

**AGENDA**  
**MEETING OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**  
**\* 5:00 P.M., Tuesday, October 20, 2009 \***  
**Clancy Elementary School**

5:00 Strategic Planning

7:00 Regular Meeting

**A. Call to order-Chairperson**

1. *Pledge of Allegiance*

**B. Approval of Previous Minutes.**

**C. Approval of High School Claims and Accounts**

**D. Announcements and Public Comment.**

THE BOARD WELCOMES AND ENCOURAGES PUBLIC COMMENT. ANYONE WISHING TO ADDRESS THE BOARD IS ENCOURAGED TO DO SO WITH THESE STIPULATIONS:

1. The Board may limit the amount of time for comment if they become extensive.
2. If the speaker begins to infringe on the right to privacy of another, the Board may interrupt and end the comments on that issue.
3. Even if the comments are entirely appropriate, the Board will not take any action on them at this meeting. To insure that others who want to address the same issue have the opportunity to do so, the item may be placed on the agenda of a future meeting.

**E. Communication and Comments.**

1. Letters to the Board
  - a. David Thompson – retiree insurance
  - b. Steven Shapiro
2. Student Council Report

**F. Commendations and Recognitions**

**G. Committee Reports.**

1. Negotiations/Personnel – D. Lorenzen, A. Erickson, L. Bryant
2. Policy/Handbook –P. Lewis, L. Lagerquist, A. Erickson
3. Budget/Insurance/Investments – S. Steketee, D. Lorenzen, K. Jackson
4. Building/Grounds/Transportation – K. Jackson, A. Erickson, P. Lewis
5. Curriculum/Technology/Public Relations – L. Lagerquist, L. Bryant, S. Steketee

**H. Clerk's Report**

1. Budget Management Report
2. Elementary Transition Status

**I. Superintendent's Report**

1. AD Report – Mr. Sturdevant
2. Elementary Outreach Report – Piccolo
3. Staff presentation - Math

**J. Unfinished Business**

**K. New Business.**

1. Individual Transportation Contract
2. Policy discussion & possible action - 5336, 8430, 5254,5338, 8105
3. Personnel
  - a. Substitute application
  - b. Coaching positions

**L. Follow-up/Topics for Future Board Meetings**

**M. Adjournment**

**NEXT HIGH SCHOOL BOARD MEETING: 7:00 P.M. TUESDAY, November 17, 2009 – Jefferson High School**

BOARD CHAIR APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.

**Board Objectives**

Goals submitted by the board members are as follows:

Foster community spirit.

Build teacher relationships.

Increase attendance of board members at teacher meetings.

Finish meetings before 9:00 p.m.

Separate from grade school.

**SEPTEMBER**

**OCTOBER**

NOVEMBER

DECEMBER

JANUARY

FEBRUARY

MARCH

APRIL

MAY

JUNE

JULY

AUGUST

**Jefferson High School Library**

**Clancy Elementary Board Room**

Jefferson High School Library

MT City School Library

Jefferson High School Library

Clancy Elementary Board Room

Jefferson High School Library

MT City School Library

Jefferson High School Library

Basin School

Jefferson High School Library

Jefferson High School Library

09/16/09  
11:01:22

BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Claim Approval List  
For the Accounting Period: 9/09

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Report ID: AP100

Line #	Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount						
11601		4375 NEOPOST INC	267.95					
1		13011084 08/12/09 labels/ink	124.00	6054	201	100-2400	532	
2		13011328 08/12/09 labels/ink	143.95	6054	201	100-2400	532	
11624		4256 NEOPOST LEASING	1,048.64					
1		08/18/09 postage	1,048.64		201	100-2400	532	
11629		1304 JEFFERSON COUNTY SOLID WASTE	40.00					
1		10171 09/03/09 paint disposal	20.00		201	100-2600	431	
2		10172 09/03/09 yd disposal	20.00		201	100-2600	431	
11630		4374 UNITED STATES POSTAL SERVICE	1,000.00					
1		09/16/09 postage for meter	1,000.00	6160	201	100-2400	532	
11631		4097 NORTHLAND FINANCIAL	2,494.75					
1		01 09/01/09 sept 09 bus payment	1,279.25		210	100-2700	513	
2		01 09/01/09 sept 09 2nd payment	1,215.50		210	100-2700	513	
11632		157 ACE HARDWARE	491.49					
1		various 08/01/09 Ref PO# 23084 Maintenance	450.50		201	100-2600	615	
		20983 08/28/09 Sprayer	40.99	6114	201	100-2600	615	
		1002 GENERAL DISTRIBUTING	19.90					
1		589300 08/31/09 contact tubes for welder	19.90	6102	201	390-1000	615	
11634		3088 SHI	1,296.36					
1		42768 08/19/09 aya netbook license	1,296.36	6090	215	427-1000	680	533
11635		4195 ROSETTA STONE	2,375.00					
1		1732279 08/27/09 rosetta stone	2,375.00	6097	201	100-1000	680	
11636		3182 PACIFICAD	1,680.00					
1		20379 08/25/09 3d StudioMax Sub	30.00	4648	201	999		
2	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-680-						
		20379 08/25/09 autocad/inventor	1,650.00	6093	215	451-1000	682	690
11637		3933 TIGER DIRECT	588.95					
1		9587110102 09/01/09 netbook sleeves	81.00	6086	215	427-1000	610	533
2		9701620101 08/27/09 acer monitors	507.85	6098	215	451-1000	660	690
3		9701620101 08/27/09 acer monitors	0.10		215	451-1000	660	690
11638		4329 JOHN P. HUBLEY	725.54					
1		1000 08/25/09 E-rate process	725.54		201	100-1000	321	

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11639	2154 QWEST BUSINESS SERVICES	253.00					
1	1045877019 08/31/09 internet	253.00		228	100-1000	320	
11640	1737 NORTHWESTERN ENERGY	2,550.44					
1	255044 09/01/09 aug 09 electric	2,334.24		201	100-2600	412	
2	255044 09/01/09 aug 09 gas	216.20		201	100-2600	411	
11641	3661 WILLIAMS, FRANK	4.00					
1	09/09/09 AYA mileage	4.00		201	100-1000	582	
11642	2717 CITY OF BOULDER	1,603.35					
1	09/03/09 sept 09 water/sewer	1,603.35		201	100-2600	421	
11643	4376 WHEALON, JAMES	69.20					
1	391180 09/01/09 Supt. Mileage/Meals	69.20		201	100-2300	582	
11644	899 EMPIRE OFFICE MACHINES, INC.	372.00					
1	200824 08/18/09 toner for fax	372.00	6082	201	100-2400	610	
11645	1796 KOSOLA, MATT	11.75					
	09/03/09 Sound System part	11.75		201	100-2600	615	
11645	1796 KOSOLA, MATT	161.00					
1	08/31/09 maintenance mileage	161.00		201	100-2600	582	
11647	3922 LUTKEHUS, BRETT	23.50					
1	09/04/09 training lunch	23.50		201	100-1000	582	
11648	4032 ALLEN, SHARYL	99.00					
1	271691 08/27/09 brd posters	99.00		201	100-2300	800	
11649	1250 INDEPENDENT RECORD	342.30					
1	4883 08/13/09 9/01/09-6/30/10 Sub	105.53	6112	201	100-2220	650	
2	20090364 08/07/09 Ad - coaching, para	236.77	6070	201	100-2400	540	
11650	2708 MT STANDARD	145.60					
1	6335 07/27/09 Sub.9/29/07-6/01/08	145.60	4603	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-650-						
11659	2366 SIMPLEXGRINNELL	539.00					
1	73134383 08/31/09 alarm inspection	539.00		201	100-2600	440	
11660	1830 MT SCHOOL BOARDS ASSOCIATION	240.00					
1	23139 09/04/09 school law conf/Whealon	120.00		201	100-2300	582	
2	23139 09/04/09 school law conf/Carey	120.00		201	100-2500	582	

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11661	3789 CYBER GUYS	56.32				
1	6529680101 09/03/09 zip tie mount/anchor	56.32	6148	228	100-1000	610
11662	859 EPES SOFTWARE, INC.	115.00				
1	11422 10/01/09 support renewal	115.00		201	100-2400	682
11663	4377 COLLINS, JESSIE	6.60				
1	09/10/09 aya mileage	6.60		201	100-1000	582
11664	11 A & M FIRE AND SAFETY	53.00				
1	20993 09/11/09 fire ext. test	53.00		201	100-2600	440
11665	4352 Advantage Tennis	13,000.00				
1	559371 09/12/09 Resurfacing Tennis Courts	13,000.00	6008	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-					
11666	899 EMPIRE OFFICE MACHINES, INC.	3,431.92				
1	2366 08/13/09 thumb drive/cartridge	14.05	4999	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-					
2	2366 08/13/09 photo paper/copier cartri	63.54	4947	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610-					
	2366 08/13/09 sped supplies	41.79	4958	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -280-1000-610-					
4	201005 08/20/09 annual copier maint.	649.87		201	100-1000	440
5	201012 08/20/09 annual copier lease	2,662.67		201	100-1000	440
11667	4049 AMAZON.COM	73.77				
1	08/31/09 financial literacy books	73.77	6122	201	100-1000	610
11668	4370 STURDEVANT, DANIEL	250.80				
1	div/district mtg	250.80		201	720-3500	582
11669	11 A & M FIRE AND SAFETY	186.00				
1	20990 09/04/09 extinguisher service	186.00		201	100-2600	440
11670	1076 GUMDROP BOOKS, INC.	1,104.64				
1	257610 06/18/09 books	1,104.64	4973	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-					
11671	3088 SHI	262.90				
1	45ADB 08/26/09 microsoft licenses	262.90	6100	217	610-1000	680
11672	1002 GENERAL DISTRIBUTING	59.70				
1	592885 09/03/09 contact tubes for welder	58.90	6102	201	390-1000	615
2	592885 09/03/09 contact tubes for welder	0.80		201	390-1000	615

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11673	2461 SUE'S SEWING PALACE	648.53						
1	36342 08/06/09 Sewing machine repair/sup	540.00	4957	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-440-							
2	36342 08/06/09 Sewing machine repair/sup	108.53	4957	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-610-							
11674	826 ELECTRO CONTROLS, INC.	1,012.50						
1	21307 08/13/09 boiler maintenance	1,012.50		201	100-2600		440	
11675	3308 CDW-GOVERNMENT INC.	63.84						
1	QDP6015 09/04/09 video card	63.84	6133	228	100-1000		610	
11676	1086 GIULIO DISPOSAL	70.50						
1	54466 08/31/09 disposal	70.50		201	100-2600		431	
11677	1304 JEFFERSON COUNTY SOLID WASTE	40.00						
1	10231 09/12/09 bleacher disposal	40.00		201	100-2600		431	
11678	4379 MSGIA	240.00						
1	238 09/11/09 asbestos sampling	240.00		215	100-2600		330 111	
	3766 ACADIA HEALTHCARE	38.03						
	3423956 09/14/09 altacare	38.03		215	280-1000		330 524	
11680	4065 FOLLET SOFTWARE COMPANY	495.00						
1	838715 09/01/09 spectrum renewal	495.00		201	100-2220		682	
11681	3500 APPLE	1,075.50						
1	9824513201 09/09/09 macbooks	1,075.50	6123	215	427-1000		660 533	
11682	4247 M.C. WHOLESALE INC./COMMERCIAL	1,939.00						
1	10905 09/10/09 ceiling sensor	1,939.00		215	371-1000		440 371	
11683	3933 TIGER DIRECT	64.99						
1	9837460101 09/05/09 video cable	64.99	6134	215	427-1000		660 533	
11684	3728 Yellowstone County Youth Services	420.00						
1	06/26/09 tuition	420.00		213	100-1000		563	
11685	899 EMPIRE OFFICE MACHINES, INC.	560.00						
1	201435 09/15/09 2 file cabinets for BES	560.00	6049	201	100-2300		660	
11686	2793 VALLEY WELDER SUPPLY, INC.	797.83						
1	2939 08/31/09 Gas, Cutting Tips	288.93	4652	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2	2944 08/31/09 Gas, Cutting Tips	448.82	4652	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3	2944 08/31/09 Gas, Cutting Tips	60.08		201	390-1000		610	

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Warrant	Vendor #/Name	Amount					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11687	1021 GLENCOE/MCGRAW HILL	398.51					
1	17380284 09/08/09 autocad books	398.51	6165	201	390-1000	640	
	<b>Total:</b>	<b>44,907.60</b>					
		44,907.60					

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Fund Summary for Claims  
For the Accounting Period: 9/09

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND 101	\$34,463.96
210 HIGH SCHOOL TRANSPORTATION FUN 101	\$2,494.75
213 HIGH SCHOOL TUITION FUND 101	\$420.00
215 HIGH SCHOOL MISC PROGRAMS FUND 101	\$6,892.83
217 ADULT EDUCATION 101	\$262.90
228 TECHNOLOGY FUND 101	\$373.16
Total:	\$44,907.60



