS) or the School District. A student participating in any athletic activity and/or extra-curricular activity and his or her parent/guardian shall sign a form acknowledging receipt of an adherence to the code of conduct.

Coaches and advisors will promptly report violations of the code of conduct to the principal. Violations of the code of conduct will result in discipline up to and including suspension from the activity, suspension from school and activities, and expulsion from school. Persistent violations of the code of conduct may also result in the removal of the student from activities. Failure to promptly report a possible violation may result in discipline of the coach or advisor. Suspicion of child abuse or neglect will be reported to the appropriate authorities.

Extra - and Co - Curricular Chemical Use Policy

Students participating in extra- and co-curricular activities, whether sponsored by the MHS or not, shall not use, have in possession, sell, purchase, or distribute alcohol, tobacco products, alternative nicotine and vapor products, or illegal drugs or abuse prescription or non-prescription drugs during their extracurricular seasons. These rules are in effect twenty-four (24) hours a day. If a student receives a MIP or is seen using tobacco, alcohol, marijuana, or illicit drugs, the student will forfeit the ability of participating in accordance with the activities and student handbooks.

Student and Parent/Legal Guardian Due Process

If a determination is made that a student has violated this policy, the student and parent/guardian shall be notified of the violation by telephone and mail. Also at this time, the student and parent or guardian shall be notified of the type of discipline that will be administered or recommended to the Board.

Prior to the imposition of any suspension from activity participation the student and parent or legal guardian shall have the right to participate in any investigation into alleged misconduct.

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This participation includes the opportunity for the student to explain the version of the events and provide any explanation or supporting evidence.

If the discipline involves the recommended expulsion of a high school student from participation in extra- and/or co-curricular activities for a period in excess of twenty (20) days, the parent and student will be notified of the date and time the Board will consider the recommendation. Only the Board can expel a high school student from participation in extra- and/or co-curricular activities except in the circumstance that an organization governing the rules and regulations of a particular extra- and/or co-curricular activity recommends the expulsion of a student from participation (i.e. – National Honor Society, Business Professionals of America, etc.).

Cross Reference: 3300 Corrective Actions and Punishment
 3310 Student Discipline

Legal Reference: § 20-4-302, MCA Discipline and punishment of pupils –
 definition of corporal punishment – penalty
 – defense
 § 20-5-202, MCA Suspension and expulsion

Legal Reference:

Policy History:

Adopted on:

Revised on:

Revision Note:

COMMUNITY RELATIONS

4330

Community Relations, Community Use of School Facilities

The District recognizes the importance and value of the school facilities to the public and is committed to providing public access to district facilities to the greatest extent possible while still

- providing primary facility availability for school activities
- being mindful of district budget and expense limitations
- providing adequate safeguards for the care and maintenance of the facilities and persons using the facilities.

Other than the regular conduct of school district teaching, athletics and activities for students, the types of use that can be approved in District facilities and their requirements include but are not limited to:

	Current District Students Only	Open to anyone	Must be 16 or older	Requires paid district employee supervision	Requires approved supervisor	Covered by District Insurance	May require private insurance	Requires facilities agreement	Student Coaching can occur	May require rental fee
Student Open Gym	X			X		X				
Community Open Gym		X		X		X				
MHSA Open Gym	X			X		X				
Adult Education activity			X		X	X				
Private individual					X		X	X		X
Private organization					X		X	X		X

Student Open Gym and **Adult Education** activities are scheduled and coordinated through the regular instructional and activities/athletics program.

Generally, Montana High School Association (MHSA) Rules and Regulations preclude coaching of a student at events other than school practices and contests. Exceptions do exist, however, and the interested person should contact the Activities Director for more information or consult the MHSA Official handbook.

Community Open Gym is scheduled and coordinated through the office of the Activities Director as part of planning for all school activities. As a school-sponsored event, Community Open Gym must be supervised by a non-student adult supervisor paid by the district. Due to this expense, the availability of Community Open Gym will be limited. The District goal is to provide at least one two-and-a-half hour Community Open Gym on a regular basis per month

COMMUNITY RELATIONS

4330

or more as facility availability and budget permit.

Private individual and private organization use of district facilities is coordinated through the office of the Activities Director. A facilities agreement is required (Form 4330F1). Private general liability insurance may be required. Rental fees, deposits and cleaning fees may be required. On-site supervision provided by an approved non-student adult supervisor for the setup, event and clean-up may be required. Organizations or individuals found to have violated this policy or its associated Facility Use Agreement, Rules and Regulations for Facility Use, or any other district policy while using a district facility may have their privilege to use the facility suspended for a period of time or revoked indefinitely at the discretion of administration. Appeal of a suspension or revocation decision may be made to the Board but the Board decision is final.

Each spring, the Activities Director will publish the dates during the upcoming summer and school year for which the school south gym may be available for non-school use and will coordinate the schedule and use of the gym throughout the year and maintain an updated schedule. Availability of other District facilities and grounds will be determined by the Activities Director upon request. The Activities Director will maintain a list of non-student adult individuals approved to act as event facility supervisors.

The current facility schedule will be posted by the Activities Director at the front entrance to the school and at the entrance to the south gym at all times.

A permanent sign will be displayed at the entrance to the school and at the entrance to the south gym with information on how to arrange for facility use and the most important rules and regulations for facility use.

Policy History:

Original Revoked: October 24, 2011

Adopted on: October 24, 2011

Revised on: May 14, 2013

Revision notes: Revision added the phrase "non-student adult" to the requirements for supervision, added contact information and "additional items" section to training checklist and to other areas of policy to match, added policy history to pages.

