

AGENDA for the *REGULAR MEETING*
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
**** 6:30 p.m. Tuesday August 16, 2022 **** **Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Student Report

E. Staff Report

F. Committee Reports

G. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Policy Second Reading
 - a. 4330F1 – Private Individual or Organization, School Facility Use Agreement – to be submitted to Facilities Manager.
 - b. 4330P2 – Language Regarding Facility Use to be Included in all Handbooks
2. Policy First Reading
 - a. 2151F7 – JHS Activities/Athletics Player's Code of Conduct
 - b. 2151F9 – JHS Activities/Athletics Parent's Code of Conduct
3. Personnel
 - a. Substitutes – C. Samuel – new, 22/23 Substitute List
 - b. Resignations – Emily Harper
 - c. New Hires – C. Day, M Reichert, J. Stearns
4. Attendance Agreements – YDI , JHS students to Helena, JHS student to Butte
5. Approval of Bus Routes
6. Approval of Substitute Teacher List
7. Construction/Renovation update
8. Approval of 22/23 Budgets

J. Communication and Comments

1. Letters to the Board – E. Harper

K. Commendations and Recognition

L. Follow-up/Adjournment – upcoming agenda items

September – At-risk Coordinator prepares plan

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING September 20, 2022, 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Buster Bullock, (Boulder area position)

Dani Morris, Vice-Chair (At-Large 1 position)

Justin Willcut (MT City area position)

Jenny Genger, (At-Large 2 position) Lindsey Graham (Basin area position)

Cami Robson, Chair (Clancy area position)

Larry Rasch (At-Large 3 position)

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not act on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe, and supported during their time here;

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers, and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

COMMITTEE ASSIGNMENTS:

Negotiations/Personnel – B. Bullock, J. Willcut, J. Genger

Policy/Handbook – D. Morris, J. Genger, L. Graham

Budget/Insurance/Investments – J. Willcut, D. Morris, L. Graham

Building/Grounds/Transportation – C. Robson, B. Bullock, L. Rasch,

Technology – L. Rasch, J. Willcut, C. Robson

MINUTES Jefferson High School Dist. 1

July 19, 2022

Regular Board Meeting

Board members present: In-person: Cami Robson Jenny Genger Justin Willcut
Dani Morris Lyndsay Graham Buster Bullock

Board members remote attendance: Larry Rasch

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager
Mike Moodry, Principal

Staff Present: Aubrie Carey

Visitors: Tim Tholt, Regan Meredith, Clint Fisher, Quinn Schultz

A. Call to order-Chairperson

1. Pledge of Allegiance *The pledge was led by Ms. Robson, chair 6:30*

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Consent Agenda

Approval of High School Claims and Accounts and minutes of the previous meeting(s) – action Ms. Morris moved to approve the consent agenda. Ms. Graham seconded the motion, which passed

D. Student Report – Quinn Schultz working with Mr. Michaud to organize Freshman orientation.

E. Staff Report – None.

F. Committee Reports Policy met. Facilities met. Bond project is significantly overbudget. The committee is waiting for direction from the board.

G. Administration Reports– The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not act on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – nothing added or asked
2. Principal/A.D. – Nothing was added by Mr. Moodry. Mr. Willcut asked how open gym was going. There have been no complaints.
3. Superintendent – There were no questions from the board.

H. Unfinished Business- Action is always possible for Unfinished Business items.

I. New Business – Action is always possible for New Business items.

1. Policy Second Reading
 - a. 3305 Use of Restraint, Seclusion, and Aversive Techniques for Students
 - b. 3312 Activity Participation Code of conduct (students)
 - c. 4330 Community Relations, Community Use of School Facilities
 - d. 4330F2 School Facility Use Agreement Rules and Regulations
 - e. 4330P3 Language for Informational Sign at Entrance to School and Entrance to South GymMs. Graham moved to approve on second reading. Ms. Morris seconded the motion, which passed unanimously
2. Policy First Reading
 - a. 2151F7 – JHS Activities/Athletics Player's Code of Conduct – not ready for vote
 - b. 2151F9 – JHS Activities/Athletics Parent's Code of Conduct – not ready for vote
 - c. 4330F1 – Private Individual or Organization, School Facility Use Agreement – to be turned in to Facilities Manager.
 - d. 4330P2 – Language Regarding Facility Use to be Included in all Handbooks

Mr. Willcut moved to approve the 1st reading of 4330F1 and P2. Ms. Morris seconded the motion, which passed unanimously. The codes of conduct were deferred to committee and MTSBA.

3. Personnel

a. Substitutes – none

b. Resignations – Anne Jolliff Mr. Willcut moved to accept the resignation. Ms. Graham seconded the motion which passed unanimously.

c. Approval of English Teacher – S. Ferguson was recommended. Ms. Morris moved to accept the recommendation. Ms. Graham seconded the motion, which passed unanimously.

d. Approval of Contract for Literacy Coach – Eric Gustafson was recommended to be rehired with a 4% increase. Ms. Graham moved to accept the recommendation. Mr. Willcut seconded the motion, which passed unanimously.

e. Contract details for

Principal – 4%, insurance at \$9400, \$250/event for bond project. Mr. Bullock moved to approve recommendation. Ms. Graham seconded the motion which passed unanimously.

Business Manager – 5% recommended. Ms. Genger moved, Ms. Morris seconded the motion, which passed unanimously with Mr. Bullock abstaining.

Administrative Assistant, 5% recommended Ms. Morris moved to accept the recommendation, Ms. Graham seconded the motion, which passed unanimously with Buster abstaining

Facilities Manager - \$40,000 full-time Mr. Bullock moved to recommend Mr. Sturdevant's position be offered with those terms. Mr. Willcut seconded the motion, which passed unanimously.

AD - \$6,000 – Mr. Willcut moved to accept recommendation. Ms. Graham seconded the motion, which passed unanimously.

4. Attendance Agreements – 2 YDI , 11 JHS students to Helena, 1 JHS student to Butte Ms. Morris moved to approve the YDI agreements. Mr. Willcut seconded the motion, which passed unanimously.

5. Budget Meeting requirements – Mr. Bullock moved to set the meeting Aug 16. Mr. Willcut seconded the motion, which passed unanimously.

6. Establish Substitute Rate of Pay – Mr. Bullock moved to accept the recommendation of leaving the hourly rates the same. Mr. Willcut seconded the motion, which passed unanimously.

7. Approval of Tuition Rates – Mr. Bullock moved to accept the recommendation. Ms. Graham seconded the motion, which passed unanimously

8. Receipt of List of Credit Cards – received.

9. Approval of YBGR for CSCT – Mr. Bullock moved to accept YBGR as our CSCT provider. Ms. Morris seconded the motion, which passed unanimously.

10. Surplus Equipment – Ms. Genger moved to dispose of the surplus. Mr. Willcut seconded the motion, which passed unanimously.

11. MTSBA voting authorization – voting authorization was appointed in May

12. Transportation

a. Bus safety arm – new legislation

b. County Transportation meeting for Superintendents, Clerks, and the County Superintendent of Schools

Discussion about transportation for activities before the contests start.

13. Food Services MOU – Mr. Bullock moved the approve the foods agreement with BES. Mr. Willcut seconded the motion, which passed unanimously.