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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Line #	Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11651		4097 NORTHLAND FINANCIAL	2,494.75					
1		02 10/01/09 Oct 09 Bus Payment						
2		02 10/01/09 Oct 09 2nd Bus Payment	1,279.25		210	100-2700	513	
			1,215.50		210	100-2700	513	
11688		5000 COSTO	70.01					
1		6415200 09/16/09 FCS Food	70.01	6116	201	390-1000	610	
11689		386 BOULDER PARTS SUPPLY	41.98					
1		14119 09/16/09 belts for heat exchanger	41.98	6200	201	100-2600	615	
11690		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	1,934.24					
1		08/17/09 Athletic Bus	1,934.24		201	720-3500	582	
11692		3308 CDW-GOVERNMENT INC.	1,347.85					
1		QFN0715 09/10/09 tape,sleeve,switch,cable	1,347.85	6128	215	427-1000	610	533
11693		4375 NEOPOST INC	107.09					
1		N1050996 09/13/09 lease payment	107.09		201	100-2400	532	
11694		3374 J.W.PEPPER & SON, INC.	39.95					
		3237708 09/15/09 dvd/music theory/mixers	39.95	6163	201	100-1000	610	
11695		1079 GAGNON'S DIGITAL IMAGING	441.96					
1		47143 09/15/09 copies	441.96		201	100-1000	440	
11696		4330 OVERTURE, JANYSSA	100.00					
1		852905-19 08/28/09 NHS Book/Scholarship	100.00		215	100-1000	610	111
11697		1055 DAILEY, GREG	150.00					
1		979598 09/19/09 piano tuning	150.00	6205	201	100-1000	440	
11698		4297 COMDATA	715.06					
1		20099189 09/01/09 JHS Custodial	82.60		201	100-2600	624	
2		20099189 09/01/09 JHS Athletic	431.20		201	720-3500	582	
3		20099189 09/01/09 Total JHS Route	201.26		210	100-2700	624	
11699		1002 GENERAL DISTRIBUTING	2,486.02					
1		593173 09/08/09 mitre saw/stand	2,486.02	6158	215	451-1000	660	690
11700		1828 MT HIGH SCHOOL ASSOCIATION	3,405.00					
1		09/01/09 Membership/Insurance	3,405.00	6077	201	720-3500	810	
11701		899 EMPIRE OFFICE MACHINES, INC.	67.45					
1		2763I 09/23/09 notary journal/desk ref	67.45	6203	201	100-2500	610	

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Boulder Public Schools District #1 AND #7  
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11702		899 EMPIRE OFFICE MACHINES, INC.	56.47							
1		2483 08/25/09 office supplies		55.25	4958	201	999			
	PO Accounting	(Org/Prog/Func/Obj/Proj: -280-1000-610-								
2		08/25/09 office supplies		1.22	4985	201	999			
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-								
11703		3771 REALITY WORKS, INC.	731.20							
1		14594 09/16/09 realcare babyll		731.20	6184	215	451-1000		660	690
11704		3219 LIFE TRACK SERVICES INC.	483.75							
1		18897 09/14/09 Senior Followup		483.75	4950	201	999			
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2100-610-								
11705		3374 J.W.PEPPER & SON, INC.	39.95							
1		3237408 09/14/09 dvd/music theory/mixers		39.95	6163	201	100-1000		610	
11706		4253 T.E.S.T.	3,459.00							
1		5477 09/17/09 smart board/projector		3,459.00	6137	215	427-1000		660	533
11708		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47							
		09/01/09 Bus Contract Payment		13,177.22		210	100-2700		513	
		09/01/09 Less Lease pymt		-1,279.25		210	100-2700		513	
		09/01/09 Less 2nd Lease pymt		-1,215.50		210	100-2700		513	
11709		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47							
1		10/01/09 Bus Contract Payment		13,177.22		210	100-2700		513	
2		10/01/09 less lease pymnt		-1,279.25		210	100-2700		513	
3		10/01/09 less 2nd lease pymnt		-1,215.50		210	100-2700		513	
11710		1002 GENERAL DISTRIBUTING	208.83							
1		593960 09/14/09 mitre saw/stand		116.53	6158	215	451-1000		660	690
2		593960 09/14/09 mitre saw/stand		92.30		215	451-1000		660	690
11711		4234 WELLS FARGO FINANCIAL LEASING	168.75							
1		6765300742 09/18/09 front office copier		168.75		201	100-1000		440	
11712		3374 J.W.PEPPER & SON, INC.	54.98							
1		3236393 09/04/09 dvd/music theory/mixers		54.98	6163	201	100-1000		610	
11714		4380 BIRTHWAYS	648.95							
1		6583 09/23/09 empathy belly		648.95	6199	215	451-1000		660	690
11715		734 DOOR AND HARDWARE UNLIMITED	5,610.00							
1		19924 09/16/09 door/hinges/sweeps		5,610.00	6189	215	371-1000		440	371

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11717		2152 QWEST	226.26						
1		2262608 09/13/09 Sept 09 service		226.26		201	100-2400	531	
11718		1946 OPI	11.00						
1		36 09/23/09 law book		11.00	6206	201	100-2300	610	
11719		3548 NICO ELECTRONIC SYSTEMS, INC.	132.00						
1		21301 09/16/09 access control system maint		132.00		201	100-2600	440	
11720		3789 CYBER GUYS	8.36						
1		6529680102 09/23/09 zip tie mount/anchor		8.36	6148	228	100-1000	610	
11721		1645 VERIZON BUSINESS	157.16						
1		63547029 09/25/09 JHS Service		157.16		201	100-2400	531	
11722		2749 UNIVERSAL ATHLETICS	3,653.86						
1		6839 09/25/09 FB Uniforms		3,489.00	6022	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-610-							
2		7707 09/18/09 FB Uniforms		11.00	6022	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-610-							
		8341 09/21/09 volleyballs		153.86	6092	201	720-3500	610	
11723		1740 MT REPERTORY THEATRE	300.00						
1		10/01/09 edgar allen performance		300.00	6224	201	710-3400	582	
11724		4027 THE STUDENT PLANNER	105.00						
1		17312-0910 09/28/09 planners		105.00	6121	215	427-1000	610	533
11725		3388 THREE BROTHERS PLUMBING & HEATING	3,375.00						
1		24088 09/28/09 2 hot water heaters		1,899.00		215	100-2600	440	369
2		24088 09/28/09 2 hot water heaters		1,476.00		215	371-1000	440	371
11726		1021 GLENCOE/MCGRAW HILL	8.31						
1		5001367600 09/14/09 autocad books/shipping		8.31		201	390-1000	640	
11727		899 EMPIRE OFFICE MACHINES, INC.	141.10						
1		201535 09/21/09 office supplies		141.10	4985	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
11729		375 MSHWP/BCBS OF MONTANA	2,316.73						
1		09/01/09 Ret Premiums		2,316.73		201	100-1000	260	
11730		2749 UNIVERSAL ATHLETICS	56.33						
1		8487 09/29/09 volleyballs		56.33	6092	201	720-3500	610	

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Line #	Warrant	Vendor #/Name	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11731		899 EMPIRE OFFICE MACHINES, INC.	1,156.40						
1		201900 10/01/09 office supplies		789.13	4985	201	999		
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1000-610-							
2		201900 10/01/09 District office supplies		60.87	6060	201	999		
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2500-610-							
3		201320 09/03/09 Riso Maintenance		306.40		201	100-1000	440	
11741		2749 UNIVERSAL ATHLETICS	171.00						
1		6838 09/30/09 FB uniforms		123.69	6092	201	720-3500	610	
2		6838 09/30/09 FB uniforms		47.31		201	720-3500	610	
11742		1823 MT BROOM & BRUSH COMPANY	763.55						
1		620477 07/09/09 misc cust. supplies		186.05	6031	201	100-2600	610	
2		620489 07/09/09 Odor Control		577.50	4895	201	999		
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-2600-610-							
11743		4208 SCIENCE/MATH RESOURCE CENTER M.S.U	300.00						
1		10-2009 09/17/09 Olympiad team registratio		300.00	6202	201	100-1000	582	
11744		3135 USABLE LIFE	5.31						
		10/01/09 Ret Premiums		5.31		201	100-1000	260	
11746		1737 NORTHWESTERN ENERGY	4,202.34						
1		420234 10/01/09 Sept 09 Electric		3,207.59		201	100-2600	412	
2		420234 10/01/09 Sept 09 Gas		994.75		201	100-2600	411	
11747		3308 CDW-GOVERNMENT INC.	811.98						
1		QKV0971 09/30/09 26 Crucial 2gb sodimm ddr		811.98	6211	215	427-1000	680	533
11748		3866 BLICK ART MATERIALS	37.46						
1		7754920 08/11/09 railroad board		37.46		201	100-1000	610	
11749		968 FLINN SCIENTIFIC INC.	1,011.80						
1		1328195 09/30/09 microscope cabinet		1,011.80	6215	215	427-1000	660	533
11750		3481 MT DOJ CRIMINAL RECORDS	117.00						
1		21492 09/11/09 AD,Supt,Streib,Tomich		87.75	6159	201	100-2300	610	
2		21561 09/17/09 AD,Supt,Streib,Tomich		29.25	6159	201	100-2300	610	
11752		4378 DATA SOURCE SOLUTIONS	1,392.75						
1		409963 09/15/09 acronis snap deploy		466.70	6197	215	427-1000	680	533
2		409963 09/15/09 acronis snap deploy		190.25	6197	228	100-1000	680	
4		409976 09/30/09 acronis snap deploy		240.00	6197	228	100-1000	680	
5		409976 09/30/09 Acronis Snap Deploy Licen		468.00	6212	215	427-1000	680	533
6		409963 09/15/09 acronis snap deploy		27.80		228	100-1000	680	

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
11753	4077 SCHOOL CENTER	812.60						
1	10234R 07/01/09 subscription renewal	812.60		228	100-1000	682		
11754	1451 L & P GROCERY	380.57						
1	1416120929 09/29/09 FCS Food	20.81		201	390-1000	610		
2	1342360928 09/28/09 FCS Food	72.49		201	390-1000	610		
3	1470270922 09/22/09 FCS Food	44.15		201	390-1000	610		
4	1383930914 09/14/09 FCS Food	20.93		201	390-1000	610		
5	1473960910 09/10/09 FCS Food	37.14		201	390-1000	610		
6	1278610908 09/08/09 FCS Food	22.66		201	390-1000	610		
7	1381850902 09/02/09 FCS Food	105.16		201	390-1000	610		
8	1475930824 08/24/09 FCS Food	57.23		201	390-1000	610		
Total:		67,882.05						

67,882.05

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$21,711.76
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$24,060.95
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$20,830.33
228 TECHNOLOGY FUND	
101	\$1,279.01
<b>Total:</b>	<b>\$67,882.05</b>

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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Line #	Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11651		4097 NORTHLAND FINANCIAL	2,494.75					
1		02 10/01/09 Oct 09 Bus Payment						
2		02 10/01/09 Oct 09 2nd Bus Payment	1,279.25		210	100-2700	513	
			1,215.50		210	100-2700	513	
11688		5000 COSTO	70.01					
1		6415200 09/16/09 FCS Food		6116	201	390-1000	610	
			70.01					
11689		386 BOULDER PARTS SUPPLY	41.98					
1		14119 09/16/09 belts for heat exchanger		6200	201	100-2600	615	
			41.98					
11690		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	1,934.24					
1		08/17/09 Athletic Bus			201	720-3500	582	
			1,934.24					
11691		3500 APPLE	7,731.00					
1		9824694682 09/11/09 macbooks		6123	215	427-1000	660	533
			7,731.00					
11692		3308 CDW-GOVERNMENT INC.	1,347.85					
1		QFN0715 09/10/09 tape,sleeve,switch,cable		6128	215	427-1000	610	533
			1,347.85					
11693		4375 NEOPOST INC	107.09					
		N1050996 09/13/09 lease payment			201	100-2400	532	
			107.09					
4		3374 J.W.PEPPER & SON, INC.	39.95					
1		3237708 09/15/09 dvd/music theory/mixers		6163	201	100-1000	610	
			39.95					
11695		1079 GAGNON'S DIGITAL IMAGING	441.96					
1		47143 09/15/09 copies			201	100-1000	440	
			441.96					
11696		4330 OVERTURE, JANYSSA	100.00					
1		852905-19 08/28/09 NHS Book/Scholarship			215	100-1000	610	111
			100.00					
11697		1055 DAILEY, GREG	150.00					
1		979598 09/19/09 piano tuning		6205	201	100-1000	440	
			150.00					
11698		4297 COMDATA	715.06					
1		20099189 09/01/09 JHS Custodial			201	100-2600	624	
2		20099189 09/01/09 JHS Athletic			201	720-3500	582	
3		20099189 09/01/09 Total JHS Route			210	100-2700	624	
			82.60					
			431.20					
			201.26					
11699		1002 GENERAL DISTRIBUTING	2,486.02					
1		593173 09/08/09 mitre saw/stand		6158	215	451-1000	660	690
			2,486.02					
11700		1828 MT HIGH SCHOOL ASSOCIATION	3,405.00					
1		09/01/09 Membership/Insurance		6077	201	720-3500	810	
			3,405.00					