SCHOOL FACILITY USE AGREEMENT RULES AND REGULATIONS

The organization or individual (the "User") signing this assumes responsibility for seeing that these rules and regulations are followed during the course of their use of a school facility:

- 1) Rental Fees are \$200 for each main area rented. Cleaning Deposits are \$100 for each main area rented. A Custodial Fee of \$30 per hour will be assessed if the facility requires any additional cleaning by custodial staff after the conclusion of the event with a one hour minimum. Fees may be waived for private non-profit groups or individuals that do not charge attendance or admission fees. Cleaning Deposits and Custodial Fees for cleaning may not be waived.
- 2) The use of the school premises may be denied when in the opinion of the Superintendent or the Board of Trustees the use may be construed to be solely for commercial purposes, there is a probability of damage or injury to school property, or if the activity is deemed to be improper to hold in a school.
- 3) In case of loss or damage to school property or any person, in connection with the User's use of the facility, the organization or individual signing the "School Facility Use Agreement" shall be fully responsible and liable.
- 4) The District reserves the right to require a certificate of insurance from the User. If a certificate is required, said certificate requirements are specified on the "Insurance Requirements for Facility Use" document.
- 5) No alcoholic beverages, tobacco, nicotine products, or other drugs are sold or consumed on the premises by the requesting organization or individual or any of its employees, patrons, agents, members, guests, or attendees.
- 6) No profanity or other disrespectful or disruptive language or gestures may be used; no quarrelling, fighting, or gambling is permitted.
- 7) No illegal games of chance or lotteries will be permitted.
- 8) No handguns, knife blades or weapons of any kind may be brought to or used in a District facility without prior administrative approval.
- 9) Middle school, elementary, and younger kids must be accompanied by an adult.
- 10) No horseplay. No dunking or hanging on the rims. Only clean gym shoes may be worn on the gym floor.
- 11) No alteration of the premises or changes in the use of such premises or movement of fixtures or furniture shall be made without specific written consent of the District.
- 12) Premises to be left in clean condition. All doors are to be locked before leaving.
- 13) Adequate non-student adult supervision must be provided by the User to ensure proper care and use of District facilities including the use of a District-approved event supervisor if required in the Facility Use Agreement for this event. The User and/or Supervisor must remain in attendance during the event including setup and cleanup. If the superintendent finds it necessary that police or other security personnel be retained for crowd control, such requirement may be added as a condition of use of the facility at User expense.
- 14) Doors will not be propped open. Only the portion of the building arranged to be used may be entered. Locker rooms are to remain locked.

COMMUNITY RELATIONS

- 1 15) No hazardous materials, including but not limited to, flammable materials or liquids,
2 fireworks, pyrotechnic devices, explosives, poisonous materials or plants, strong acids
3 or caustics, or dangerous animals will be brought on to the premises or used in any way
4 while occupying any portion of any District property unless permission is given in
5 advance by a school official.
6 16) Wax or other preparations ordinarily used on dance floors is not to be used on
7 gymnasium floors.
8 17) User must give written notice to the District of any accident resulting in bodily injury or
9 damage to property of the School or others occurring on the premises or in any way
10 connected with the use of School premises within 24 hours of the accident. The notice
11 must include details of the time, place and circumstances and the names and addresses of
12 any person(s) witnessing the accident.
13 18) Persons or groups not following these rules must be made to immediately leave the
14 facility by the event Supervisor.
15 19) Organizations or individuals found to have violated the District Facility Use Policy, the
16 Facility Use Agreement, Rules and Regulations for Facility Use, or any other district
17 policy while using a district facility may have their privilege to use the facility
18 suspended for a period of time or revoked indefinitely at the discretion of
19 administration. Appeal of a suspension or revocation decision may be made to the
20 Board, but the Board decision is final.
21 20) User(s) are to observe the following additional conditions:
22
23
24
25
26
27

28 Signed:

Approved by:

30
31 User

(date)

JHS Administrator

(date)

32
33 Form History:

34 *Promulgated on: October 24, 2011*

35 *Revised on: May 14, 2013*
36

LANGUAGE FOR INFORMATIONAL SIGN AT ENTRANCE TO SCHOOL AND
ENTRANCE TO SOUTH GYM

Welcome to Jefferson High School.

Use of District facilities and grounds by the public for non-school purposes is encouraged but must be pre-arranged through the office of the Activities Director. You may contact the Activities Director by calling the main school number at 225-3317.

Ground Rules for District Facility Use

- ☐ Use of the facility must be pre-approved by the Activities Director.
- ☐ Use of District facilities must be supervised by an approved non-student adult District facility supervisor.
- ☐ Facility use fee of \$200 for each main area may be required. Cleaning deposits of \$100 for each main area are required. Custodial fees of \$30 per hour with a one hour minimum are required for any extra cleaning the custodial staff must do after the conclusion of the event.
- ☐ Only the portion of the facility and/or equipment that has been approved for use may be used.
- ☐ Only those persons or group who have been approved may use the facility.
- ☐ Middle school, elementary and younger children must be accompanied by an adult.
- ☐ Care and respect for District property must be observed.
- ☐ No profanity or other disrespectful or disruptive language or gestures may be used.
- ☐ No alcohol, tobacco, nicotine products or any illegal substance may be used or brought to a District facility.
- ☐ No handguns, knife blades or weapons of any kind may be brought to or used in a District facility without prior administration approval.
- ☐ No door may be left propped open during facility use.
- ☐ Only clean gym shoes may be worn on the gym floor.
- ☐ No horseplay, no hanging or dunking on rims.
- ☐ Facilities must be left in good and clean condition and all doors locked.
- ☐ The school reserves the right to cancel approval for use of the facility on short notice if needs for school use arise.
- ☐ Persons or groups not following these rules or those rules contained in the Facility Agreement will be made to immediately leave the facility.
- ☐ Organizations or individuals found to have violated these Ground Rules, the District Facility Use Policy, the Facility Use Agreement, Rules and Regulations for Facility Use, or any other district policy while using a district facility may have their privilege to use the facility suspended for a period of time or revoked indefinitely .