14. 22/23 Season Passes – increases proposed. Mr. Bullock moved to approve the season fees. Ms. Graham seconded the motion, which passed unanimously.

15. 22/23 Student Activity Fees – addressed above.

16. Construction/Renovation update – Tim presented the project needs of reducing the number items that can be addressed given that costs have increased so significantly. Clint stated that SMA was working through the list of priorities identified by the board. Tim believes that the board can delay a little but lead times are causing problems. Clint added that SMA and DAC could work together to take advantage of time to order items with long lead times but also put off the bidding process a few months. Mr. Bullock feels that the project should be put on hold for a bit. He'd like

to hear from the board what their opinion is about the progress of the project. SMA will assist in wording a notification for the public to let them know that the project might be slowing down a bit. Clint feels that following the prioritized list is important.

J. Communication and Comments

1. Letter of resignation – Anne Jolliff

K. Commendations

L. Follow-up/Adjournment – upcoming months

Next meeting – September 20, 2022, at regular time.

M. Adjournment - the meeting adjourned at 8:03 p.m.

Signature of Chair

Signature of Clerk

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/22

- Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
22958	47754S	4967 CENTURY LINK	83.83					
1		300463097 07/04/22 Acct. 88113581	83.83*		228	100-1000	530	
22959	47769S	1737 NORTHWESTERN ENERGY	2,324.46					
1		July2022 07/05/22 Gas tax	90.40*		201	100-2600	411	
2		July2022 07/05/22 Electric service	1,880.35*		201	100-2600	412	
3		July2022 07/05/22 Gas service	333.72*		201	100-2600	411	
4		July2022 07/05/22 Electric tax	318.59*		201	100-2600	412	
5		July2022 07/05/22 Adj/Deposit/Transfer/Refunds	-298.60*		201	100-2600	412	
22960	47759S	5191 FISHER'S TECHNOLOGY	385.00					
1		1038450 07/01/22 Copier charges	385.00*		201	100-2400	440	
22961	47761S	1304 JEFFERSON COUNTY SOLID WASTE	40.00					
1		23879 07/12/22 Dump fee	40.00*		201	100-2600	431	
22962	47753S	5523 CANON FINANCIAL SERVICES, INC.	730.30					
1		28895974 07/13/22 Acct. 140595 copier charges	730.30*		201	100-2400	440	
22963	47774S	1645 VERIZON WIRELESS	30.02					
1		9910417087 07/05/22 Acct. 442117550	30.02*		201	100-2100	530	
22964	47775S	5575 WILKERSON, ERIK	88.92					
1		07/21/22 Board meeting mileage	88.92*		201	100-2300	582	
22965	47772S	5270 SMA ARCHITECTS	47,088.55					
1		22-001-3 07/12/22 Expansion project	47,088.55*		260	100-4000	700	
22966	47760S	3374 J.W.PEPPER & SON, INC.	19.99					
1		364374550 07/12/22 M.B. band and choir music	19.99	10473	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-								
22967	47765S	3481 MI DOJ CRIMINAL RECORDS	60.00					
1		160830 06/10/22 B. Tanaka background	30.00	10425	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2300-800-								
2		160968 06/17/22 E. Harper background chec	30.00	10437	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2300-300-								

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/22

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... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22968	47757S	5313 DISTRICT 5B HIGH SCHOOLS	40.00						
1		220714 05/13/22 District track meet fee	40.00*		201	720-3500	582		
22969	47760S	3374 J.W.PEPPER & SON, INC.	893.89						
1		364373935 07/12/22 M.B. band and choir music	658.90	10473	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-									
2		364373897 07/12/22 M.B. band and choir music	234.99	10473	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-									
22970	47752S	321 BRUCO, INC	2,970.00						
1		409855 06/17/22 Refinish South Gym floor	2,970.00	10497	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-									
22971	47770S	1609 SAM/MASS	480.00						
1		9017 07/08/22 Superintendent dues	480.00*		201	100-2300	810		
22972	47758S	5482 ERICKSON EDUCATIONAL CONSULTING	537.50						
1		June2022 06/27/22 Literacy grant consultation	537.50*		215	423-1000	320	713	
22973	47773S	4180 TYLER TECHNOLOGIES	300.00						
1		045-382571 07/01/22 Acadmic year archive fee	300.00*		228	100-1000	680		
22974	47776S	5576 YELLOWSTONE BOYS AND GIRLS RANCH	786.60						
1		21-22 09/30/21 A. Schmaus tuition	786.60*		213	100-1000	561		
22975	47755S	4633 COMMERCIAL ENERGY OF MT INC.	385.32						
1		NWE071721 07/06/22 Acct. 3675	348.84*		201	100-2600	411		
2		NWE071722 07/06/22 Acct. 3676	36.48*		201	100-2600	411		
22976	47762S	1377 JOHNSON CONTROLS	9,566.72						
1		45472091 06/16/22 Air units for shops	9,566.72	10253	215	999		785	
PO Accounting (Org/Prog/Func/Obj/Proj: -785-4600-725-785									
22977	47764S	1823 MT BROOM & BRUSH COMPANY	109.96						
1		1565032 07/18/22 Electric cords	109.96*	10496	201	100-2600	615		

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/22

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22979	47766S	1828 MT HIGH SCHOOL ASSOCIATION	4,894.00						
1		22-23 07/01/22 Annual sports dues	4,250.00*		201	720-3500	810		
2		22-23 07/01/22 Liability catastrophe plan	503.00*		201	720-3500	810		
3		22-23 07/01/22 Concussion insurance	141.00*		201	720-3500	810		
22980	47777S	5021 PACIFIC SOURCE HEALTH PLANS	2,050.89						
1		2216500011 07/01/22 BES CM	571.92*		215	100-1000	260	666	
2		2216500011 07/01/22 BES DO	714.83*		215	100-1000	260	666	
3		2216500011 07/01/22 BES RH	563.97*		215	100-1000	260	666	
4		2216500011 07/01/22 adjustment	200.17*		201	100-1000	260		
22981	47778S	5021 PACIFIC SOURCE HEALTH PLANS	1,814.24						
1		2219500011 08/01/22 BES CM	571.92*		215	100-1000	260	666	
2		2219500011 08/01/22 BES DO	714.83*		215	100-1000	260	666	
3		2219500011 08/01/22 BES RH	527.49*		215	100-1000	260	666	
22982	-99772E	4786 MC Mastercard	1,714.82						
Dist Act 1, Dist Act 2									
1		DistAct1 07/05/22 Due from activities	773.26		201	170			
2		DistAct2 07/05/22 Due from activities	941.56		201	170			
22983	-99771E	4786 MC Mastercard	1,048.13						
Dist Admin 2, Dist Athletic									
1		4193 06/09/22 Freshmen t-shirts	1,079.00	10432	215	999		148	
COMPOUND SPORTSWEAR									
PO Accounting (Org/Prog/Func/Obj/Proj: -324-1000-610-148									
2		6800 06/21/22 Dual Credit Summit lodgin	166.32	10424	215	999		19	
DAYS INN - UNIVERSITY (MISSOULA)									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-582- 19									
3		HMB3TQZ8BK 06/13/22 Class B mtg lodging refund	-197.19*		201	720-3500	582		
22984	-99770E	4786 MC Mastercard	10,831.04						
Dist Admin 1									
1		299547 06/10/22 Staff car tires	64.00*		201	100-2600	440		
2		2013226001 06/04/22 Conference lodging	1,700.38*		215	423-1000	582	713	
3		2231574801 06/04/22 Conference lodging	1,951.48*		215	423-1000	582	713	
4		30721930 06/04/22 Conference lodging	1,833.00*		215	423-1000	582	713	
5		8760203 06/06/22 25ft HDMI cable	16.00	10429	201	999			
AMAZON.COM									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1441-610-									
6		8760203 06/06/22 25ft HDMI cable	3.96*		201	100-1000	610		
7		817866712 06/13/22 Class B mtg lodging	104.72*		201	720-3500	582		