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Line #	Warrant	Vendor #/Name	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
11701		899 EMPIRE OFFICE MACHINES, INC.	67.45					
1		2763I 09/23/09 notary journal/desk ref		67.45	6203	201	100-2500	610
11702		899 EMPIRE OFFICE MACHINES, INC.	56.47					
1		2483 08/25/09 office supplies		55.25	4958	201	999	
2	PO Accounting (Org/Prog/Func/Obj/Proj: -280-1000-610-	08/25/09 office supplies		1.22	4985	201	999	
11703		3771 REALITY WORKS, INC.	731.20					
1		14594 09/16/09 realcare babyll		731.20	6184	215	451-1000	660 690
11704		3219 LIFE TRACK SERVICES INC.	483.75					
1		18897 09/14/09 Senior Followup		483.75	4950	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610-							
11705		3374 J.W.PEPPER & SON, INC.	39.95					
1		3237408 09/14/09 dvd/music theory/mixers		39.95	6163	201	100-1000	610
11706		4253 T.E.S.T.	3,459.00					
		5477 09/17/09 smart board/projector		3,459.00	6137	215	427-1000	660 533
7		3500 APPLE	179.80					
1		9825231529 09/18/09 macbooks		179.80	6123	215	427-1000	660 533
11708		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47					
1		09/01/09 Bus Contract Payment		13,177.22		210	100-2700	513
2		09/01/09 Less Lease pymt		-1,279.25		210	100-2700	513
3		09/01/09 Less 2nd Lease pymt		-1,215.50		210	100-2700	513
11709		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47					
1		10/01/09 Bus Contract Payment		13,177.22		210	100-2700	513
2		10/01/09 less lease pymnt		-1,279.25		210	100-2700	513
3		10/01/09 less 2nd lease pymnt		-1,215.50		210	100-2700	513
11710		1002 GENERAL DISTRIBUTING	208.83					
1		593960 09/14/09 mitre saw/stand		116.53	6158	215	451-1000	660 690
2		593960 09/14/09 mitre saw/stand		92.30		215	451-1000	660 690
11711		4234 WELLS FARGO FINANCIAL LEASING	168.75					
1		6765300742 09/18/09 front office copier		168.75		201	100-1000	440
11712		3374 J.W.PEPPER & SON, INC.	54.98					
1		3236393 09/04/09 dvd/music theory/mixers		54.98	6163	201	100-1000	610



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Line #	Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11713		131 ARI NETWORK SERVICES	209.45					
1		383657 09/04/09 B&S software updates	209.45	6217	201	390-1000	680	
11714		4380 BIRTHWAYS	648.95					
1		6583 09/23/09 empathy belly	648.95	6199	215	451-1000	660	690
11715		734 DOOR AND HARDWARE UNLIMITED	5,610.00					
1		19924 09/16/09 door/hinges/sweeps	5,610.00	6189	215	371-1000	440	371
11716		3766 ACADIA HEALTHCARE	184.38					
1		3442529 09/28/09 altacare	184.38		215	280-1000	330	524
11717		2152 QWEST	226.26					
1		2262608 09/13/09 Sept 09 service	226.26		201	100-2400	531	
11718		1946 OPI	11.00					
1		36 09/23/09 law book	11.00	6206	201	100-2300	610	
11719		3548 NICO ELECTRONIC SYSTEMS, INC.	132.00					
1		21301 09/16/09 access control system maint	132.00		201	100-2600	440	
		3789 CYBER GUYS	8.36					
		6529680102 09/23/09 zip tie mount/anchor	8.36	6148	228	100-1000	610	
11721		1645 VERIZON BUSINESS	157.16					
1		63547029 09/25/09 JHS Service	157.16		201	100-2400	531	
11722		2749 UNIVERSAL ATHLETICS	3,653.86					
1		6839 09/25/09 FB Uniforms	3,489.00	6022	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-610-						
2		7707 09/18/09 FB Uniforms	11.00	6022	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-610-						
3		8341 09/21/09 volleyballs	153.86	6092	201	720-3500	610	
11723		1740 MT REPERTORY THEATRE	300.00					
1		10/01/09 edgar allen performance	300.00	6224	201	710-3400	582	
11724		4027 THE STUDENT PLANNER	105.00					
1		17312-0910 09/28/09 planners	105.00	6121	215	427-1000	610	533
11725		3388 THREE BROTHERS PLUMBING & HEATING	3,375.00					
1		24088 09/28/09 2 hot water heaters	1,899.00		215	100-2600	440	369
2		24088 09/28/09 2 hot water heaters	1,476.00		215	371-1000	440	371

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Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11726	1021 GLENCOE/MCGRAW HILL	8.31					
1	5001367600 09/14/09 autocad books/shipping	8.31		201	390-1000	640	
11727	899 EMPIRE OFFICE MACHINES, INC.	141.10					
1	201535 09/21/09 office supplies	141.10	4985	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-						
11729	375 MSHWP/BCBS OF MONTANA	2,316.73					
1	09/01/09 Ret Premiums	2,316.73		201	100-1000	260	
11730	2749 UNIVERSAL ATHLETICS	56.33					
1	8487 09/29/09 volleyballs	56.33	6092	201	720-3500	610	
11731	899 EMPIRE OFFICE MACHINES, INC.	1,156.40					
1	201900 10/01/09 office supplies	789.13	4985	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-						
2	201900 10/01/09 District office supplies	60.87	6060	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2500-610-						
3	201320 09/03/09 Riso Maintenance	306.40		201	100-1000	440	
11740	4384 ALL TECH 1	3,154.96					
	3068950 09/28/09 Kaspersky bus. space secu	362.96	6213	215	427-1000	680	533
	3068948 09/28/09 kaspersky bus space secur	2,792.00	6214	228	100-1000	680	
11741	2749 UNIVERSAL ATHLETICS	171.00					
1	6838 09/30/09 FB uniforms	123.69	6092	201	720-3500	610	
2	6838 09/30/09 FB uniforms	47.31		201	720-3500	610	
11742	1823 MT BROOM & BRUSH COMPANY	763.55					
1	620477 07/09/09 misc cust. supplies	186.05	6031	201	100-2600	610	
2	620489 07/09/09 Odor Control	577.50	4895	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-						
11743	4208 SCIENCE/MATH RESOURCE CENTER M.S.U	300.00					
1	10-2009 09/17/09 Olympiad team registratio	300.00	6202	201	100-1000	582	
11744	3135 USABLE LIFE	5.31					
1	10/01/09 Ret Premiums	5.31		201	100-1000	260	
11745	3959 AMERICAN EXPRESS	9.95					
1	10/05/09 mac license	9.95	6201	228	100-1000	682	
11746	1737 NORTHWESTERN ENERGY	4,202.34					
1	420234 10/01/09 Sept 09 Electric	3,207.59		201	100-2600	412	
2	420234 10/01/09 Sept 09 Gas	994.75		201	100-2600	411	

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Line #	Warrant	Vendor #/Name	Amount	Line	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11747		3308 CDW-GOVERNMENT INC.	811.98							
1		QKV0971 09/30/09 26 Crucial 2gb sodimm ddr		811.98		6211	215	427-1000	680	533
11748		3866 BLICK ART MATERIALS	37.46							
1		7754920 08/11/09 railroad board		37.46			201	100-1000	610	
11749		968 FLINN SCIENTIFIC INC.	1,011.80							
1		1328195 09/30/09 microscope cabinet		1,011.80		6215	215	427-1000	660	533
11750		3481 MT DOJ CRIMINAL RECORDS	117.00							
1		21492 09/11/09 AD,Supt,Streib,Tomich		87.75		6159	201	100-2300	610	
2		21561 09/17/09 AD,Supt,Streib,Tomich		29.25		6159	201	100-2300	610	
11751		3547 BELGRADE EQUIPMENT, LLC	2,374.52							
1		62478 09/28/09 mower parts/repair		240.13		4171	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-440-								
2		62478 09/28/09 mower parts/repair		1,356.09		6152	201	100-2600	615	
3		62478 09/28/09 mower parts/repair		778.30			201	100-2600	615	
11752		4378 DATA SOURCE SOLUTIONS	1,392.75							
		409963 09/15/09 acronis snap deploy		466.70		6197	215	427-1000	680	533
		409963 09/15/09 acronis snap deploy		190.25		6197	228	100-1000	680	
		409976 09/30/09 acronis snap deploy		240.00		6197	228	100-1000	680	
		409976 09/30/09 Acronis Snap Deploy Licen		468.00		6212	215	427-1000	680	533
6		409963 09/15/09 acronis snap deploy		27.80			228	100-1000	680	
11753		4077 SCHOOL CENTER	812.60							
1		10234R 07/01/09 subscription renewal		812.60			228	100-1000	682	
11754		1451 L & P GROCERY	380.57							
1		1416120929 09/29/09 FCS Food		20.81			201	390-1000	610	
2		1342360928 09/28/09 FCS Food		72.49			201	390-1000	610	
3		1470270922 09/22/09 FCS Food		44.15			201	390-1000	610	
4		1383930914 09/14/09 FCS Food		20.93			201	390-1000	610	
5		1473960910 09/10/09 FCS Food		37.14			201	390-1000	610	
6		1278610908 09/08/09 FCS Food		22.66			201	390-1000	610	
7		1381850902 09/02/09 FCS Food		105.16			201	390-1000	610	
8		1475930824 08/24/09 FCS Food		57.23			201	390-1000	610	

Total: 81,726.11

81,726.11

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$24,295.73
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$24,060.95
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$29,288.47
228 TECHNOLOGY FUND	
101	\$4,080.96
Total:	\$81,726.11

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Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11728	375 MSHWP/BCBS OF MONTANA	4,153.57					
1	10/01/09 Ret Premiums	4,153.57		201	100-1000	260	
11755	4386 LEE'S REFRIGERATION	238.80					
1	32556 10/02/09 ice maker	238.80		201	100-2600	440	
11756	3727 BOB WARDS	99.99					
1	272850 09/20/09 Gazebo Tent for xcountry	99.00	6024	201	999		
2	PO Accounting (Org/Prog/Func/Obj/Proj: -720-3500-660-272850 09/20/09 Gazebo Tent for xcountry	0.99		201	720-3500	610	
11757	2391 SOUTHGATE RODEWAY INN	194.60					
1	10/06/09 state xcountry lodging	194.60	6227	201	720-3500	582	
11758	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	3,904.59					
1	10/06/09 JHS Athletic	3,904.59		201	720-3500	582	
11759	157 ACE HARDWARE	3,001.59					
1	21882 09/21/09 Garbage Disposal in FCS	180.00	6172	201	100-2600	660	
2	21882 09/21/09 Garbage Disposal in FCS	19.98		201	100-2600	660	
	21794 09/17/09 Toro Blower	70.00	6169	201	100-2600	660	
	21794 09/17/09 Toro Blower	9.99		201	100-2600	660	
	21705 09/16/09 chest waders	217.34	4980	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-21705 09/16/09 chest waders	7.66		201	100-1000	610	
6	21515 09/10/09 Washer & Dryer Stove	1,838.00	4955	201	999		
7	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-660-21515 09/10/09 Washer & Dryer Stove	38.00		201	390-1000	660	
8	21515 09/10/09 Washer & Dryer Stove	38.00		201	390-1000	660	
9	various 09/01/09 Ref PO# 23086	620.62		201	100-2600	615	
11760	2717 CITY OF BOULDER	1,603.35					
1	10/05/09 oct 09 water/sewer	1,603.35		201	100-2600	421	
11761	3308 CDW-GOVERNMENT INC.	121.86					
1	QLQ8409 10/05/09 brother label tape TZS241	121.86	6225	201	100-2500	610	
11762	4211 BRYANT, LYNNE	49.93					
2	500681 08/19/09 teacher breakfast	49.93		201	100-2300	800	
11763	4377 COLLINS, JESSIE	10.56					
1	9/11-10/8 10/12/09 AYA mileage	10.56		201	100-1000	582	
11764	3993 H & L DRILLING	125.00					
1	10596 10/01/09 rewired pump	125.00		201	100-2600	440	

10/21/09  
11:50:35

BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Claim Approval List  
For the Accounting Period: 10/09