- 1 ☐ ANY DAMAGE OR INJURY TO THE FACILITY, EQUIPMENT OR PERSONS IS
2 THE SOLE RESPONSIBILITY OF THE USER AS AGREED IN THE FACILITY
3 USE AGREEMENT.

4 Procedure History:

5 Promulgated on: October 24, 2011

6 Revised on: May14, 2013

MINUTES Jefferson High School Dist. 1

May 23, 2022

Special Board Meeting

Board members present: In-person: Cami Robson Lyndsey Graham Larry Rasch
Buster Bullock Justin Willcut Jenny Genger

Board members absent: Dani Morris

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager

Staff Present: none

Visitors: Erik Wilkerson, Bea Kaleva

A. Call to order-Chairperson

1. Pledge of Allegiance *The pledge was led by Ms. Robson, chair, at 6:30 p.m.*

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. None.*

C. New Business – Action is always possible for New Business items.

Ms. Kaleva explained the process of the interview of Mr. Wilkerson. The board members took turns asking interview questions. At the conclusion of the interview. The board went into executive session to review background information at 7:25 p.m. At 7:54 p.m. the open session resumed. Mr. Bullock moved to have Ms. Kaleva begin negotiations with Mr. Wilkerson for the Superintendent position. Ms. Graham seconded the motion, which passed unanimously.

D. Adjournment - the meeting adjourned at 8:00 p.m.

Signature of Chair

Signature of Clerk

MINUTES Jefferson High School Dist. 1

May 17, 2022

Regular Board Meeting

Board members present: In-person: Cami Robson Kyrie Russ Justin Willcut
Dani Morris Bryher Herak Buster Bullock

Board members remote attendance: Larry Rasch

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager
Mike Moodry, Principal

Staff Present: Aubrie Carey, Eric Gustafson, Amy Williams, Sarah Layng, Clint Layng, Mary Drynan, Clara Rauch-Davis, Erin Ritchie

Visitors: Erika Morris, Eliza McLaughlin,, Conner McCauley, Josh Morris, Noah Genger, Scott Dietle, Suzanne Schultz, Quinn Schultz, Tim Tholtz, Jenny Genger, Lindsey Graham, Andrea Dolezal,

A. Call to order-Chairperson

1. Pledge of Allegiance *The pledge was led by Ms. Robson, chair*

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.* Suzanne Schultz thanked the school for the way COVID was handled. She asked where the weighted GPA was being handled. Ms. Russ replied that policy had discussed it but needed more information. Ms. Schultz expressed her support for the weighted GPA.

C. Student Report – None.

D. Staff Report – Erin Ritchie and Clara Rauch-Davis gave an overview of the nursing program presently. Clara encouraged the board to consider finding a nurse for next year since she is going to work full-time for Clancy Elementary. Erin stated that she has to spend equitable time between all schools so she can't meet the needs of the students. Mr. Eric Gustafson, the instructional coach, gave an overview of his position.

E. Committee Reports Building committee has met a couple times, negotiations met thrice, budget met, facilities met.

F. Administration Reports– The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
2. Principal/A.D. – Singles and doubles to state, golf is currently doing well at their meet.
3. Superintendent – Altacare (CSCT) is leaving Montana, Boulder Elementary School plans to cease school food service for JHS

G. Unfinished Business- Action is always possible for Unfinished Business items.

H. New Business – Action is always possible for New Business items.

1. Policy First Reading

a. 2151F8 – *Coach's Code of Conduct* Ms. Robson presented a possible replacement for the current one. NFHS has a policy for the Coach's Code of Ethics that is used widely across the state and the nation. Mr. Josh Morris spoke in support of changes but stated that the current codes of conduct for parents and students should be replaced as well. Ms. Robson stated that the latter two would be discussed. Mr. Moodry added that JHS coaches have to take an 8-hour course which includes these items. Ms. Herak moved to adopt the NFHS coach code of ethics. Ms. Russ seconded the motion, which passed unanimously.

2. Policy Second Reading

- a. 1520 – Board/Staff Communications
- b. 2161P – Special Education

- c. 2167 – Correspondence Courses
- d. 2168 – Distance, Online, and Technology-Delivered Learning
- e. 2170 – Digital Academy Classes
- f. 2312 – Copyright
- g. 2510 – School Wellness
- h. 3310 – Student Discipline
- i. 3310P2 – Student Risk Assessments
- j. 3413F1 – Medical Exemption Statement
- k. 3413F2 – Affidavit of Exemption on Religious Grounds
- l. 3416 – Administering Medication to Students
- m. 3612 – District-Provided Access to Electronic Information, Services, Equipment, and Networks
- n. 3612F – Internet Access Conduct Agreement
- o. 3612P – District-Provided Access to Electronic Information, Services, Equipment, and Networks
- p. 5121 – Applicability of Personnel Policies
- q. 5223 – Personal Conduct
- r. 5228P – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- s. 5314 – Substitutes
- t. 5321 – Leaves of Absence
- u. 5450 – Employee Use of Electronic Mail, Internet, Networks, and District Equipment
- v. 5450F – Employee Equipment Use, Internet Conduct, and Network Access Agreement
- w. 5450P – Employee Use of Electronic Mail, Internet, Networks, and District Equipment Procedure
- x. 7625 – Use of Enhanced Tax Credit Receipts
- y. 8300 – Risk Management

Ms. Russ moved to approve the above policies on 2nd reading. Mr. Willcut seconded the motion, which passed unanimously. Policy 3305 is still under discussion.