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/22

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* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
8		0515457 06/14/22 Competency Based books	29.60	10438	201	999		
	AMAZON.COM							
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1441-321-							
9		3226625 06/14/22 Competency Based books	97.04	10438	201	999		
	AMAZON.COM							
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1441-321-							
10		0046613 06/14/22 The Girl in the Blue Coat	599.40	10433	215	999		713
	AMAZON.COM							
	PO Accounting (Org/Prog/Func/Obj/Proj: -423-1000-640-713							
11		0046613 06/14/22 Unwholly books	461.60	10433	215	999		713
	AMAZON.COM							
	PO Accounting (Org/Prog/Func/Obj/Proj: -423-1000-640-713							
12		407093 06/30/22 L.B. hot plates, stirrer	351.13	10441	201	999		
	THE LAB DEPOT							
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1514-660-							
14		7088216 06/29/22 F.B. poster board, marker	35.00	10439	201	999		
	STAPLES							
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1571-610-							
15		7088216 06/29/22 F.B. poster board, marker	3.85*		201	100-1000	610	
16		27783081 07/01/22 D.H. pens, pencils, vellu	137.00	10442	201	999		
	BLICK ART MATERIALS							
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-							
17		427132 06/01/22 Conference meals	115.00*		215	423-1000	582	713
18		054192 06/03/22 Conference meals	29.00*		215	423-1000	582	713
19		074734 06/03/22 Conference meals	15.41*		215	423-1000	582	713
20		040639 06/03/22 Conference meals	54.34*		215	423-1000	582	713
21		071436 06/04/22 Conference fuel	76.49*		215	423-1000	582	713
22		803601 06/04/22 Conference travel	30.00*		215	423-1000	582	713
23		803602 06/04/22 Conference travel	30.00*		215	423-1000	582	713
24		220604 06/04/22 Conference meals	17.21*		215	423-1000	582	713
25		557261234 06/04/22 Conference travel	1,094.99*		215	423-1000	582	713
26		004946 06/11/22 Class B mtg meals	20.00*		201	720-3500	582	
27		037859 06/11/22 Class B mtg meals	24.00*		201	720-3500	582	
28		70533 06/12/22 Class B mtg meals	23.82*		201	720-3500	582	
29		06/04/22 Conference lodging	1,875.36*		215	423-1000	582	713
30		06/12/22 Class B mtg meals	37.26*		201	720-3500	582	

of Claims 26 Total: 89,274.18 # of Vendors 21

Total Electronic Claims 13,593.99

Total Non-Electronic Claims 75,680.19

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/22

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Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22985	47793S	3374 J.W.PEPPER & SON, INC.	22.95						
1		364392174 07/26/22 M.B. band and choir music	22.95	10473	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-									
22986	47803S	1609 SAM/MASS	300.00						
1		9093 07/24/22 Princ leadership summit regist	300.00*		201	100-2400	582		
22987	47800S	4761 PEAK 1 ADMINISTRATION	25.00						
1		116385 07/15/22 COBRA minimum fee	25.00*		201	100-1000	260		
22988	47786S	968 FLINN SCIENTIFIC INC.	34.90						
1		2730528 07/18/22 L.B. acid, beakers, wire,	34.90	10440	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1514-610-									
22989	47806S	2344 SHERWIN WILLIAMS	4,989.18						
1		8532-4 06/30/22 North Gym exterior paint	4,989.18*	10514	201	100-2600	610		
22990	47787S	4081 GAGGLE	2,070.00						
1		INV02479 07/01/22 Email security, archiving	2,070.00*	10534	228	100-1000	680		
22991	47791S	612 HOME DEPOT PRO INSTITUTIONAL	397.65						
1		696885656 07/19/22 Floor wax	397.65*	10515	201	100-2600	610		
22992	47781S	2152 CENTURY LINK	494.31						
1		July2022 07/13/22 406-225-3317 232B	494.31*		201	100-2400	531		
22993	47786S	968 FLINN SCIENTIFIC INC.	411.36						
1		2723553 07/01/22 L.B. acid, beakers, wire,	411.36	10440	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1514-610-									
22994	47789S	5476 HEATON, SAM	65.00						
1		07/29/22 MCA clinic dues	65.00*		201	720-3500	582		
22995	47805S	5417 SCHOOLHOUSE IT INC.	4,179.83						
1		2386 08/01/22 10 MS Office licenses	22.50*		228	100-1000	680		
2		2377 08/01/22 August IT services	4,157.33*		201	100-2580	330		

08/12/22
13:27:33

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/22

Page: 2 of 4
Report ID: AP100

* Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
22996	47784S	4881 CONNOLE, ANTHONY	65.00						
1		07/29/22 MCA coach clinic dues	65.00*		201	720-3500	582		
22997	47802S	5341 QUADIENT LEASING USA INC	214.62						
1		N9511006 07/23/22 Postage machine	214.62*		201	100-2400	532		
22998	47779S	5583 COST CUTTERS TREE SERVICE	10,750.00						
1		1050 08/08/22 Tree removal	10,750.00*		261	100-2600	440	613	
22999	47796S	3481 MT DOJ CRIMINAL RECORDS	30.00						
1		161552 07/25/22 E. Wilkerson background	30.00*	10505	201	100-2300	800		
23000	47790S	1147 HELENA STAMP WORKS	35.75						
1		22-1203 08/03/22 Wilkerson signature stamp	34.75*	10506	201	100-2300	610		
2		22-1203 08/03/22 Wilkerson signature stamp	1.00*		201	100-2300	610		
23001	47782S	4827 CITI BUSINESS VISA-Costco	2,447.16						
1		FCCLANT1 07/21/22 Due from activities	273.90		201	170			
2		54378 07/03/22 FCCLA Nationals lodging	1,300.50*		215	451-1710	582	316	
3		595813573 07/03/22 FCCLA Nationals travel	583.66*		215	451-1710	582	316	
4		595813573 07/03/22 FCCLA Nationals travel	185.10*		215	100-1000	582	55	
5		09924G 06/21/22 Retirement gift	104.00*		201	100-2500	800		
23002	47801S	5587 PIONEER TECHNICAL SERVICES, INC.	9,332.19						
1		17956 07/13/22 Geotechnical services	9,332.19*		261	100-2600	440	613	
23003	47799S	5437 OFFICE OF PUBLIC INSTRUCTION -	1,690.99						
1		1508050063 07/31/22 CSCT July 2022	1,690.99*		215	280-1000	330	524	
23004	47795S	5550 MCLAUGHLIN, ELIZA	65.00						
1		07/11/22 MCA coaching clinic	65.00*		201	720-3500	582		
23005	47806S	2344 SHERWIN WILLIAMS	683.25						
1		9824-4 08/01/22 North Gym exterior paint	10.82*	10514	201	100-2600	610		
2		9824-4 08/01/22 North Gym exterior paint	672.43*		201	100-2600	610		

