

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, May 16, 2023 6:30 p.m. Jefferson High School Library or Cafeteria

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report – Mary Drynan and Mike Robbins

F. Committee Reports

G. Administration Reports – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
2. Facility Manager
3. Principal/A.D.
4. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update
2. Approval of out-of-state travel – Skills USA competition, International Thespian Festival.
3. Personnel
 - a. Contract Renewals – Foods position
 - b. Resignations – `A. Carey, K. Padmos
 - c. New Hires – Cheer coach, Girls basketball
 - d. Substitute –
4. Attendance Agreements – 4 YDI, 1 JHS students to Helena, Helena to JHS.
5. Approval of change of health insurance provider and broker
6. Approval of Certified Collective Bargaining Agreement
7. Approval of Classified Collective Bargaining Agreement
8. Eighth grade students in JHS wrestling
9. Approval of Prickly Pear Co-op Representative
10. Heard Scholarship

J. Communication and Comments

1. Letters to the Board

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

**AGENDA for the REORGANIZATIONAL MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT #1**

A. Call to Order

B. Board Reorganization (Policy 1120)

- i. Seating of Trustees
- ii. Election of Chair – called by Superintendent
- iii. Election of Vice-Chair
- iv. Appointment of Clerk
- v. Assignment of Committees
- vi. Establishment of Meeting Format/Times
- vii. Appointment of MTSBA Liaison (Policy 1135P)

C. New Business

- i.. New Board Member Training
- ii.. Approval to have Jefferson County run the 2024 election by mail ballot
- iii. Student Discipline Hearing – possible closed session

D. Adjournment

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING June 20, 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)	Jenny Genger, (At-Large 2 position)	Lindsey Graham (Basin area position)
Dani Morris, Vice-Chair (At-Large 1 position)	Cami Robson, Chair (Clancy area position)	
Justin Willcut (MT City area position)	Larry Rasch (At-Large 3 position)	

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe, and supported during their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;
- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board’s decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

COMMITTEE ASSIGNMENTS:

- Negotiations/Personnel – B. Bullock, J. Willcut, J. Genger
- Policy/Handbook – D. Morris, J. Genger, L. Graham
- Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham
- Building/Grounds/Transportation – C. Robson, B. Bullock, L. Rasch,
- Technology – L. Rasch, J. Willcut, C. Robson

MINUTES Jefferson High School Dist. 1 Board of Trustees

April 18, 2023

Regular Meeting

Board members present in-person: Cami Robson Jenny Genger Buster Bullock
Lindsey Graham Dani Morris

Board member attending by Zoom/phone: Larry Rasch

Board member absent: Justin Willcut

Administrators present: Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie J Carey-Business Manager

Staff Present: Matt Bowman, Mary Drynan, Emma Heimann, David Heimann, Clint Layng, Joe Michaud, Dawn Smartnick, Nicole Strozewski, Kelsey Voeller, Logan Brower, MaryAnn McMahan, Lynnsey Williams, Scott Ferguson, Aubrie Carey, Jennifer Scott, Rachael Wilkinson, Dan Sturdevant, Josh Morris, Eliza McLaughlin, Sam Heaton, Brian Bullock, Troy Humphrey, Cammy Glidewell

Visitors Present: Mandy McMaster, Cheyloh Eveland, Kael Hesford, Gina Boesdorfer, Eric Parsons, Tim Tholte

A. Call to Order The meeting was called to order by Ms. Robson, chair, at 4:30 p.m.

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time. Mandy McMasters spoke positively about the sports programs.

C. Consent Agenda Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action Ms. Genger moved to approve the minutes. Mr. Bullock seconded the motion, which passed unanimously. Ms. Graham moved to approve the claims. Ms. Morris seconded the motion, which passed unanimously. The Dick Anderson bill Mr. Bullock moved to approve. Ms. Graham seconded the motion, which passed unanimously.

D. Student Report – Quinn Shultz reported. JHS Days 114 students attended. She said that the kids seemed quite interested in considering JHS as a high school choice. Prom is this week.

E. Staff Report –

F. Committee Reports - Negotiations are ongoing. Mr. Wilkerson gave a brief synopsis of the items discussed. No recommendations presently. The technology and transportation committees will need to meet.

G. Administration Reports – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – No questions
2. Facility Manager – Mr. Sturdevant gave a brief review of the construction as it affects the operation of the school, like parking. No questions.
3. Principal/A.D. – Ms. Morris asked about vape discipline options. Mr. Moodry explained the changes made to make it more effective.
4. Superintendent – Mr. Wilkerson mentioned that asphalt removal had begun.

