

**AGENDA for the *REGULAR MEETING***  
**OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

Tuesday, April 16, 2024 **5:30 p.m.** Jefferson High School Library or Cafeteria

(Board packet available upon request at the District Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

To allow the public additional access to the meetings, they will be available to be viewed live at:

[https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ\\_wm6OR6](https://www.youtube.com/live/y8jlYrvG8Ng?si=Kfi4QJWiQ_wm6OR6)

(This is not interactive, but for viewing only.)

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Student Report**

**E. Staff Report**

**F. Committee Reports**

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
  - a. Election update
2. Facility Manager
3. Principal/A.D.
4. Superintendent
  - a. Charter School update

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

**I. New Business – Action is always possible for New Business items.**

1. Construction/Renovation update
2. Personnel
  - a. Resignations – S. Ferguson
  - b. New hires – 24/25 Counselor
  - c. Substitutes – None
3. Attendance Agreements – 0 YDI, 17 JHS students to Helena 23-24, 0 Helena to JHS for 23-24
4. Approval of FCCLA trip in June/July to Seattle
5. Possible appointment of ad hoc committee for Activities and Athletics
6. Establish process for the recording of meetings beginning July 1, 2024
7. Consider adding Flag Football to the roster of sports available at JHS
8. Contract renewals – Certified, Classified, Administrative

**J. Communication and Comments**

1. Letters to the Board –

**K. Commendations and Recognition**

**L. Follow-up/Adjournment – upcoming agenda items**

**NEXT SCHEDULED HIGH SCHOOL BOARD MEETING May 21, 2024, 5:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

## **Jefferson High School Board Members**

Erika Morris, (Boulder area position)

Dani Morris, Vice-Chair (At-Large 1 position)

Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Lindsey Graham (Basin area position)

***Announcements and Public Comment.*** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

### **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

### **COMMITTEE ASSIGNMENTS:**

Negotiations/Personnel – J. Willcut, J. Genger, E. Morris

Policy/Handbook – D. Morris, J. Genger, L. Graham

Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham

Building/Grounds/Transportation – C. Robson, L. Rasch, E. Morris

Technology – L. Rasch, J. Willcut, C. Robson

# MINUTES Jefferson High School Dist. 1 Board of Trustees

March 19, 2024

Regular Meeting

**Board members present in-person:** Lindsey Graham Cami Robson Larry Rasch  
Dani Morris Erika Morris Jenny Genger Justin Willcut

**Board member(s) absent:**

**Administrators/clerk present:** Erik Wilkerson-Superintendent, Mike Moodry-Principal, Lorie Carey-Business Manager

**Staff and Visitors Present:** Scott Ferguson, Kayla Feistner, Kristen Lamping, Sydney Lamping, Kate Miller, Ryan/Cheyloh/Corey Eveland, Jason Davis, Tim Tholt, Brett Charles, Michaela Morris, Suzanne/Keith Shultz, Trevor Swanson, Emma Heimann, Emma Citi, Reyna E. Auch, Liz LeTexier, Elizabeth Gasch, Corri/Cate/Chris Barry, Michael Morris, Clint Riese (sp?) Jake/Mandy Dolezal, Debbie Wacker, Chick Bruce, Dan Sturdevant, BreeAnn Rieder, Sarah Layng

**A. Call to Order** *The meeting was called to order by Ms. Robson-chair, at 5:30 p.m.*

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.* Several members of the community expressed their disappointment with the girls' basketball program. Many were willing to speak but due to the nature of the complaints, they could not be fully heard. The privacy of a former employee prevented their statements. The community members were very understanding. Mr. Wilkerson thanked all of those who had sent letters expressing their concerns and assured them that he had read each one of them. He added that the hiring practices of the district will be reviewed and the review will allow input from the community.

**C. Consent Agenda** Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action. Mr. Rasch moved to approve the minutes. Ms. D. Morris seconded the motion, which passed unanimously. Mr. Willcut moved to approve the claims. Mr. Rasch seconded the motion, which passed unanimously. Mr. Rasch moved to approve the Dick Anderson and SMA bills. Mr. Willcut seconded the motion, which passed unanimously.

**D. Staff Report.** – None.

**E. Student Report.** – Miss Citi gave the student report. About 100 elementary students attended JHS day. The next agenda item for student council will be elections for the 24/25 year's officers.

**F. Committee Reports** – Facilities continues to meet 2 days per month. Negotiations met briefly and the board committee received the union's request.

**At this point, I.9. was moved to this part of the agenda CHEER** Ms. E. LeTexier reported that the number of cheer squad members was great, they were able to perform at several home games and twice at tournament, and they competed in a competition held at JHS. **SPEECH/DEBATE** Mr. Ferguson and Ms. Feistner reported for Speech and Debate that while their team was small, they were mighty. The team was 3<sup>rd</sup> at state. **BOYS BASKETBALL** Mr. A. Connolle summarized his team's season as successful. He did suggest that the board consider increasing the amount allowed for meals for teams progressing past regular season play. Mr. T. Humphrey stated that perhaps the money that isn't spent on wrestling meals (due to the nature of the sport) could be applied to the other teams. (all said in jest and with a spirit of comradery). He went on to review his goals and the accomplishment of those goals. He thanked the board for allowing 8<sup>th</sup> graders to participate and added that they and several girls had contributed much to the JHS program.

**G. Administration Reports** – The board briefly reviews the written reports provided in the board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – submitted in writing.
2. Facility Manager – submitted in writing.
3. Principal/A.D. – submitted in writing. Ms. Layng said that there were 72 students in track and over a third of them were girls. The total of students in spring sports was well over 1/3 of the entire student body.
4. Superintendent – submitted in writing

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24712	49100S	4692 HEIMANN, DAVE	177.48					
1		04179d 03/08/24 welding materials	177.48*		201	390-1640	610	
24714	49128S	5387 MUST	1,680.60					
1		April 24 03/01/24 BES CM prem	756.80*		215	100-1000	260	666
2		April 24 02/21/24 BES DO prem	756.80*		215	100-1000	260	666
3		April 24 02/21/24 Ret LA prem	167.00*		289	100-1000	260	
24715	49112S	5677 DICK ANDERSON CONSTRUCTION	739,679.55					
		Const Bill #11						
1		3112-12 03/01/24 Const Bill #12	739,679.55*		260	100-4500	725	
24716	49135S	5270 SMA ARCHITECTS	11,394.97					
1		22-001-22 03/06/24 Architect fees	11,394.97*		260	100-4500	725	
24717	-99611E	4625 MT DEPARTMENT OF REVENUE	7,471.51					
1		3112-12 03/01/24 CGR payment 12	7,471.51*		260	100-4500	725	
24718	49109S	2717 CITY OF BOULDER	1,360.42					
1		617-00 03/25/24 Glen Kyler Tennis Complex	36.45*		201	100-2600	421	
2		311-00 03/25/24 JHS Water/Sewer	1,310.00*		201	100-2600	421	
3		622-11 03/25/24 JHS outdoor	13.97*		201	100-2600	421	
24721	49122S	1346 JOSTENS -	492.40					
1		32945325 01/31/24 1 Diploma	15.45		201	100-1000	610	
2		3375815 03/04/24 Diploma Covers	476.95		201	100-1000	610	
24722	49111S	3035 CROWN TROPHY OF HELENA	124.00					
		Speech and Debate						
1		21201 02/15/24 Name ATags & Engraved Plate	124.00		201	170		
24723	49136S	5444 THE SWEET SPOT	700.00					
1		000131 02/26/24 Gift Cards	700.00*	10894	215	423-1000	610	713
24724	49125S	1608 MASBO	100.00					
1		12220 03/07/24 Region 4 Spring Workshop	100.00*		215	100-2500	582	777