3. *Personnel*

- a. Substitutes –R. Workman Ms. Herak moved to accept Mr. Norbeck’s recommendation. Ms. Morris seconded the motion, which passed unanimously.
- b. Superintendent search recommendation – Ms. Kaleva has received no new applications. She has 2-3 other people who may be interested in an interim position.
- c. Resignations – Nurse -C. Rauch-Davis, Asst. AD – Dan Sturdevant Mr. Bullock moved to accept. Ms. Morris seconded the motion, which passed unanimously.
- d. Staff employment recommendations
 - i. *Administrative* – L. Carey, A. Carey Ms. Herak moved to accept the resolution for Ms. Lorie Carey. Mr. Willcut seconded the motion, unanimously. Ms. Herak moved to accept the resolution for Ms. Aubrie Carey. Ms. Russ seconded the motion which passed unanimously. Mr. Bullock abstained on each.
 - ii. *Coaching* – assistant cheer, National Honor Society Mr. Moodry recommended Taylor Quackenbush for cheer. Ms. Herak moved to accept his recommendation to hire Taylor Q for 2022/23. Ms. Morris seconded the motion which passed unanimously. Mr. Moodry recommended Mr. Brower and Ms. Voeller for the NHS positions. Ms. Herak moved to approve Mr. Brower and Ms. Voeller, Ms. Russ seconded the motion, which passed unanimously.
 - iii. *School nurse position* – Mr. Norbeck has spoken to Mr. Elliott of BES. With his cooperation, along with the county nurse; Mr. Norbeck will move forward to advertise the position.
 - iv. *Paraprofessional position(s)* – Mr. Moodry recommended Brandia Tanaka and Emily Harper the paraprofessional positions. Ms. Herak moved to accept his recommendation. Mr. Willcut seconded the motion, which passed unanimously.
 - v. *Summer employment* – Ms. Herak moved to hire to summer helpers. Ms. Russ seconded the motion, which passed unanimously.
 - vi. *Activities Director position* – Ms. Robson said that now is the time to make any necessary changes to the position. Mr. Norbeck and Mr. Moodry will put together a job description to present to the board.
 - vii. *Custodial position* – Brandon Kifer Ms. Herak moved to approve. Mr. Willcut seconded the motion, which passed unanimously.

4. *Attendance Agreements* – 2 YDI, 24 JHS student to Helena, 1 Helena student to JHS Ms. Herak moved to accept the attendance agreements for YDI and the 1 student attending JHS. Mr. Willcut seconded the motion, which passed unanimously.

5. *Approval of Changes proposed for the Boulder Association of Teachers' Collective Bargaining Agreement* - Proposed changes. Insurance 50% of premium as salary, no new teachers on plan, \$9400 for insurance, 4% increase on base for classified, working group for language cleanup, one for discretionary days rather than sick and personal, counselor position – 5 days at end and 5 days at the beginning of the year, formal evaluations every 3rd year for tenured teachers. Ms. Herak moved to accept the recommendation. Ms. Morris seconded the motion, which passed unanimously.

6. *Heard Scholarship Applications discussion and recommendation* – Parents have asked to extend the deadline. Mr. Moodry said it was not put out on social media. It was suggested that the 5 applicants be awarded \$5000 apiece and the remaining \$10,000 be advertised again with a deadline of May 26. Mr. Bullock moved adopt the suggestion. Ms. Herak seconded the motion, which passed by 6, Mr. Rasch abstained as his son was an applicant.

7. *Sports Co-op update* Mr. Moodry gave a printout about his research concerning this item. Ms. Herak moved to add boys' tennis at JHS and girls' softball which would be a coop with East Helena. Ms. Russ seconded the motion, which passed unanimously.

8. *Approval of Prickly Pear Cooperative representative* – Mr. Willcut moved to assign the new superintendent as the representative. Ms. Herak seconded the motion, which passed unanimously.

9. *Mental Health Contractor* – Mr. Norbeck will search for options.

10. *Food Services* – Boulder Elementary School wishes to sever the MOU with JHS for food service. Mr. Norbeck will reach out to BES.

11. *Activity Bus update* – Metal Mines money has been used for this bus.

12. *Construction/Renovation update & Community Event Coordination* (3-4 events/Kickoff)

a. Community Events – several different gatherings will occur in the next couple of weeks.

13. *Facility Use charge update* – referred to policy committee

14. *Canvass of Election* – Canvass was conducted by the members present.

I. Communication and Comments

1. Letter of resignation – Dan Sturdevant – AD position, Clara Rauch-Davis - nurse

J. Commendations Ms. Robson commended the outgoing board members.

K. Consent Agenda

- a. Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action Ms. Herak moved to approve the consent agenda. Ms. Morris seconded the motion, which carried unanimously. (except that Mr. Bullock had stepped out.)

L. Follow-up/Adjournment – upcoming months

Next meeting – June 21 at regular time.

Heard Scholarship – round 2

Co-op of sports

M. Adjournment - the meeting adjourned at 9:00 p.m.

REORGANIZATIONAL MEETING

A. Call to Order

B. Board Reorganization (Policy 1120)

- i. Seating of Trustees – Ms. Sarah Eyer installed the two new members of the board.
- ii. Election of Chair – called by Superintendent Nominations – Ms. Morris nominated Ms. Robson. She was elected.
- iii. Election of Vice-Chair – Nominations – Ms. Genger nominated Ms. Morris. She was elected.
- iv. Appointment of Clerk – moved to June
- v. Assignment of Committees
 - Facilities – Cami Robson, Buster, Larry
 - Negotiations – Justin, Buster, Jenny
 - Policy – Dani, Jenny, Lyndsay
 - Budget – Lyndsay, Dani, Justin
 - Technology – Larry, Justin, Cami
- vi. Establishment of Meeting Format/Times – keep the same Send to policy – Heard Scholarship timing, etc.
- vii. Appointment of MTSBA Liaison (Policy 1135P)
 - Mr. Rasch moved to have Ms. Robson represent JHS as the liaison. Ms. Morris seconded the motion, which passed unanimously.