Page: 2 of 4  
Report ID: AP100

Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
11765	608 CAROLINA BIOLOGICAL	504.53						
1	45375520 10/06/09 science supplies	234.89	6218	201	100-1000	610		
2	45375523 10/06/09 specimens	242.80	6220	201	100-1000	610		
3	45375523 10/06/09 science supplies	26.84	6218	201	100-1000	610		
11766	4254 PACIFIC PLUMBING	114.64						
1	57562 10/05/09 index disc/cover screw	89.32	6161	201	100-1000	440		
2	57562 10/05/09 index disc/cover screw	25.32		201	100-1000	440		
11767	608 CAROLINA BIOLOGICAL	32.90						
1	45377943 10/08/09 science supplies	32.90	6218	201	100-1000	610		
11768	4345 PIONEER ATHLETICS	592.50						
1	352803 10/08/09 field paint	580.00	6228	201	720-3500	610		
2	352803 10/08/09 field paint	12.50		201	720-3500	610		
11769	3584 GEYER INSTRUCTIONAL AIDS CO., INC.	1,207.85						
1	70193 10/08/09 AYA Math Supplies	1,207.85	6209	215	427-1000	610	533	
11770	4376 WHEALON, JAMES	9.90						
	655852 10/06/09 Brd Agenda Meals	9.90		201	100-2300	800		
	3079 GRAINGER	245.03						
	9091671611 10/05/09 torque chuck	245.03	6226	201	390-1000	660		
11772	3766 ACADIA HEALTHCARE	553.10						
1	3450223 10/12/09 altacare	553.10		215	280-1000	330	524	
11773	4376 WHEALON, JAMES	132.65						
1	10/15/09 Mileage to MCEL	132.65		201	100-2300	582		
11774	4297 COMDATA	2,619.14						
1	20100201 10/01/09 jhs custodial	46.58		201	100-2600	624		
2	20100201 10/01/09 jhs athletic admin	63.16		201	720-3500	582		
3	20100201 10/01/09 total jhs route	1,638.95		210	100-1000	624		
4	20100201 10/01/09 jhs athletic	870.45		201	720-3500	582		
11775	1826 MCEL - MT CONFERENCE OF ED.	292.00						
1	10/03/09 MCEL registration	292.00	6207	201	100-2300	582		
11776	3488 ALLEN, MATT	279.40						
1	10/14/09 MITEA Conf. Mileage	279.40		215	397-1000	582	689	

10/21/09  
11:50:35

BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Claim Approval List  
For the Accounting Period: 10/09

Page: 3 of 4  
Report ID: AP100

Warrant	Vendor #/Name	Amount			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
11777	2154 QWEST BUSINESS SERVICES	253.00				
1	1053363492 09/30/09 internet service	253.00		228	100-1000	320
11778	3340 HIDDEN RIVERS SPRINKLERS	170.00				
1	768545 10/16/09 winterization	170.00		201	100-2600	440
11779	11 A & M FIRE AND SAFETY	36.00				
1	19637 10/08/09 ext. service	36.00		201	100-2600	440
11780	5000 COSTO	71.04				
1	45253 10/14/09 FCS Food	71.04	6116	201	390-1000	610
11781	4064 MOUNTAIN CONTROLS, INC.	325.00				
1	3185 10/13/09 fan motor/small engines	325.00	6096	201	100-2600	615
11782	4373 AMERICAN WELDING SOCIETY	172.00				
1	26215 10/14/09 membership/book	147.00	6144	215	451-1000	810 690
2	26215 10/14/09 membership/book	25.00	6144	215	451-1000	640 690
11783	1964 ORIGINAL EQUIPMENT INC	95.25				
	74393 10/14/09 head gaskets/crankcase	18.73	4795	201	999	
	Accounting (Org/Prog/Func/Obj/Proj: -390-1000-610-					
	74393 10/14/09 tachometer	76.52	6230	201	390-1000	610
11784	1451 L & P GROCERY	84.12				
1	1504490925 09/25/09 board bbq	84.12		201	100-2300	800
<b>Total:</b>		<b>21,293.89</b>				
		21,293.89				

10/21/09  
11:50:36

BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Fund Summary for Claims  
For the Accounting Period: 10/09

Page: 4 of 4  
Report ID: AP110

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$17,189.59
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$1,638.95
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$2,212.35
228 TECHNOLOGY FUND	
101	\$253.00
Total:	\$21,293.89



October 13, 2009

Jefferson High School Board  
P.O. Box 838  
Boulder, MT 59632

Dear Board Members,

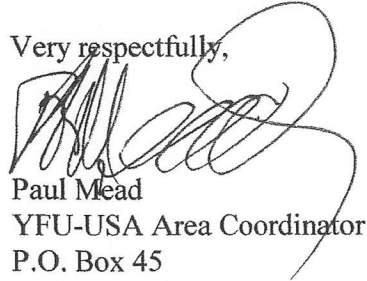
There are currently 3 foreign exchange students attending the 12<sup>th</sup> grade at Jefferson High School through the exchange program Youth for Understanding USA. I have hosted and supported as a volunteer, foreign exchange students in the central Montana area for about 6 years. The 2009/2010 school year is the first where I have had students from Youth for Understanding attending the full school year as members of the senior class.

In a recent conversation with Principal Whealon, I brought up the fact that these are students in the graduating class and I was advised that there was no provision for these students to receive High School Diplomas. These students would only receive "Letters of Completion".

I have heard of other schools in Montana and other states in the U. S. awarding exchange students Diplomas if they meet the U. S. Department of Education eligibility requirements. A High School Diploma issued by a U. S. Public School would open doors not normally considered for exchange students. It would increase their chances of being accepted at a college or university in the U. S. It could also increase their chances of attending an institution of higher learning in their home country where eligibility requirements could be more stringent. It could also improve their job prospects. Some countries could even waive the requirements for the student to repeat their 12<sup>th</sup> school year in their home countries which would also give the exchange student an incentive to strive harder to achieve the required qualifications for a U. S. High School Diploma.

I therefore respectfully request the School Board make whatever adjustment deemed appropriate and necessary to the Jefferson High School Regulations, that those exchange students attending the full senior class year, both present and future, be awarded a Diploma based on their qualifications as monitored and reviewed by the School Guidance Counselor. Students that do not meet the required Diploma qualifications as well as those students attending the 10<sup>th</sup> and 11<sup>th</sup> grades would continue to receive Letters of Completion.

Very respectfully,



Paul Mead  
YFU-USA Area Coordinator  
P.O. Box 45  
Boulder, MT 59632

October, 13, 2009

Jim Wehalon  
Superintendent of Schools  
Boulder, Mt.

Dear Mr. Wehalon,

It has been brought to my attention that the School Board has instituted an insurance buy-out for employees that choose to go with other health insurance programs. The figure that I was given is 70% of the cost to our school district would be paid to the individual employee. I am a retired district employee and covered by a paid district policy until age 65. If this offer is extended to retired individuals covered by a paid district policy, I would like to participate.

I can be reached at the following address: David Thompson  
1675 Spruce St.  
Denver, CO 80220

Ph. 406-459-4973

Sincerely



David R. Thompson



**STEVEN J SHAPIRO, P.C.**  
A T T O R N E Y A T L A W

9 FRIENDSHIP LANE, SUITE 100  
MONTANA CITY, MONTANA 59634

STEVEN J. SHAPIRO, ATTORNEY  
StevenShapiro@montanacitylaw.com

KATIE A. LANE, PARALEGAL  
klane@montanacitylaw.com

TELEPHONE  
(406) 449-1200

FACSIMILE  
(406) 449-3844

September 28, 2009

RECEIVED

SEP 29 2009

MORRISON-MAIERLE, INC.

COPY

Andrew J. Utick  
Attorney at Law  
P.O. Box 774  
Helena, MT 59624

RE: internet tower in Boulder, Montana

Dear Andy:

We last discussed the construction of an internet tower in the City of Boulder by your client, Montana Internet Corporation, next to Jefferson High School on August 20, 2009.

Your client had submitted a variance request to the city which it subsequently withdrew without explanation. I understand from you that an employee of Montana Internet, Brett Lutkehus, interpreted that the tower could be moved to its present location, and be outside any zoning area. The tower has already been constructed.

The construction of the internet tower next to Jefferson High School violates the Boulder zoning ordinance. All real property within the city limits of Boulder is zoned. Your client's employees are mistaken in their conclusion that they placed the tower in an area which is not zoned.

The high school is located in a general business district. Section 32 of the zoning ordinance indicates that the maximum height of a building or structure in this district is 45 feet. As we understand, the tower is 72 feet tall. In order to maintain the tower as constructed, your client will have to obtain a variance.

Section 12 of the city zoning ordinance allows the Board of Adjustment to consider a variance. You have previously been provided an application for variance. We require that a variance application be submitted within ten days. If we do not receive an application, we will discuss the need for an enforcement action with city officials.

Montana Internet also needs to apply for a business license in Boulder.

Sincerely,

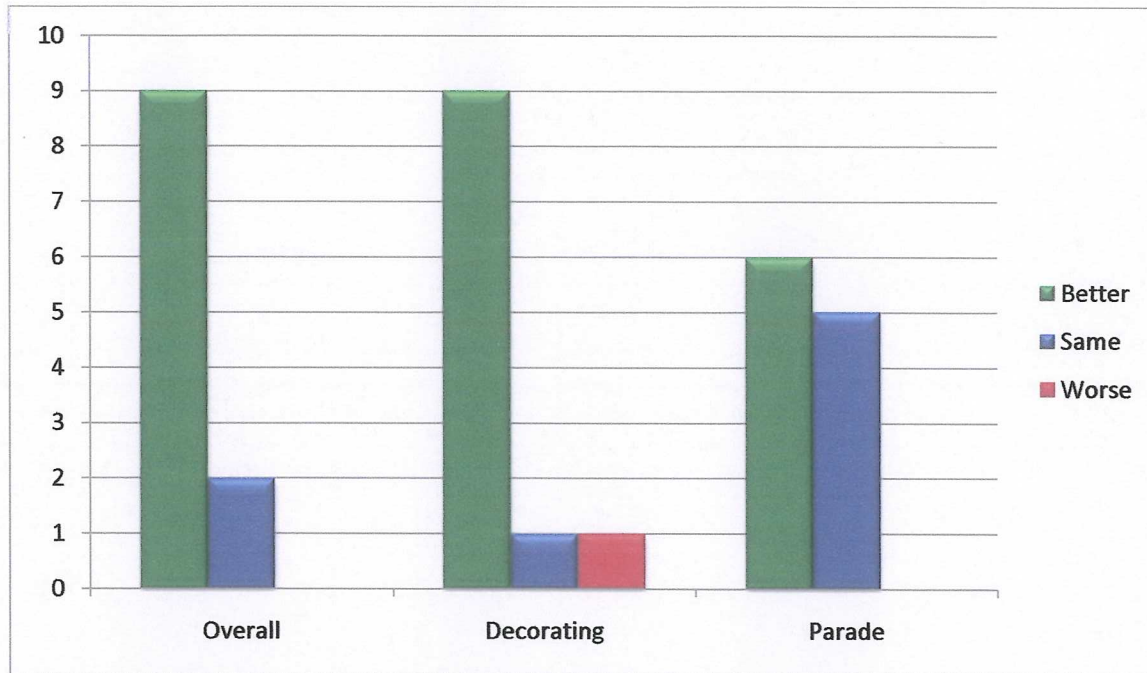
  
STEVEN J SHAPIRO, P.C.

cc: Diana VanHaecke, City Clerk  
Alan Erickson, Chair, JHS Board of Trustees

As of 9/18/09

em	Priority	Description	Cost	Resp. Party	Comment/Status	Funding Source	Date to Complete	Done
	H	Fix leaks in hallways. 2 valves left to replace. 3 other leaks when boiler is running.	4900.	Lance	2 valves replaced; 3 leaks have been fixed.		6/28/09	x
	H	Insulate hot water pipes.	14000.	Matt	\$14k materials; Janitors can install.		Summer 2010	
	M	Switch repair: to lock doors during lockdown.	?	Jim		Dept of Commerce grant	SY 2009/10	
	M	Replace water fountains		Matt				
	M	Roof replacement	8000.	Lance	Roofing company assessed work; front of bldg rotten; Patchwork fix.		Summer 09	x
	L	Install wood top on lockers; get quotes for new lockers			As time allows; get quotes for new lockers		Summer 11	
	H	Exhaust fan in Chemical Room		Lance	Contact electrician; need to source the wires		Summer 09	
	H	Clancy sign relocation		Matt			Summer 09	
	H	Tennis court (3-court) resurfacing	15000.	Sharyl	Completed August 09		Summer 09	x
	H	Tennis court (2-court) - rebuild or replace	68000.	Jim	Quote to replace		Summer 11	
		Sidewalk - replace & repair		Matt	Eastside walkway is highest priority; do some each year			
	L	Irrigation on building grounds	15000.	Matt	Get quotes			
		Modular Classrooms: advertise for sale	n/a	Jim	Using for storage			x
	L	Exterior stairs at corner of SW Gym: paint		Matt			Summer 09	
		Wood bleachers: check wood condition		Don O.	Outside FB H bleachers replaced and painted by students.		Summer 08	x
		Snow fence at FB games: replace panel		Matt	New snow fence acquired		Fall 08	x
	H	Fire Alarm system: batteries and horns	15000.	Lance	Looking for parts; consider upgrade as part of grant app.	Dept of Commerce grant		
	H	Science Labs: needs gas & water lines cleaned & new ends.		Matt		NW Energy grant	Summer 09	x

## Homecoming 2009 Teacher Evaluations



### Teacher Comments:

- Kids who were there wanted to be there (x7)
- So little effort goes into most floats- skills is usually great!
- We do need to designate one day for homecoming fun
- Fewer floats and participants, but again, at least they wanted to be there
- Everything was more organized and calmer. It did not seem as chaotic

## What is Service Learning?

- It is a new name for an old concept of learning through volunteer work. Example: Volunteering at a grade school is service. Teaching a class in a grade school is service learning.
- Service learning actively engages participants in meaningful and relevant service activities.
- A service learning project has clear goals that align with curriculum.
- Students learn through experience and develop a deeper student understanding of the materials.
- Service learning promotes an understanding of and empathy for diversity in cultures, ages and abilities.
- Service learning builds interpersonal skills, decision making, conflict resolution and self-esteem in participants.
- Service learning builds partnerships with area grade and middle schools and the broader communities in which we live.
- Service learning can provide our students with strong community role models and helps make our students

mentors and role models for the under students they serve.