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Construction/Renovation update - Ground is broken. Mike Hoten a CTE educator from OPI works for Dick Anderson and will be developing education modules. The company will try to disturb the school as little as possible.
2. Friendship Center presentation – Gina Boesdorfer and Eric Parsons gave a brief synopsis of the services provided by the center. They serve people who have experienced domestic abuse, stalking, and sexual assault. They also work with community groups to promote healthy relationships.
3. Personnel

a. Contract Renewals – Certified, Classified, Fall Sports, Winter Sports, Administrative

2023/24 PERSONNEL RENEWAL

See legend below

CERTIFIED TENURED

		Motion	Second	Aye	Nay	Abstain
Bieler, Fritz	History, Govt.	LG	JG	5		BBa
Bowman, Matt	Music .67	BB	LR	6		
Drynan, Mary	Sped (1/7 History 17/18)	BB	LG	6		
Heimann, Emma Ehret	Art	BB	JG	6		
Heimann, David	Voc. Welding, CAD	BB	LR	6		
Hesford, Mike	English, Drama, Film	LG	JG	5		BBa
Layng, Clint	Dr. Ed/PE	BB	LG	6		
McCauley, Steve	Biology, Ecology,	LG	LR	5		BBa
Michaud, Joe	Counselor	BB	LG	6		
Robbins, Michael	Vocational	LG	JG	5		BBa
Smartnick, Dawn	Business	LR	BB	6		
Strozewski, Nicole	Math	LG	BB	6		
Parson, Cassidy	Family Consumer Science	BB	LG	6		
Layng, Sarah	Library	BB	LR	6		
Ottman, Cody	History	BB	LG	6		
Schultz, Wendy	Spanish (19/20)	JG	LG	5		BBa
Voeller, Kelsey	English	BB	LG	6		

CERTIFIED TENURE YEAR

		Motion	Second	Aye	Nay	Abstain
Brower, Logan	Science (20/21)	BB	LG	6		
McMahon, MaryAnn	Math (20/21)	BB	LG	6		

CERTIFIED NON-TENURE

		Motion	Second	Aye	Nay	Abstain
Williams, Lynnsey	PE/Health (22/23)	BB	LG	6		
Ferguson, Scott	English (22/23)	BB	LG	6		
Padmos, Jered	Math (22/23)	BB	LG	6		

CLASSIFIED

SUPPORT PERSONNEL

		Motion	Second	Aye	Nay	Abstain
Williams, Amy	School Secretary	BB	LR	6		
Carey, Aubrie	Administrative Asst.	BB	LG	6		BBr

CLASSIFIED PERSONNEL

		Motion	Second	Aye	Nay	Abstain
Kirsch, Ester	Paraprofessional	LG	JG			BBa
Watts, Katy	Paraprofessional	JG	LG			BBa
Scott, Jennifer	Paraprofessional	LG	BB	6		

Day, Chris	Paraprofessional	JG	LG			BBa
Conway, Fay	Credit Recovery Sp.	LG	JG			BBa
Lyon, Kyle	Custodian	BB	LG	6		
Wilkinson, Robert C	Custodian	BB	LG	6		
Wilkinson, Rachael	Custodian, part-time	BB	LG	6		
Padmos, Kaylee	Nurse	LG	JG	6		

ADMINISTRATION

		Motion	Second	Aye	Nay	Abstain
Moodry, Mike	Principal	BB	LR	6		
Sturdevant, Dan	Dir. of Maintenance	BB	LR	6		
Layng, Sarah	Activities Director	BB	LG	6		

COACHING STAFF

	Fall & Winter	Motion	Second	Aye	Nay	Abstain
Liz LeTexier	Head Cheer	CR	JG	4		BBar, LGr
OPEN	Asst. Cheer					
Clint Layng	Head Football	BB	LG	6		
Josh Morris	Asst. Football	BB	LG	6		
Jered Padmos	Asst. Football	BB	LG	6		
Cody Ottman	Asst. Football	BB	LG	6		
Karson Klass	Head Cross County	BB	LR	6		
Jamie Sterns	Asst. Cross Country	BB	LG	6		
Mike Majors	Head Volleyball	BB	LG	6		
Nicole Strozewski	Asst. Volleyball	LG	BB	6		
Eliza McLaughlin	Asst. Volleyball	BB	LG	6		
Anthony Connole	Head Boys Basketball	BB	LG	6		
Sam Heaton	Asst. Boys Basketball	BB	LG	6		
Brian Bullock	Asst. Boys Basketball	CR	JG	4		BBr, LGr
OPEN	Head Girls Basketball					
OPEN	Asst. Girls Basketball					
Aubrie McMaster	Asst. Girls Basketball	JG	LG	6		
Scott Ferguson	Co Speech and Drama	BB	LG	6		
Aubrie Carey	Co Speech and Drama	LG	JG	5		BBr
Troy Humphrey	Head Wrestling	BB	LR	6		
Travis Schulte	Asst. Wrestling	BB	LG	6		
Justin Clement	1/2 Asst. Wrestling	BB	LG	6		
Joe Michaud	1/2 Asst. Wrestling	BB	LR	6		

Motions, seconds, and abstentions are marked with board member initials.

Abstentions marked with "a" indicate that board member abstained because the employee was absent without explanation.

Abstentions marked with "r" indicate that board member is related to the employee.

Abstentions marked with "ar" indicate that the board member was both related to the employee and the employee was absent without explanation.

Mr. Bullock thanked the staff members for coming so that the board members can get to know them better. Ms. McMahan thanked the board members and invited them to visit classrooms.

- b. Resignations – Ms. Michaud Asst GBB Ms. Morris moved to accept the resignation. Mr. Bullock seconded the motion, which passed unanimously.
 - c. New Hires – Foods Server – C. Glidewell Mr. Bullock moved to approve Cammy Glidewell as the server. Ms. Morris seconded the motion, which passed unanimously.
 - d. Substitute – none.
4. Attendance Agreements – 1 YDI, 0 JHS students to Helena, 0 Helena to JHS. Mr. Bullock moved to approve the agreement. Ms. Graham seconded the motion, which passed unanimously.
5. Heard Scholarship - \$5000 to top boy, \$5000 top girl, \$2500 to next 6 regardless of gender.