C. New Business

- i.. New Board Member Training Ms. Robson explained the process of available training.
- ii.. Approval to have Jefferson County run the 2023 election(s) by mail ballot – Mr. Bullock moved to send the request. Ms. Graham seconded the motion, which passed unanimously.

D. Adjournment 9:20 p.m.

Signature of Chair

Signature of Clerk

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Claim	Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
22822	47640S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	37,529.41					
2		4073 03/31/22 PPE from previous invoice	136.66*		215	785-1000	582	785
3		4329 04/30/22 Route	25,850.62*		210	100-2700	513	
4		4329 04/30/22 PPE	551.21*		215	785-1000	582	785
5		4329 04/30/22 Golf	2,524.80*		201	720-3500	582	
6		4329 04/30/22 Golf downtime	362.75*		201	720-3500	582	
7		4329 04/30/22 Due from Acitivities	489.19		201	190		
8		4329 04/30/22 Band fest	602.88*		201	710-3400	582	
9		4329 04/30/22 Band fest downtime	72.55*		201	710-3400	582	
10		4329 04/30/22 Study Table	144.00*		215	785-2700	582	785
11		4329 04/30/22 study table downtime	72.55*		215	785-2700	582	785
12		4329 04/30/22 Track	3,052.80*		201	720-3500	582	
13		4329 04/30/22 Track downtime	507.85*		201	720-3500	582	
14		4329 04/30/22 Tennis	2,225.28*		201	720-3500	582	
15		4329 04/30/22 Tennis downtime	602.72*		201	720-3500	582	
16		4329 04/30/22 Track in coach	168.00*		201	720-3500	582	
17		4329 04/30/22 Track in coach downtime	128.80*		201	720-3500	582	
19		4329 04/30/22 Coach service	36.75*		201	720-3500	582	
22823	47650S	4639 WEX BANK	11,106.50					
1		80652000 04/30/22 Route Fuel	5,427.00*		210	100-2700	624	
2		80652000 04/30/22 Golf fuel	933.65*		201	720-3500	582	
3		80652000 04/30/22 Due from ACTivities BAND	154.07		201	190		
4		80652000 04/30/22 Band fest	222.94*		201	710-3400	582	
5		80652000 04/30/22 Study Table	53.25*		215	785-2700	582	785
6		80652000 04/30/22 Track	1,128.90*		201	720-3500	582	
7		80652000 04/30/22 Tennis	822.89*		201	720-3500	582	
8		80652000 04/30/22 Due from BES	1,621.05		201	190		
9		80652000 04/30/22 Custodial	89.30		201	100-2600	624	
10		80652000 04/30/22 Science O	56.29*		201	710-3400	582	
11		80652000 04/30/22 Skills	34.68*		201	710-3400	582	
12		80652000 04/30/22 Due from Activities ART	132.71		201	190		
13		80652000 04/30/22 Elections	34.68*		201	100-2500	310	
14		80652000 04/30/22 Journalism	115.56*		201	100-1000	582	
15		80652000 04/30/22 golf	141.07*		201	720-3500	582	
16		80652000 04/30/22 Drivers Ed	138.46*		218	100-1000	624	

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22824	47646S	4761 PEAK 1 ADMINISTRATION	25.00						
1		114245 05/15/22 COBRA minimum fee	25.00		201	100-1000	260		
22825	47644S	5472 MT DIGITAL ACADEMY	1,196.00						
1		8 11/10/21 Tuition	598.00*		215	775-1000	680	775	
2		10 05/13/22 Tuition	598.00*		215	775-1000	680	775	
22826	47667S	5555 WALTERS, MORGAN	30.00						
1		05/19/22 Retirement present for staff	30.00*		201	100-2300	800		
22827	47660S	5556 KEMNER, JAYDEN	30.00						
1		05/18/22 Retirement gift for Mrs. Carey	30.00*		201	100-2300	800		
22828	47664S	4685 STROZEWSKI, NICOLE	75.00						
1		11 05/02/22 Dual Credit Summit registratio	75.00*		215	100-1000	582	19	
22829	47654S	2717 CITY OF BOULDER	1,409.97						
1		May2022 05/02/22 Tennis Water	34.16		201	100-2600	421		
2		May2022 05/02/22 Tennis sewer	47.84		201	100-2600	421		
3		May2022 05/02/22 Outdoor water	15.97		201	100-2600	421		
4		May2022 05/02/22 Water	546.56		201	100-2600	421		
5		May2022 05/02/22 Sewer	765.44		201	100-2600	421		
22830	47652S	5011 CAPITAL TRAILER AND EQUIPMENT	1,273.66						
1		25143 04/26/22 Snow plow repairs	1,273.66*		201	100-2600	440		
22831	47653S	4967 CENTURY LINK	79.57						
1		292483057 05/04/22 Acct. 88113581	79.57*		228	100-1000	530		
22832	47659S	5403 KALEVA LAW OFFICE	250.00						
1		5004 04/19/22 Attend Board meeting	250.00*		201	100-2300	330		
22833	47662S	1737 NORTHWESTERN ENERGY	5,539.77						
1		May2022 05/02/22 Gas tax	426.72*		201	100-2600	411		
2		May2022 05/02/22 Electric service	3,282.71*		201	100-2600	412		
3		May2022 05/02/22 Gas service	1,242.01*		201	100-2600	411		
4		May2022 05/02/22 Electric tax	588.33*		201	100-2600	412		