- Service learning helps student analyze and identify community needs.
- Service learning helps student participants develop an understanding of different perspectives and points of view.
- Service learning teaches critical and creative thinking.
- Service learning activities have become an important component in the college application acceptance process.
- Service learning links our students with the broader community of students and citizens of Jefferson County.
- Encourages students to examine preconceptions and assumption in order to explore and understand their roles as citizens
- Prompts students to think about complex issues and seek solutions.
- Service learning is one of the goals of the Obama administration for the 21<sup>st</sup> Century

## What are the steps in a Service Learning Project?

- Students identify a real school/community need
- Students tie the activity to academic goals
- Students conduct the activity with teacher supervision
- Students reflect on and evaluate their service experience
- Adults join students in student recognition and celebration

## Jefferson High School Revealing the Champion in You

**Linda Piccolo, facilitator**

**225-3317x 105**

From the desk of:

£ *orie*

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October 2009

Split of clerk positions:

We are still working together somewhat. Heather and I answer many questions each week which is, in my mind, still to be expected. Britton is struggling with some medical problems right now and Heather and I are stepping in to help if needed. We will hopefully have the claims and payroll clearing funds separated by the end of this month or next.

Budget:

A copy of the 09/10 general fund budget is included with this packet as is a copy of the most recent Budget to Actual Report.

Day-to-day:

We've begun sorting and rearranging file cabinets. Heather completely rearranged the office to hopefully make it more efficient. It definitely looks brighter.

A tentative schedule for staff reports at board meetings is also enclosed.

# JHS 09/10 BUDGET

ACCOUNTING LINE	CATEGORY	08/09 EXPENDITURES		09/10 budget	
201..100.1000.112	TEACHER SALARIES	584175.20		\$	622,453.00
201..100.1000.120	SUBSTITUTES	15030.52		\$	15,030.52
201..100.1000.210	SOCIAL SECURITY	2082.57		\$	2,082.57
201..100.1000.220	TEACHERS RETIREMENT	1784.96		\$	1,784.96
201..100.1000.240	UNEMPLOYMENT INSURANCE	264.17		\$	264.17
201..100.1000.250	WORKERS COMPENSATION	7842.36		\$	5,082.00
201..100.1000.260	HEALTH INSURANCE	100931.21		\$	100,047.00
201..100.1000.321	CURRICULUM DEVELOPMENT	766.18		\$	766.18
201..100.1000.440	REPAIR/MAIN/PARTS	11930.57		\$	13,555.00
201..100.1000.540	ADVERTISING	204.00		\$	204.00
201..100.1000.550	COPIES/PRINTING	3095.00		\$	3,095.00
201..100.1000.582	TRAVEL/INSERVICE	1581.69		\$	1,581.69
201..100.1000.610	SUPPLIES	23546.70		\$	13,000.00
201..100.1000.640	BOOKS	14872.56		\$	14,872.56
201..100.1000.650	PERIODICALS	9.67		\$	9.67
201..100.1000.660	MINOR EQUIPMENT	9101.34		\$	1,500.00
201..100.1000.680	COMPUTER SOFTWARE	4654.43		\$	4,654.43
			781873.13		\$ 799,982.75
201..100.2100.112	TEACHER SALARIES	41647.47		\$	47,468.00
201..100.2100.260	HEALTH INSURANCE	5166.61		\$	5,951.00
201..100.2100.582	TRAVEL/INSERVICE	509.50		\$	509.50
201..100.2100.610	SUPPLIES	4029.20		\$	4,029.20
			51352.78		\$ 57,957.70
201..100.2220.112	TEACHER SALARIES	30359.22		\$	23,366.00
201..100.2220.260	HEALTH INSURANCE	3759.08		\$	5,951.00
201..100.2220.440	REPAIR/MAIN/PARTS	60.00		\$	400.00
201..100.2220.582	TRAVEL/INSERVICE	250.00		\$	250.00
201..100.2220.610	SUPPLIES	497.33		\$	500.00
201..100.2220.640	BOOKS	2588.70		\$	3,000.00
201..100.2220.650	PERIODICALS	535.13		\$	535.13
201..100.2220.680	COMPUTER SOFTWARE	495.00		\$	495.00
			38544.46		\$ 34,497.13
201..100.2225.117	AIDES	8479.21		\$	9,775.00
			8479.21		\$ 9,775.00
201..100.2300.111	ADMINISTRATIVE SALARIES	5221.93		\$	27,054.00
201..100.2300.115	CLERICAL/TECHNOLOGY SALARIES	2153.40		\$	7,755.00
201..100.2300.260	HEALTH INSURANCE	925.50		\$	5,931.00
201..100.2300.520	INSURANCE	21407.65		\$	23,000.00
201..100.2300.531	TELEPHONE	1135.40		\$	1,135.40
201..100.2300.540	ADVERTISING	602.49		\$	2,000.00
201..100.2300.582	TRAVEL/INSERVICE	1988.59		\$	1,988.59
201..100.2300.610	SUPPLIES	1595.58		\$	1,595.58
201..100.2300.660	MINOR EQUIPMENT	1400.56		\$	-
201..100.2300.800	OTHER	4038.36		\$	4,038.36
201..100.2300.810	DUES/FEES	1864.00		\$	2,000.00
201..100.2300.880	Travel	169.41		\$	1,400.00
			42502.87		\$ 77,897.93



## 09/10 JHS BUDGET CONTINUED

201..100.2400.111	ADMINISTRATIVE SALARIES	74909.81	\$ 27,054.00	
201..100.2400.115	CLERICAL/TECHNOLOGY SALARIES	22854.56	\$ 22,756.00	
201..100.2400.260	HEALTH INSURANCE	8288.62	\$ 13,313.00	
201..100.2400.350	CONTRACTED SERVICES-OTHER	1522.50	\$ 1,522.50	
201..100.2400.531	TELEPHONE	2089.05	\$ 2,089.05	
201..100.2400.532	POSTAGE	3595.56	\$ 4,500.00	
201..100.2400.540	ADVERTISING	620.00	\$ 620.00	
201..100.2400.582	TRAVEL/INSERVICE	386.35	\$ 2,000.00	
201..100.2400.610	SUPPLIES	2227.91	\$ 3,500.00	
201..100.2400.682	MEDIA SOFTWARE	91.56	\$ 91.56	
201..100.2400.810	DUES/FEES	623.00	\$ 623.00	
		117208.92		\$ 78,069.11
201..100.2500.111	ADMINISTRATIVE SALARIES	12381.04	\$ 27,315.00	
201..100.2500.250	WORKERS COMPENSATION	897.29	\$ 897.29	
201..100.2500.260	HEALTH INSURANCE	4099.62	\$ 4,131.00	
201..100.2500.310	ELECTION	1343.34	\$ 2,000.00	
201..100.2500.330	OTHER PROFESSIONAL SERVICES	2250.00	\$ 2,250.00	
201..100.2500.540	ADVERTISING	80.00	\$ 80.00	
201..100.2500.582	TRAVEL/INSERVICE	531.10	\$ 1,000.00	
201..100.2500.610	SUPPLIES	759.37	\$ 1,000.00	
201..100.2500.660	MINOR EQUIPMENT	2405.69	\$ 1,000.00	
201..100.2500.680	COMPUTER SOFTWARE	2610.00	\$ 6,000.00	
201..100.2500.682	MEDIA SOFTWARE	2380.80	\$ -	
201..100.2500.810	DUES/FEES	150.00	\$ 600.00	
		29888.25		\$ 46,273.29
201..100.2600.114	TECHNICAL SALARIES	99144.84	\$ 90,863.00	
201..100.2600.120	SUBSTITUTES	5773.23	\$ 7,400.00	
201..100.2600.250	WORKERS COMPENSATION	6213.56	\$ 6,213.56	
201..100.2600.260	HEALTH INSURANCE	18858.41	\$ 17,793.00	
201..100.2600.330	OTHER PROFESSIONAL SERVICES	106.00	\$ 106.00	
201..100.2600.411	Natural Gas	49606.82	\$ 56,000.00	
201..100.2600.412	ELECTRICITY	44987.62	\$ 48,000.00	
201..100.2600.421	WATER/SEWER	18806.76	\$ 19,500.00	
201..100.2600.431	DISPOSAL	3021.00	\$ 3,021.00	
201..100.2600.440	REPAIR/MAIN/PARTS	61121.03	\$ 15,000.00	
201..100.2600.582	TRAVEL/INSERVICE	350.00	\$ 500.00	
201..100.2600.610	SUPPLIES	13789.78	\$ 13,633.60	
201..100.2600.615	Replacement Parts	6119.70	\$ 6,119.70	
201..100.2600.624	GASOLINE	780.00	\$ 1,500.00	
201..100.2600.660	MINOR EQUIPMENT	12644.01	\$ 5,000.00	
		341322.76		\$ 290,649.86
201..280.1000.112	TEACHER SALARIES	96518.69	\$ 68,840.00	
201..280.1000.113	PROFESSIONAL SALARIES	4627.53	\$ 4,500.00	
201..280.1000.115	CLERICAL/TECHNOLOGY SALARIES	2539.40	\$ 2,600.00	
201..280.1000.117	AIDES	49570.56	\$ 51,671.00	
201..280.1000.250	WORKERS COMPENSATION	342.69	\$ 342.69	
201..280.1000.260	HEALTH INSURANCE	20556.47	\$ 27,000.00	
201..280.1000.350	CONTRACTED SERVICES-OTHER	2850.65	\$ 2,851.00	
201..280.1000.582	TRAVEL/INSERVICE	177.10	\$ 1,050.00	
201..280.1000.610	SUPPLIES	697.19	\$ 1,500.00	
201..280.1000.640	BOOKS	277.18	\$ 500.00	
		178157.46		\$ 160,854.69
201..280.1000.330	OTHER PROFESSIONAL SERVICES	969.35	\$ 969.35	
		969.35		\$ 969.35

## 09/10 JHS BUDGET CONTINUED

201..390.1000.112	TEACHER SALARIES	114562.58		\$ 107,837.00	
201..390.1000.260	HEALTH INSURANCE	16541.23		\$ 17,853.00	
201..390.1000.440	REPAIR/MAIN/PARTS	1713.48		\$ 2,000.00	
201..390.1000.610	SUPPLIES	11770.28		\$ 15,000.00	
201..390.1000.640	BOOKS	703.24		\$ 1,000.00	
201..390.1000.650	PERIODICALS	107.25		\$ 200.00	
201..390.1000.660	MINOR EQUIPMENT	5943.73		\$ 6,000.00	
			151341.79		\$ 149,890.00
201..610.2400.100	PERSONAL SERVICES--SALARIES	4.35			
			4.35		
201..710.3400.150	STIPEND includes AD 10,000	29410.90		\$ 37,000.00	
201..710.3400.260	HEALTH INSURANCE	1099.16		\$ 1,099.16	
201..710.3400.582	TRAVEL/INSERVICE	13641.65		\$ 16,000.00	
201..710.3400.610	SUPPLIES	586.16		\$ 600.00	
			44737.87		\$ 54,699.16
201..720.3500.120	SUBSTITUTES	490.00		\$ 490.00	
201..720.3500.150	STIPEND	56481.50		\$ 65,000.00	
201..720.3500.260	HEALTH INSURANCE	277.36		\$ 277.36	
201..720.3500.540	ADVERTISING	50.80		\$ 50.80	
201..720.3500.582	TRAVEL/INSERVICE	51200.34		\$ 57,500.00	
201..720.3500.610	SUPPLIES	8782.34		\$ 3,500.00	
201..720.3500.660	MINOR EQUIPMENT	1325.99		\$ 5,000.00	
201..720.3500.810	DUES/FEES	3400.00		\$ 3,400.00	
			122008.33		\$ 135,218.16
201..910.3100.116	COOKS/SERVICE WORK	5177.87		\$ 5,177.87	
201..910.3100.250	WORKERS COMPENSATION	122.39		\$ 122.39	
201..910.3100.260	HEALTH INSURANCE	708.80		\$ 708.80	
201..910.3100.630	FOOD	4903.03		\$ 4,903.03	
					\$ 10,912.09
			10912.09		
		1919303.62	1919303.62	\$ 1,907,646.22	\$ 1,907,646.22
				\$ 1,907,646.22	
				\$ -	

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Statement of Expenditure - Budget vs. Actual Report  
For the Accounting Period: 10 / 09