08/12/22
13:27:33

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/22

Page: 3 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
23006	47797S	1830 MT SCHOOL BOARDS ASSOCIATION	750.00						
1		10898 07/28/22 Strategy maintenance	750.00*		201	100-2300	800		
23007	47791S	612 HOME DEPOT PRO INSTITUTIONAL	826.09						
1		697897601 07/25/22 Floor wax	397.65*		201	100-2600	610		
2		698417631 07/27/22 Floor wax	428.44*	10493	201	100-2600	610		
23008	47792S	5160 INFINITE CAMPUS	1,050.00						
1		029249 07/29/22 Online payments module	1,050.00	10302	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2400-680-									
23009	47783S	2717 CITY OF BOULDER	1,409.97						
1		August2022 08/01/22 Water	546.56*		201	100-2600	421		
2		August2022 08/01/22 Sewer	765.44*		201	100-2600	421		
3		August2022 08/01/22 Outdoor water	15.97*		201	100-2600	421		
4		August2022 08/01/22 Tennis water	34.16*		201	100-2600	421		
5		August2022 08/01/22 Tennis sewer	47.84*		201	100-2600	421		
23010	47785S	5191 FISHER'S TECHNOLOGY	385.00						
1		1049126 08/02/22 Copier charges	385.00*		201	100-2400	440		
23011	47798S	1737 NORTHWESTERN ENERGY	1,776.12						
1		August2022 08/01/22 Gas tax	3.11*		201	100-2600	411		
2		August2022 08/01/22 Electric service	1,450.45*		201	100-2600	412		
3		August2022 08/01/22 Gas service	96.36*		201	100-2600	411		
4		August2022 08/01/22 Electric tax	226.20*		201	100-2600	412		
23012	47780S	5584 CAREY ME AWAY DESIGNS	57.00						
1		1054 08/10/22 Years of service award	57.00*	10558	201	100-2300	800		
23013	47804S	3485 SCHOOL NURSE SUPPLY CO.	429.00						
1		0900134-IN 08/01/22 Wheelchair	429.00	10466	215	999		737	
PO Accounting (Org/Prog/Func/Obj/Proj: -737-2134-660-737									
23014	47794S	4734 JOURNEYED.COM INC	2,475.00						
1		10490493 08/03/22 Adobe K-12 School License	2,475.00*	10498	228	100-1000	680		

08/12/22
13:27:33

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 8/22

Page: 4 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
23015	47788S	1086 GIULIO DISPOSAL SERVICES, INC.	159.00						
1		2490 07/31/22 Disposal services	159.00*		201	100-2600	431		
		# of Claims	31	Total:	47,621.32	# of Vendors	28		

From the desk of: £ orie

August 2022

PAYROLL REPORT

Payroll warrants approved by the superintendent and paid.

CURRENT OFFICE ITEMS

Back to school items have been purchased and will be prepared for each staff member

We have 3 staff members with pivotal years of service to Jefferson High School.

Dave Heimann – welding – 10 th year	knife and sheath
Lorie Carey – Business Manager – 20 th year	not a clue
Fritz Bieler – History/Government – 30 th year	engraved pocket watch

Aubrie and I are quite busy in the office so this will be the end of my report. 😊



Superintendent Board Report

County Transportation Meeting- The County Transportation meeting was held August 20, 2022 at the Clerk and Recorder's conference room. All districts were represented and several safety items were discussed. It was a great opportunity to meet our contractors from Harlow's and to understand the complexities of county.

BTAC- I attended the Boulder Transition Advisory Committee meeting on August 4th. Very educational to see all the things going on in and around Boulder.

Trees- We had several cottonwood trees that are really not healthy and could pose a safety risk. Dan contacted a tree service and we had them removed.

New Paint on the Building- Hopefully everyone has noticed the new paint on the building. Appreciate all the hard work and effort put forth by our Custodial/ Maintenance staff.

**Board Meeting
August 16, 2022
Informational**

New Business

Policy Second Reading

4330F1 Private Individual or Organization, School Facility Use Agreement- Policy was approved on first reading.

Recommended Motion: Move to approve policy 4330F1- Private Individual or Organization, School Facility Use Agreement on second reading.

4330P2 Language Regarding Facility Use to be included in all Handbooks- Policy was approved on first reading.

Recommended Motion: Move to approve policy 4330P2- Language Regarding Facility Use to be included in all Handbooks on second reading.

Policy First Reading

2151F7 JHS Activities/Athletics Player's Code of Conduct- This policy is a draft that was updated by MTSBA and reviewed by the policy committee. The policy committee will give an update prior to approval.

Recommended Motion: Move to approve policy 2151F7- JHS Activities/Athletics Player's Code of Conduct for first reading.

2151F9 JHS Activities/Athletics Parent's Code of Conduct- This policy is a draft that was updated by MTSBA and reviewed by the policy committee. The policy committee will give an update prior to approval.

Recommended Motion: Move to approve policy 2151F9- JHS Activities/Athletics Parent's Code of Conduct for first reading.

Personnel

Substitutes- We have one new application for substitute from Sharla Samuels.

Recommended Motion: Move to approve Sharla Samuels as a substitute for 2022-2023 school year.

Resignations- We received a letter of resignation from Paraprofessional Emily Harper.
Recommended Motion: Move to approve the resignation of Emily Harper.

New Hires- Mr. Moodry and I conducted interviews for the open paraprofessional position and the open kitchen/food service/ paraprofessional position. Our recommendation is to hire Christina for the full-time paraprofessional position and Melissa Reichert for the .857 FTE kitchen/food service/para position.

Recommended motion: Move to approve the hire of Christina as the full time paraprofessional and Melissa as the .857 FTE kitchen/food service/ paraprofessional position.

Attendance Agreements-

Approval of Bus Routes-As stated in my report, we had the yearly transportation meeting in July. Our bus routes were approved without any changes from last year.

Recommended Motion: Move to approve the Bus Routes for the 2022-2023 school year as presented.

Approval of Substitute Teacher List- Attached is a list of our Substitute list for the 2022-2023 school year. This list needs to be updated and approved each year.

Recommended Motion: Move to approve the Substitute list for the 2022-2023 school year as presented.

Construction/ Renovation Update- This item is available if any updates are available for this project.

Recommended Motion: No motion recommended unless necessary.

Approval of the 2022-2023 Budgets- We will present the Board with the 2022-2023 Budgets. We met with the Budget Committee prior to the Board Meeting.

Recommended Motion: Move to approve the 2022-2023 Budget as presented.

JHS Activities/Athletics Player's Code of Conduct

Participation in interscholastic competition is designed to enhance a student's education. The interscholastic program is designed to augment academic achievement and should never interfere with opportunities for academic success. Each student should be treated with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times. Accordingly, the following guidelines for activity participants have been adopted by the JHS Board of Trustees.

The participant accepts responsibility for his/her behavior on and off the field and/or in and out of an activity or competition. The participant understands that behavior affects teammates, school, and other people either positively or negatively.

The participant leads courageously and lives with integrity by speaking up against injustice and on behalf of others even when it is hard or unpopular.

The participant acts with respect toward all people including parents, coaches, teammates, teachers, opponents, and spectators.

The participant does not make judgments or act according to the race, gender, religion, neighborhood, sexual orientation, or abilities of other individuals.

The participant acts with empathy and tries to understand what is going on in the hearts and minds of others and what is causing those feelings to be supportive and encouraging.

The participant always serves as a role model by talking politely and acting courteously toward coaches, teammates, opponents, officials, and spectators.

The participant gives 100% effort to practices, games, and events and understands that effort demonstrates commitment to the team and respect for coaches and teammates.

The participant displays good sportsmanship and acknowledges and applauds the efforts of others.

The participant encourages teammates with positive statements and refrains from boasting to teammates and 'trash-talking' to members of other teams.

The participant accepts defeat graciously by congratulating opponents on a game or activity well played.

The participant abides by the policies, rules, and guidelines of the district, school, team, and coaches.

INSTRUCTION

2151F7

Page 2 of 2

1 I accept responsibility for my behavior on and off the field and/or in and out of an activity or
2 competition. I understand that what I do and say affects my teammates, school, and other people
3 either positively or negatively.

4
5 I lead courageously and live with integrity by speaking up against injustice and on behalf of
6 others even when it is hard or unpopular.

7 I act with respect toward myself and the people and things around me including my parents, my
8 coaches, my teammates, my teachers, my opponents, and the spectators.

9
10 I do not put people in boxes according to their race, gender, religion, neighborhood, sexual
11 orientation or abilities. I judge people by the content of their character.

12
13 I act with empathy. I try to understand what is going on in the hearts and minds of others and
14 what is causing those feelings so that I can be supportive and encouraging. I ask, "How can I
15 help you?"

16
17 I serve as a role model at all times by talking politely and acting courteously toward coaches,
18 teammates, opponents, officials, and spectators. I understand that it is a privilege to represent my
19 family, school and community as a student-athlete or activities participant.

20
21 I give 100% effort to practices, games, and events. I understand that effort demonstrates my
22 commitment to the team and my respect for my coaches and teammates.

23
24 I display good sportsmanship. I acknowledge and applaud the efforts of others. I encourage my
25 teammates with positive statements. I refrain from boasting to my teammates and 'trash-talking'
26 to members of other teams. I accept defeat graciously by congratulating my opponents on a game
27 or activity well played.

28
29 Because I represent my family, school, and team, I abide by the policies, rules and guidelines of
30 the school, team, and coaches.

31
32 Student Participant/Athlete Signature: _____

33 Sport/Season: _____

34 Date: _____

35
36 Legal Reference:

37
38 Policy History:

39 Adopted on: May 2016

40 Revised on:

41
42 *Revision Note:*

JHS Activities/Athletics Parent's Code of Conduct

Participation in interscholastic competition is designed to enhance a student's education. The interscholastic program is designed to augment academic achievement and should never interfere with opportunities for academic success. Each student should be treated with the utmost respect, and his or her welfare should be considered in decisions by the coach at all times. Accordingly, the following guidelines for the parents of activity participants have been adopted by the JHS Board of Trustees.

The conscientious parent understands and endorses the purpose of our program: to help our students become citizens who will lead, be responsible, and change the world for good.

The conscientious parent supports the coaches by applauding behaviors in all participants that demonstrate characteristics of integrity, empathy, sacrifice, and responsibility.

The conscientious parent acknowledges and appreciates every participant's growth towards maturity and efforts toward establishing stronger relationships with teammates, coaches, and themselves.

The conscientious parent affirms all participants when good character, healthy sportsmanship, and other centered behaviors are displayed, not only affirming performance or a victory.

The conscientious parent serves as a role model for all participants, talking politely and acting courteously towards coaches, officials, other parents, visiting team parents, and spectators at practices, games, and meetings.

The conscientious parent models good sportsmanship, acknowledges and applauds the efforts of team members and opponents, and accepts defeat graciously by congratulating the members of the opposing team on a game well played.

The conscientious parent supports the team regardless of the outcome.

The conscientious parent encourages all participants with positive statements, even when they make mistakes.

The conscientious parent refrains from boasting about their child's accomplishments.

When problems or questions arise, the conscientious parent works to have their child present the problem to the coach to develop self-advocacy and communication skills. After meeting with their coach, if the issue requires more clarity, only then will the conscientious parent contact the coach.

INSTRUCTION

2151F9

Page 2 of 3

1 Because I am a parent with the power, position, and platform to make a positive difference in the
2 lives of all players, I commit to this code of conduct. When failing to live up to these standards, I
3 will allow for accountability and take responsibility for my actions.

4 ~~I understand and endorse the purpose of our program: to help boys become men and girls~~
5 ~~become women of empathy and integrity who will lead, be responsible, and change the world for~~
6 ~~good.~~

7
8 I support the coaches by applauding behaviors in my child and teammates that demonstrate
9 characteristics of integrity, empathy, sacrifice, and responsibility.

10
11 I acknowledge and appreciate every player or participant's growth towards maturity and efforts
12 toward establishing stronger relationships with teammates, coaches, and themselves.

13
14 I affirm my child and teammates when good character, healthy sportsmanship, and other-
15 centered behaviors are displayed. I will not only affirm athletic performance or a victory.

16
17 I serve as a role model for our players, talking politely and acting courteously towards coaches,
18 officials, other parents, visiting team parents, and spectators at practices, games, and meetings.

19
20 I model good sportsmanship. Acknowledge and applaud the efforts of team members and
21 opponents. Accept defeat graciously by congratulating the members of the opposing team on a
22 game well played. Support the team regardless of how much or how little my child plays or what
23 the win-loss record is.

24
25 I encourage my child and teammates with positive statements, even when they make mistakes.
26 At every practice they are growing physically and emotionally. At every practice they are
27 learning moral and ethical lessons. At every practice they are developing character.

28
29 I refrain from boasting about my child's accomplishments.

30
31 When problems or questions arise, I have my child present the problem to the coach. This
32 develops self-advocacy. After meeting with their coach, if the issue requires more clarity, I will
33 contact the coach.

34
35 Because I am a parent with the power, position, and platform to make a positive difference in the
36 lives of all players, I commit to this code of conduct. When failing to live up to these standards, I
37 will allow for accountability and take responsibility for my actions.

38
39 Parent/Guardian Signature: _____

40
41 For Student Name: _____

42
43 Sport/Season: _____

44

INSTRUCTION

2151F9

Page 3 of 3

1 Date: _____

4 Legal Reference:

6 Policy History:

7 Adopted on: May 2016

8 Revised on:

10 *Revision Note:*

1st Reading

SUBSTITUTE LIST FOR 2022 - 2023

At the end of last year, each substitute employee was asked to renew their status as a sub. The following people did just that:

TEACHER

Christina Binkowski
Franki Niemeir
Sterling Dale Murdock
Richard Workman
Mary Williams
Grace Williams
Eliza McLaughlin
Sandy Marion
Charla Samuel
Kalie Beaupre

All teacher substitutes will be paid by the hour with a minimum of 4 hours.

Rates are:

Certified \$12/hr.
Non-certified \$11/hr.

Paraprofessional substitutes will be paid the following rate:
\$10.00/hr.

Approved in April

M Bonde (waiting for data)
B Murdock (waiting for data)

CUSTODIAL AND SECRETARIAL subs
will be paid the following rate:
\$10.00/hr.

CUSTODIAN

Did not return the letter

Sara Johnson
Frankie Niemeir
Callie Boozer

Emily Harper
3015 St. Ann Street
Butte, MT 59701
406/565-1227

July 20, 2022

Mr. Mike Moodry
Principal
Jefferson High School
Boulder, Montana 59632

RE: Paraprofessional job for 2022/2023 school year

Dear Mr. Moodry,

Thank you for the job offer to be a paraprofessional at Jefferson High School for the 2022/2023 school year. I appreciate your support and kindness. Another job offer has been presented to me and I am very interested in taking the job as a paraprofessional at an elementary school. My goal is to complete my Elementary Education degree in May of 2024. Therefore please take this as my resignation letter.

Thank you again for your support.

Respectfully,

Emily Harper

	A	B	C	D	E
1	Jefferson High School				
2	201-100-1000	Instruction			
3			112	Salaries Teachers	\$ 720,853.00
4			120	Substitutes	\$ 15,000.00
5			160	Sick Leave Termination	
6			170	Vacation Payout PERS	
7			180	Incentive	
8			250	Worker's Comp	\$ 5,675.00
9			260	Health Insurance	\$ 141,000.00
10			261	Retiree Insurance	\$ 7,390.00
11			280	Other Employee Benefits	\$ 4,300.00
12			320	Professional Ed. Services	\$ 2,000.00
13			321	Curriculum Development	\$ 2,000.00
14			440	Repair/ Maintenance	\$ 5,300.00
15			582	Out of District Travel	\$ 4,000.00
16			600	Other Supplies and Expenses	\$ 1,500.00
17			610	Supplies	\$ 16,500.00
18			640	Books	\$ 5,000.00
19			660	Minor Equipment	\$ 4,600.00
20			680	Computer Software	\$ 6,000.00
21				Totals	\$ 941,118.00
22					
23	201-100-2100	Counselor			
24			113	Salary	\$ 68,144.00
25			250	Worker's Comp	\$ 483.00
26			260	Health Insurance	\$ 9,400.00
27			610	Supplies	\$ 600.00
28				Totals	\$ 78,627.00
29					
30	201-100-2200	Media Services			
31			112	Salary Librarian	\$ 63,090.00
32			250	Worker's Comp	\$ 447.00
33			260	Health Insurance	\$ 9,400.00
34			610	Supplies	\$ 275.00
35			640	Books	\$ 1,200.00
36			650	Periodicals	\$ 300.00
37			680	Computer Software	\$ 5,400.00
38				Totals	\$ 80,112.00
39					
40	201-100-2300	Administration District			
41			111	Salary- Superintendent	\$ 102,000.00
42			115	Salaries- Clerical	\$ 17,070.00
43			250	Worker's Comp	\$ 1,041.00
44			260	Health Insurance	\$ 9,400.00
45			330	Professional Support Services	\$ 4,000.00

	A	B	C	D	E
46			520	Insurance	\$ 55,503.00
47			531	Telephone	\$ 5,000.00
48			532	Postage	\$ 4,000.00
49			540	Advertising	\$ 1,500.00
50			582	Out-of-District Travel	\$ 1,000.00
51			610	Supplies	\$ 300.00
52			680	Software	
53	SAM/MTSBA		810	Professional Dues	\$ 4,280.00
54				Totals	\$ 205,094.00
55					
56	01-100-2400	Administration Building			
57			111	Salary- Principal	\$ 83,071.00
58			115	Salaries- Clerical	\$ 28,688.00
59			120	Substitutes-Clerical	
60			250	Worker's Comp	\$ 854.00
61			260	Health Insurance	\$ 18,800.00
62	Inservice		582	Out-of-District Travel	\$ 1,750.00
63			610	Supplies	\$ 300.00
64			810	Professional Dues	\$ 480.00
65				Totals	\$ 133,943.00
66					
67	201-100-2500	District Clerk			
68			119	Salary Clerk	\$ 48,707.00
69			250	Worker's Comp	\$ 485.00
70			260	Health Insurance	\$ 9,400.00
71			310	Election	\$ 10,000.00
72	Audit		330	Professional Support Services	\$ 10,000.00
73			582	Out-of-District Travel	\$ 1,000.00
74			610	Supplies	\$ 650.00
75			660	Minor Equipment	\$ 500.00
76	Black Mtn.		680	Computer Software	\$ 9,500.00
77			810	Fees Dues	\$ 750.00
78				Totals	\$ 90,992.00
79					
80	201-100-2580	Administrative Technology Services			
81	IT		115	Technical Services	\$ 48,000.00
82				Totals	\$ 48,000.00
83					
84	201-100-2600	Maintenance of Plant			
85			114	Salaries- Maint/ Custodial	\$ 146,177.00
86			120	Substitutes	\$ 5,000.00
87			160	Sick Leave Termination	
88			170	Vacation Termination	
89			250	Worker's Comp	\$ 9,754.00
90			260	Health Insurance	\$ 37,600.00
91			340	Technical Services	\$ 11,200.00

	A	B	C	D	E
92	(increase \$34,000)		411	Utilities- Natural Gas	\$ 41,808.00
93	(increase 46,000)		412	Utilities- Electricity	\$ 51,807.00
94			421	Water/ Sewage	\$ 18,000.00
95			431	Disposal	\$ 4,000.00
96			440	Repair/ Maintenance	\$ 34,000.00
97			460	Minor Construction	
98			610	Supplies	\$ 13,500.00
99			615	Replacement Parts	\$ 13,000.00
100			624	Gasoline	\$ 750.00
101			660	Minor Equipment	\$ 2,000.00
102			730	Major Equipment	
103			810	Dues/Fees	\$ 125.00
104				Total	\$ 388,721.00
105					
106	201-100-4600	Major Construction			
107			725		
108				Total	
109					
110	201-100-5200	Lease Services			
111	Copiers		840	Leased Services	\$ 16,800.00
112				Total	\$ 16,800.00
113					
114	201-280-1000	Special Education			
115			112	Salaries Teachers	\$ 56,088.00
116	Amy		115	Clerical	\$ 3,188.00
117			117	Aides	\$ 46,382.00
118			260	Health Insurance	\$ 47,000.00
119			250	Worker's Comp	\$ 697.00
120			350	Contracted Services- other dis.	\$ 3,500.00
121			610	Supplies	\$ 500.00
122			680	Computer Software	\$ 750.00
123				Totals	\$ 158,105.00
124					
125	201-394-1000	Vocational			
126			112	Salaries- Teachers	\$ 196,899.00
127			250	Worker's Comp	\$ 1,397.00
128			260	Health Insurance	\$ 37,600.00
129			440	Repair/ Maintenance	\$ 780.00
130			610	Supplies	\$ 16,000.00
131			615	Replacement Parts	\$ 2,575.00
132			680	Computer Software	\$ 1,450.00
133				Total	\$ 256,701.00
134					
135	201-710-3400	Student Activities-General			
136			150	Stipends	\$ 48,069.00
137			250	Worker's Comp	\$ 341.00

	A	B	C	D	E
138			582	Out of District Travel	\$ 17,000.00
139			610	Supplies	
140				Totals	\$ 65,410.00
141					
142	201-720-3500	Athletics- General			
143			119	Salary- Activities Director	\$ 6,000.00
144			150	Stipends	\$ 107,102.00
145			250	Worker's Comp	\$ 804.00
146			330	Other Professional Services	\$ 2,500.00
147			440	Repair/ Maintenance	
148	(increase \$74,172)		582	Out-of-District Travel	\$ 80,000.00
149			610	Supplies	\$ 450.00
150			660	Minor Equipment	\$ 10,000.00
151			680	Impact Testing	\$ 452.00
152	MHSA?		810	Dues	\$ 5,000.00
153				Totals	\$ 212,308.00
154					
155	201-910-3100	Food Service			
156	Melissa		116	Service Worker	\$ 24,000.00
157			250	Worker's Comp	\$ 245.00
158			260	Health Insurance	\$ 9,400.00
159			582	Travel/ Inservice	\$ 500.00
160			610	Supplies	\$ 200.00
161			624	Fuel	\$ 250.00
162			630	Food	\$ 10,000.00
163			660	Minor Equipment	
164				Total	\$ 44,595.00
165					
166				Budget Total	\$ 2,720,526.00
167					
168				OPI Budget Data Sheet 22-23	\$ 2,720,526.00
169				Difference	\$ -



August 16, 2022

Principals Report--Mr. Mike Moodry

Enrollment--280 plus AYA

Academics

We have a number of training opportunities planned for staff the first few days, including website, Infinite Campus Messenger, and family engagement. The focus is to improve communication and collaboration with families.

Please find the school calendar packet enclosed.

Handbook Changes

We are looking at six changes to the student , activities, coaches and staff handbooks. They are attached to the meeting notice on the website.

<https://www.jhs.k12.mt.us/MeetingSchedule.aspx>

Student Handbook Changes:

1. Change to GPA Calculation and weighted grading (page 5)
2. Change to Student Load (page 19) addressing School to work and remote learning.

Activities Handbook

1. Change to staff evaluation and rehire (page 6)
2. Awaitng parent and student conduct changes

Staff Handbook

1. No changes

Coaches Handbook

1. Coaches code of ethics (page 16)
2. Update evaluation process by presenting to the board (page13)

Activities

Fall activities are in full swing beginning August 12th. We have good initial numbers in all our activities (specific numbers will be reported at the meeting).

JEFFERSON HIGH SCHOOL 2022-2023 SCHOOL CALENDAR

August								
S	M	T	W	TH	F	S		
	1	2	3	4	5	6	12	fall Sports Begin
7	8	9	10	11	12	13	18	Teacher PIR Day
14	15	16	17	18	19	20	22	Freshman Orientation
21	22	23	24	25	26	27	22	PIR (12-4)
28	29	30	31				23	New Student Orientation (11-4)
							23	PIR (7:30-11)
							7 days of Instructions	

September								
S	M	T	W	TH	F	S		
				1	2	3	6	Open house 5-7
4	5	6	7	8	9	10	5	No School Labor Day
11	12	13	14	15	16	17	19-23	Homecoming week
18	19	20	21	22	23	24	23	Teacher PIR Day
25	26	27	28	29	30		7,14,28	Late Arrival(9:00am)
							22	midterm Grade Check
							16 Days of Instruction	

October								
S	M	T	W	TH	F	S		
						1	3-6	Fall MAP Testing
2	3	4	5	6	7	8	12	Late Arrival(10:30am)
9	10	11	12	13	14	15	20	No School MEA
16	17	18	19	20	21	22	27	End of First Quarter
23	24	25	26	27	28	29		
30	31						16 Days of Instruction	

November								
S	M	T	W	TH	F	S		
		1	2	3	4	5	15	Parent teacher night2-7
6	7	8	9	10	11	12	18	Teacher PIR
13	14	15	16	17	18	19	23-24	No School Thanksgiving
20	21	22	23	24	25	26	17	Winter Sports Begin
27	28	29	30				16 Days of Instruction	

December								
S	M	T	W	TH	F	S		
				1	2	3	1	Midterm Grade Check
4	5	6	7	8	9	10	22	2:00 Dismissal
11	12	13	14	15	16	17	23-2	No School Winter Break
18	19	20	21	22	23	24		
25	26	27	28	29	30	31	13 Days of Instruction	

Jefferson High School Staff	
Mr. Erik Wikerson	Superintendent
Mr. Mike Moodry	Principal
Mr. Dan Sturdevant	Head of Maintinance
Mrs. Lorie Carey	Business Manager/Clerk
Ms. Aubrie Carey	Assistant Business Clerk
SchoolHouse IT	Technology
Mrs. Amy Williams	Administrative Assistant
Mr. Joe Michaud	School Counselor
Mrs. Erin Ritchie	Nurse
Mr. Eric Gustafson	Instructional Coach
Mr. Jered Padmos	Math
Mrs. Mary Anne McMahon	Math
Mrs. Nicole Strozewski	Math
Mr. Matthew Bowman	Music/Band
Mr. Dave Heimann	Vocational Education
Mr. Mike Robbins	Vocational Education
Mrs. Sarah Layng	AD/Library
Mr. Scott Ferguson	English
Ms. Kelsey Voeller	English
Mrs. Wendy Schultz	Spanish
Mr. Mike Hesford	English
Mr. Cody Ottman	Social Studies
Mr. Fritz Bieler	Social Studies
Mr. Clint Layng	PE/Health, Dr.Ed
Mrs. Lynnsey Williams	PE/Health
Mrs. Dawn Smartnick	Bus, Comp, Accounting,A & P
Mrs. Cassidy Parsons	Family Consumer Sciences
Mrs. Emma Ehret	Art
Mr. Steve McCauley	Science
Mr. Logan Brower	Science
Ms. Mary Drynan	Special Education
Mrs. Katie Watts	Paraprofessional
Mrs. Jennifer Scott	Paraprofessionsl
Mrs. Chris Day	Paraprofessional
Mrs. Ester Kirsch	Paraprofessional
Ms. Brandia Tanaka	Paraprofessional
Ms. Fay Conway	Instructional Aide
Mr. Kyle Lyon	Maintenance
Mr. Will Colletti	Maintenance
Mr. Brandon Kiefer	Maintinance
Semester Breakdown	
Semester 1:	Days: 75 Hours: 548
Semester 2:	Days: 73 Hours: 539
Year Total:	Days: 148 Hours: 1087

January								
S	M	T	W	TH	F	S		
1	2	3	4	5	6	7	9-12	Semester Finals
8	9	10	11	12	13	14	12	Semester Ends
15	16	17	18	19	20	21	20	Teacher PIR Day
22	23	24	25	26	27	28		
29	30	31					17 Days of Instruction	

February								
S	M	T	W	TH	F	S		
			1	2	3	4	16	Midterm Grade Check
5	6	7	8	9	10	11	16	No School,
12	13	14	15	16	17	18	1&15	Late Arrival(9:00am)
19	20	21	22	23	24	25		
26	27	28					15 Days of Instruction	

March								
S	M	T	W	TH	F	S		
			1	2	3	4		
5	6	7	8	9	10	11	13	First day of spring sports
12	13	14	15	16	17	18	15	Late Arrival(10:30am)
19	20	21	22	23	24	25	23	End of Third Quarter
26	27	28	29	30	31		18 Days of Instruction	

April								
S	M	T	W	TH	F	S		
						1	5	2:00 Dismissal
2	3	4	5	6	7	8	6-10	Spring Break
9	10	11	12	13	14	15	20	Midterm Grade Check
16	17	18	19	20	21	22	5&19	Late Arrival(9:00am)
23	24	25	26	27	28	29	14 Days of Instruction	
30								

May/June								
S	M	T	W	TH	F	S		
	1	2	3	4	5	6	1-4	Spring MAP Testing
7	8	9	10	11	12	13	21	Graduation
14	15	16	17	18	19	20	25	last day
21	22	23	24	25	26	27		
28	29	30	31				16 Days of Instruction	

REVISED

6/11/22

2022-23 Daily Bell Schedule

PERIOD	TIME
1st	8:00-8:58
Enrichment	9:01-9:31
2nd	9:34-10:32
3rd	10:35-11:33
4th	11:36-12:34
Lunch	12:34-1:04
5th	1:07-2:05
6th	2:08-3:06
7th	3:09-4:07

Enrichment Procedure.

- 1) All students are assigned an Enrichment period.
- 2) Teachers will take attendance (by 9:15) and discuss missing assignments with the students.
- 3) Student attendance is subject to attendance regulations provided by the student handbook.
- 4) Enrichment is academic time. Students can go from class to class with a written hall pass. There will be no extra-curricular meeting during instructional time. Class meetings are acceptable.



2022-23 BUS SCHEDULE

Route	Stop	AM	PM
Montana City	Blue Sky Acres	7:16	4:45
	MT City Store	7:22	4:39
	High School	7:50	4:11
Blue Sky Heights	Ford Lane	7:22	4:44
	Blue Sky	7:24	4:42
	High School	7:56	4:11
Clancy	Gruber Turn Around	7:20	4:42
	Clancy Post Office	7:24	4:38
	Legal Tender	7:26	4:36
	Jeff City Fire Hall	7:37	4:26
	High School	7:51	4:11
Frontage Road North (New Route)	Winstead's	6:47	4:17
	Elbert's	6:50	4:20
	Warm Springs Road	6:53	4:23
	Drillers Hollow	6:54	4:24
	Pine Crest	6:59	4:29
	Boot Legger	7:00	4:30
	Gruber Estates	7:01	4:31
	Swimming Hole	7:02	4:32
	Right onto McClellan Rd.	7:06	4:35
	Sandy Lane	7:08	4:38
	Saddle Mountain	7:11	4:41
	Lone Moutain	7:12	4:42
	Bitterroot	7:13	4:43
	High School	7:51	4:11
Valley Route	Rocky Road	6:58	5:08
	Rodeo Road	6:59	5:07
	Carey Turnaround (Fire Hall)	7:06	5:00
	Mulvey Ranch	7:08	4:58
	Mulvey Rand (Quittance Ln)	7:14	4:52
	Bullocks	7:22	4:44
	Hesfords	7:25	4:41
	Browns Gulch	7:30	4:36
	Quaky Gulch	7:43	4:23
	High School	7:55	4:11
	Elementary	8:00	
Basin	Pottery Shop	7:24	4:37
	Post Office	7:25	4:36
	High Ore Exit	7:35	4:26
	High School	7:50	4:11
	Elementary	7:55	



2022-23 JHS School Schedule

Monday, August 22nd, 2022 (Freshman/New Students Only)

8:00-8:45	Students meet in the gym
8:45-9:15	Students go to Enrichment Teachers (lockers and rotate computer log-in)
9:15-9:25	1st
9:30-9:40	2nd
9:45-9:55	3rd
10:00-10:10	4th
10:15-10:25	5th
10:30-10:40	6th
10:45-10:55	7th
11:00-12:00	Small Groups on the football field with Leadership Group (upper classmen)
12:00-12:30	Lunch
12:30-12:45	Bus to Ridge Waters Butte
12:45	Ridge Water in Butte
3:30	Leave Butte
4:07	Bus arrives at JHS/Dismissal



Tuesday, August 23th, 2022 (All Student Orientation)

11:00	Student meet in gym
11:05	Welcome and Introductions
11:45-12:15	Review School Handbook/Computer Log-in/Lockers Enrichment (Teacher Rotation)
12:18-12:48	1st
12:51-1:21	2nd
1:24-1:54	3rd
1:57-2:27	4th
2:30-3:00	5th
3:03-3:33	6th
3:33-4:03	7th
4:03	Dismissal

22-23 Professional Developments

August 18 Full Day for staff

Agenda:	8:00-8:10	Beginning of year intros and expectations (Mr. Wilkerson)
	8:10-8:30	Mrs. L. Carey
	8:30-9:30	Mr. Erin Ritchie (Nurse)
	9:30-10:00	Mr. Moodry
	10:15-11:00	Infinite Campus Messenger Training
	11:15-12:00	Literacy/Engagement Training (Mr. Moodry)
	12:00-1:00	Lunch
	1:00-3:00	Website Training (Mrs. Aubrey Carey)
	3:00-4:15	Work on Living Tree, Aces Training, Websites

August 22 ½ Day for Staff

Agenda:	12:00-4:30	Work on Living Tree, Aces Training, Websites
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August 23 ½ Day for Staff

Agenda:	7:30-8:30	Staff meeting
	8:45-11:00	Work on Living Tree, Aces Training, Websites

September 6 Open House 5-7pm (Move From the 8th due to volleyball game)

September 7 Late Arrival Jennifer Darlington-Annotation, Note Taking, Instructional Framework. (Move from March 1).

September 14 Late Arrival (9:00am) Casey Olsen C3WP

September 23 Homecoming Friday

September 28 Late Arrival (9:00am) Aaron Yost

October 12 Late Arrival (10:30am) ACT Writing/Aaron Yost

October 20-21 Teacher Convention (12 hours for replacement approved through Dist. Office)

November 15 Parent Teacher Conferences 2-7

November 18 Teacher PIR–ACES Strategies–Jennifer Darlington (3 hours) Aaron Yost ACT Writing

January 20 PIR (All Day)

February 1 Late Arrival (9:00am) Aaron Yost

February 15 Late Arrival (9:00am) Casey Olsen C3WP

March 15 Late Arrival (10:30am) Casey Olsen C3WP

April 5 Late Arrival (9:00am) Aaron Yost

April 19 Late Arrival (9:00am)