J. Communication and Comments

- 1. Letters – Resignation of Ms. Amy Michaud (GBB)

K. Commendations Mr. Moodry commended the kids on ACT and testing day.

L. Follow-up/Adjournment – upcoming months

Next meeting – Heard scholarship, committee meetings, transportation contract, parking for graduation.

M. Adjournment - the meeting adjourned at 5:53 p.m.

Signature of Chair

Signature of Clerk

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
23711	48384S	4134 ENNIS HIGH SCHOOL ACTIVITIES	100.00					
1		04/28/23 Ennis VGolf	100.00*		201	720-3500	582	
23712	48381S	5675 BIG FORK HIGH SCHOOL	100.00					
1		04/20/23 BigFork golf fees	100.00*		201	720-3500	582	
23713	48386S	5674 LIVINGSTON COUNTRY CLUB	50.00					
1		04/20/23 Gardiner Golf	50.00*		201	720-3500	582	
23714	48390S	5674 LIVINGSTON COUNTRY CLUB	145.00					
1		04/20/23 Gardiner Golf varsity	120.00*		201	720-3500	582	
2		04/20/23 Gard. JV golf adj	25.00*		201	720-3500	582	
		*** Cancelled in 5/23 ****						
23715		1752 MT TRAFFIC EDUCATION ASSOCIATION	215.00					
1		2023 04/15/23 Conference registration fee	215.00		218	100-1000	321	
23716	48402S	5676 MOTEL 6 #4238	415.00					
1		ADP1771741 01/31/23 Wrestling lodging	415.00*		201	720-3500	582	
23717	48407S	4389 NITRO GREEN & CHRISTMAS DECOR	130.00					
1		634652 04/03/23 Pest control	130.00*		201	100-2600	440	
23718	48412S	1645 VERIZON WIRELESS	30.02					
1		9931773937 04/05/23 iPad service	30.02*		201	100-2100	530	
23719	48391S	5529 BEST WESTERN PLUS CLOCKTOWER INN	5,881.68					
1		835 03/06/23 BB Divisionals lodging	5,881.68*		201	720-3500	582	
23720	48404S	4625 MT DEPARTMENT OF REVENUE	3,187.78					
1		3112-01 04/04/23 GCR	3,187.78*		260	100-4500	725	
23721	48395S	5677 DICK ANDERSON CONSTRUCTION	315,589.92					
1		3112-01 04/04/23 Construction payment1	315,589.92*		260	100-4500	725	
23722	48392S	259 BILLINGS HOTEL AND CONVENTION	3,385.60					
1		14538 03/03/23 BB divisionals lodging	3,385.60*		201	720-3500	582	

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
23723	48411S	3623 THREE FORKS HIGH SCHOOL	45.00					
1	Three Fork 04/25/23 Golf green fees and range	45.00*		201	720-3500	582		
23724	48400S	1451 L & P GROCERY	91.72					
1	01-1790137 04/18/23 Water for JHS Days	15.96*		215	324-1000	610	148	
2	01-1786017 04/12/23 Hashbrowns for school food	11.07		201	910-3100	630		
3	02-1088821 03/30/23 Candle to mask smell	19.48		201	100-2600	615		
4	01-1781003 04/04/23 S.M. science supplies	17.15	10458	201	999			
PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1511-610-							
5	01-1790466 04/18/23 S.M. science supplies	27.06	10458	201	999			
PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1511-610-							
6	01-1790466 04/18/23 S.M. science supplies	1.00		201	100-1000	610		
23725	48413S	4639 WEX BANK	9,298.06					
1	88256786 03/31/23 Due from Activities	48.02		201	170			
2	88256786 03/31/23 Due from BES	1,996.85		201	180			
3	88256786 03/31/23 B/C to bball	274.09*		201	720-3500	582		
4	88256786 03/31/23 BBB	372.02*		201	720-3500	582		
5	88256786 03/31/23 ACT testing	106.29*		215	100-1000	610	148	
6	88256786 03/31/23 BPA VH	376.76		201	710-3400	582		
7	88256786 03/31/23 Tennis VH	397.09*		201	720-3500	582		
8	88256786 03/31/23 GBB VH	376.76*		201	720-3500	582		
9	88256786 03/31/23 VH additional	-452.95*		201	720-3500	582		
10	88256786 03/31/23 custodial	76.91*		201	100-2600	624		
11	88256786 03/31/23 Drivers ed	87.99*		218	100-1000	624		
12	88256786 03/31/23 Due from Activities	258.24		201	170			
13	88256786 03/31/23 FCCLA	37.65		201	710-3400	582		
14	88256786 03/31/23 Speech/Debate	39.70		201	710-3400	582		
15	88256786 03/31/23 Route fuel	5,302.64*		210	100-2700	624		
23726	48399S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	34,885.73					
1	6711 03/31/23 Route installment	27,634.03*		210	100-2700	513		
2	6711 03/31/23 Bnd/Chr BBall	936.36*		201	720-3500	582		
3	6711 03/31/23 Bnd/Chr BBall DNTM	278.02*		201	720-3500	582		
4	6711 03/31/23 BBB	1,270.92*		201	720-3500	582		
5	6711 03/31/23 BBB DNTM	378.58*		201	720-3500	582		
6	6711 03/31/23 Act Practice	306.00*		201	720-3500	582		
7	6711 03/31/23 ACT Testing	720.12*		215	100-1000	582	148	
8	6711 03/31/23 ACT Testing DNTM	153.80*		215	100-1000	582	148	
9	6711 03/31/23 BPA VH	462.40		201	710-3400	582		
10	6711 03/31/23 BPA VH DNTM	780.30		201	710-3400	582		
11	6711 03/31/23 Tennis VH	375.70*		201	720-3500	582		

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
12		6711 03/31/23 Tennis VH DNTM	375.70*		201	720-3500	582	
13		6711 03/31/23 GBB VH	462.40*		201	720-3500	582	
14		6711 03/31/23 GBB VH DNTM	751.40*		201	720-3500	582	
23727	48400S	1451 L & P GROCERY	319.08					
1		02-1095833 04/17/23 JHS Days	305.74*		215	324-1000	610	148
2		02-1088028 03/28/23 ACT	13.34*		215	324-1000	610	148
23728	-99711E	5021 PACIFIC SOURCE HEALTH PLANS	1,779.83					
1		01052 04/17/23 BES prem. RH	527.50		215	675		666
2		01052 04/17/23 BES prem. CM	527.49		215	675		666
3		01052 04/17/23 BES prem. DO	724.84		215	675		666
23729	48414S	3989 WESTERN STATE MUSIC FESTIVAL	285.00					
1		56744 04/25/23 Event registration	285.00		201	710-3400	582	
23730	48410S	5679 THE RANCH BED & BREAKFAST	324.00					
1		1 04/18/23 Lodging for homeless student	324.00*		215	738-1000	582	738
23731	48396S	5482 ERICKSON EDUCATIONAL CONSULTING	995.62					
1		Mar2023 03/31/23 Literary consultation	995.62*		215	423-1000	320	713
23732	-99710E	4786 MC Mastercard	6,489.45					
		DISTRICT ACTIVITY 1, ACTIVITY DRAMA						
1		173556 03/08/23 Science Olympiad fuel	48.71		201	710-3400	582	
2		DistAct1 04/05/23 Due from activities	4,310.91		201	170		
3		ActDrama 04/05/23 Due from activities	2,129.83		201	170		
23733	48408S	2129 PICCOLO'S MUSIC	20.00					
1		208618 03/20/23 Alto saxophone service	20.00		201	100-1000	440	
23734	48401S	4498 LERUM AUTO	286.00					
1		FoodsVan 04/06/23 Wipers, sway bar links	286.00*		201	910-3100	440	
23735	48397S	4756 FASTENAL COMPANY	479.45					
1		MTHL25020 03/23/23 Safety equipment	479.45		201	100-2600	615	

05/12/23
11:54:14

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/23

Page: 4 of 8
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
23736	48393S	5523 CANON FINANCIAL SERVICES, INC.	730.30						
1		30341837 04/11/23 Copier charges *** Cancelled in 5/23 ****	730.30		201	100-5200	840		
23737		5640 MT DPHHS	3,300.00						
1		130886 02/03/23 Workplace readiness training	3,300.00*		215	474-1000	320	275	
23738	48398S	1002 GENERAL DISTRIBUTING	231.60						
1		1230338 03/31/23 Welding gasses, tank leas	54.22	10538	201	390-1640	610		
2		1228047 03/30/23 Welder repair	177.38		201	100-1000	440		
23739	48394S	631 CRESCENT ELECTRIC SUPPLY CO.	502.95						
1		S511166870 03/03/23 Light bulbs	502.95		201	100-2600	615		
23740	48403S	1823 MT BROOM & BRUSH COMPANY	475.46						
1		280703 04/04/23 Cleaning spray	475.46		201	100-2600	615		
23741	48409S	4882 SCHOOLINFOAPP LLC	1,000.00						
1		7765 05/02/23 School branded app	1,000.00*	10543	201	100-2400	680		
23742	-99709E	4786 MC Mastercard	550.98						
		VBALL GBBALL TENNIS							
1		045079 03/02/23 GBB Divisionals meal	180.11*		215	720-3500	582	139	
2		020114 03/02/23 GBB Divisionals meal	229.03*		215	720-3500	582	139	
3		005411 03/03/23 GBB Divisionals meal	141.84*		215	720-3500	582	139	
23743	-99708E	4786 MC Mastercard	361.88						
		DISTRICT ATHLETIC							
1		019225 03/02/23 AD BB Divisionals meal	8.88*		215	720-3500	582	139	
2		068454 03/03/23 AD BB Divisionals meal	10.00*		215	720-3500	582	139	
3		019920 03/06/23 Family engagement night pizza	343.00*		215	423-1000	610	713	
23744	-99707E	4786 MC Mastercard	595.88						
		FOOTBALL BBBALL TRACK							
1		230302-01- 03/02/23 BBB divisionals meal	149.50*		215	720-3500	582	139	
2		60115 03/02/23 BBB divisionals meal	298.52*		215	720-3500	582	139	
3		076349 03/03/23 BBB divisionals meal	147.86*		215	720-3500	582	139	

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
23745	-99706E	4786 MC Mastercard	782.34						
		CHEER BAND							
1	230302-17- 03/02/23 Cheer Band BB divisionals	267.81*		215	720-3500	582	139		
2	090235 03/02/23 Cheer Band BB divisionals meal	122.94*		215	720-3500	582	139		
3	022760 03/03/23 Cheer Band BB divisionals meal	379.01*		215	720-3500	582	139		
4	03/03/23 Cheer Band BB divisionals meal	12.58*		215	720-3500	582	139		
23746	-99705E	4786 MC Mastercard	4,318.49						
		DISTRICT ADMIN 1							
1	3905839 03/16/23 paint,pencils,pad	95.58*	10703	215	100-1000	610	287		
		AMAZON.COM							
2	GQ3LJM 03/17/23 BPA Nationals travel	540.49*		215	451-1000	582	335		
3	GQ3LJM 03/17/23 BPA Nationals travel	1,462.98*		215	392-1170	582	318		
4	GQ3LJM 03/17/23 BPA Nationals travel	698.98*		215	392-1170	582	337		
5	4875467 03/16/23 Adjustable desk	35.99*	10704	215	474-1000	660	28		
		AMAZON.COM							
6	5849831 03/16/23 paint,pencils,pad	25.97*	10703	215	100-1000	610	287		
		AMAZON.COM							
7	6058664 03/16/23 necklace	4.30*	10705	215	474-1000	610	28		
		AMAZON.COM							
8	03/16/23 necklace	14.99*	10705	215	474-1000	610	28		
		AMAZON.COM							
9	03/16/23 gummy worms	62.47*	10705	215	474-1000	610	28		
		AMAZON.COM							
10	10026872 03/16/23 L.B. lab chemicals	200.00	10479	201	999				
		FLINN SCIENTIFIC INC.							
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1514-610-								
11	10026872 03/16/23 L.B. lab chemicals	18.90		201	100-1000	610			
12	03/17/23 Can opener	847.00*		201	910-3100	660			
14	03/17/23 Due from BPA	150.42		201	170				
15	3905839 03/16/23 paint,pencils,pad	160.42*	10703	215	100-1000	610	287		
		AMAZON.COM							
23747	-99704E	4786 MC Mastercard	1,299.00						
		DISTRICT ADMIN 2							
1	04/05/23 Double refund mistake	1,299.00		201	621				

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
23748	-99703E	4786 MC Mastercard	962.87						
		ACTIVITY FCS							
1	1190841 03/30/23	Due from Skills USA	96.75		201 170				
2	074562 03/29/23	Due from Skills USA	8.80		201 170				
3	011939 03/28/23	Due from Skills USA	23.52		201 170				
4	4392287 03/31/23	Due from Skills USA	79.20		201 170				
5	089162 03/29/23	Due from Skills USA	65.16		201 170				
6	033114 03/30/23	Due from Skills USA	69.84		201 170				
7	055286 03/24/23	Woods shop supplies	54.99	10533	201 390-1641	610			
		POWER TOWNSEND							
8	020232 03/10/23	Woods shop supplies	51.48	10533	201 390-1641	610			
		POWER TOWNSEND							
9	083895 03/10/23	Due from Skills USA	17.70		201 170				
10	03/30/23	Due from Skills USA	21.48		201 170				
11	1110002740 03/21/23	Table saw parts	415.09		201 390-1641	615			
12	03/10/23	Due from Skills USA	9.88		201 170				
13	03/13/23	Due from Skills USA	48.98		201 170				
23749	48417S	2152 CENTURY LINK	516.19						
1	Apr2023 04/13/23	Acct. 406-225-3317 232B	516.19		201 100-2300	531			
23750	48418S	1002 GENERAL DISTRIBUTING	312.38						
1	1234751 04/12/23	Welder repair	312.38		201 100-1000	440			
23751	48422S	1451 L & P GROCERY	22.67						
1	01-1795745 04/26/23	Food services	10.69*		201 910-3100	610			
2	01-1794292 04/24/23	Food services	11.98*		201 910-3100	610			
23752	48419S	4326 INTERNATIONAL ACADEMY OF SCIENCE	2,250.00						
1	91973 03/08/23	Acellus licenses	1,000.00*		215 427-1000	680	315		
2	93170 04/10/23	Acellus licenses	1,250.00*		215 427-1000	680	315		
23753	48420S	3374 J.W. PEPPER & SON, INC.	20.76						
1	365017384 01/30/23	M.B. band and choir music	14.89	10473	201 999				
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-							
2	365017384 01/30/23	M.B. band and choir music	5.87		201 100-1000	610			

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
23754	48424S	4587 MAILING SYSTEMS PLUS MORE	200.37					
1		6815 04/24/23 Ink cartridge postage machine	200.37*		201	100-2400	532	
23755	48429S	3623 THREE FORKS HIGH SCHOOL	115.00					
1		Three Fork 05/04/23 Golf green fees and range	115.00*		201	720-3500	582	
23756	48423S	4088 LOYOLA SACRED HEART HIGH SCHOOL	200.00					
1		Loyola 04/26/23 Golf entry fees	200.00*		201	720-3500	582	
23757	48416S	5346 BSN SPORTS	3,913.24					
1		921283222 04/08/23 Volleyball uniforms	3,902.24*	10634	201	720-3500	660	
2		921283222 04/08/23 Volleyball uniforms	11.00*		201	720-3500	660	
23759	48428S	5419 STRIVE	5,000.00					
1		1138 04/24/23 Literacy consultant	2,500.00*		215	423-1000	330	713
2		1105 03/27/23 Literacy consultant	2,500.00*		215	423-1000	330	713
23760	48421S	1377 JOHNSON CONTROLS	2,524.12					
1		1-12751398 02/10/23 Locker room blower repair	2,524.12*		201	100-2600	440	
23761	48425S	1608 MASBO	100.00					
1		11562 04/21/23 Reg 4 workshop	100.00	10713	201	100-2500	582	
23762	48427S	4761 PEAK 1 ADMINISTRATION	25.00					
1		126625 04/15/23 COBRA minimum fee	25.00		201	100-1000	260	
23763	48415S	385 BOULDER MONITOR & JEFFERSON CO.	450.00					
1		4681 01/26/23 Panther Press insert	225.00*		201	100-1243	550	
2		4844 03/31/23 Panther Press insert	225.00*		201	100-1243	550	
23764	48426S	5472 MT DIGITAL ACADEMY	2,706.00					
1		129 02/21/23 Course fees	2,706.00*		215	786-1000	680	785
		# of Claims	53	Total:	417,996.42	# of Vendors	39	
			Total Electronic Claims	17,140.72				
			Total Non-Electronic Claims	400,855.70				

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
23773		1304 JEFFERSON COUNTY SOLID WASTE	10.00						
1		24816 05/04/23 Dump permit	10.00		201	100-2600	431		
23774		385 BOULDER MONITOR & JEFFERSON CO.	22.00						
1		4942 04/30/23 Board agenda, notice of electi	22.00		201	100-2300	540		
23775		5341 QUADIENY LEASING USA INC	214.62						
1		N9912730 04/22/23 Postage meter lease	214.62*		201	100-2400	532		
23776		5417 SCHOOLHOUSE IT INC.	495.00						
1		2648 04/07/23 speaker/cable	495.00*	10709	261	100-2600	615	613	
23777		2129 PICCOLO'S MUSIC	5.00						
1		208619 03/20/23 Flute repairs	5.00		201	100-1000	440		
23778		259 BILLINGS HOTEL AND CONVENTION	486.40						
1		34591 04/21/23 Tennis lodging	486.40*		201	720-3500	582		
23779		4981 MARIAS VALLEY GOLF AND CC	300.00						
1		letter 04/13/23 State golf fees	300.00*		215	720-3500	582	139	
23780		1451 L & P GROCERY	10.00						
1		01-1806889 05/11/23 School foods	10.00*		201	910-3100	610		
23781		5378 VOELLER, KELSEY	100.16						
1		058707 05/08/23 AP test breakfast	70.16*		215	324-1000	610	148	
2		5357825 04/09/23 AP test pencils	14.99*		215	324-1000	610	148	
3		2190607 04/15/23 AP test pens	15.01*		215	324-1000	610	148	
23782		157 HARDWARE HANK	75.06						
1		128753 04/03/23 L.B. science supplies	32.13	10480	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1514-610-									
2		128796 04/05/23 Watch battery	8.99		201	100-2600	615		
3		128804 04/05/23 S.M. science supplies	23.02	10459	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-									
4		128806 04/05/23 S.M. science supplies	4.58	10459	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-									
5		128985 04/21/23 Utility knife blades, washers	32.49		201	100-2600	615		
6		overpmt 02/27/23 Overpayment on ice melt	-16.99*		201	100-2600	610		
7		128805 04/05/23 S.M. science supplies	-9.16	10459	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-									

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
23783	4827 CITI BUSINESS VISA-Costco	4,464.90							
1	72792G 03/24/23 Lunch bags	4.52*		215	324-1000	610	148		
2	43051G 03/24/23 Window coverings	159.92		201	100-2600	615			
3	16N8054855 04/20/23 ServSafe	15.00		201	910-3100	582			
4	102207 04/21/23 Conference lodging	124.30*		215	394-1710	582	336		
5	3742625 03/22/23 Blender and dehydrator	352.96*		215	100-1000	610	287		
6	35870G 03/24/23 Due from C. Parsons	120.00		201	190				
7	1233400094 03/21/23 Elitch Gardens ticket	59.98*		215	394-1710	582	336		
8	460XNG 03/21/23 FCCLA ntl's flights	1,689.80*		215	394-1710	582	336		
9	2023-17 04/13/23 MAFCS conf registration	170.00*		215	451-1710	582	335		
10	03114G 03/24/23 90 oz choc bag	36.48*		215	474-1000	610	28		
COSTCO									
11	03114G 03/24/23 92 oz funhouse	19.99*	10706	215	474-1000	610	28		
COSTCO									
12	03114G 03/24/23 ob. jerky, var pk	15.99*	10706	215	474-1000	610	28		
COSTCO									
13	03114G 03/24/23 Thankful Thursday candy	53.47*		201	100-2300	800			
14	03114G 03/24/23 Chair	89.99		201	100-1000	660			
15	03114G 03/24/23 ACT Snacks	100.00*	10600	215	324-1000	610	148		
COSTCO									
16	03114G 03/24/23 ACT Snacks	362.00*		215	324-1000	610	148		
17	102207 04/21/23 Conference lodging	311.24*		215	451-1710	582	335		
18	460XNG 03/21/23 Due from C. Parsons	675.92		201	190				
19	04/21/23 Interest charge	103.34*		201	100-2300	800			
# of Claims		11	Total:	6,183.14	# of Vendors	11			