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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 33) Committed
100 GENERAL						
100 GENERAL						
1000 GENERAL						
112 TEACHER SALARIES	50,155.40	104,581.58	622,453.00	622,453.00	517,871.42	16 %
120 SUBSTITUTES	770.57	770.57	15,030.52	15,030.52	14,259.95	5 %
210 SOCIAL SECURITY	0.00	0.00	2,082.57	2,082.57	2,082.57	0 %
220 TEACHERS RETIREMENT	0.00	0.00	1,784.96	1,784.96	1,784.96	0 %
240 UNEMPLOYMENT INSURANCE	6.81	14.01	264.17	264.17	250.16	5 %
250 WORKERS COMPENSATION	1,333.41	4,581.14	5,082.00	5,082.00	500.86	90 %
260 HEALTH INSURANCE	12,908.38	25,587.74	100,047.00	100,047.00	74,459.26	25 %
321 CURRICULUM DEVELOPMENT	0.00	725.54	766.18	766.18	40.64	94 %
440 REPAIR/MAIN/PARTS	942.43	6,269.14	13,555.00	13,555.00	7,285.86	46 %
540 ADVERTISING	0.00	0.00	204.00	204.00	204.00	0 %
550 COPIES/PRINTING	0.00	3,100.00	3,095.00	3,095.00	-5.00	100 %
582 TRAVEL/INSERVICE	10.56	344.66	1,581.69	1,581.69	1,237.03	21 %
610 SUPPLIES	45.12	5,122.35	13,000.00	13,000.00	7,877.65	39 %
640 BOOKS	0.00	13,662.25	14,872.56	14,872.56	1,210.31	91 %
650 PERIODICALS	0.00	0.00	9.67	9.67	9.67	0 %
660 MINOR EQUIPMENT	0.00	0.00	1,500.00	1,500.00	1,500.00	0 %
680 COMPUTER SOFTWARE	0.00	3,373.75	4,654.43	4,654.43	1,280.68	72 %
<b>Function Total:</b>	<b>66,172.68</b>	<b>168,132.73</b>	<b>799,982.75</b>	<b>799,982.75</b>	<b>631,850.02</b>	<b>21</b>
0 SUPPORT - GUIDANCE						
112 TEACHER SALARIES	3,560.10	3,560.10	47,468.00	47,468.00	43,907.90	7 %
260 HEALTH INSURANCE	347.15	694.30	5,951.00	5,951.00	5,256.70	11 %
582 TRAVEL/INSERVICE	0.00	0.00	509.50	509.50	509.50	0 %
610 SUPPLIES	0.00	0.00	4,029.20	4,029.20	4,029.20	0 %
<b>Function Total:</b>	<b>3,907.25</b>	<b>4,254.40</b>	<b>57,957.70</b>	<b>57,957.70</b>	<b>53,703.30</b>	<b>7</b>
2220 LIBRARY						
112 TEACHER SALARIES	1,947.17	3,894.34	23,366.00	23,366.00	19,471.66	16 %
260 HEALTH INSURANCE	495.93	991.86	5,951.00	5,951.00	4,959.14	16 %
440 REPAIR/MAIN/PARTS	0.00	0.00	400.00	400.00	400.00	0 %
582 TRAVEL/INSERVICE	0.00	0.00	250.00	250.00	250.00	0 %
610 SUPPLIES	0.00	46.11	500.00	500.00	453.89	9 %
640 BOOKS	0.00	0.00	3,000.00	3,000.00	3,000.00	0 %
650 PERIODICALS	0.00	105.53	535.13	535.13	429.60	19 %
680 COMPUTER SOFTWARE	0.00	0.00	495.00	495.00	495.00	0 %
682 MEDIA SOFTWARE	0.00	495.00	0.00	0.00	-495.00	*** %
<b>Function Total:</b>	<b>2,443.10</b>	<b>5,532.84</b>	<b>34,497.13</b>	<b>34,497.13</b>	<b>28,964.29</b>	<b>16</b>
2225 OTHER CURRICULAR MATERIALS						
117 AIDES	649.68	4,946.47	9,775.00	9,775.00	4,828.53	50 %
<b>Function Total:</b>	<b>649.68</b>	<b>4,946.47</b>	<b>9,775.00</b>	<b>9,775.00</b>	<b>4,828.53</b>	<b>50</b>
2300 GENERAL ADMINISTRATION						
111 ADMINISTRATIVE SALARIES	2,115.00	2,115.00	27,054.00	27,054.00	24,939.00	7 %
115 CLERICAL/TECHNOLOGY SALARIES	486.25	486.25	7,755.00	7,755.00	7,268.75	6 %
260 HEALTH INSURANCE	578.89	2,254.64	5,931.00	5,931.00	3,676.36	38 %
520 INSURANCE	0.00	25,976.59	23,000.00	23,000.00	-2,976.59	112 %
531 TELEPHONE	0.00	0.00	1,135.40	1,135.40	1,135.40	0 %
540 ADVERTISING	0.00	147.20	2,000.00	2,000.00	1,852.80	7 %
582 TRAVEL/INSERVICE	0.00	573.20	1,988.59	1,988.59	1,415.39	28 %

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Statement of Expenditure - Budget vs. Actual Report  
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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 33) Committed
100 GENERAL						
100 GENERAL						
2300 GENERAL ADMINISTRATION						
610 SUPPLIES	0.00	128.00	1,595.58	1,595.58	1,467.58	8 %
660 MINOR EQUIPMENT	0.00	560.00	0.00	0.00	-560.00	*** %
800 OTHER	143.95	1,493.94	4,038.36	4,038.36	2,544.42	36 %
810 DUES/FEES	0.00	1,602.00	2,000.00	2,000.00	398.00	80 %
880 Travel	0.00	0.00	1,400.00	1,400.00	1,400.00	0 %
<b>Function Total:</b>	<b>3,324.09</b>	<b>35,336.82</b>	<b>77,897.93</b>	<b>77,897.93</b>	<b>42,561.11</b>	<b>45</b>
2400 PRINCIPAL'S						
111 ADMINISTRATIVE SALARIES	2,749.50	2,749.50	27,054.00	27,054.00	24,304.50	10 %
115 CLERICAL/TECHNOLOGY SALARIES	2,198.88	4,771.00	22,756.00	22,756.00	17,985.00	20 %
260 HEALTH INSURANCE	832.09	2,436.61	13,313.00	13,313.00	10,876.39	18 %
350 CONTRACTED SERVICES-OTHER DISTRICTS	0.00	0.00	1,522.50	1,522.50	1,522.50	0 %
531 TELEPHONE	383.42	1,071.65	2,089.05	2,089.05	1,017.40	51 %
532 POSTAGE	107.09	2,423.68	4,500.00	4,500.00	2,076.32	53 %
540 ADVERTISING	0.00	236.77	620.00	620.00	383.23	38 %
582 TRAVEL/INSERVICE	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
610 SUPPLIES	0.00	732.95	3,500.00	3,500.00	2,767.05	20 %
682 MEDIA SOFTWARE	0.00	115.00	91.56	91.56	-23.44	125 %
610 DUES/FEES	0.00	0.00	623.00	623.00	623.00	0 %
<b>Function Total:</b>	<b>6,270.98</b>	<b>14,537.16</b>	<b>78,069.11</b>	<b>78,069.11</b>	<b>63,531.95</b>	<b>18</b>
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARIES	1,826.06	7,304.24	27,315.00	27,315.00	20,010.76	26 %
250 WORKERS COMPENSATION	31.79	106.39	897.29	897.29	790.90	11 %
260 HEALTH INSURANCE	857.05	3,428.20	4,131.00	4,131.00	702.80	82 %
310 ELECTION	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	2,250.00	2,250.00	2,250.00	0 %
540 ADVERTISING	0.00	44.00	80.00	80.00	36.00	55 %
582 TRAVEL/INSERVICE	0.00	328.60	1,000.00	1,000.00	671.40	32 %
610 SUPPLIES	121.86	189.31	1,000.00	1,000.00	810.69	18 %
660 MINOR EQUIPMENT	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
680 COMPUTER SOFTWARE	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
810 DUES/FEES	0.00	0.00	600.00	600.00	600.00	0 %
<b>Function Total:</b>	<b>2,836.76</b>	<b>11,400.74</b>	<b>46,273.29</b>	<b>46,273.29</b>	<b>34,872.55</b>	<b>24</b>
2600 OPERATION/MAINTENANCE						
114 TECHNICAL SALARIES	7,517.79	30,311.68	90,863.00	90,863.00	60,551.32	33 %
120 SUBSTITUTES	469.10	5,206.51	7,400.00	7,400.00	2,193.49	70 %
250 WORKERS COMPENSATION	0.00	0.00	6,213.56	6,213.56	6,213.56	0 %
260 HEALTH INSURANCE	1,487.79	5,951.16	17,793.00	17,793.00	11,841.84	33 %
330 OTHER PROFESSIONAL SERVICES	0.00	182.00	106.00	106.00	-76.00	171 %
411 Natural Gas	994.75	1,725.41	56,000.00	56,000.00	54,274.59	3 %
412 ELECTRICITY	3,207.59	8,724.49	48,000.00	48,000.00	39,275.51	18 %
421 WATER/SEWER	1,603.35	6,413.40	19,500.00	19,500.00	13,086.60	32 %
431 DISPOSAL	0.00	331.50	3,021.00	3,021.00	2,689.50	10 %
440 REPAIR/MAIN/PARTS	495.80	3,700.17	15,000.00	15,000.00	11,299.83	24 %
582 TRAVEL/INSERVICE	0.00	161.00	500.00	500.00	339.00	32 %
610 SUPPLIES	0.00	4,476.66	13,633.60	13,633.60	9,156.94	32 %
615 Replacement Parts	1,396.90	6,347.84	6,119.70	6,119.70	-228.14	103 %

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BOULDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
Statement of Expenditure - Budget vs. Actual Report  
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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 33) Committed
100 GENERAL						
100 GENERAL						
2600 OPERATION/MAINTENANCE						
624 GASOLINE	82.60	298.78	1,500.00	1,500.00	1,201.22	19 %
660 MINOR EQUIPMENT	29.97	366.58	5,000.00	5,000.00	4,633.42	7 %
<b>Function Total:</b>	<b>17,285.64</b>	<b>74,197.18</b>	<b>290,649.86</b>	<b>290,649.86</b>	<b>216,452.68</b>	<b>25</b>
<b>Program Total:</b>	<b>102,890.18</b>	<b>318,338.34</b>	<b>1,395,102.77</b>	<b>1,395,102.77</b>	<b>1,076,764.43</b>	<b>22 %</b>
<b>Program Group Total:</b>	<b>102,890.18</b>	<b>318,338.34</b>	<b>1,395,102.77</b>	<b>1,395,102.77</b>	<b>1,076,764.43</b>	<b>22 %</b>
200 SPECIAL PROGRAMS						
280 STATE ALLOWABLE SP/ED						
1000 GENERAL						
112 TEACHER SALARIES	7,210.92	26,559.04	68,840.00	68,840.00	42,280.96	38 %
113 PROFESSIONAL SALARIES	395.57	791.14	4,500.00	4,500.00	3,708.86	17 %
115 CLERICAL/TECHNOLOGY SALARIES	244.32	530.11	2,600.00	2,600.00	2,069.89	20 %
117 AIDES	5,014.89	10,327.27	51,671.00	51,671.00	41,343.73	19 %
250 WORKERS COMPENSATION	36.58	78.22	342.69	342.69	264.47	22 %
260 HEALTH INSURANCE	2,301.10	4,602.20	27,000.00	27,000.00	22,397.80	17 %
350 CONTRACTED SERVICES-OTHER DISTRICTS	0.00	0.00	2,851.00	2,851.00	2,851.00	0 %
582 TRAVEL/INSERVICE	0.00	0.00	1,050.00	1,050.00	1,050.00	0 %
610 SUPPLIES	0.00	74.25	1,500.00	1,500.00	1,425.75	4 %
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
680 COMPUTER SOFTWARE	0.00	374.00	0.00	0.00	-374.00	*** %
<b>Function Total:</b>	<b>15,203.38</b>	<b>43,336.23</b>	<b>160,854.69</b>	<b>160,854.69</b>	<b>117,518.46</b>	<b>26</b>
<b>Program Total:</b>	<b>15,203.38</b>	<b>43,336.23</b>	<b>160,854.69</b>	<b>160,854.69</b>	<b>117,518.46</b>	<b>26 %</b>
<b>Program Group Total:</b>	<b>15,203.38</b>	<b>43,336.23</b>	<b>160,854.69</b>	<b>160,854.69</b>	<b>117,518.46</b>	<b>26 %</b>
300 GENERAL						
365 Indian Education for All						
1000 GENERAL						
330 OTHER PROFESSIONAL SERVICES	0.00	0.00	969.35	969.35	969.35	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>969.35</b>	<b>969.35</b>	<b>969.35</b>	<b>0</b>
<b>Program Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>969.35</b>	<b>969.35</b>	<b>969.35</b>	<b>0 %</b>
390 CTE						
1000 GENERAL						
112 TEACHER SALARIES	7,673.88	15,347.76	107,837.00	107,837.00	92,489.24	14 %
260 HEALTH INSURANCE	1,091.05	2,182.10	17,853.00	17,853.00	15,670.90	12 %
440 REPAIR/MAIN/PARTS	0.00	0.00	2,000.00	2,000.00	2,000.00	0 %
582 TRAVEL/INSERVICE	165.00	165.00	0.00	0.00	-165.00	*** %
610 SUPPLIES	1,165.53	1,525.61	15,000.00	15,000.00	13,474.39	10 %
615 Replacement Parts	0.00	79.60	0.00	0.00	-79.60	*** %
640 BOOKS	8.31	406.82	1,000.00	1,000.00	593.18	40 %
650 PERIODICALS	0.00	40.43	200.00	200.00	159.57	20 %
660 MINOR EQUIPMENT	283.03	283.03	6,000.00	6,000.00	5,716.97	4 %
680 COMPUTER SOFTWARE	0.00	239.45	0.00	0.00	-239.45	*** %
<b>Function Total:</b>	<b>10,386.80</b>	<b>20,269.80</b>	<b>149,890.00</b>	<b>149,890.00</b>	<b>129,620.20</b>	<b>13</b>
<b>Program Total:</b>	<b>10,386.80</b>	<b>20,269.80</b>	<b>149,890.00</b>	<b>149,890.00</b>	<b>129,620.20</b>	<b>13 %</b>
<b>Program Group Total:</b>	<b>10,386.80</b>	<b>20,269.80</b>	<b>150,859.35</b>	<b>150,859.35</b>	<b>130,589.55</b>	<b>13 %</b>