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22834	47655S	5191 FISHER'S TECHNOLOGY	385.00					
1		1019078 05/02/22 Copier charges	385.00*		201	100-2400	440	
22835	47661S	1830 MT SCHOOL BOARDS ASSOCIATION	1,704.00					
1		10340 04/30/22 Legal services - construction	1,371.00*		201	100-2300	330	
2		10341 04/30/22 Legal services - personnel	333.00*		201	100-2300	330	
22836	47666S	1645 VERIZON WIRELESS	30.02					
1		9905769452 05/05/22 Acct. 442117550	30.02		201	100-2100	530	
22837	47657S	5160 INFINITE CAMPUS	4,560.55					
1		ANNUAL0373 05/13/22 22-23 license renewal	4,560.55*		201	100-2400	680	
22838	47651S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		28586799 05/13/22 Copier leases	730.30*		201	100-2400	440	
22839	47656S	612 HOME DEPOT PRO INSTITUTIONAL	172.32					
1		682587209 04/28/22 Disinfectant cleaner	172.32*	10414	201	100-2600	610	
22840	47663S	5463 PEGASUS TWO LLC	132.70					
1		604 05/04/22 Journalism car rental	132.70*		201	710-3400	582	
22841	47658S	1346 JOSTENS -	377.79					
1		28828935 05/13/22 Diplomas	364.28		201	100-1000	610	
2		28710447 04/30/22 Diplomas	13.51		201	100-1000	610	
22842	47665S	5405 THE TRANSFORMATIVE READING TEACHER	2,500.00					
1		2319 05/23/22 Consultant days	2,500.00*		215	423-1000	330	713
22843	-99788E	4786 MC Mastercard	1,835.43					
Dist Admin 1								
1		8898613 04/12/22 Projector tripod stand	49.99*	10403	215	392-1170	610	302
AMAZON.COM								
2		321007 05/05/22 Graduation cards	133.99*		215	324-1000	610	148
3		8118602 04/28/22 TV, stand, HDMI cable	118.97*	10410	215	423-1000	660	713
AMAZON.COM								
4		4880214 04/28/22 TV, stand, HDMI cable	676.87*	10410	215	423-1000	660	713
AMAZON.COM								
5		145352138 04/28/22 Annual Zoom subscription	777.61*		215	775-1000	610	775
6		093051 04/07/22 Sweet Spot gift cards	78.00*		215	324-1000	610	148

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
22844	-99787E	4786 MC Mastercard	3,367.79					
Dist Act 1 Dist Act 2 Act Drama								
1		DistAct1 05/05/22 Due from activities	583.27		201	170		
2		DistAct2 05/05/22 Due from activities	2,112.24		201	170		
3		ActDrama 05/05/22 Due from activities	672.28		201	170		
22845	-99786E	4786 MC Mastercard	1,603.04					
Dist Admin 2								
1		JDNWJZ8GYG 04/19/22 AP Lit and Language certi	550.00	10402	201	100-1000	321	
UNIVERSITY OF TEXAS								
2		QQCVFD 04/19/22 Conference travel	368.09*		215	423-1000	582	713
3		QQCVFD 04/19/22 Conference travel	20.87*		215	423-1000	582	713
4		WKCBGA 04/19/22 Conference travel	491.40*		215	423-1000	582	713
5		WKCBGA 04/19/22 Conference travel	27.86*		215	423-1000	582	713
6		095654 04/13/22 Music festival postage	27.10		201	100-2400	532	
7		068241 05/02/22 Due from activities	34.75		201	170		
8		049842 05/03/22 Due from activities	33.61		201	170		
9		089008 05/03/22 Due from activities	49.36		201	170		
22846	-99785E	4786 MC Mastercard	633.92					
Cheer Band								
1		086533 04/22/22 State Music Festival meals	284.82*		201	710-3400	582	
2		041203 04/22/22 State Music Festival meals	55.34*		201	710-3400	582	
3		026384 04/22/22 State Music Festival meals	204.06*		201	710-3400	582	
4		034931 04/23/22 State Music Festival meals	89.70*		201	710-3400	582	
22847	-99784E	4786 MC Mastercard	219.25					
1		DistAct2 05/05/22 Due from activities	280.00		201	170		
2		075597 04/30/22 Welding supplies	137.01*	10148	201	390-1640	610	
HOME DEPOT								
3		4110447 04/17/22 Cancel BPA ntl travel	-108.88*		215	451-1170	582	316
4		4110447 04/17/22 Cancel BPA ntl travel	-108.88*		215	392-1170	582	318
5		077310 04/11/22 Skills USA fuel	20.00*		201	710-3400	582	
# of Claims 26			Total: 76,796.99					
Total Electronic Claims			7,659.43					
Total Non-Electronic Claims			69,137.56					

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22848	47671S	2152 CENTURY LINK	465.81						
1		May2022 05/13/22 406-225-3317 232B	465.81*		201	100-2400	531		
22849	47672S	4967 CENTURY LINK	1,797.90						
1		292777962 05/12/22 Acct. 89798889	1,797.90*		228	100-1000	530		
22850	47673S	4827 CITI BUSINESS VISA-Costco	803.57						
1		5363404 04/21/22 laptop keyboards repl	49.96*	10406	215	474-1000	610	275	
		AMAZON.COM							
2		879411 05/17/22 ASBO national travel	591.86		215	100-2500	582	777	
3		55641G 05/03/22 Election meal	48.05*		201	100-2500	310		
4		73032G 05/01/22 ACT snacks	113.70*		215	324-1000	610	148	
22851	47674S	5558 COLLEGE BOARD	261.00						
1		126022 05/19/22 AP exams	261.00*		215	324-1000	610	148	
22852	47676S	5510 GRIZZLY DIESEL SERVICE	21,493.29						
1		36701 04/06/22 Vanhool bus service	21,493.29*		224	100-2600	440		
22853	47690S	2014 STROM AND ASSOCIATES, P.C.	1,800.00						
1		2022 05/02/22 Financial audit	1,800.00		201	100-2500	330		
22854	47684S	1451 L & P GROCERY	64.40						
1		01-1556456 05/24/22 S.M. science supplies	64.40*	10230	201	100-1511	610		
22855	47681S	5559 KIRSCH, KINSEY	30.00						
1		05/26/22 Retirement gift	30.00*		201	100-2300	800		
22856	47685S	4498 LERUM AUTO	141.00						
1		Dr. Ed Car 05/26/22 Oil change	141.00*		218	100-1000	440		
22857	47670S	4091 CENTRAL RESTAURANT PRODUCTS	930.16						
1		12005177 05/26/22 Salad bar supplies	898.09*	10366	215	910-3100	660	310	
2		12005177 05/26/22 Salad bar supplies	32.07*		215	910-3100	660	310	
22858	47689S	5417 SCHOOLHOUSE IT INC.	3,991.00						
1		2305 06/01/22 May IT services	3,991.00*		228	100-1000	330		