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24726	49134S	5781 RUDD & COMPANY	350.00					
		Prep of 1099 year end tax forms						
1		363338 01/31/24 Prep of 1099 yr end tax forms	350.00*		201	100-2500	330	
24727	49129S	4389 NITRO GREEN & CHRISTMAS DECOR	137.00					
1		668807 03/11/24 Pest Control	137.00*		201	100-2600	440	
24729	49115S	1002 GENERAL DISTRIBUTING	10.00					
1		0001350993 03/06/24 #10 Nozzle	10.00*		201	390-1640	610	
24731	49101S	5782 3 BROTHERS PLUMBING & HEATING	2,562.95					
1		493074 03/14/24 Replaced circuit	2,562.95*		201	100-2600	440	
24732	49114S	5191 FISHER'S TECHNOLOGY	781.15					
1		1296497 03/04/24 Copier Service	781.15*		201	100-2400	440	
24733	49119S	5783 INTERMOUNTAIN HEALTH	3,750.00					
1		10006124 03/01/24 Sports Medicine Services	3,750.00*		215	459-2131	330	459
24734	49105S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		32087478 02/10/24 Copier Service	730.30*		201	100-5200	840	
24735	49106S	2152 CENTURY LINK	1,017.07					
1		4961306 02/13/24 Phone Services	496.13*		201	100-2300	531	
2		170702 04/04/24 Phone Services	520.94*		201	100-2300	531	
24736	49130S	5780 NORTHWEST TECHINAL SERVICES, LLC	7,975.00					
1		2024-05 03/22/24 Inspection, Review, Planning	7,975.00*		260	100-4600	725	
24737	49113S	5738 DOTCOM THERAPY	2,365.50					
1		SI-12962 02/29/24 Mental Health Therapy	2,365.50*		215	459-1000	330	459
24738	49121S	5364 JOHNSON CONTROLS FIRE PROTECTION	436.22					
1		23968839 02/05/24 Annual Firre Sprinkler Inspe	436.22*		201	100-2600	440	
24739	49110S	4633 COMMERCIAL ENERGY OF MT INC.	1,924.52					
1		NWE081062 03/05/24 Gas on NWE System	1,924.52*		201	100-2600	411	

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24740	49117S	5784 Hansen Music	144.98					
1		385020 02/29/24 Drum Chair	144.98		201	100-1000	440	
24741	49108S	4827 CITI BUSINESS VISA-Costco	3,622.68					
1		16738g 03/01/24 Dish soap	11.99*		201	910-3100	610	
2		95616247 03/14/24 Silverware	221.17*		201	910-3100	610	
3		36502431 03/13/24 Boots for Skills comp	103.44		201	170		
4		renewal 03/01/24 Costco membership	120.00*		201	100-2500	810	
5		71681g 02/22/24 FCS craft supplies	95.63*		201	390-1710	610	
6		24464g 03/03/24 JHS Days food	68.37*		215	324-1000	610	148
7		p2071956-2 03/04/24 FCS food	47.20*		201	390-1710	610	
8		79492174 03/18/24 FCS food	47.36*		201	390-1710	610	
9		40193331 03/18/24 FCS food	92.05*		201	390-1710	610	
10		FCCLA trip & reg	2,779.20		201	170		
11		Int 03/01/24 Interest	2.54*	10864	215	474-1000	610	28
COSTCO								
12		Int 03/01/24 Interest	33.73*		201	100-2500	810	
24742	49115S	1002 GENERAL DISTRIBUTING	832.59					
1		0001342386 02/14/24 2 2x48 Belts	28.44*		201	390-1640	610	
2		0001342383 02/14/24 Welding Supplies	336.44*		201	390-1640	610	
3		0001341560 02/12/24 Supplies	467.71*		201	390-1640	610	
24743	49131S	1737 NORTHWESTERN ENERGY	7,197.12					
1		719712 03/18/24 Electric Tax	754.62*		201	100-2600	412	
2		719712 03/18/24 Gas Tax	126.99*		201	100-2600	412	
3		719712 03/18/24 Electric Service	4,660.75*		201	100-2600	412	
4		719712 03/18/24 Gas Service	1,654.76*		201	100-2600	412	
24744	49107S	4967 CENTURY LINK	102.21					
1		680299138 03/04/24 IQ SIP	102.21*		228	100-2400	535	
24745	49124S	5670 LUMEN	5,161.49					
1		680203535 03/01/24 Internet Service	5,161.49*		228	100-2400	535	
24746	49102S	5707 406 Electric, LLC	552.00					
		Annual Alarm Monitoring =\$340.00						
		Annual Cell Phone Seervice for Alarm Monitoring=\$212.00						
1		5921 02/19/24 Annual Alarm Monitoring	552.00*		201	100-2600	440	

04/12/24  
11:05:55

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/24

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\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24747	49116S	1086 GIULIO DISPOSAL SERVICES, INC.	159.00					
1		3536 02/29/24 Refuse Service	159.00*		201	100-2600	431	
24748	49133S	2129 PICCOLO'S MUSIC	75.00					
1		237914 02/28/24 Repair	75.00		201	100-1000	440	
24750	49132S	4761 PEAK 1 ADMINISTRATION	25.00					
1		143304 03/15/24 COBRA Fees	25.00		201	100-1000	260	
24751	49103S	259 BILLINGS HOTEL AND CONVENTION	4,928.80					
		Lodging						
1		743 03/15/24 Lodging for Cheer/Band	4,928.80*		215	720-3500	582	139
24752	-99610E	4786 MC Mastercard	1,057.21					
		VBall/GBBall/Tennis						
		CC# 6433						
1		072293 03/05/21 Olive Garden/Divisionals	226.82*		201	710-3400	582	
2		147254 02/16/24 Jersey Mikes/Districts	211.73*		201	710-3400	582	
3		034389 02/17/24 Mc Donalds/Districts	130.95*		201	710-3400	582	
4		20005 02/15/24 MacKenzie River Pizza/District	284.09*		201	710-3400	582	
5		085431 02/28/24 Chick-Fil-A/Divisionals	160.42*		201	710-3400	582	
6		099621 03/02/24 Panda Express	43.20*		201	710-3400	582	
24753	-99609E	4786 MC Mastercard	570.08					
		Activity FCS						
		CC# 0833						
1		019778 02/18/24 Home Depot	386.08		201	170		
2		1023735 02/25/24 Home Depot	159.00*		201	390-1641	660	
3		095985 02/15/24 Skills USA	25.00		201	170		
24754	-99608E	4786 MC Mastercard	187.68					
		Activity Drama						
		CC# 6690						
1		CC 6690 03/05/24 Drama Due Froms	187.68		201	170		
24755	-99607E	4786 MC Mastercard	2,151.72					
		XCountry/Wrestling/Golf						
1		783899 03/05/24 Chick-Fil-A	131.71*		201	720-3500	582	
2		783925 02/10/24 Chick-Fil_A	77.80*		201	720-3500	582	
3		784077 02/10/24 Chick-Fil-A	10.90*		201	720-3500	582	
4		047145 02/09/24 GodFathers Pizza	142.75*		201	720-3500	582	
5		36343 02/06/24 Albertsons	27.96*		201	720-3500	582	

\* Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6	4372 02/08/24 Jimmy Johns	173.40*		201	720-3500	582	
7	36945495 02/08/24 Hilltop Inn	1,587.20*		201	720-3500	582	
24756 -99606E 4786 MC Mastercard		2,031.76					
Football/BBBall/Track CC# 6658							
1	010366 03/01/24 Olive Garden	200.00*		201	720-3500	582	
2	167283 02/29/24 Jersey Mikes	150.75*		201	720-3500	582	
3	066511 02/29/24 Qdoba Mexican Eats	239.55*		201	720-3500	582	
4	72527837 02/27/24 Iron Star Pizza	240.00*		201	720-3500	582	
5	127521741 02/28/24 AppleBees	321.05*		201	720-3500	582	
6	9193 03/01/24 Fuddrucker's East	195.00*		201	720-3500	582	
7	18150 03/01/24 Pizza Ranch	181.50*		201	720-3500	582	
8	045054 02/17/24 Three Forks	158.26*		201	720-3500	582	
9	012909 02/17/24 Subway	183.41*		201	720-3500	582	
10	16224 02/16/24 Town Pump	162.24*		201	720-3500	582	
24757 -99605E 4786 MC Mastercard		660.46					
District Athletic CC# 5370							
1	008406 02/28/24 Jersey Mikes	10.25*		215	720-3500	582	139
2	141138 02/08/24 Town Pump	32.80*		215	720-3500	582	139
3	031538 02/10/24 Exxon Express	50.42*		215	720-3500	582	139
4	125351 02/27/24 Town pump	20.50*		215	720-3500	582	139
5	084348 03/03/24 ConoMart	35.60*		215	720-3500	582	139
6	020603 02/18/24 Town Pump	45.88*		215	720-3500	582	139
7	125136 02/14/24 Town Pump	33.00*		215	720-3500	582	139
8	2961109 03/26/24 Grouse Mountain Lodge	383.04*		215	720-3500	582	139
9	5730518 02/08/24 Chicks Discount Saddlery	48.97*		201	720-3500	610	
24758 -99604E 4786 MC Mastercard		2,779.29					
District Admin 1 CC# 4935							
1	096173 02/12/24 TownPump Great Falls	61.13		201	190		
2	000584 02/12/24 Town Pump	500.00		201	190		
3	033219 02/19/24 Perkins-Butte	44.56		201	190		
4	021844 02/12/24 Burger Bunker	28.50		201	190		
5	899618 02/09/24 Exxon Express	500.00		201	190		
6	054198 02/08/24 Town Pump	92.87		201	190		
7	012913 02/19/24 Murdochs	224.99		201	190		
8	062135 02/19/24 Murdochs	225.99		201	190		
9	2097176 02/19/24 Mackenzie River Pizza	61.00		201	190		
10	2307432 02/12/24 Grapes of Wrath	233.51*	10897	215	423-1000	640	713



04/12/24  
11:05:55

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/24

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\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11 AMAZON.COM	1561008 02/26/24 Pin Set	10.99*	10909	215	474-1000	610	275	
12 AMAZON.COM	10908 02/26/24 Plastic Storage	46.98*	10908	215	474-1000	610	275	
13 AMAZON.COM	10910 02/26/24 sonic the hedgehog toy	18.38*	10910	215	474-1000	610	275	
14 AMAZON.COM	10910 02/26/24 calvin & hobbes magnet	5.95*	10910	215	474-1000	610	275	
15 AMAZON.COM	9950 02/26/24 Supplies for Kitchen	524.44	9950	215	999		770	
PO Accounting (Org/Prog/Func/Obj/Proj: -770-1000-610-770)								
16	DuraDero 03/04/24 DuraDero	200.00		201	190			
24759 -99603E 4786 MC Mastercard		2,184.49						
District Activity 1								
CC# 9049								
2 AMAZON.COM	10892 02/03/24 Gimbal	279.00*	10892	215	451-1170	660	61	
3 AMAZON.COM	10892 02/03/24 128 Gb SanDisk	21.65*	10892	215	451-1170	660	61	
4 AMAZON.COM	10892 02/03/24 32GB SanDisk	9.69*	10892	215	451-1170	660	61	
5	41270 02/14/24 Jersey Mikes	412.70*		201	720-3500	582		
6	13500 02/16/24 Cheer Sounds	135.00		201	170			
7	65050 02/17/24 Manhattan Christain	650.50		201	170			
8	13469 03/01/24 Jersey Mikes	134.69*		201	720-3500	582		
9	045567 02/08/24 Hobby Lobby	78.93		201	170			
10	1014 02/16/24 Japaneats	10.14*		201	720-3500	582		
11	15086 02/16/24 Famous Wok	150.86*		201	720-3500	582		
12	000210 02/16/24 Bobs Pizza	101.00*		201	720-3500	582		
13	020541 02/16/24 Bobs Pizza	9.75*		201	720-3500	582		
14	099863 02/16/24 Bobs Pizza	9.75*		201	720-3500	582		
15	061033 02/16/24 ElRodeo Corp	16.25*		201	720-3500	582		
16	2698 02/16/24 Famous Wok	26.98*		201	720-3500	582		
17 AMAZON.COM	10898 02/14/24 PowerCord 65W	137.60*	10898	215	474-1000	610	28	

04/12/24  
11:05:55

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/24

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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24760	-99602E	4786 MC Mastercard	1,118.33					
		District Activity 2						
		CC# 4843						
1		98355 02/16/24 Archie Bray	252.00*		201	100-1140	610	
2		056224 02/20/24 Wendys	366.33		201	100-1000	582	
3		50000 02/05/24 Educational Discovery	500.00		201	170		
24761	-99601E	4786 MC Mastercard	2,911.21					
		District Admin 2						
		CC# 0282						
1		014299 02/15/24 L & P Grocery	7.28*		215	423-1000	610	713
2		756 02/28/24 Glacier Car Wash	20.00*		201	720-3500	582	
3		068447 02/28/24 Pickle Barrel	13.51*		201	720-3500	582	
4		061113 02/29/24 The Burger Dive	10.00*		201	720-3500	582	
5		41010 03/01/24 Crazy Marys Fish	10.30*		201	720-3500	582	
6		050754 03/04/24 Exxon	60.50*		201	720-3500	582	
7		875 03/01/24 Jimmy Johns	8.75*		201	720-3500	582	
8		086992 03/04/24 Walmart	57.62*		201	720-3500	582	
9		064824 02/29/24 Holiday	74.59*		201	720-3500	582	
10		033379 02/29/24 Holiday Station Store	4.99*		201	720-3500	582	
11		01166 02/29/24 UberBrew	12.00*		201	720-3500	582	
12		051351 02/14/24 Three Bears	319.10*		215	423-1000	610	713
13		006974 02/08/24 Store	12.60*		201	720-3500	582	
14		935322 02/28/24 Napa	53.98*		201	100-2600	610	
15		1646 03/01/24 Jimmy Johns	117.99*		201	720-3500	582	
16		212800 02/19/24 Educational Discovery	2,128.00		201	170		
24762	-99600E	4786 MC Mastercard	2,639.96					
		Cheer Band						
		CC# 8422						
1		1800 03/02/24 Panda Express Door Dash	18.00*		201	720-3500	582	
2		1975 03/02/24 Chipolte Door Dash	19.75*		201	720-3500	582	
3		1624 02/28/24 Mackenzie River Pizza	16.24*		201	720-3500	582	
4		20300 02/28/24 Domino's Pizza	203.00*		201	720-3500	582	
5		3500 02/28/24 Domino's Pizza	35.00*		201	720-3500	582	
6		34827 02/04/24 MCDonalds	348.27*		201	720-3500	582	
7		438 03/02/24 Arby's DoorDash	4.83*		201	720-3500	582	
8		4150 03/02/24 Cafe Riome Door Dash	41.50*		201	720-3500	582	
9		4503 03/02/24 McDonalds Door Dash	45.03*		201	720-3500	582	
10		4652 03/02/24 Taco Bell Door Dash	46.52*		201	720-3500	582	
11		057353 02/28/24 Chick-Fil-A	289.14*		201	720-3500	582	
12		0263449 03/01/24 Five Guys	108.13*		201	720-3500	582	

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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 3/24

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Report ID: AP100

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
13		058493 02/29/24 AppleBees	616.57*		201	720-3500	582	
14		033334 03/01/24 Five Guys	90.24*		201	720-3500	582	
15		097143 03/01/24 Five Guys	59.67*		201	720-3500	582	
16		39810 02/29/24 Chipotle	398.10*		201	720-3500	582	
17		045731 02/28/24 Chick-fil-A	143.74*		201	720-3500	582	
18		6675 03/02/24 Pizza Hut Door Dash	66.75*		201	720-3500	582	
19		2576 03/02/24 Taco Bell Door Dash	25.76*		201	720-3500	582	
20		2255 03/02/24 Little Caesars Pizza Door Dash	22.55*		201	720-3500	582	
21		4117 03/02/24 AppleBees Door Dash	41.17*		201	720-3500	582	
24763	49126S	5786 MASSP Region III	25.00					
1		2500 02/12/24 MASSP Region III Annual Dues	25.00*		201	100-2400	582	
24764	49120S	1377 JOHNSON CONTROLS	7,528.19					
1		1-13228224 02/29/24 Service	7,528.19*		261	100-4600	440	613
		# of Claims 46	Total: 833,866.89	# of Vendors	33			
		Total Electronic Claims	25,763.70					
		Total Non-Electronic Claims	808,103.19					



\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24766	49138S	5780 NORTHWEST TECHINAL SERVICES, LLC	900.00					
1		2024-03 02/17/24 Site Visit	900.00*		260	100-4500	725	
24767	49137S	5787 KENWORTH SALES	500.00					
1		4968 04/01/24 VanHool repair ded	500.00*		261	100-1000	440	613
24769	49139S	5542 FLORENCE-CARLTON SCHOOL	135.00					
1		040124Reg 04/01/24 Golf fees 9	135.00*		201	720-3500	582	
24770	-99599E	4639 WEX BANK	7,397.42					
1		961447966 03/31/24 Due from BES	1,434.43		201	180		
2		961447966 03/31/24 route fuel	4,136.70*		210	100-2700	624	
3		961447966 03/31/24 Band to bball	139.34*		201	720-3500	582	
4		961447966 03/31/24 Band to Hawaii	172.54		201	170		
5		961447966 03/31/24 BPA state	292.83*		201	710-3400	582	
6		961447966 03/31/24 BBB Div	147.50*		201	720-3500	582	
7		961447966 03/31/24 FCCLA	115.93*		201	710-3400	582	
8		961447966 03/31/24 GBB Div	134.98*		201	720-3500	582	
9		961447966 03/31/24 Activity bus	106.68*		201	720-3500	582	
10		961447966 03/31/24 JHS Days	47.35		201	100-1000	582	
11		961447966 03/31/24 SKILLS	45.72*		201	710-3400	582	
12		961447966 03/31/24 Track	415.29*		201	720-3500	582	
13		961447966 03/31/24 Drivers ED	159.68*		218	100-1000	624	
14		961447966 03/31/24 Softball	48.45*		201	720-3500	582	
24771	49151S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	39,733.89					
1		04/01/24 Route contract	30,988.06*		210	100-2700	513	
2		04/01/24 Band to BBA11	642.60*		201	720-3500	582	
3		04/01/24 Band to BBA11 Downtime	197.00*		201	720-3500	582	
4		04/01/24 Band Trip	646.68		201	170		
5		04/01/24 Band Trip Downtime	170.70		201	170		
6		04/01/24 BPA	1,283.16*		201	710-3400	582	
7		04/01/24 BPA downtime	420.30*		201	710-3400	582	
8		04/01/24 BBB	648.72*		201	720-3500	582	
9		04/01/24 BBB downtime	197.00*		201	720-3500	582	
10		04/01/24 GBB	638.52*		201	720-3500	582	
11		04/01/24 GBB downtime	197.00*		201	720-3500	582	
12		04/01/24 FCCLA	434.52*		201	710-3400	582	
13		04/01/24 FCCLA Downtime	197.00*		201	710-3400	582	
14		04/01/24 Activity bus	612.00*		201	720-3500	582	
15		04/01/24 JHS Day	306.00*		201	100-2100	582	
16		04/01/24 JHS Day downtime	170.70*		201	100-2100	582	

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17		04/01/24 Track	1,556.52*		201	720-3500	582	
18		04/01/24 Track downtime	170.70*		201	720-3500	582	
19		04/01/24 SKILLS	171.36*		201	710-3400	582	
20		04/01/24 SKILLS downtime	85.35*		201	710-3400	582	
24773	49142S	1451 L & P GROCERY	879.48					
1		7943? 03/06/24 I Graduate Foods	11.06*		215	100-1000	610	148
2		7943? 03/06/24 I Graduate Foods	68.37*		201	100-2100	610	
3		2028292 03/06/24 Foods	24.81*		201	100-2300	610	
4		2034086 03/14/24 Foods	16.25*		201	100-2300	610	
5		1235918 03/07/24 Foods	4.08*		201	100-2300	610	
6		1234541 03/04/24 Foods	174.02*		201	100-2300	610	
7		2004039 02/01/24 Foods	2.99*		201	100-2300	610	
8		2006855 02/05/24 Foods	19.68*		201	100-2300	610	
9		2007691 02/06/24 Foods	8.62*		201	100-2300	610	
10		2008328 02/07/24 Foods	3.18*		201	100-2300	610	
11		2009135 02/08/24 Foods	13.72*		201	100-2300	610	
12		2009148 02/08/24 Foods	12.74*		201	100-2300	610	
13		2012809 02/13/24 Foods	20.08*		201	100-2300	610	
14		1226628 02/14/24 Foods	31.99*		201	100-2300	610	
15		2013681 02/14/24 Foods	36.36*		201	100-2300	610	
16		2016941 02/19/24 Foods	10.14*		201	100-2300	610	
17		2018806 02/21/24 Foods	10.50*		201	100-2300	610	
18		2021873 02/26/24 Foods	28.12*		201	100-2300	610	
19		2022477 02/27/24 Foods	107.16*		201	100-2300	610	
20		2022563 02/27/24 Foods	32.81*		201	100-2300	610	
21		1186751 11/13/23 PT Conferences Food	12.97*		201	100-2400	610	
22		2003264 01/31/24 Foods	8.36*		201	100-2300	610	
23		2002485 01/30/24 Foods	10.52*		201	100-2300	610	
24		2001694 01/29/24 Foods	33.46*		201	100-2300	610	
25		2007639 02/06/24 Foods	7.51*		201	100-2300	610	
26		1209684 01/05/24 Foods	17.56*		201	100-2300	610	
27		1997629 01/23/24 Foods	2.99*		201	100-2300	610	
28		1999014 01/25/24 Foods	11.00*		201	100-2300	610	
29		2012047 02/12/24 Foods	31.69*		201	100-2300	610	
30		123408 03/04/24 Foods	11.35*		201	100-2300	610	
31		1958481 11/29/23 Foods	8.87*		201	100-2300	610	
32		1947309 11/29/23 Foods	17.20*		201	100-2300	610	
33		1186751 11/13/23 Foods	12.97*		201	100-2300	610	
34		1919595 10/06/23 Foods	56.35*		201	100-2300	610	

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24775	49141S	1365 JEFFERSON COUNTY TREASURER	12.36					
		Van Hool Coach Bus						
1		1236 04/03/24 Van Hool Charter Bus	12.36*		201	100-2600	810	
24778	49148S	5482 ERICKSON EDUCATIONAL CONSULTING	3,839.36					
1		January+in 01/31/24 Educational Consult	2,367.80*		215	423-1000	320	713
2		February i 02/29/24 Educational Consulting	1,471.56*		215	423-1000	320	713
24779	49150S	5778 GUSTAFSON, ERIC	49.98					
1		1468881 03/22/24 Sander Heel pads	49.98*		201	390-1641	610	
24781	49154S	4283 LYONS, BONNIE	860.86					
1		23-24 01/18/24 Contract reimbursement	860.86*		210	100-2700	514	
24782	49149S	5536 GALARUS, DOUGLAS	458.64					
1		23-24 1st 01/18/24 Contract reimbursement	458.64*		210	100-2700	514	
24783	49153S	4281 KOMM, BRIAN & ALISON	754.11					
1		23-24 1st 01/18/24 Contract reimbursement	754.11*		210	100-2700	514	
24784	49156S	5327 MOUNTAIN GOOD RESTAURANT	50.30					
1		2253382 04/04/24 Para Breakfast	50.30*		201	280-1000	610	
24785	49158S	1987 PACIFIC STEEL	442.27					
1		796823 03/07/24 Welding Supplies	442.27*		201	390-1640	610	
24786		5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		32259021 03/12/24 Copier Service	730.30*		201	100-5200	840	
24787	49157S	3481 MT DOJ CRIMINAL RECORDS	55.00					
1		167556 03/31/24 Background SB	25.00*	10911	201	100-2300	800	
2		167565 03/31/24 Background WJ	30.00*	10912	201	100-2300	800	
24788	49144S	5574 BOULDER ACE HARDWARE	418.70					
1		1883 02/20/24 Hand Cleaner	15.99*		201	100-2600	610	
2		1863 02/13/24 Supplies Custodian	7.98*		201	100-2600	610	
3		2042 03/28/24 Supplies Custodian	49.98*		201	100-2600	610	
4		2030 03/25/24 Supplies Custodian	36.98*		201	100-2600	610	
5		2007 03/18/24 Supplies Custodian	8.59*		201	100-2600	610	
6		2032 03/26/24 Supplies Custodian	47.98*		201	100-2600	610	
7		2035 03/27/24 Supplies Custodian	21.99*		201	100-2600	610	
8		1994 03/15/24 Supplies Custodian	35.98*		201	100-2600	610	

\* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
9		1693 01/02/24 Supplies Custodian	119.08*		201	100-2600	610		
10		1943 03/01/24 Supplies Custodian	13.99*		201	100-2600	610		
11		1877 02/16/24 Supplies Custodian	15.99*		201	100-2600	610		
12		1859 02/12/24 Supplies Custodian	44.17*		201	100-2600	610		
24789	49145S	157 Boulder Hardware	244.31						
1		133033 03/27/24 Battery	7.98*		201	100-2600	610		
2		132888 03/12/24 jack Hi Lift	179.99*		201	100-2600	660		
3		132701 02/20/24 Wood Screws	2.40*		201	100-2600	610		
4		132927 03/15/24 Batteries	22.98*		201	100-2600	610		
5		132933 03/16/24 Supplies	23.97*		201	100-2600	610		
6		132959 03/19/24 Bug Killer	6.99*		201	100-2600	610		
24790	49147S	721 DISTRICT IV MUSIC FESTIVAL	854.00						
1		5332200 03/29/24 District 4 Music Festival	854.00*		201	710-3400	582		
24791	49155S	1579 MARC	1,772.00						
1		081266-IN 03/27/24 Wave 3D Urinal Scrms	610.00*	10921	201	100-2600	610		
2		081266-IN 03/29/24 Power Foam	204.00*	10921	201	100-2600	610		
3		081266-IN 03/29/24 Multi Purp Non Cond	492.00*	10921	201	100-2600	610		
4		081266-IN 03/29/24 Ocean Breze Deo	358.00*	10921	201	100-2600	610		
5		081266-IN 03/29/24 Metered Aerosol Dispenser	108.00*	10921	201	100-2600	610		
24792	49146S	385 BOULDER MONITOR & JEFFERSON CO.	267.50						
1		5773 04/30/24 agenda, vacancies, board openi	267.50*		201	100-2300	540		
24793	49143S	4878 ANNETTE SMITH ELECTRIC INC	180.00						
1		2061 04/01/24 TroubleShoot Outside light	180.00*		201	100-2600	440		
24795		4743 TRUGREEN	396.00						
1		1354838 03/26/24 Tree & Shrub	396.00*		201	100-2600	440		
24796	49152S	5789 Henry Schein, Inc	4,273.74						
1		24796 03/21/24 Med Supplies	2,339.53*	10891	215	459-1000	610	459	
2		24796 03/21/24 MED SUPPLIES	1,934.21*	10891	260	100-4500	660		
24797		5418 RED LODGE MOUNTAIN VIEW SCHOOL	125.00						
		Red Lodge Classic							
1		040824 04/08/24 Red Lodge Classic	125.00*		201	710-3400	582		



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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 4/24

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Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount			Acct./Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
24798	5529 BEST WESTERN PLUS CLOCKTOWER INN	9,457.88					
1	1287 03/06/24 Lodging	9,457.88*		201	720-3500	582	
24799	2717 CITY OF BOULDER	1,364.42					
1	311-00 04/25/24 Water and Sewer	1,312.00*		201	100-2600	421	
2	622-00 04/25/24 Water-JHS Outdoor	15.97*		201	100-2600	421	
3	617-00 04/25/24 Water-Sewer GK Tennis	36.45*		201	100-2600	421	
24800	1346 JOSTENS -	30.90					
	Treadway, L Schneiderhan, C						
1	33648660 03/22/24 SCHNEIDERHAN	15.45		201	100-1000	610	
2	33716261 03/27/24 Treadway, K	15.45		201	100-1000	610	
24801	5738 DOTCOM THERAPY	2,490.00					
	Installment #8						
1	SI-13163 03/31/24 Mental Health Therapy	2,490.00*		215	459-1000	330	459
	# of Claims 29	Total: 78,673.42	# of Vendors 28				
	Total Electronic Claims	7,397.42					
	Total Non-Electronic Claims	71,276.00					

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 4/24

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	29,301.21
210 HIGH SCHOOL TRANSPORTATION FUN	
101	37,198.37
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	8,679.95
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	159.68
260 HIGH SCHOOL BUILDING FUND	
101	2,834.21
261 HIGH SCHOOL BUILDING RESERVE F	
101	500.00
Total:	78,673.42



architecture + design

920 Front Street  
Suite 101  
Helena, MT 59601  
406-442-4933

Jefferson High School District No. 1  
P.O Box 838  
Attn: Superintendent Erik Wilkerson  
Boulder, MT 59632

Invoice number 22-001-23  
Date 04/02/2024

Project 22-001 JEFFERSON HIGH SCHOOL  
EXPANSION & REMODEL

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>SMA - Basic Services</b>					
Schematic Design	77,085.76	100.00	77,085.76	77,085.76	0.00
Design Development	77,085.76	100.00	77,085.76	77,085.76	0.00
Construction Documents	207,167.98	100.00	207,167.98	207,167.98	0.00
Bidding	14,453.58	100.00	14,453.58	14,453.58	0.00
Construction Administration	81,903.62	75.00	55,694.46	61,427.72	5,733.26
Subtotal	457,696.70	95.53	431,487.54	437,220.80	5,733.26
<b>Consultants</b>					
Mechanical/Electrical/Plumbing Schematic Design	30,656.00	100.00	30,656.00	30,656.00	0.00
Mechanical/Electrical/Plumbing Design Development	63,313.00	100.00	63,313.00	63,313.00	0.00
Mechanical/Electrical/Plumbing Construction Documents	163,282.00	100.00	163,282.00	163,282.00	0.00
Mechanical/Electrical/Plumbing Bidding	5,731.00	100.00	5,731.00	5,731.00	0.00
Mechanical/Electrical/Plumbing Construction Administration	63,582.00	70.00	44,507.40	44,507.40	0.00
Structural Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Structural Design Development	14,400.00	100.00	14,400.00	14,400.00	0.00
Structural Construction Documents	44,000.00	100.00	44,000.00	44,000.00	0.00
Structural Bidding	1,600.00	100.00	1,600.00	1,600.00	0.00
Structural Construction Administration	16,000.00	100.00	16,000.00	16,000.00	0.00
Civil Schematic Design	5,800.00	100.00	5,800.00	5,800.00	0.00
Civil Design Development	5,600.00	100.00	5,600.00	5,600.00	0.00
Civil Construction Documents	34,270.00	100.00	34,270.00	34,270.00	0.00
Civil Bid Phase Services	3,480.00	100.00	3,480.00	3,480.00	0.00
Civil Construction Phase Services	14,250.00	56.00	7,980.00	7,980.00	0.00
Civil Project Closeout Services	4,800.00	0.00	0.00	0.00	0.00
Landscape Architect	22,600.00	95.00	21,470.00	21,470.00	0.00
Subtotal	497,364.00	93.71	466,089.40	466,089.40	0.00



architecture + design

Jefferson High School District No. 1  
 Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-23  
 Date 04/02/2024

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Additional Services</b>					
Programming/Ed Specs	24,089.70	100.00	24,089.70	24,089.70	0.00
Phase 1 - Scope	27,265.00	100.00	27,265.00	27,265.00	0.00
Phase 2 - Specifications	23,370.00	100.00	23,370.00	23,370.00	0.00
Phase 3 - Bidding	15,580.00	100.00	15,580.00	15,580.00	0.00
Phase 4 - Contract Administration	11,685.00	25.00	2,921.25	2,921.25	0.00
Fire Protection Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Fire Protection Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Fire Protection Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Fire Protection Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Fire Protection Construction Administration	3,000.00	70.00	2,100.00	2,100.00	0.00
Special Systems Schematic Design	4,000.00	100.00	4,000.00	4,000.00	0.00
Special Systems Design Development	7,000.00	100.00	7,000.00	7,000.00	0.00
Special Systems Construction Documents	15,000.00	100.00	15,000.00	15,000.00	0.00
Special Systems Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Special Systems Construction Administration	3,000.00	70.00	2,100.00	2,100.00	0.00
Subtotal	161,989.70	93.48	151,425.95	151,425.95	0.00
Total	1,117,050.40	94.42	1,049,002.89	1,054,736.15	5,733.26

**Reimbursables**

Reimbursables

	Units	Rate	Billed Amount
Mileage	60.00	0.67	40.20

Invoice total **5,773.46**

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22-001-23	04/02/2024	5,773.46	5,773.46				
	Total	5,773.46	5,773.46	0.00	0.00	0.00	0.00

Approved by:

Jason M. Davis  
 Principal



architecture + design

Jefferson High School District No. 1

Project 22-001 JEFFERSON HIGH SCHOOL EXPANSION & REMODEL

Invoice number 22-001-23

Date 04/02/2024

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*If you have already made payment on outstanding invoices, please disregard this aging summary. Thank you!*



**Application and Certificate For Payment**

<p><b>To Owner:</b> JEFFERSON HIGH SCHOOL DISTRICT #1 P.O. BOX 838 BOULDER, MT 59632</p>	<p><b>Project:</b> JEFFERSON HIGH SCHOOL 312 SOUTH MAIN ST. BOULDER, MT 59632</p>	<p><b>Application No.:</b> 3112-13      <b>Date:</b> 4/1/2024</p> <p><b>Period To:</b> 3/31/2024</p> <p><b>Architect's Project No.:</b></p> <p><b>Contract date:</b> 5/6/2022</p>
<p><b>From:</b> Dick Anderson Construction 3424 HIGHWAY 12 E HELENA, MT 59601</p>		<p><b>Contractor Job Number:</b> 3112-JEFHIG</p> <p><b>Contract For:</b></p>

**Contractor's Application for Payment**

Change Order Summary	Additions	Deductions
Change orders approved in previous months by owner		
Change orders approved this month		
<b>Totals</b>		
<b>Net change by change orders</b>		

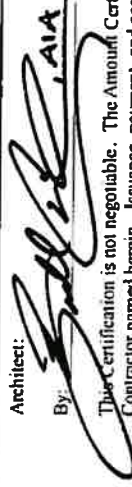
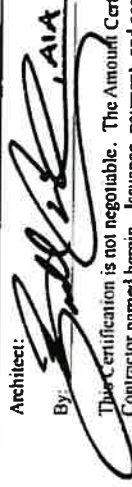
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**Contractor:**       **Date:** 4/1/2024  
**By:**       **County of:** Lewis & Clark  
**State of:** Montana      **Subscribed and sworn to before me this** 1<sup>st</sup> **day of** April, 2024 **(year).** **Notary public:** Erika L. Weaver  
**My commission expires** December 18, 2027

**Original contract sum** \$12,031,692.65  
**Net change by change orders** \$0.00  
**Contract sum to date** \$12,031,692.65  
**Total completed and stored to date** \$9,263,379.08  
**Retainage**  
**5.00% of completed work** \$463,168.96  
**Total earned less retainage** \$8,800,210.12  
**Less previous certificates for payment** \$7,676,482.15  
**Current sales Tax 7.700% of taxable** \$0.00  
**Current payment due** \$1,123,727.97  
**Less Gross Receipts Tax** 11,237.28

**CURRENT PAYMENT DUE** 1,112,490.69

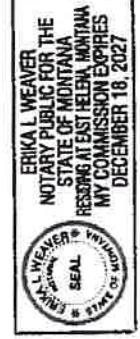
**Balance to finish, including retainage** \$3,231,482.53

**Architect:**       **Date:** 04/02/2024  
 By:       **Date:** 04/02/2024  
 The Certification is not negotiable. The Amount Certified is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Architect's Certificate for Payment**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

Amount Certified: \$ 1,123,727.97



\*OBLIGATIONS UPON DELAY OF PAYMENT \*Pursuant to the requirements of Section 28-2-104 of the Montana Code Annotated, if a periodic or final payment is delayed more than 30 days from the date the payment is required, the Owner shall pay the contractor interest beginning on the day following the date when the payment is due at the rate specified in the contract or if the contract is silent, interest will be calculated at a rate of 1 1/2% a month, or a pro rata fraction thereof, on the unpaid balance.

**Application and Certificate of Payment -- page 2**

To Owner: JEFFERSON HIGH SCHOOL DIS  
 From (Contractor):  
 Project: 3112-JEFHIG / JEFFERSON HIGH SCHO

Application No: 3112-JEFHIG  
 Contractor's Job Number: 3112-JEFHIG  
 Architect's Job Number:

Period To: 3/31/2024  
 Detail Page 2 of 2 Pages

Item Number	Description	Scheduled Value	Work Completed		Materials Presently Stored	Completed And Stored To Date	% Comp	Balance To Finish	Retention
			Previous Application	This Period					
001	BP#01-1 FINAL CLEANING	34,000.00						34,000.00	
002	BP#02-1 DEMOLITION	187,064.80	83,000.00			83,000.00	44.37	104,064.80	4,150.00
003	BP#02-2 SITEWORK	456,600.29	195,970.00	86,000.00		281,970.00	61.75	174,630.29	14,098.50
004	BP#03-1 BUILDING FOUNDA'	367,211.00	364,125.00	3,086.00		367,211.00	100.00		18,360.55
005	BP#03-2 CONCRETE POLISH	100,650.00		26,250.00		26,250.00	26.08	74,400.00	1,312.50
006	BP#04-1 MASONRY	58,650.00	58,072.00			58,072.00	99.01	578.00	2,903.60
007	BP#05-1 STRUCTURAL STEE	1,152,673.00	1,138,493.00			1,138,493.00	98.77	14,180.00	56,924.65
008	BP#06-1 CARPENTRY	183,059.35	145,983.00			145,983.00	79.72	12,774.35	8,514.25
009	BP#06-2 ARCHITECTURAL C.	266,772.00	242,000.00			242,000.00	90.71	24,772.00	12,100.00
010	BP#07-1 BUILDING INSULATI	64,100.00	42,650.00			42,650.00	66.54	21,450.00	2,132.50
011	BP#07-2 METAL SIDING & SC	192,000.00	122,464.00	63,000.00		185,464.00	96.60	6,536.00	9,273.20
012	BP#07-3 ROOFING	325,663.00	315,860.00	4,500.00		320,360.00	98.37	5,323.00	16,018.00
013	BP#08-1 DOORS & HARDWA	210,402.00	155,400.00	45,000.00		200,400.00	95.25	10,002.00	10,020.00
014	BP#08-2 WINDOWS	192,510.00	185,842.00	4,100.00		189,942.00	98.67	2,568.00	9,497.10
015	BP#09-1 METAL WALL FRAM	1,026,621.88	961,657.00	31,000.00		992,657.00	96.69	33,964.88	49,632.85
016	BP#09-3 PAINT	138,075.00	37,160.00	34,000.00		71,160.00	51.54	66,915.00	3,558.00
017	BP#09-4 FLOORING & TILE	165,030.00	25,000.00	45,000.00		70,000.00	42.42	95,030.00	3,500.00
018	BP#09-5 ACOUSTIC CEILING	161,084.00	16,900.00	58,914.00		75,814.00	47.06	85,270.00	3,790.70
019	BP#10-1 SPECIALTIES	228,110.00	20,400.00	110,000.00		130,400.00	57.17	97,710.00	6,520.00
020	BP#12-1 WINDOW COVERIN	17,768.00						17,768.00	
021	BP#14-1 ELEVATOR & LIFT	143,103.00		84,250.00		84,250.00	58.87	58,853.00	4,212.50
022	BP#21-1 FIRE SPRINKLER	155,910.00	116,664.00	22,000.00		138,664.00	88.94	17,246.00	6,933.20
023	BP#22-1 PLUMBING COMPLETE	1,103,093.00	595,552.00	93,181.00		688,733.00	62.44	414,360.00	34,436.65
024	BP#23-1 H.V.A.C. COMPLETE	1,657,469.10	1,272,779.00	68,939.00		1,341,718.00	80.95	315,751.10	67,085.90
025	BP#26-1 ELECTRICAL COMP	1,382,052.20	1,054,527.00	23,899.00		1,078,426.00	78.03	303,626.20	53,921.30
026	BP#32-1 LANDSCAPE & IRRIG	66,905.00						66,905.00	
027	ALLOWANCE - WHEEL CHAIR								
028	GC & FIXED GC/CM COSTS	821,804.00	504,218.00	45,838.00		550,056.00	66.93	271,748.00	27,502.80
029									
030	GC/CM CONTINGENCY @ 5%	293,378.58						293,378.58	
031	CMAR OH & P @ 5%	544,408.31	370,630.00	55,763.95		426,393.95	78.32	118,014.36	21,319.70
032	BOND & INSURANCE @ 1.85	216,379.47	216,379.47			216,379.47	100.00		10,818.97
033	GROSS RECEIPTS TAX 1%	119,125.67	80,802.06	11,828.60		92,630.66	77.76	26,495.01	4,631.54
<b>Application Total</b>		<b>12,031,692.65</b>	<b>8,080,507.53</b>	<b>1,182,871.55</b>		<b>9,263,379.08</b>	<b>76.99</b>	<b>2,768,313.57</b>	<b>463,168.96</b>

**CONTRACTOR CONDITIONAL WAIVER FOR  
PROGRESS PAYMENT REQUEST AND RELEASE**


PROJECT NO: 01-23-112  
CONTRACT NO:

From: Dick Anderson Construction Inc  
3424 Hwy 12 E  
Helena, MT 59601

**Conditional Waiver and Release Upon Progress Payment**

Upon receipt of payment in the amount of \$1,112,490.69, to Dick Anderson Construction, Inc, for labor, services, equipment, or materials furnished to 3/31/2024, on the job of Jefferson High School located at 312 S. Main St., Boulder, MT 59632, and when the check has been properly endorsed and paid by the bank upon which it is drawn, the undersigned effectively waives, releases, and relinquishes all claims, lien rights (statutory, equitable or otherwise), causes of action, and equitable rights to compensation, payment, or damages of any kind relating to the furnishing of labor, materials, equipment, supplies, or services of any kind, up through 3/31/24 (date), except for retainage or items furnished after said date. This release shall not include any claim for damages for inefficiencies, impacts, disruptions, or delays after said date.

The undersigned further warrants and represents that all laborers, subcontractors, consultants, and suppliers of the undersigned have been paid from any prior Progress Payments and further agrees to pay from these funds all laborers, subcontractors, consultants, and suppliers who have furnished such items up through 3/31/2024 (date). The undersigned further agrees to indemnify, defend, and hold the owner, Jefferson High School District #1, its surety, and the project harmless from any claims for nonpayment by any laborers, subcontractors, consultants or suppliers of the undersigned through said date.

By: 

Title: PM

Date: 4/11/2024

Witnessed by: 

Date: 4/11/2024

Please return to: Dick Anderson Construction, Inc



From the desk of:



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**April 2024**

**PAYROLL REPORT**

Payroll warrants approved by the superintendent and paid.

**CURRENT OFFICE ITEMS**

**Elections:** Since the number of candidates is the same as the number of positions open on the board, the trustee election has been cancelled. Since the board did not decide to run a levy, that election has been cancelled as well.

The "new" trustees will be seated at the May meeting.

**Audit:** The audit will occur in the first week of June.



April 16, 2024

Principal's Report--Mr. Mike Moodry

Student Count w/AYA= 293

**Academics**

Our spring test began on April 10 with ACT testing for juniors and PreACT for sophomores. Some scores are trickling in for individual students. We have MAP testing for Frosh through Juniors on April 29-May 3.

The class schedule for next school year is attached (see attached). Our growth has required us to make some course-offering decisions. We have most students scheduled but may need to make some minor changes.

NHS had its Senior Recognition on April 12. The NHS Seniors have been awarded over \$500,000 in scholarships. New inductions will happen next fall.

**Discipline and Attendance**

Our attendance percentage was 94% as compared to 90% 2022-23 school year during the same time.

We have had 99 discipline events thus far this year compared to 89 events at this time in the 2022-23 school year.

**Graduation**

Graduation will be on Sunday, May 26th at 2:00 PM in the gym. The valedictorian/saluatorian will be notified this week of April 22.

**Mental Health**

Seniors will complete Signs of Suicide(SOS) and Rural Behavioral Health Initiative (RBHI) this week. The Mental Health Team decided to have parents complete the release at the beginning of the year and we will have students take the RBHI in the fall, winter, and spring.

	1	2	3	4	5	6	7
Strozweski	Geometry	Honors Math 1	PREP	Geometry, College Alg Statistics	Honors Math 2	Honors Math 1	Algebra 1
McMahon	AYA	Algebra 2 Tech Math Modeling Math	Pre-Calculus	College Alg Statistics	PREP	Algebra 2	Calculus
Padmos	Algebra 2 Drivers Education Drivers Education	World History	Algebra 1	Algebra 1A Drivers Education Drivers Education	Pre-Algebra	Algebra 1	PREP
Ottman	us history	Government	World History	AYA	PREP	World History	World History
Bieler	Biology	Government	Government	AYA	US History	PREP	Government
McCauley	Physical Science	Bio 160	Biology	Biology	Ecology	Biology	PREP
Fiesher	Physical Science	Physical Science	Infectious Diseases PREP	Physical Science	Physical Science	PREP Chemistry 2	Physical Science
Brower	Weights	AYA	Chemistry	Chemistry	Physics	Chemistry	PREP
Smartnick	Digital Media Tech Computer App	Weights	Anatomy	Personal Finance Computer App	PREP	Personal Finance Business Apps	Personal Finance
Hesford	Advanced Drama	Film Film	English 4	College Writing	College Writing	PREP	Beginning Drama
Voeller	Honors English 1	AP Language	AP Language	English 3	Honors English 1	PREP	English 3
Jacobsen	English 1	English 2	English 1	PREP	English 1	Honors English 2 Honors English 2	Honors English 2 Honors English 2
Gustafson	Woods 1 Woods 1	Woods 2 Woods 2	Woods 1 Woods 2	PREP	General Construction	US History	US History
Bowman	Advanced Band	Orchestra	Choir	Beginning Band	IBES	IBES	
D. Heimann	Welding 3 Welding 4	Welding 1 Welding 2	IDWS IDWS	Arch Drafting	PREP PREP	Welding 1 Welding 2	IDWS IDWS
Shultz	Spanish 2	Spanish 1	AYA	Spanish 1	PREP	Spanish 1	Spanish 2
C. Layng	PREP	Drivers Education Drivers Education	Drivers Education Drivers Education	Weightlifting	Weightlifting	Weightlifting	Weightlifting
E. Heimann	Independent Art	Intro to Art Intro to Art	Drawing and Painting PREP	PREP Drawing and Painting	Intro to Art Intro to Art	Intro to Art Intro to Art	Ceramics Ceramics
Williams	PREP Health FCS	PE PREP Culinary 2	PE PE Culinary 3	Health PE Sewing and Textiles	PE PE Culinary 2	Health Health PREP	PE PE FCS
Parsons	PREP Yearbook	FCS PREP Yearbook	Culinary 2 Culinary 2	Child Development	FCS	Culinary 3	FCS FCS
S. Layng	PREP	PREP Yearbook	Library	Library	Activities and Athletics	Activities and Athletics	

DRAFT 4/11/24

## **Activity Director Report:**

Spring sports have been in full swing now with competition for about three weeks now. Golf has attended two varsity events and one JV, Tennis has been to a handful of matches and track & field has been in luck so far with no cancellations due to weather. Numbers have remained constant with participants in all sports with around 110 athletes competing overall this spring.

The boys' basketball team is planning their banquet April 24<sup>th</sup>.

We've tried to utilize the suburban as much as possible for tennis and golf when they have just a handful traveling working towards saving on bus expenses. The Van Hool was back for a golf tournament to Hamilton and taking track & field last week to Laurel. There were a few issues that arose with its operation, so it went back to the mechanic for a check-up. This was recommended since it sat for about a year. In the mean-time, we have had an increase in bus travel due to our numbers, especially with track & field having to take 2 buses now.

Jefferson is hosting the 5B District track meet in Belgrade Thursday, May 9<sup>th</sup>. The 5B District meet will run in conjunction with the 12C District Meet. If you know of anyone that would like to assist with this event, we'd love some extra workers. I have availability with writing out ribbons and working the gate selling tickets.

Mr. Hesford's drama program will have presented "Steel Magnolias" over the weekend and anticipate performing one more at the end of the year.

I received confirmation on the success of the first stages of our grant application for flag football and now have to submit the final grant by April 24<sup>th</sup>. I am anticipating we are approved for this program to begin Fall of 2024.

The District Music Festival is coming up on April 18, 19, & 20<sup>th</sup>. Mr. Bowman will be taking his crew to Butte for this competition.

The Golf team will be traveling to an invitation only tournament in Shelby the end of April. To be invited you have to have placed in the top 6 teams in the State from last year so both our boys and girls' teams were invited. Divisional golf will take place in Anaconda May 6<sup>th</sup> & 7<sup>th</sup>.

The Top 10 Track & Field meet will take place in Missoula on April 23<sup>rd</sup>. You must be one of the Top 10 athletes per event in the West to be considered and invited to this track meet. We anticipate quite a number participating this year as we do already have 9 athletes that have State Qualified, with most in multiple events. The Top 8 meet will take place in Anaconda the following week.

Tennis will be doing quite a bit of traveling in the weeks to come and will host our Panther Open in East Helena on May 10<sup>th</sup> & 11<sup>th</sup>. Boys' Divisionals is May 14-15<sup>th</sup> in Missoula and Girls' Divisionals is May 16<sup>th</sup> & 17<sup>th</sup> in Belgrade.

BPA and FCCLA have both been working hard with their fundraisers for Nationals. BPA will host a Night to Shine on April 28<sup>th</sup> while FCCLA is sponsoring a Color Run on Saturday, May 18<sup>th</sup>.

NHS hosted their Senior recognition ceremony last week and plans to host senior bingo night on May 7<sup>th</sup>.

Finally, Prom will take place on Saturday, April 27<sup>th</sup> with a Meet Me at Midnight theme.

## **Superintendent Report**

**April 16, 2024**

- **Food Services Program-** We are still looking at possible options for doing our own food service program.
  
- **Charter School-** Our Charter School is currently in limbo. The MQEC has filed a suit against the OPI asking the judge to administer a TRO. A special hearing is to take place on Monday, April 8<sup>th</sup> to expedite the decision. OPI asserts the Charter Schools are “new schools”, but the legislature feels differently. We may be postponing the opening of our school until this gets sorted out.

OPI – Office of Public Instruction

MQEC – MT Quality Education Coalition – education advocacy organization

TRO – Temporary Restraining Order

## 2024/25 PERSONNEL RENEWAL

<b>CLASSIFICATION</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
<b>CERTIFIED TENURED</b>		Y/N	
Bieler, Fritz	6/15/1993	Y	7/1/2024
Bowman, Matt	6/23/2015	Y	7/1/2024
Brower, Logan	8/15/2020	Y	7/1/2024
Drynan, Mary	7/10/2012	Y	7/1/2024
Heimann, David	5/14/2013	Y	7/1/2024
Heimann, Emma Ehret	8/19/2014	Y	7/1/2024
Hesford, Mike	8/30/1999	Y	7/1/2024
Layng, Clint	6/21/2011	Y	7/1/2024
Layng, Sarah	8/15/2017	Y	7/1/2024
McCauley, Steve	8/26/1996	Y	7/1/2024
McMahon, MaryAnn	8/21/2020	y	7/1/2024
Ottman, Cody	1/1/2018	Y	7/1/2024
Parson, Cassidy	7/18/2017	Y	7/1/2024
Schultz, Wendy	8/13/2019	y	7/1/2024
Smartnick, Dawn	8/18/2015	Y	7/1/2024
Strozewski, Nicole	6/18/2012	Y	7/1/2024
Voeller, Kelsey	6/15/2018	Y	7/1/2024
<b>CERTIFIED TENURE YEAR</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
Williams, Lynnsey	8/15/2021	y	7/1/2024
Gustafson, Eric	8/15/2021	y	7/1/2024
<b>CERTIFIED NON-TENURE</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
Padmos, Jered	8/15/2022	y	7/1/2024
Jacobson, Glenn	8/15/2023	y	7/1/2024
<b>CLASSIFICATION</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
<b>CLASSIFIED SUPPORT PERSONNEL</b>		Y or N	
Keough, Leah	8/15/2023	Y	7/1/2024
Edgerley, Timmie Sue	8/31/2023	y	7/1/2024
<b>CLASSIFIED PERSONNEL</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
Kirsch, Ester	10/19/2018	Y	7/1/2024
Watts, Katy	8/14/2018	Y	7/1/2024
Brito, Denise	8/15/2023	Y	7/1/2024
Day, Chris	8/15/2022	Y	7/1/2024
DeHennis, Donna	8/15/2023	y	7/1/2024
Conway, Fay	8/15/2020	Y	7/1/2024
Lyon, Kyle	12/18/2017	Y	7/1/2024
Wilkinson, Robert C	10/15/2022	Y	7/1/2024
Keener, Tim	1/17/2023	y	7/1/2024
Glidewell, Cammy	3/21/2023	Y	7/1/2024
<b>ADMINISTRATION</b>	<b>Hire Date</b>	<b>Rec. Rehire</b>	<b>Eff. Date</b>
Moodry, Mike	6/1/2018	Y	7/1/2024
Sturdevant, Dan	8/11/2009	Y	7/1/2024
Layng, Sarah	8/15/2022	Y	7/1/2024

Scott Ferguson  
818 ½ W Granite St  
Butte, MT, 59701  
scottyfrgsn@gmail.com  
(406) 916-8969

4/8/24

Jefferson High School  
312 S Main St  
Boulder, MT, 59632

Dear Administration,

I am writing to inform you of my decision to resign from my position as a teacher at Jefferson High School. My last day of employment will be May 31st, per the notice period outlined in my contract.

This decision was not made lightly, and I have thoroughly considered the implications of my resignation. However, after careful reflection and consideration of personal and professional factors, I believe it is in my best interest to pursue other opportunities at this time.

I want to express my gratitude for the support, guidance, and opportunities provided to me during my tenure at Jefferson High School. It has been an honor and a privilege to work alongside such dedicated colleagues and to contribute to the growth and development of our students.

I am committed to ensuring a smooth transition and will work diligently to complete any outstanding tasks and responsibilities before my departure.

I will always cherish the memories and experiences gained during my time at JHSI, and I am grateful for the relationships formed with students and fellow faculty members. Please know that my decision to leave is not a reflection of any dissatisfaction with the school or its community but rather a personal choice based on my career aspirations and goals.

I look forward to remaining connected with Jefferson High School and witnessing the continued success and growth of the institution. Thank you once again for allowing me to live out a long-time dream of mine.

Sincerely,

Scott Ferguson