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BOLDER PUBLIC SCHOOLS DISTRICT #1 AND #7  
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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% ( 33) Committed
700 EXTRACURRICULAR PROGRAMS						
710 SCHOOL SPONSORED EXTRACURRICUL						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	2,050.68	5,082.36	37,000.00	37,000.00	31,917.64	13 %
260 HEALTH INSURANCE	17.89	35.78	1,099.16	1,099.16	1,063.38	3 %
582 TRAVEL/INSERVICE	0.00	300.00	16,000.00	16,000.00	15,700.00	1 %
610 SUPPLIES	0.00	0.00	600.00	600.00	600.00	0 %
<b>Function Total:</b>	<b>2,068.57</b>	<b>5,418.14</b>	<b>54,699.16</b>	<b>54,699.16</b>	<b>49,281.02</b>	<b>9 %</b>
<b>Program Total:</b>	<b>2,068.57</b>	<b>5,418.14</b>	<b>54,699.16</b>	<b>54,699.16</b>	<b>49,281.02</b>	<b>9 %</b>
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
120 SUBSTITUTES	0.00	0.00	490.00	490.00	490.00	0 %
150 STIPEND	9,034.67	12,696.34	65,000.00	65,000.00	52,303.66	19 %
260 HEALTH INSURANCE	0.00	0.00	277.36	277.36	277.36	0 %
540 ADVERTISING	0.00	0.00	50.80	50.80	50.80	0 %
582 TRAVEL/INSERVICE	6,464.63	6,965.16	57,500.00	57,500.00	50,534.84	12 %
610 SUPPLIES	841.36	1,336.24	3,500.00	3,500.00	2,163.76	38 %
660 MINOR EQUIPMENT	0.00	0.00	5,000.00	5,000.00	5,000.00	0 %
810 DUES/FEES	0.00	3,405.00	3,400.00	3,400.00	-5.00	100 %
<b>Function Total:</b>	<b>16,340.66</b>	<b>24,402.74</b>	<b>135,218.16</b>	<b>135,218.16</b>	<b>110,815.42</b>	<b>18 %</b>
<b>Program Total:</b>	<b>16,340.66</b>	<b>24,402.74</b>	<b>135,218.16</b>	<b>135,218.16</b>	<b>110,815.42</b>	<b>18 %</b>
ARRA State Fiscal Stabilization Fund						
00 GENERAL						
112 TEACHER SALARIES	0.00	4,615.87	0.00	0.00	-4,615.87	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>4,615.87</b>	<b>0.00</b>	<b>0.00</b>	<b>-4,615.87</b>	<b>***</b>
2100 SUPPORT - GUIDANCE						
112 TEACHER SALARIES	0.00	3,560.10	0.00	0.00	-3,560.10	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>3,560.10</b>	<b>0.00</b>	<b>0.00</b>	<b>-3,560.10</b>	<b>***</b>
2300 GENERAL ADMINISTRATION						
111 ADMINISTRATIVE SALARIES	0.00	7,921.03	0.00	0.00	-7,921.03	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>7,921.03</b>	<b>0.00</b>	<b>0.00</b>	<b>-7,921.03</b>	<b>***</b>
2400 PRINCIPAL'S						
111 ADMINISTRATIVE SALARIES	0.00	8,248.50	0.00	0.00	-8,248.50	*** %
<b>Function Total:</b>	<b>0.00</b>	<b>8,248.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-8,248.50</b>	<b>***</b>
<b>Program Total:</b>	<b>0.00</b>	<b>24,345.50</b>	<b>0.00</b>	<b>0.00</b>	<b>-24,345.50</b>	<b>*** %</b>
<b>Program Group Total:</b>	<b>18,409.23</b>	<b>54,166.38</b>	<b>189,917.32</b>	<b>189,917.32</b>	<b>135,750.94</b>	<b>28 %</b>
900 ENTERPRISE PROGRAMS						
910 FOOD SERVICES						
3100 FOOD SERVICES						
116 COOKS/SERVICE WORK	0.00	0.00	5,177.87	5,177.87	5,177.87	0 %
250 WORKERS COMPENSATION	0.00	0.00	122.39	122.39	122.39	0 %
260 HEALTH INSURANCE	0.00	0.00	708.80	708.80	708.80	0 %
440 REPAIR/MAIN/PARTS	0.00	1,897.00	0.00	0.00	-1,897.00	*** %
630 FOOD	0.00	0.00	4,903.03	4,903.03	4,903.03	0 %
<b>Function Total:</b>	<b>0.00</b>	<b>1,897.00</b>	<b>10,912.09</b>	<b>10,912.09</b>	<b>9,015.09</b>	<b>17 %</b>
<b>Program Total:</b>	<b>0.00</b>	<b>1,897.00</b>	<b>10,912.09</b>	<b>10,912.09</b>	<b>9,015.09</b>	<b>17 %</b>
<b>Program Group Total:</b>	<b>0.00</b>	<b>1,897.00</b>	<b>10,912.09</b>	<b>10,912.09</b>	<b>9,015.09</b>	<b>17 %</b>
<b>Fund Total:</b>	<b>146,889.59</b>	<b>438,007.75</b>	<b>1,907,646.22</b>	<b>1,907,646.22</b>	<b>1,469,638.47</b>	<b>22 %</b>

Grand Total: 146,889.59 438,007.75 1,907,646.22 1,907,646.22 1,469,638.47 22 %

## 2009-2010 *TENTATIVE* SCHEDULE FOR BOARD PRESENTATIONS BY STAFF

<u>MEETING DATE</u>	<u>LOCATION</u>	<u>SUBJECT</u>	<u>STAFF MEMBERS</u>
October 20	Clancy School	Math	Sonsteng, Collins
November	JHS Library	English	Hesford, Kelly, Foster, Piccolo
December	MT City	Special Ed	Ekblom, Humphrey
January	JHS Library	AYA	Brett, staff teaching out there
February	Clancy School	Social Studies	Bieler, Hohenthal
March	JHS Library	Vocation Ed.	Humphrey, Allen, Bruce, Forbes
April	MT City	Buses/Foods	Benson, Henry
May	JHS Library	Art/Music/Drama	Dawson, Garnaas, Piccolo



## Superintendent/Principal Report

Our fall count was October 5<sup>th</sup>. Our total count was 204 as of that date. This count includes 18 students from YDI. If we get a grant that we are applying for the cost of staff at YDI would be covered by the grant and the only cost for YDI on this year's budget would be the cost of the special education teacher who goes to YDI for two hours per day and the special education paraprofessionals that go to YDI for three hours per day.

We are advertising for a girls' basketball coach. The person we had hoped to hear from did not call us. We have also advertised for the track and tennis positions.

The MCEL workshops were very well attended. The head of Black Box Design had a booth at MCEL and I was able to spend some time with him on our energy study. He feels that we may be able to get additional funding for a solar pre-heater. The pre-heater should reduce the cost of heating that part of the building that uses hot water heat by about 10 percent or more. Grants are expected to be due in December. He did not know anything about a natural gas cooperative that would allow us to purchase natural gas at a reduced rate. However, I was able to get some names to call for more information. Our natural gas consumption is just over 4,000 dekatherms per year. To get in the state pool you must use at least 5,000 dekatherms. Currently the state pool is paying over market for natural gas because natural gas is near a market low. If we could find a pool to join we might be able to purchase natural gas at a rate below market for several years. Our current cost per dekatherm is \$5.18 on the open market. Our energy audit said we paid as high as \$11.58 per dekatherm last year. With natural gas being at a low, it may be a good time to lock in a price for the next two years. The narrative portion of the energy audit is enclosed.

The Monday morning sick count shows that we have thirteen students out with flu like symptoms and ten with coals. We seem to be holding with about seven to eight percent out with the flu any day. Other schools in the area are reporting about the same percentage as we have.

A few weeks ago Jefferson High School had an onsite civil rights audit. When looked at in the total we did very well. However, there are some areas that we could improve. One of those areas is that we must advertise our self as an EEO employer whenever we advertise for positions. Our letter head should also have EEO on it. We can make these changes with little or no cost. There are some handicap issues that we need to attend to. This cost should not be great. We will be up for another review in about eight years.

Mrs. Piccolo's written report is attached. She plans on being at the Board meeting for questions.



Denise Juneau, Superintendent  
 Montana Office of Public Instruction  
 www.opi.mt.gov

## Civil Rights On-Site Review Findings Report

School District Reviewed:	Jefferson High School (Boulder, MT)
Date of Review:	October 2, 2009

This report presents the findings from the limited review of the civil rights efforts provided by the above-named school district. It is the responsibility of the district to ensure that all aspects of its efforts for non-discrimination comply with federal and state civil rights requirements.

This report provides a listing of the areas that are to be addressed in a district's civil rights effort for non-discrimination. Each area is given a determination as to whether the district is in compliance with federal and state civil rights requirements. The determination is usually provided as "Meets" or "Does Not Meet" the requirements; however, findings may identify "areas or issues of concern" if the review determines that although an issue does not currently rise to the level of a violation, a situation may develop into a violation at a future time.

	Meets	Does Not Meet	Area of Concern
<b>Administrative</b>			
A local education agency needs to have certain basic requirements in place to comply with the OCR Guidelines, Title VI, Title IX, Section 504 and Title II. These basic procedures include continuous notification, designation of a person(s) to coordinate activities under Title IX, Section 504, and Title II, an annual public notice, and a grievance procedure that will allow students (and parents) an avenue for dealing with alleged discrimination.	X (see p. 3)		

	Meets	Does Not Meet	Area of Concern
<b>Accessibility and Comparable Facilities</b>			
A local education agency may not exclude students with disabilities from enjoying the benefits of its program or service because its facilities are inaccessible to or unusable by persons with disabilities. Separate facilities for students with disabilities should be similar in quality and convenience to facilities for students without disabilities. Separate changing rooms, showers and other facilities for students of one sex should be similar in quality and convenience to the facilities for students of the other sex. Any separate facilities for male, female or disabled students should be located in similar proximity to the associated classrooms, shops or laboratories.	X (see p. 3)		

Admissions	Meets	Does Not Meet	Area of Concern
<p>Admission policies, procedures and criteria may not exclude students from career and technical education programs on the basis of race, color, national origin, sex or disability. Where admissions criteria exclude a disproportionate number of persons of a particular race, color, national origin or sex or persons with disabilities, the criteria should be validated as essential to success in the program. Preadmission inquiries about marital, parental or disability status should be avoided.</p> <p>Recruitment activities and materials should convey the message that all career and technical programs are open to all students without regard to race, color, national origin, sex or disability status. Information about career technical education opportunities should be available to all potential students. Promotional materials should avoid stereotyping.</p>	X		

Counseling and Prevocational Programs	Meets	Does Not Meet	Area of Concern
<p>Issues relating to counseling and prevocational programs may include steering of students toward particular courses or programs that are "traditional" for the student's race, color, national origin, English language proficiency, sex, or disability status. Services and materials related to counseling and recruitment must be free of discrimination and stereotyping in language, content, and illustration.</p>	X		

Services for Students with Disabilities	Meets	Does Not Meet	Area of Concern
<p>No qualified person with a disability may be excluded from, denied benefits of, or subjected to discrimination in any course, program, or activity. A recipient may not restrict access for students with disabilities to schools, programs, services, and activities because of architectural barriers, equipment barriers, the need for related aids and services, or the need for auxiliary aids. Section 504 and ADA Title II are based upon the premise that students with disabilities will be integrated with their non-disabled peers as much as possible.</p>	X		

Work Study, Cooperative Career and Technical Education, Job Placement, and Apprenticeship Training	Meets	Does Not Meet	Area of Concern
<p>A local education agency not only has the responsibility to provide its services in a nondiscriminatory manner, but it also has the responsibility not to foster discrimination by businesses that provide employment or workplace learning sites. To be a partner in that discrimination is illegal. Assignments cannot be made or withheld in such programs simply because of the sex, race, national origin, or disability of the student. It is also illegal to cooperate with an employer that requests students on the basis of sex, race, color, national origin, or disability status. It is recommended that local agencies have written agreements whereby the cooperating worksite indicates that they will not discriminate and that they understand the school will not work with any business that does.</p>	-----	Not Applicable	-----

Employment of Faculty and Staff	Meets	Does Not Meet	Area of Concern
<p>A local education agency is prohibited from engaging in any employment practice that discriminates against any employee or applicant for employment on the basis of sex, disability, race, color, or national origin. Specific issues include employment policies, recruitment and selection matters, salary establishment and administration, reasonable accommodation, and overcoming the effects of past discrimination.</p>	X		

A Voluntary Compliance Plan is not required.