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22859	47677S	157 HARDWARE HANK	114.70						
1		123939 04/01/22 Pump transfer	12.99*		201	100-2600	610		
2		123991 04/06/22 Masking tape	43.94*		201	100-2600	610		
3		124010 04/07/22 Windshield washer fluid	8.58*		201	100-2600	610		
4		124093 04/11/22 Chemistry supplies	22.99	10173	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-									
5		124112 04/12/22 Battery cleaner	14.98*		201	100-2600	610		
6		124283 04/27/22 Screws	19.31*		201	100-2600	610		
7		124085 04/11/22 Spray paint	7.49*		201	100-2600	610		
8		72086 04/15/22 Double payment credit	-15.58*		201	100-2600	610		
22860	47680S	5443 K.L. SMITH CONSULTING, LLC	2,170.84						
1		2022-044 06/01/22 E-Rate/ECF form completion	2,170.84		201	100-1000	330		
22861	47687S	4283 LYONS, BONNIE	770.77						
1		21-22 2nd 06/07/22 Contract reimbursement	770.77*		210	100-2700	514		
22862	47675S	5536 GALARUS, DOUGLAS	220.50						
1		21-22 2nd 06/07/22 Contract reimbursement	220.50*		210	100-2700	514		
22863	47683S	4282 KONDA, STACEY	840.00						
1		21-22 2nd 06/07/22 Contract reimbursement	840.00*		210	100-2700	514		
22864	47679S	1304 JEFFERSON COUNTY SOLID WASTE	10.00						
1		23385 06/02/22 Waste	10.00		201	100-2600	431		
22865	47668S	4878 ANNETTE SMITH ELECTRIC INC	682.00						
1		1772 06/02/22 Fix kiln, sawdust collector	682.00*		201	100-2600	440		
22866	47669S	385 BOULDER MONITOR & JEFFERSON CO.	376.45						
1		3833 03/31/22 Scholarships ad, levy legal no	187.50*		201	100-2500	540		
2		3833 03/31/22 Para ad	35.20		201	100-2300	540		
3		4002 05/31/22 Board agenda, audit legal noti	39.00		201	100-2300	540		
4		4002 05/31/22 Scholarships ad	18.75*		201	100-2500	540		
5		4002 05/31/22 Legal notice	96.00		201	100-2300	540		

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22867	47686S	5560 LODE, JAMIE	906.50						
1		21-22 2nd 06/07/22 Contract reimbursement	906.50*		210	100-2700	514		
22868	47682S	4281 KOMM, BRIAN & ALISON	186.20						
1		21-22 2nd 06/07/22 Contract reimbursement	186.20*		210	100-2700	514		
22869	47689S	5417 SCHOOLHOUSE IT INC.	22.50						
1		2328 06/01/22 10 Office 365 licenses	22.50		201	100-1000	680		
22870	47691S	5002 WESTERN SPORTS FLOORS	9,487.80						
1		1006 05/27/22 Due from little guy wrestling	3,500.00		201	190			
2		1006 05/27/22 North gym floor repair/refinis	5,987.80*		201	100-2600	440		
22871	47688S	4458 RYKAL, HEATHER	690.00						
1		21.22.Sem2 Adult Ed	690.00*		217	610-1000	330		
22872	47678S	5336 HOOVER, JENN	1,230.00						
1		21.22.2Sem Adult Ed	1,230.00*		217	610-1000	330		
22873	47693S	4633 COMMERCIAL ENERGY OF MT INC.	994.08						
1		071269 06/03/22 Acct. 3675	909.72*		201	100-2600	411		
2		071270 06/03/22 Acct. 3676	84.36*		201	100-2600	411		
22874	47696S	1830 MT SCHOOL BOARDS ASSOCIATION	3,799.00						
1		9485 07/01/22 22-23 membership dues	3,799.00*		201	100-2300	810		
22875	47694S	5482 ERICKSON EDUCATIONAL CONSULTING	625.00						
1		May2022 05/31/22 Consultation services	625.00*		215	423-1000	320	713	
22876	47697S	5021 PACIFIC SOURCE HEALTH PLANS	2,062.37						
1		2210400007 04/15/52 BES CM	783.57*		215	100-1000	260	666	
2		2210400007 04/15/22 BES DO	714.83*		215	100-1000	260	666	
3		2210400007 04/15/22 BES RH	563.97*		215	100-1000	260	666	
22878	47692S	4080 BROADWATER HIGH SCHOOL	100.00						
1		04/12/22 Golf meet fees	100.00*		201	720-3500	582		

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22879	47695S	5200 MOODRY, MIKE	1,887.27						
1		009097 06/02/22 Conference meal	14.90*		215	423-1000	582	713	
2		85570D 05/31/22 Conference meal	12.18*		215	423-1000	582	713	
3		30721930 05/31/22 Conference lodging	1,860.19*		215	423-1000	582	713	
22880		2226 ROTO ROOTER	350.00						
1		32243 05/11/22 Plumbing	350.00*		201	100-2600	440		
22881		5510 GRIZZLY DIESEL SERVICE	5,107.14						
1		36954 05/27/22 Vanhool bus service	5,107.14*		201	100-2600	440		
22882		4913 VOYAGER SOPRIS LEARNING	21,120.00						
1		5383737 05/21/22 Corrective reading curric	21,120.00*	10417	215	423-1000	640	713	
22883		5522 FIRE GUYS LEASING, INC.	125.00						
1		AB30701 06/01/22 Inspect kitchen system	125.00*		201	100-2600	440		
22884		4389 NITRO GREEN & CHRISTMAS DECOR	120.00						
1		604586 05/25/22 Pest control	120.00*		201	100-2600	440		
22885		2717 CITY OF BOULDER	1,409.97						
1		June2022 06/01/22 Water	546.56		201	100-2600	421		
2		June2022 06/01/22 Sewer	765.44		201	100-2600	421		
3		June2022 06/01/22 Outdoor water	15.97		201	100-2600	421		
4		June2022 06/01/22 Tennis water	34.16		201	100-2600	421		
5		June2022 06/01/22 Tennis sewer	47.84		201	100-2600	421		
22886		4743 TRUGREEN	1,073.00						
1		1158634 05/27/22 Spring lawn application	1,073.00*		201	100-2600	440		
22887		1086 GIULIO DISPOSAL SERVICES, INC.	197.72						
1		2397 05/31/22 Disposal services	197.72		201	100-2600	431		
22888		5191 FISHER'S TECHNOLOGY	635.38						
1		1028888 06/02/22 Copier charges	635.38*		201	100-2400	440		

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22889		157 HARDWARE HANK	234.18						
1		124435 05/09/22 Toilet fill valve kit	15.99		201	100-2600	615		
2		124444 05/09/22 Brooms	38.98*		201	100-2600	610		
3		124559 05/17/22 Key	6.49*		201	100-2600	610		
4		124642 05/24/22 S.M. science supplies	130.91*	10229	201	100-1511	610		
5		124642 05/24/22 S.M. science supplies	4.99*		201	100-1511	610		
6		124709 05/31/22 Clamps	34.90		201	100-2600	615		
7		124715 05/31/22 Metric bolt	1.92		201	100-2600	615		
22890		734 DOOR AND HARDWARE UNLIMITED	723.00						
1		039700 06/01/22 New locksets	723.00		201	100-2600	615		
22891		1737 NORTHWESTERN ENERGY	4,754.99						
1		June2022 06/01/22 Gas tax	233.22*		201	100-2600	411		
2		June2022 06/01/22 Electric service	3,248.49*		201	100-2600	412		
3		June2022 06/01/22 Gas service	721.80*		201	100-2600	411		
4		June2022 06/01/22 Electric tax	551.48*		201	100-2600	412		
22892		5419 STRIVE	1,250.00						
1		J601422 06/14/22 Literacy grant consultant	1,250.00*		215	423-1000	330	713	
22893		3481 MT DOJ CRIMINAL RECORDS	30.00						
1		160411 05/09/22 B. Kifer	30.00*	10416	201	100-2300	800		
22894		3766 ACADIA MONTANA	5,094.96						
1		199932 03/21/22 Altacare	2,655.12*		215	280-1000	330	524	
2		16222586 05/23/22 Altacare	2,439.84*		215	280-1000	330	524	
22895		5403 KALEVA LAW OFFICE	3,999.90						
1		5103 06/03/22 Superintendent search	3,999.90*		201	100-2300	800		
22896		290 BOULDER ELEMENTARY SCHOOL	4,760.00						
1		2022-02 05/02/22 Adult lunches	4,760.00		201	910-3100	630		
22897		290 BOULDER ELEMENTARY SCHOOL	1,500.00						
1		2022-05-00 05/02/22 Living Tree PD	1,500.00*		215	423-1000	320	713	

06/17/22
17:06:09

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 6/22

Page: 6 of 6
Report ID: AP100

Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22898		4761 PEAK 1 ADMINISTRATION	200.00						
1		115316 06/15/22 Norbeck June2022	20.00		201	100-1000	260		
2		115316 06/15/22 Annual renewal fee	175.00		201	100-1000	260		
3		115316 06/15/22 COBRA minimum fee	5.00		201	100-1000	260		
22899		5353 BARTLE, TINA	11.00						
1		2022 06/17/22 Lunch balance	11.00		215	6100		310	
22900		5561 EDMISTEN, ADDIE	244.25						
1		2022 06/17/22 Lunch balance	244.25		215	6100		310	
22901		5562 GILLMORE, ANGIE	128.75						
1		2022 06/17/22 Lunch balance	128.75		215	6100		310	
22902		5563 LAFORGE, LOUISA	33.00						
1		2022 06/17/22 Lunch balance	33.00		215	6100		310	
22903		5564 MUROLO, CARA	41.25						
1		2022 06/17/22 Lunch balance	41.25		215	6100		310	
22904		5565 HAYES, RACHEL	102.75						
1		2022 06/17/22 Lunch balance	102.75		215	6100		310	
22905		5566 PETERSON, SHARI	33.00						
1		2022 06/17/22 Lunch balance	33.00		215	6100		310	
22906		5567 QUIGLEY, JANNY	10.25						
1		2022 06/17/22 Lunch balance	10.25		215	6100		310	
22907		5489 RAUCH-DAVIS, CLARA	85.25						
1		2022 06/17/22 Lunch balance	85.25		215	6100		310	
# of Claims		59	Total:	112,328.85					

112,328.85