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
		*** Cancelled in 5/23 ****						
		*** Claim from another period (4/23) ****						
23715		1752 MT TRAFFIC EDUCATION ASSOCIATION	215.00					
1		2023 04/15/23 Conference registration fee	215.00		218	100-1000	321	
		*** Cancelled in 5/23 ****						
		*** Claim from another period (4/23) ****						
23737		5640 MT DPHHS	3,300.00					
1		130886 02/03/23 Workplace readiness training	3,300.00*		215	474-1000	320	275
		# of Claims	2					
		Total:	3,515.00					
		# of Vendors		11				

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 5/23

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$2,040.72
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$347.42
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$-215.00
261 HIGH SCHOOL BUILDING RESERVE F	
101	\$495.00
Total:	\$2,668.14

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report



Date: May 16, 2023

- Things are moving along on the construction project. Forms are in place on the main building addition. We should see groundbreaking on the CTE wing this week.
- We had the Civil Rights/ CTE Audit on April 25th. Several findings were mentioned, and we should have the full report in the next few weeks. Some of the findings will already be addressed in the building project.
- Construction committee meetings take place every two weeks with the next one being tomorrow, May 17th. These are very informative meetings, and we will use them to keep the public informed.
- Boulder Elementary did renew the food service contract with both JHS and Basin. We are thrilled that they will continue to work with us to help feed our high school students. They do an amazing job!

MAY 2023

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

Elections: Seating of new/previous board members will occur in the second portion of the meeting.

Audit

The audit begins (began) Monday, May 15.

Heard Scholarship

At the previous board meeting, it was decided to award \$5,000 to the top boy and \$5000 to the top girl since that was how the Heards stated it in the initial language of the trust. Because the trust earned an additional \$15,000, the board decided to award \$2,500 to the next 6 applicants, regardless of gender.

Also at the last meeting, a question arose about the restriction of the use of the funds to only tuition. I contacted the trust manager who verified that the money was to be used for tuition only. At one point in an email, she had used the term "tuition and fees" but confirmed that **she** had added the "and fees" and that the language of the trust was clear that it was only for tuition.



May 16, 2023

Principals Report--Mr. Mike Moody

Student Count w/AYA= 281

Academics

Finalized student schedules will be released this week.

Our ACT testing data has come back. Our juniors really did a great job on the tests (see attached results). We showed growth in all areas and increase our college and career readiness to over 51% (a 30% increase from last year).

We have complete spring MAPs testing. We will be analyzing the data this week, but initial analysis is promising.

Discipline and Attendance

Our attendance percentage was 90.65% compared to 92% last year. We have had 96 discipline events thus far this year compared to 56 events at this time in the 2021-22 school year.

Prom

Prom was at the Fairgrounds on April 29. Thanks to the prom committee and Junior advisors for making the prom a successful event. We had almost 200 students attend.

Activities

Spring sports are entering their post-season. The regular was a success. Both boy's and girl's golf teams were divisional champs with state this week. State will be at Shelby. The track and tennis results will be available at the meeting.

The JHS Thespians presented "The Play That Went Wrong" on May 11 and 13th.

BPA competed in national, Celi Champman was fifth in the nation.

OPI Grant

Boulder Elementary and JHS were awarded \$20,000 for tobacco prevention. We plan to install vape sensors in our bathrooms. Thank to Nurse Erin Ritchie for writing the grant.

Graduation

JHS will graduate 48 seniors on Sunday, May 21, 2023 at 2:00pm. Due to construction, parking will be at a premium. Additional parking is available at the Fairgrounds with a shuttle being run every 15 minutes beginning at 1:00 ending at 4:30.

Out of District Application

A letter was sent to all out of district students requesting they complete the out-of-district form before the end of the school year. We will have all the forms and recommendations (minus AYA students) at the June board meeting. We have changed our procedure not to allow students to attend until the forms have been approved by the Board. We are noticing a lot of split household (one parent in-district/one out-of-district). We are seeking clarification on the issue.

COMPARISON

2019	Composite	Math	Science	English	Reading	Writing
Average	20.0625	19.95833333	20.5	18.33333333	21.14583333	6.08333333
Percentile	55%	55%	56%	42%	54%	45%
College Ready	22	22	23	18	22	7.00
Number Ready	12	15	12	22	19	18
Percent Ready	24.49%	30.61%	24.49%	44.90%	38.78%	36.73%

2020

Average	18.58461538	18.69230769	20.09230769	16.41538462	18.52307692	5.9375
Percentile	40%	49%	50%	37%	40%	54%
College Ready	22	22	22	18	22	7.00
Number Ready	13	17	22	20	13	19
Percent Ready	20.00%	26.15%	33.85%	30.77%	20.00%	29.69%

2021

Average	18.35849057	19.13207547	18.62264151	17.54716981	17.60377358	
Percentile	41.00%	54.00%	39.00%	38.00%	36.00%	
College Ready	22	22	22	18	22	
Number Ready	11	16	16	12	14	
Percent Ready	24.62%	24.62%	24.62%	18.18%	21.54%	

2022

Average	19.52272727	20.45454545	21.38636364	17.13636364	19.88636364	
Percentile	50%	58%	58%	35%	50%	
College Ready	22	22	22	18	22	
Number Ready	10	16	23	11	19	
Percent Ready	22.73%	36.36%	52.27%	25.00%	43.18%	

2023

Average	21.3	20.94202899	21.53623188	19.86956522	21.39130435	
Percentile	50%	58%	58%	35%	50%	
College Ready	22	22	22	18	33	
Number Ready	34	30	35	39	30	
Percent Ready	51.52%	45.45%	53.03%	59.09%	45.45%	

CHANGE

Average	1.777272727	0.487483531	0.1498682477	2.733201581	1.504940711	-0.1458333333
Percentile	9%	4%	19%	-3%	14%	9%
College Ready	22	22	22	18	22	0.00
Number Ready	24	14	10	-2	-6	1
Percent Ready	28.79%	9.09%	0.76%	34.09%	2.27%	-7.05%

Board Meeting
May 16, 2023
Informational

New Business

Construction/ Renovation Update- Forms are being done on the building additions and hopefully concrete will be poured this week. Ground will break on the CTE wing this week.

Recommended Motion: No motion recommended unless necessary.

Approval of Out of State Travel- We have requests for out of state travel for Skills USA and the International Thespian Festival. Mr. Robbins and Mr. Hesford will present.

Recommended Motion: Move to approve the out-of-state travel for Skills USA and the International Thespian Festival.

Personnel

Contract Renewals- The administration would like to recommend the rehire of Cammy Glidewell for Food Preparation and Serving Worker.

Recommended Motion: Move to approve the rehire of Cammy Glidewell as Food Preparation and Serving Worker for the 2023-2024 school year.

Resignations- We have resignation letters from Aubrie Carey and Kaylee Padmos.

Recommended Motion: Move to approve the letters of resignation from Aubrie Carey and Kaylee Padmos as presented.

New Hires- We advertised and conducted interviews for the Assistant Cheer Coach and Girls' Basketball positions.

Recommended Motion: Move to approve the hire of Chantel Lyon as assistant cheer coach for the 2023-2024 school year.

Recommended Motion: Move to approve the hire of Aubrey McMasters as Head Girls' Basketball coach for the 2023-2024 season.

Recommended Motion: Move to approve Brian Bullock as Assistant Girls' Basketball coach for the 2023-2024 season.

Substitute Approval- No new substitutes currently.

Recommended Motion: No recommendation currently.

Attendance Agreements- We will present YDI students for approval, Helena area students attending JHS for approval, and JHS students attending Helena area students for acknowledgement.

Recommended Motion: Move to approve 4 YDI students, approve 1 Helena area students attending JHS, and acknowledge 0 JHS students attending Helena area schools as presented.

Approval to Change Health Insurance Providers- After an extensive look at different insurance options for staff, we are bringing forward a request to switch provider and brokers. The staff and insurance committee are recommending the district switch from Pacific Source to MUST (Montana Unified School Trust).

Recommended Motion: Move to approve the transition from Pacific Source to MUST as the district insurance provider.

Recommended Motion: Move to approve Julie Blockey from Southwestern Montana Insurance Center, LLC, as the district's insurance broker

Eighth Grade Students Participation in JHS Wrestling- Coach Humphrey presented to the board at a previous meeting and broached the subject of adding eighth grade students to our JHS wrestling program.

Recommended Motion: Motion based on Board discussion.

Approval of Prickly Pear Co-op Representative- Each year the Board appoints a representative to serve on the Prickly Pear Co-op Board. Usually, it is the Superintendent who serves in this capacity.

Recommended Motion: Move to approve appointing Mr. Wilkerson as the JHS Representative on the Prickly Pear Co-op Board.

Heard Scholarship- 16 applications were received for the Heard Scholarship.

Recommended Motion: Motion based on Board review of applications.

Reorganization Meeting

Board Reorganization

Seating of Trustees- Sarah Eyer will swear in the recently elected Board members.

Election of Chair- I will ask for nominations from the Board for the election of the Chair.

Recommended Motion: Move to approve _____ as Chair of the Jefferson High School Board of Trustees.

Election of Vice-Chair- The Chair will ask for nomination from the Board for the election of Vice Chair.

Recommended Motion: Move to approve _____ as Vice-Chair of the Jefferson High School Board of Trustees.

Establishment of Meeting Format/ Time- Discussion to establish meeting format and time.

Recommended Motion: Move to approve (time/ date) for regularly scheduled Board meetings.

Appointment of Clerk- Each year the Clerk must be appointed by the Board.

Recommended Motion: Move to approve the appointment of Lorie Carey as Clerk of the Jefferson High School District.

Appointment of MTSBA Liaison- Per policy 1135P the Board must appoint one member as the MTSBA Liaison.

Recommended Motion: Move to approve _____ as the MTSBA Liaison for Jefferson High School District Board of Trustees.

New Business

New Board Member Training- Item for discussion, possible action

Approval to have Jefferson County run the 2024 election by mail ballot.

Recommended Motion: Move to approve having Jefferson County run the 2024 election by mail ballot.

Student Discipline Hearing- Closed Session

Recommended Motion: Based on hearing.