A Voluntary Compliance Plan is required.

Comments:

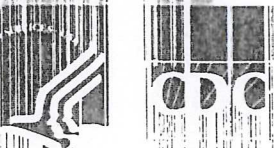
Accessibility and Comparable Facilities (from page 1 of this report)  
 The facility, when viewed in its entirety, generally complies with accessibility requirements; however, there are areas that do not comply due to the age of the facility (1950, 1976 and 1986 construction and codes). A specific non-compliant area of the school regarding accessibility is the powered handicap access doors. (The north entry door does not fully open and does not close; the east entry door does not operate at all). Relatively minor renovations in several bathrooms would improve accessibility. The district should do an annual review of the facility to ensure needs are met. The district should develop a plan for providing accommodation for students with disabilities to ensure equal access to all programs and services, e.g., how a wheelchair-bound student would fully participate in art class.

Non-discrimination Public Notice (from the Administrative section on page 1 of this report)  
 Civil rights regulations require schools to issue annual public notices of non-discrimination and to take continuing steps to notify students, parents, employees, applicants, unions and others of the district's non-discrimination compliance. Including a clearly-worded statement of non-discrimination on your school's website homepage will improve your efforts at meeting this requirement. Further, including the statement of non-discrimination on job applications and job announcements is recommended. Finally, if you institute a work study program, the written agreement between the school and the employer must contain a non-discrimination statement signed by both parties.

## Action Steps for Teachers to Prevent the Spread of Flu

Take the following steps ALL the time and not only during a flu pandemic to help keep your students and yourself from getting sick with flu.

- ▶ **Educate and encourage students to cover their mouth and nose** with a tissue when they cough or sneeze. Also, provide them with easy access to tissues. Remind them to cover coughs or sneezes using their elbow instead of their hand when a tissue is not available.
- ▶ **Remind students to practice good hand hygiene** and provide the time and supplies (easy access to running water and soap or alcohol-based hand cleaners) for them to wash their hands as often as necessary.
- ▶ **Be a good role model** by practicing good hand hygiene and covering your mouth and nose when coughing or sneezing.
- ▶ **Keep an eye out for sick students and send them to the school health office for further evaluation.** Sick people should stay at home until at least 24 hours after they no longer have a fever or signs of a fever (without the use of fever-reducing medicine).
- ▶ **Clean surfaces and items** that are more likely to have frequent hand contact such as desks, door knobs, keyboards, or pens, with cleaning agents that are usually used in these areas.
- ▶ **Teachers should also stay home when sick.** Stay home until at least 24 hours after you no longer have a fever or signs of a fever (without the use of fever-reducing medicine).
- ▶ **If you are pregnant, have asthma, diabetes, or other conditions that put you at higher risk for complications from the flu,** you should **speak with your doctor as soon as possible** if you develop symptoms of flu-like illness. People at high risk of flu complications who develop flu can benefit from early treatment with antiviral medicines.
- ▶ **If you have children,** plan ahead for child care if your child gets sick or his or her school is dismissed.



October 20, 2009

Report to JHS School Board

Most everything has been going well. Sickness in the school has taken its toll but we are surviving. The four day school week is working well with some small adjustments.

Football, cross country and volleyball is winding down. Football will have its final game of the year this Friday and cross country will have its state meet this Saturday in Missoula. Volleyball finishes its regular season this week at home and travels to Manhattan Christian for the District 5-B tournament on October 30 -31. Senior night for cross country and pep band is this Thursday night at the volleyball game. Senior night for football is Friday night and senior night for volleyball and cheerleaders is Saturday night.

We had a situation with one of our assistant football coaches at the game in Whitehall. As a result of his foul language and attitude before, during and after the game, Dave Williams was suspended for the week of October 11 – 18<sup>th</sup>. An apology was sent to the Whitehall school on behalf of JHS by Dan Sturdevant.

Still working with Lance Peeler to get repairs at JHS caught up. Lance is very good to work with and repairs are under way.

The sign for Clancy is waiting approval from the State. Allen Erickson is working with them to make sure it will not violate any law to put it up on Bill Gruber's land. As soon as we get the State ruling, we can get it put up, or look for another location.

Dan Sturdevant AD

PERSONNEL

5336

Compensatory Time and Overtime for Classified Employees

Non-exempt classified employees who work more than forty (40) hours in a given workweek may receive overtime pay of one and one-half (1½) times the normal hourly rate, unless the District and the employee agree to the provision of compensation time at a rate of one and one-half (1½) times all hours worked in excess of forty (40) hours in any workweek. The Superintendent must approve any overtime work of a classified employee.

Under Montana law and the Federal Fair Labor Standards Act, a classified employee may not volunteer to work without pay in an assignment similar to his or her regular work.

A non-exempt employee who works overtime without authorization may be subject to disciplinary action.

*NOTE: Please be advised that comp time is not required. If a district adopts a comp time policy, there are basically two (2) types of employees: 1) Those who are covered before the policy was adopted need to be treated on a case-by-case basis, and the agreement to allow comp time must be entered into before the work is performed. 2) Those hired after the policy is in place – the Department of Labor has determined that the employee agreed to the policy. Some experts have said comp time is a credit card, not a savings account. The employee has broad latitude to decide when the time will be taken.*

Legal Reference: 29 USC 201, et seq. Fair Labor Standards Act

Policy History:

Adopted on: February 2007

Revised on:

PERSONNEL

5336

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Legal Reference: 29 USC 201, et seq. Fair Labor Standards Act

Policy History:

Adopted on: February 2007

Revised on:



NONINSTRUCTIONAL OPERATIONS

Records Management

The District will retain, in a manner consistent with applicable law and the state's *Rules for Disposition of Local Government Records*, such records as are required by law or regulations to be created and/or maintained, and such other records as are related to students, school personnel, and the operations of the schools.

For the purpose of this policy, "records" are all documentary materials, regardless of media or characteristics, made or received and maintained by the school unit in transaction of its business. Records include email and other digital communications sent and received.

Records may be created, received, and stored in multiple formats, including but not limited to print, microfiche, audio and videotapes, and various digital forms (on hard drives, computer disks and CDs, servers, flash drives, etc.).

The Superintendent will be responsible for developing and implementing a records management program for the cataloging, maintenance, storage, retrieval, and disposition of school records. The Superintendent will also be responsible for developing guidelines to assist school employees in understanding the kinds of information that must be saved and those which can be disposed of or deleted. The Superintendent may delegate records-management responsibilities to other school personnel at his/her discretion to facilitate implementation of this policy.

Litigation Holds for Electronic Stored Information (ESI)

The school district will have an ESI Team. The ESI Team is a designated group of individuals who implement and monitor litigation holds, a directive not to destroy ESI that might be relevant to a pending or imminent legal proceeding. The ESI Team will include a designated school administrator, an attorney, and a member from the Technology Department. In the case of a litigation hold, the ESI Team shall direct employees and the Technology Department, as necessary, to suspend the normal retention procedure for all related records.

Inspections of ESI

Any requests for ESI records should be made in writing and will be reviewed by the Superintendent or designee, in consultation with an attorney if needed, and released in accordance with Montana public records law.

Delegated Authority

The Board delegates to the Superintendent or designees the right to implement and enforce additional procedures or directives relating to ESI retention consistent with this policy, as needed.

3  
4  
5 Cross Reference: 1402 School Board Use of Electronic Mail  
6 3600, 3600P Student Records  
7 5231, 5231P Personnel Records  
8 5450 Employee Electronic Mail

9  
10 Legal Reference: Montana Secretary of State (Rules for Disposition of Local  
11 Government Records)  
12 Federal Rules of Civil Procedure (FRCP)  
13 § 2-6-403, MCA Duties and responsibilities  
14 § 20-1-212, MCA Destruction of records by school officer  
15 § 20-7-101(2), MCA Standards of accreditation  
16 § 20-9-215, MCA Destruction of certain financial records  
17 24.9.805 (4), ARM Employment Records

18  
19  
20 Policy History:  
21 Adopted on:  
22 Reviewed on:  
3 Revised on:

2 **Jefferson High School District**

3 **PERSONNEL**

5254

4  
5 Payment of Employer Contributions and Interest on Previous Service

6  
7 A Public Employees' Retirement System (PERS) member may purchase (1) all or a portion of  
8 the member's employment with an employer prior to the time the employer entered into a  
9 contract for PERS coverage and (2) all or a portion of the member's employment for which  
10 optional PERS membership was declined (both of which are known as previous service).

11  
12 The member must file a written application with the PERS Board to purchase all or a portion of  
13 the employment for service credit and membership service. The application must include salary  
14 information certified by the member's employer or former employer.

15  
16 The District has the option to pay, or not to pay, the employer's contributions due on previous  
17 service and the option to pay, or not to pay, the outstanding interest due on the employer's  
18 contributions for the previous service.

19  
20 It is the policy of this District to (pay) (not pay) the employer's contributions due on previous  
21 service.

22  
23 It is also the policy of this District to (pay) (not pay) the outstanding interest due on the  
24 employer's contributions for the previous service.

25  
26 This policy will be applied indiscriminately to all employees and former employees of this  
27 District.

28  
29  
30  
31 Legal Reference:      §19-3-505, MCA      Purchase of previous employment with employer

32  
33  
34  
35 Policy History:

36 Adopted on:

37 Reviewed on:

38 Revised on:

# Employer Payment Policy

5254F

## I. Section 19-3-505, MCA

### Payment of Employer Contributions and Interest on Previous Service

A Public Employees' Retirement System (PERS) member may purchase (1) all or a portion of the member's employment with an employer prior to the time the employer entered into a contract for PERS coverage and (2) all or a portion of the member's employment for which optional PERS membership was declined (both of which are known as previous service). PERS employers must establish policies regarding payment of employer contributions and employer interest due for the previous service being purchased by an employee. The policy must be applied indiscriminately to all employees and former employees. Thus, it is our policy to:

- pay the employer's contributions due on previous service; OR
- not pay the employer's contributions due on previous service.

and to:

- pay the outstanding interest due on the employer's contributions for the previous service; OR
- not pay the outstanding interest due on the employer's contributions for the previous service.

## II. Section 19-3-504, MCA

### Payment of Interest on Employer Contributions for Workers' Compensation Time

A PERS member may purchase time during which the member is absent from service because of an employment-related injury entitling the member to workers' compensation payments. PERS employers are required to pay employer contributions and must establish a policy for the payment of interest on employer contributions due for the workers' compensation time being purchased by an employee. The policy regarding payment of interest must be applied to all employees similarly situated. Thus, it is our policy to:

- pay the outstanding interest due on the employer's contributions for the employee's purchase of workers' compensation time; OR
- not pay the outstanding interest due on the employer's contributions for the employee's purchase of workers' compensation time.

NAME OF EMPLOYER \_\_\_\_\_

Signature of Officer: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title of Officer: \_\_\_\_\_

Dated: \_\_\_\_\_, 20\_\_.

**Jefferson High School District #1**

**PERSONNEL**

5338

Payment of Interest on Employer Contributions for Workers' Compensation Time

An employee absent because of an employment-related injury entitling the employee to workers' compensation payments may, upon the employee's return to service, contribute to the retirement system an amount equal to the contributions that would have been made by the employee to the system on the basis of the employee's compensation at the commencement of the employee's absence plus regular interest accruing from one (1) year from the date after the employee returns to service to the date the employee contributes for the period of absence.

The District has the option to pay, or not pay, the interest on the employer's contribution for the period of absence based on the salary as calculated. If the employer elects not to pay the interest costs, this amount must be paid by the employee.

It is the policy of this District to (pay) (not pay) the interest costs associated with the employer's contribution.

Legal Reference:        §§ 19-3-504, MCA        Absence due to illness or injury.

Policy History:

Adopted on:  
Reviewed on:  
Revised on:

2 **Jefferson High School District #1**

3 **NONINSTRUCTIONAL OPERATIONS**

8105

4  
5 School Bus Replacement

6  
7 The Board of Trustees understands the importance of safety when transporting students. The  
8 Board also understands that having safe, well maintained, efficient buses in the fleet is important  
9 for the safety of the students and driver.

10  
11 There comes a time when the replacement of a bus is necessary for the safety of all involved.  
12 Therefore, the Board of Trustees will use the Bus Depreciation Schedule, as a guide, when  
13 determining the time for bus replacements.

14  
15  
16  
17 Legal Reference:      § 20-10-101, MCA                      Definitions  
18                              § 20-10-107(1), MCA                      Power of Trustees  
19                              § 20-10-110, MCA                              School bus purchase – contract - bids  
20                              § 20-10-147, MCA                              Bus Depreciation Reserve Fund  
21

22 Policy History:

23 Adopted on:  
24 Reviewed on:  
25 Revised on: