

**AGENDA**  
**MEETING OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**  
**\* 7:00 P.M., Tuesday, November 17, 2009 \***  
**Jefferson High School Library**

- A. Call to order-Chairperson**  
1. *Pledge of Allegiance*

**B. Approval of Previous Minutes.**

**C. Approval of High School Claims and Accounts**

**D. Announcements and Public Comment.**

THE BOARD WELCOMES AND ENCOURAGES PUBLIC COMMENT. ANYONE WISHING TO ADDRESS THE BOARD IS ENCOURAGED TO DO SO WITH THESE STIPULATIONS:

1. The Board may limit the amount of time for comment if they become extensive.
2. If the speaker begins to infringe on the right to privacy of another, the Board may interrupt and end the comments on that issue.
3. Even if the comments are entirely appropriate, the Board will not take any action on them at this meeting. To insure that others who want to address the same issue have the opportunity to do so, the item may be placed on the agenda of a future meeting.

**E. Communication and Comments.**

1. Letters to the Board
2. Student Council Report

**F. Commendations and Recognitions**

**G. Committee Reports.**

1. Negotiations/Personnel – D. Lorenzen, A. Erickson, L. Bryant
2. Policy/Handbook –P. Lewis, L. Lagerquist, A. Erickson
3. Budget/Insurance/Investments – S. Steketee, D. Lorenzen, K. Jackson
4. Building/Grounds/Transportation – K. Jackson, A. Erickson, P. Lewis
5. Curriculum/Technology/Public Relations – L. Lagerquist, L. Bryant, S. Steketee

**H. Clerk's Report**

1. Budget Management Report
2. Elementary Transition Status
3. Poster Update

**I. Superintendent's Report**

1. AD Report – Mr. Sturdevant
2. Service Learning Report – Piccolo
3. Staff presentation - English, Math update, Mr. Dempsey (counseling update)

**J. Unfinished Business**

1. Policy Discussion – 5336,8430,5254, 5338, 8105
2. Goals and Planning

**K. New Business.**

1. Prickly Pear Coop Interlocal Agreement Ratification
2. Retiree Insurance
3. Resolution to set up JHS clearing funds
4. Individual Transportation Contracts – Stubblefield, Bartle, Sayler
5. Attendance Agreements – Butte students (Elk Park)
6. Personnel
  - a. Substitute application
  - b. Coaching positions

**L. Follow-up/Topics for Future Board Meetings**

**M. Adjournment**

NEXT HIGH SCHOOL BOARD MEETING: 7:00 P.M. TUESDAY, **December 15, 2009** –  
**MT City School**

BOARD CHAIR APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY  
OF THE MONTH PRIOR TO THE BOARD MEETING.

**Board Objectives**

Goals submitted by the board members are as follows:

Foster community spirit.

Build teacher relationships.

Increase attendance of board members at teacher meetings.

Finish meetings before 9:00 p.m.

**SEPTEMBER**

**Jefferson High School Library**

**OCTOBER**

**Clancy Elementary Board Room**

**NOVEMBER**

**Jefferson High School Library**

**DECEMBER**

MT City School Library

**JANUARY**

Jefferson High School Library

**FEBRUARY**

Clancy Elementary Board Room

**MARCH**

Jefferson High School Library

**APRIL**

MT City School Library

**MAY**

Jefferson High School Library

**JUNE**

Basin School

**JULY**

Jefferson High School Library

**AUGUST**

Jefferson High School Library

11/12/09  
16:22:24

JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 11/09

Page: 1 of 7  
Report ID: AP100

Warrant	Vendor #/Name	Amount				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
11652	4097 NORTHLAND FINANCIAL	2,494.75				
1	03 11/01/09 Nov 09 Bus Payment	1,279.25		210	100-2700	513
2	03 11/01/09 Nov 09 2nd Bus Payment	1,215.50		210	100-2700	513
11732	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47				
1	11/01/09 Bus Contract Payment	13,177.22		210	100-2700	513
2	11/01/09 Less Lease Pymnt	-1,279.25		210	100-2700	513
3	11/01/09 Less 2nd Lease Pymnt	-1,215.50		210	100-2700	513
11785	3135 USABLE LIFE	2.40				
1	11/01/09 Ret Prem	2.40		201	100-1000	260
11786	3186 TRI-COUNTY MECHANICAL &	1,897.00				
1	374 10/19/09 rewiring for kitchen	1,897.00	6072	201	910-3100	440
11787	375 MSHWP/BCBS OF MONTANA	2,241.52				
1	10/21/09 Ret Prem	2,241.52		201	100-1000	260
11788	608 CAROLINA BIOLOGICAL	28.29				
1	45389568 10/19/09 science supplies	28.29	6218	201	100-1000	610
11789	2152 QWEST	224.13				
1	2241305 10/13/09 Oct 09 service	224.13		201	100-2400	531
11790	4204 CONNECT TELEPHONE & COMPUTER GROUP	1,800.00				
1	35248 09/21/09 maint contract charges	1,800.00	6239	201	100-2600	440
11791	4121 FCCLA OFFICE	165.00				
1	10/19/09 reg for Cluster mtg	165.00	6234	201	390-1000	582
11792	1002 GENERAL DISTRIBUTING	490.28				
1	600750 10/14/09 mig wire/flint strikers	55.60	6231	201	390-1000	610
2	600595 10/14/09 mig wire/flint strikers	190.00	6231	201	390-1000	610
3	600751 10/14/09 nozzle/swirl ring/shield	182.34	6232	201	390-1000	610
4	601131 10/16/09 nozzle/swirl ring/shield	62.34	6232	201	390-1000	610
11793	1648 MDM SUPPLY CO.	200.56				
1	1822681 10/19/09 grabbar/plumberex	200.56	6235	201	720-3500	610
11794	1451 L & P GROCERY	32.47				
1	2520050925 09/25/09 BBQ	9.69		201	100-2300	800
2	2520650925 09/25/09 BBQ	22.78		201	100-2300	800

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Line #	Warrant	Vendor #/Name	Amount	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11795		1079 GAGNON'S DIGITAL IMAGING	474.13						
1		47458 10/19/09 Copies		474.13		201	100-1000	440	
11796		2205 RIVERSIDE PUBLISHING CO	374.00						
1		945127976 09/30/09 ITED Test Scoring		339.00	4949	201	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610- 945127976 09/30/09 compuscore and profiles		35.00	6221	201	280-1000	680	
11797		4389 NITRO GREEN & CHRISTMAS DECOR	710.64						
1		260986 10/19/09 fertilized lawns		710.64		201	100-2600	440	
11798		4234 WELLS FARGO FINANCIAL LEASING	168.75						
1		6765316742 10/19/09 front office copier		168.75		201	100-1000	440	
11799		3088 SHI	1,296.36						
1		54FF4 09/08/09 26 Win7Pro Upgrades		1,296.36	6210	215	427-1000	680	533
11800		4383 CROWNE PLAZA HOTEL BILLINGS	209.58						
1		65213974 10/14/09 MACTE conf lodging		209.58	6208	215	394-1000	582	688
11801		1711 MT ACTE	85.00						
		46 10/12/09 registration		85.00	6204	215	394-1000	582	688
11802		1775 MT HISTORICAL SOCIETY MUSEUM STORE	10.00						
1		13412 10/21/09 native american books		10.00	4976	215	999		15
		PO Accounting (Org/Prog/Func/Obj/Proj: -365-1000-640- 15							
11803		3766 ACADIA HEALTHCARE	588.74						
1		3458396 10/26/09 altacare		588.74		215	280-1000	330	524
11804		1810 MIDWEST SHOP SUPPLIES	46.20						
1		2017540 10/21/09 welding curtains/hammers		46.20	6236	201	390-1000	610	
11805		3521 RACING BURGER - BOULDER	105.00						
1		100 10/29/09 lunch certificates		105.00		201	280-1000	610	
11806		3922 LUTKEHUS, BRETT	24.99						
1		17731 11/01/09 timer		24.99	6243	228	100-1000	610	
11807		1645 VERIZON BUSINESS	165.45						
1		63729108 10/25/09 jhs service		165.45		201	100-2400	531	
11808		608 CAROLINA BIOLOGICAL	44.85						
1		45400986 10/29/09 specimens		44.85	6219	201	100-1000	610	



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11809		1810 MIDWEST SHOP SUPPLIES	121.60								
1		2017540 10/29/09 welding curtains/hammers	106.60				6236	201	390-1000	610	
2		2017540 10/29/09 welding curtains/hammers	15.00					201	390-1000	610	
11810		1365 JEFFERSON COUNTY TREASURER	1,540.50								
1		2447 11/02/09 HS Taxes 1st & 2nd	1,540.50					201	100-2600	431	
11811		1377 JOHNSON CONTROLS	4,896.82								
1		910272363 10/27/09 hallway cabinet heater	690.00					215	370-2600	440	370
2		910272335 10/27/09 heater in supt office	615.00					215	370-2600	440	370
3		910271734 10/27/09 multizone unit	465.00					215	370-2600	440	370
4		910271975 10/27/09 entryway heater	638.50					215	370-2600	440	370
5		910272399 10/27/09 pneumatic thermostats	397.88					215	370-2600	440	370
6		910282744 10/28/09 op inspection multizone	2,090.44					215	370-2600	440	370
11812		1086 GIULIO DISPOSAL	141.00								
1		54973 09/30/09 Sept 09 service	141.00					201	100-2600	431	
11813		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	3,339.39								
1		10/01/09 JHS Athletic	2,318.89					201	720-3500	582	
2		10/01/09 JHS Activity	1,020.50					201	710-3400	582	
		5308 CDW-GOVERNMENT INC.	79.98								
1		QRF4330 10/27/09 computer	6.49				4943	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj): -100-2500-660-									
2		QRF4330 10/27/09 interlink remote	73.49				6238	228	100-1000	610	
11815		2259 EKBLUM, ROBERT	26.40								
1		11/02/09 AYA mileage	26.40					201	100-1000	582	
11816		4293 TACO BELL-BOZEMAN	70.31								
1		10/30/09 Ref PO# 23096 Pep Dist VB	70.31					201	720-3500	582	
11817		339 BURGER KING-BELGRADE	100.46								
1		236 10/30/09 Ref PO# 23097 Pep Dist VB	100.46					201	720-3500	582	
11818		1451 L & P GROCERY	242.01								
1		1265881029 10/29/09 Ref PO# 23088 FCS	15.61					201	390-1000	610	
2		1444701026 10/26/09 Ref PO# 23088 FCS	47.40					201	390-1000	610	
3		2367931021 10/21/09 Ref PO# 23088 FCS	22.27					201	390-1000	610	
4		1478651019 10/19/09 Ref PO# 23088 FCS	43.87					201	390-1000	610	
5		2460651014 10/14/09 Ref PO# 23088 FCS	91.67					201	390-1000	610	
6		1479331005 10/05/09 Ref PO# 23088 FCS	21.19					201	390-1000	610	

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
11819	3388 THREE BROTHERS PLUMBING & HEATING	482.80				
1	10/30/09 gas water heaters	482.80	6078	215	370-2600	440 370
11820	4064 MOUNTAIN CONTROLS, INC.	813.55				
1	3182 10/11/09 service contract	600.00	4992	201	999	
2	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-3182 10/11/09 service contract	213.55		201	100-2600	440
11821	1002 GENERAL DISTRIBUTING	169.47				
1	602032 10/23/09 nozzle	13.15	6231	201	390-1000	610
2	602961 10/30/09 nozzle	10.37	6231	201	390-1000	610
3	602961 10/30/09 nozzle/swirl ring/shield	15.93	6232	201	390-1000	610
4	602962 10/30/09 nozzle/swirl ring/shield	130.02	6232	201	390-1000	610
11822	2129 PICCOLO'S MUSIC	26.44				
1	2104 11/01/09 Instrument repair	26.44	4932	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-440-					
11823	2717 CITY OF BOULDER	1,603.35				
1	11/25/09 Nov 09 water/sewer	1,603.35		201	100-2600	421
11824	157 ACE HARDWARE	388.80				
1	various 10/01/09 Ref PO# 23087 Oct 09 Maint	353.05		201	100-2600	615
2	22944 10/21/09 9 volt batteries	7.99	6229	201	390-1000	610
3	22265 10/01/09 2 outlet timer	14.99	6223	228	100-1000	610
4	22265 10/01/09 2 outlet timer	5.00		228	100-1000	610
5	23114 10/28/09 bolts/washers	7.77		228	100-1000	610
11825	1826 MCEL - MT CONFERENCE OF ED.	40.00				
1	3514 10/28/09 conference no show	40.00		201	100-2300	800
11826	3922 LUTKEHUS, BRETT	53.72				
1	11/04/09 return shipping	53.72		228	100-1000	440
11827	4253 T.E.S.T.	968.20				
1	5570 10/30/09 smartboard taining	968.20	6247	215	420-1000	582 27
11828	4326 INTERNATIONAL ACADEMY OF SCIENCE	1,000.00				
1	453825 10/30/09 Acellus Teacher Training	1,000.00	6246	215	420-1000	582 27
11829	4388 MONTANA INTERNET	645.05				
1	20091023A 10/13/09 nanostation/mount	215.21	6125	228	100-1000	660
2	20091023A 10/13/09 nanostations/mount	429.84	6087	215	427-1000	660 533

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Warrant	Vendor #/Name	Amount	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
11830	4081 GAGGLE.NET	450.00				
1	601863 11/06/09 1/2 year email	450.00		228	100-1000	680
11831	3766 ACADIA HEALTHCARE	664.72				
1	3477293 11/09/09 JHS altacare	664.72		215	280-1000	330 524
11832	4390 EFFECTIVE SCHOOLS	500.00				
1	3372 11/06/09 training Whealon/Nardiell	500.00	6248	215	420-1000	582 27
11833	1737 NORTHWESTERN ENERGY	7,140.05				
1	714005 11/03/09 Oct 09 electric	3,682.19		201	100-2600	412
2	714005 11/03/09 Oct 09 gas	3,457.86		201	100-2600	411
11834	608 CAROLINA BIOLOGICAL	29.52				
1	45407822 11/04/09 specimens	29.52	6219	201	100-1000	610
11835	3186 TRI-COUNTY MECHANICAL &	4,690.00				
1	29575-1 07/31/09 plumbing repairs	4,690.00		215	100-2600	440 369
11836	2154 QWEST BUSINESS SERVICES	253.00				
1	1060789695 10/31/09 internet service	253.00		228	100-1000	320
	3959 AMERICAN EXPRESS	10.00				
	11/05/09 repair tire on staff car	10.00		201	100-2600	440
11838	1650 MEADOW GOLD DAIRY	152.72				
1	60201223 10/26/09 milk	48.96		201	910-3100	630
2	60201133 10/19/09 milk	49.44		201	910-3100	630
3	60201044 10/12/09 milk	29.57		201	910-3100	630
4	60200905 10/08/09 milk	3.58		201	910-3100	630
5	60200905 10/01/09 milk	9.94		201	910-3100	630
6	60201316 11/02/09 milk	30.87		201	910-3100	630
7	credit	-19.64		201	910-3100	630
11839	4385 SMS OPTICAL COMPANY	4,632.00				
1	8632 10/23/09 13 microscopes	4,632.00	6216	215	427-1000	660 533
11840	899 EMPIRE OFFICE MACHINES, INC.	63.86				
1	3273 11/11/09 supplies	63.86	6155	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj):					-100-1000-600-
11841	4393 ALEX LAMPING	100.00				
1	08/24/09 scholarship	100.00		215	100-1000	610 111

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Line #	Warrant	Vendor #/Name	Amount	Line	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
11842		4297 COMDATA	2,703.03							
1		20101268 11/01/09 Total JHS Route	1,865.78				210	100-2700	624	
2		20101268 11/01/09 JHS Athletic	552.82				201	720-3500	582	
3		20101268 11/01/09 JHS Activity	243.29				201	710-3400	582	
4		20101268 11/01/09 JHS Custodial	34.32				201	100-2600	624	
5		20101268 11/01/09 JHS Admin	6.82				201	100-2300	582	
11843		1711 MT ACTE	480.00							
1		9 11/12/09 registration	85.00			6183	215	397-1000	582	689
2		9 11/12/09 membership dues	100.00			6181	215	451-1000	810	690
3		46 11/12/09 membership dues	110.00			6181	215	451-1000	810	690
4		11/12/09 membership dues	100.00			6181	215	451-1000	810	690
5		41c 11/12/09 membership dues	85.00			6181	215	451-1000	810	690
		<b>Total:</b>	<b>63,181.31</b>							
			63,181.31							

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 11/09

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$26,006.08
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$15,043.00
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$21,034.06
228 TECHNOLOGY FUND	
101	\$1,098.17
<b>Total:</b>	<b>\$63,181.31</b>



Lorna Deskins  
PO Box 1433  
Boulder, MT 59632

November 17, 2009

Jefferson High School Board Members  
Boulder, MT 59632

Dear Jefferson High School Board Member,

I am a sophomore at Jefferson High School and have been nominated to represent my school and community as a member of the NYLC- National Young Leaders Conference in Washington, D.C. in March of 2010.

The Congressional Youth Leadership Council nominates exceptional students (1%) from around the country to attend an experiential educational program. I have enclosed Conference itinerary materials for your review. As you can see, this will be a powerful experience, enabling me to interact with many prominent men and women whom most of us only read about in the news.

Attending this program will enable me to further my interest in the field of Government and reach my career goals of becoming a teacher, a leader amongst my peers, as well as within my community. I maintain a 3.4 GPA, and I am involved in Science Olympiad, (second place state champion), basketball (2 years HS), recently lettered again in cross country and accepted Mariah's Challenge in my freshman year.

Imagine if you had been given this opportunity for a life-changing experience when you were in school and were unable to participate for lack of funds. That is why I am writing to you today. My participation in the Conference depends on whether I can raise approximately \$2500.00 in sponsorships. (The Conference tuition is \$1,669.00 and my personal travel to the Conference will be approximately \$600, plus incidentals). I am investing every dollar I can of my own money and taking on extra jobs to raise the funds I need. In addition, through my family, friends and neighbors, I have begun fundraising efforts already raising \$190.00 as of November 16.

That leaves me with a balance of \$2310.00 and I am hoping that the Jefferson High School Board will consider assisting me with all or some of these costs. I also have contacted our local City and County officials with similar fundraising requests. My tuition must be paid no later than December 4th, 2009. I have an account established at First Boulder Valley Bank, The Lorna Deskins Fundraising Account, to accept and manage any donations.

Your support for my sponsorship request would be greatly appreciated. Please contact me at 406-465-6022 for any further information that supports making your decision.

Sincerely,



Lorna Deskins





October 23, 2009

Miss Lorna Deskins  
PO Box 1433  
Boulder, Montana 59632

Dear Lorna,

I am delighted to inform you that, because of your outstanding academic achievements, you have been nominated to represent the state of Montana as a National Scholar at the National Young Leaders Conference (NYLC) to be held in Washington, D.C. this spring 2010.

Among the numerous benefits of attending NYLC is the experience of discovering how to enhance the essential leadership skills that you already possess and, more importantly, learning how to apply those skills immediately upon your return home.

By accepting your nomination to become a National Scholar, you will be joining the most elite high school students in the country – a fraction of one percent who possess the drive and determination to emerge as the world's future leaders.

Together with other distinguished scholars from every state in the nation, you will gather in Washington, D.C., where you will have the opportunity to meet with high-ranking government officials, members of Congress and prominent media figures.

In prior years, speakers have included former Vice President of the United States and Nobel Peace Prize Winner Al Gore, former Secretary of State and Founder of America's Promise Alliance General Colin Powell and National Correspondent for CNN Bob Franken, as well as many others you will find on the enclosed past speakers list.

As a National Scholar, you will have the firsthand opportunity to see our national government at work and be part of a rare academic experience. You will also make lasting friendships with future colleagues and see the nation from a perspective unlike any other.

Lorna, please discuss this information and the accompanying material with your family. To secure your space right away, enroll directly online at [www.cylc.org/NYLC/enroll](http://www.cylc.org/NYLC/enroll) using your Student ID: 407085-3000480594, or complete and return the enclosed Enrollment Application in the postage-paid envelope provided by the enrollment deadline date of December 11, 2009. Please allow several days for delivery by the Postal Service.

Since enrollments may exceed available space and are processed strictly in order of their receipt, I urge you to respond immediately.

Once again, congratulations! I hope to see you at NYLC this spring!

Sincerely,

Marguerite C. Regan, Ph.D.  
Dean of Academic Affairs

P.S. The United States representative from your district and United States senators from your state will be notified of your enrollment in NYLC. In addition, you may request a press release to distribute to your local media. If you have any questions, contact our Office of Admissions at (703) 584-9230 or via e-mail at [nylc\\_adm@cylc.org](mailto:nylc_adm@cylc.org).



2010  
*National Young Leaders Conference*  
*Washington, D. C.*  
*Schedule\**

**Day One**    **Exploring Leadership in Our Nation's Capital**  
Registration for the National Young Leaders Conference  
Applying for Success: College Admissions Seminar  
Welcome and Get Acquainted  
Keynote Speaker: A Call to Leadership  
Orientation

**Day Two**    **National Issues and the Global Community**  
If I Were President  
Executive Branch Simulation  
Public Service Leadership: A Briefing from the Executive Branch  
Discussion and Analysis of Leadership at the Federal Level  
Exploration of the Nation's Monuments and Historic Sites  
Leadership in Action: Concurrent Elective Workshops

**Day Three**    **Democracy in Action**  
Greetings from a Member of Congress  
Floor of the House of Representatives  
Orientation Tour of Capitol Hill  
Congressional Appointments  
Individually Scheduled Meetings for Scholars with their  
Senators and Representatives or Designated Staff  
Model Congress Preparation  
Testing the Constitution  
Judicial Branch Simulation

\*This schedule of events is provided as an example of the overall quality and scope of the experience offered. The 2010 specific schedule, locations and details may be modified.

National Press Club Breakfast  
News, Views and Commentary  
Panel: Distinguished National Journalists

A Town Hall Meeting: Discussion of Current Issues in  
National Politics

Model Congress  
Committee Hearings  
Lobbying  
Leadership Briefings

**Day Five    The Model Congress**

The Student Model Congress Convenes  
Legislative Branch Simulation

The Smithsonian and the National Mall  
Self-Selected Activities at National Museums and Galleries

Evening Banquet and Dance

**Day Six    Accepting the Challenge of Leadership**

Commencement Address and Presentation of the Certificate of  
Achievement

Departure of National Scholars



Boulder Elementary School  
School District #7  
P.O. Box 1346  
Boulder, MT 59632  
225-3316  
225-9218 Fax

JHS Board of Trustees  
PO Box 838  
Boulder, MT 59632

Dear Board of Trustees,

I wanted to take the opportunity to express my gratitude for the help I received from Lorie Carey and Heather Rykal, while I was hospitalized and recovering at home with a Pulmonary Embolism. It made recovery a lot easier knowing that these 2 individuals were taking care of any issues at the Elementary School. I truly appreciate their willingness to help me. Thank you.

Sincerely,

Britton Mann  
Clerk, Boulder Elementary School





OFFICE OF PUBLIC INSTRUCTION

PO BOX 202501  
HELENA MT 59620-2501  
www.opi.mt.gov  
(406) 444-3095  
(888) 231-9393  
(406) 444-0169 (TTY)

Denise Juneau  
Superintendent

Oct. 26<sup>th</sup>, 2009

Jim Whealon  
P. O. Box 838  
Boulder, MT 59632

Dear Jim:

Thank you for your time, effort, leadership, and cooperation with our Monitoring Team during the recent Office of Civil Rights Monitoring Visit conducted on the 2<sup>nd</sup> of October, 2009.

In accordance with the report submitted by the OPI Monitoring Team, Jefferson High School did not have any adverse findings. Therefore, I am able to report to you that the entire OCR process has been completed for Jefferson High School.

Thank you again for your help in fulfilling Montana's responsibility to serve all students in an environment free from all discrimination.

Sincerely,

A handwritten signature in black ink, appearing to read "T. J. Eyer".

T. J. Eyer,  
Division Administrator  
Division of Career, Technical and Adult Education  
Office of Public Instruction

*"It is the mission of the Office of Public Instruction to improve teaching and learning through communication, collaboration, advocacy, and accountability to those we serve."*

Define Mathematical excellence:

What does it look like?

Students taking 4 years of math, More students in Pre-Calc (7) and Trig (13), CRT scores up from current level.

How do we get there?

Meet students where they are....take them as far as they can go in 3-4 years, Better placement test to get kids in the right class (use Glencoe Placement Test)

Hold high standards, cover as much of the curriculum as possible

Use released CRT items and constructed response questions to prepare students for CRT

Look at the CRT data on items missed, benchmarks that are weak, etc.

What do we need?

Classroom set of 20 TI-83 or better calculators in each math class

Projection device for TI-calculators

Time...it will get better this year....but we have a long way to go

# **Jefferson High School**

## **Counseling Update**

### **Fall 2009-2010**



## How the Counseling Department is using the enrichment period.

The enrichment period has given the counselor an opportunity to work with the students with less pull-out from the classroom. Students still need to be pulled out occasionally because certain time and personal requirements.

### Seniors

1. 3 to 4 credit checks with personal visits
2. Fall interview- Post graduate plans/interview
3. Spring interview- Post graduate plans/interview
4. SAT-ACT (applications, scores, prep, etc...)
5. College application and scholarship assistance
6. College, Tech and military rep visits
7. MCIS Program
8. Personal Counseling
9. Schedules

### Juniors

1. 3 to 4 credit checks with personal visits
2. Post- graduate plans/interview
3. SAT-ACT (applications, scores, prep, etc...)
4. PSAT related
5. College, Tech and military rep visits
6. MCIS Program
7. Personal Counseling
8. Schedules

### Sophomores

1. CRT related ( interviews, student prep, teacher prep, home room visits, etc...)
2. Continue MCIS
3. Personal Counseling
4. Schedules

### Freshmen

1. MCIS- Intro to program and portfolio setup
  - a. Interest and skill inventories
  - b. MAP- Montana Achievement Plan
2. Visits to discuss future credit requirements
3. Personal Counseling
4. Schedules

- Air Force Academy/Air Force ROTC/Air Force Recruiting
- Alaska Pacific University
- Black Hills State University
- Carroll College
- Central Oregon Community College
- Central Wyoming College
- Chadron State College
- College of Idaho
- College of Saint Benedict / Saint John's University
- Colorado Christian University
- Community Colleges of Spokane
- Concordia College
- Concordia College - Moorhead, Minnesota
- Concordia University
- Corban College
- Cottey College
- Crown College
- Dakota College at Bottineau
- Dakota Wesleyan University
- Dawson Community College
- DeVry University
- Dickinson State University
- Eastern Washington University
- Eastern Wyoming College
- Farm Equipment Sales, Inc. & John Deere Tech
- Flathead Valley Community College
- Gillette College
- Gonzaga University
- ITT Technical Institute
- Jamestown College
- Job Corps
- Lethbridge College
- Lincoln College of Technology
- Linfield College
- Mesa State College
- Miles Community College
- Minot State University
- Mitchell Technical Institute
- Montana Army National Guard
- Montana State University
- Montana State University Army ROTC
- Montana State University Billings
- Montana State University Billings College of Technology
- Montana State University-Northern
- Montana Tech
- Montana Tech College of Technology
- MSU-Great Falls College of Technology



- North Dakota State College Of Science
- North Dakota State University
- North Idaho College
- Northwest College
- Northwest College of Art
- Northwest Nazarene University
- Northwest University
- Oregon Coast Culinary Institute
- Oregon State University - Cascades
- Pacific Lutheran University
- Pacific University of Oregon
- PRAIRIE
- Rasmussen College
- Rocky Mountain College
- Rocky Mountain College of Art + Design
- Saint Martin's University
- SAIT Polytechnic
- Savannah College of Art and Design
- Seattle Pacific University
- Seattle University
- Sheridan College
- Sierra Nevada College
- South Dakota School of Mines and Technology
- Southwestern Oregon Community College
- Spokane Falls Community College
- St. Catherine University (formally College of St. Catherine) City
- The Art Institute of Seattle and The Art Institute of Salt Lake City
- The College of Idaho
- The University of Montana
- The University of Montana Army ROTC
- The University of Montana College of Technology
- U.S. Marine Corps
- United Tribes Technical College
- Universal Technical Institute
- University of Great Falls
- University of Mary
- University of Montana-Helena
- University of Montana Western
- University of North Dakota
- University of Oregon
- University of Portland
- University of Wyoming
- US Air Force Recruiting
- US Army Recruiting
- US Army Recruiting Squadron - 368th Recruiting Squadron
- Utah State University
- Warner Pacific College
- Washington State University
- Western State College of Colorado
- Western Washington University



- Whitworth University
- Willamette University
- Williston State College

# Senior Post Graduate Plans Semester 1 Check

Student \_\_\_\_\_

Date \_\_\_\_\_

MCIS Program  
Portfolio  
Anticipated Plans

College Visits

ACT

SAT

Complete College Application

Acceptance

Financial Aid

Get PIN Number

Complete FAFSA

Scholarships

Current Credits

Graduation Credit Check

Work related

Letters of Rec. (School and Work)

Lists of References with complete contact information

Resume

Apprenticeships

Possible Job Contacts

Job Applications

Currently Working \_\_\_\_\_

Where?

Comments

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# credits \_\_\_\_\_

Date Checked \_\_\_\_\_

Date Accepted \_\_\_\_\_

Date completed \_\_\_\_\_

Date Completed \_\_\_\_\_

# MONTANA UNIVERSITY SYSTEM ADMISSION POLICIES

In order to be admitted to any of the four-year campuses of Montana University System, students must meet a combination of admissions standards, on the MUS website at <http://mus.edu/admissions.asp>.

**FIRST, Admissions Policy 301.1**, requires that students meet one of three minimum requirements:

Minimum admissions exam scores:	
MSU-Northern, UM-Western	20
MSU-Billings & Bozeman	22
UM-Missoula and MT Tech of UM	22
ACT Composite	1440
SAT Total	1540

**OR** have at least a 2.5 high school GPA (grade point average);  
**OR** rank in top half of school's graduating class.

**AND**, students must complete the Board of Regents' College Preparatory Program in high school. There are two tracks of college prep courses, the minimum core, established in 1991, and the rigorous core, adopted in 2002 as part of the math proficiency standard. OCHÉ maintains and posts the lists of each high school's core on the website: <http://mus.edu/asa/hscsp/index.asp>. Students graduating in 2010 or later must complete the **Rigorous Core** to be eligible for a Montana University System Honor Scholarship.

Course	Minimum Core	Rigorous Core	Years
Mathematics	Algebra I, II, and Geometry (or the sequential content equivalent).	Algebra I, II, and Geometry (or the sequential content equivalent) and a course beyond Algebra II (such as Trigonometry, Pre-Calculus, Calculus, Computer Math, or course equivalent)	3
English	Written and oral communication skills and literature	Written and oral communication skills, literature, and a designated college-prep composition or research-writing course	4
Science	2 lab sciences: one year must be earth science, biology, chemistry or physics	Full year each: General, physical or earth science; biology; chemistry or physics	2
Social Studies	Global studies (world history, American history, and government, Economics, American Indian history or other third-year course history or other third-year course world language, computer science, visual and performing arts, or vocational education)	Global studies (world history, world geography), American Indian history or other third-year course, American history, and government, Economics, psychology, humanities	3
Electives	World language, computer science, visual and performing arts, or vocational education	2 years of a second language, music, fine arts, speech/debate, career and technical education (such as information technology, computer science)	2

**AND**, students must satisfy the Mathematics Proficiency standard (Policy 301.15):

Assessment	Fall 2009	Fall 2010
ACT Math	18	22
SAT Math	440	520
AP Calculus AB or BC Subject Exam	3	3
CLEP College Algebra-Trig, Calculus, or Trig	50	50

**OR** Minimum Grades of C in each course of the High School Rigorous Core including 4 years of math and 3 years of science.

Exceptions and additional details are available at: <http://mus.edu/borpol/bor300/301-15.htm>.

AND, students must satisfy the Writing Proficiency standard (Policy 301.16) according to this phase-in schedule:

Assessment	Fall 2008	Fall 2009 +
ACT Writing Subscore on Optional Writing Test or ACT Combined English/Writing Score or Essay Score Writing Section of SAT or SAT Writing Section Score or AP English Language Literature Examination or MUS Writing Assessment	6	7
	17	18
	6	7
	420	440
	3	3
	3	3.5

OR a Minimum Score of 50 on CLEP Subject Exam in Composition.

Exceptions and additional details are available at: <http://mus.edu/borpol/bor300/301-16.htm>.

Students who do not meet the Writing and/or Mathematics Proficiency standards may enter a four-year program under Provisional Admissions:

If a student has not yet demonstrated the ability to meet mathematics or writing proficiency standards, the student may be admitted to a 2-year degree program or admitted provisionally to a 4-year program. Before gaining full admission status, the provisionally admitted student may prove appropriate proficiency by re-taking one or more of the listed assessments to earn the required score or earn a grade of C- or better in the math or composition course that is the prerequisite to the course that satisfies the general education program requirements. If students have been provisionally admitted, they must achieve full admission status before the end of three semesters or the completion of 32 credits in the Montana University System, whichever event occurs first.



# ACT and SAT Score Comparisons

SAT

ACT

750	11
780	12
900	13
1000	14
1060	15
1140	16
1210	17
1290	18
1350	19
1410	20
1500	21
1530	22
1590	23
1650	24
1700	25
1760	26
1820	27
1860	28
1920	29
1980	30
2040	31
2130	32
2190	33
2260	34
2340	35
2400	36

Jefferson High School  
School District #1  
P.O. Box 838  
Boulder, Montana 59632



Dear Parents,

Congratulation parents and students you have started the final stages of your school career. High school is a great time and provides you with the opportunity to have fun and get ready for the next chapter in your life.

The world is certainly more complex than in the past. Getting a good education along with a positive attitude and personal motivation are the building blocks for a successful journey.

It is never too early to initiate the planning process, so I have prepared a checklist that I hope will assist you with this path. Through my office your student or students have access to a wide variety of information and assistance that will help guide them along the way.

Jefferson High School has an abundance of opportunities. We look forward to your participation.

Parents, I cordially invite you to stop by for a visit or set an appointment at your convenience.

Sincerely,

Shane Dempsey  
Guidance Counselor

*"Excellence in Education"*

Home of the Panthe  
Phone: (406) 225-33  
Fax: (406) 225-32  
Web Site: [www.jhs.k12.mt](http://www.jhs.k12.mt)

Mr. Dempsey's Freshman Checklist

- Get to know your school counselor and visit the counseling office often.
- When registering for classes, be aware of the requirements that colleges, universities, vocational schools and other post secondary institutions demand. For example, Montana colleges and universities expect incoming students to have completed algebra 1, geometry and algebra 2 before applying for admission.
- Participate in interest inventories, skill inventories and other career exploration activities and opportunities. This will open up ideas and opportunities for the future.
- Establish a good relationship with your teachers, employers and others. Now you have built a good foundation for recommendations and letters of support.
- Participate in as many extracurricular activities (sports, clubs, organizations, etc...) as you feel comfortable with. This will provide you with new friends and experiences.
- Consider a part-time job or summer employment. These experiences will provide you with employability skills and assist you with future career and employment choices.
- Maintain good grades and pick challenging courses. This will assist you with college admissions.
- Learn the Montana Career Information System (MCIS). It is a great program. You will learn this program through keyboarding or visit Mr. Dempsey to get started.
- Try new things. Get out of your comfort zone occasionally. Be open to new experiences and new ideas.
- Find ways to volunteer at school and in your community. This will help you with future scholarship applications.
- Learn your social security number.
- Start a portfolio through the MCIS Program.
- Enjoy high school and have some fun!!!!

## Post Graduation Plans

Year	College	Tech Schools	Jobs	Military	Undecided
2004-05	48.5%	14%	30.5%	5.5%	7%
2006-07	47%	16%	26%	5%	7%
2007-08	43.1%	22.4%	8.62%	8.62%	17.2%
2008-09	37%	7%	42%	8%	6%

Student undecided data was not included in the 2004-05 information.

In 2004-05 the University of Montana Missoula was the number one college choice, with MSU Bozeman and U of M Helena COT in a close second.

In 2006-07 MSU Bozeman and U of M Missoula were very close. U of M Helena COT was third.

In 2007-08 MSU Bozeman was first. More students were planning on attending a variety of tech schools than in previous years.

In 2008-09 there was a very diverse selection with no clear winner. Mt. Tech and U of M Western gained. More students are taking core classes at tech schools, because of concern over college costs. This year more than any other students noted the need to work to really find out what they would like to do. I went back and re-calculated the percentages to see a closer post-graduate picture. This was not done in preceding years.



# Big Sky Pathways, Student MAPs, and MCIS

Montana Career Information System (MCIS), a tool for career exploration funded by the Student Assistance Foundation and housed in the Department of Labor and Industry, has developed a content-rich, highly engaging website for career and educational planning. With its emphasis on career planning through self-assessment, career information, portfolio-building, and postsecondary planning, MCIS has the potential to enhance secondary instruction and postsecondary advising. Moreover, MCIS has the capacity to play an important role in the development, implementation, and ultimate success of Big Sky Pathways.

By capitalizing on the resources of MCIS, students will be able to create their own Big Sky Pathway MAP (Montana Achievement Plan) for an entire CTE Program of Study including information on tech prep articulation and other dual credit opportunities.

The following outlines how the partnership of Montana's Office of Public Instruction, MCIS, and the Montana University System demonstrates Montana's commitment to excellence by providing students with a tool that will help them transition to their career goal.

## From self discovery to career plan using MCIS ...

1. Self Assessment--MCIS provides a number of free assessment tools which help students identify one or more career clusters based on the results of these inventories. MCIS is linked with O\*Net (Dept. of Labor) which is linked to multiple databases.

## 2. Career

Cluster/Pathway Information--By choosing a cluster and then a pathway, a student can access info on national wages and employment trends and an additional link to a specific state's info on wages and employment trends.

Montana Career Information System - Mo...

My Career Plan - Research

My Plan | Research and Goals | Activities | Overviews

After you enter your reflections in the boxes below, you are ready to move to Education Plans and update your goals at any time.

to reach (long-term). Remember, your goals will change so feel free to return to this section to achieve soon and are important to your (short-term) and goals that will take some time (long-term) related to education and work. You should include goals that you can reach (short-term) related to education and work. You should include personal goals and career goals - what are you going to do and where? You can enter personal goals and career goals some tentative choices about your future. You are now ready to enter your thoughts about your

My Plan

My Career Plan Main Menu | Print My Profile

OutLinks | Log out

Montana Career Information System - Mo...

Mathematics

Government & Public Administration

Science, Technology, Engineering, & Mathematics

Marketing, Sales, & Services

Finance

Education & Training

Manufacturing, Installation, & Repair

Business Management & Administration

Law, Public Safety, & Security

Information Technology

Arts, Audio/Visual Technology, & Communications

Architecture & Construction

Human Services

Agriculture, Food, & Natural Resources

Hospitality & Tourism

Last saved on 7/29/2008

Definitions of the Career Clusters.

Select the career clusters that appeal to you at this time.

A career cluster is an organizing and curricular tool grouping occupations and broad industries that share a fundamental base of knowledge and skills required for success in pursuing employment and further study. The occupations in CIS are organized by these career clusters.

3. Montana Postsecondary Options by Pathway. By the click of the mouse, a student may access summary information showing postsecondary options for a particular pathway. Each school listing will be hyperlinked to the college's website.



## MONTANA POSTSECONDARY OPPORTUNITIES

<p>Colleges of Technology:          BLCOT—Billings; GFCOT—Great Falls; HCOT—          Helena; TECHCOT—Butte; UMCOT—Missoula</p>		<p>Community Colleges:          DCC—Glendive; FVCC—          Kalspell;          MCC—Miles City</p>	<p>Tribal Colleges: BFCO—Browning; CDKC—          MSU—Bozeman; MSUB—Billings;          MSUN—Havre; TECH—Butte; UM—          Missoula; UMW—Dillon</p>
<p>Montana University System Degree and Program Inventory: <a href="http://www.homepage.montana.edu/~mus/drjnv/">http://www.homepage.montana.edu/~mus/drjnv/</a>          Your Guide to Montana's Certificate and Associate Degree Programs <a href="http://mus.edu/twoyear/yourGuide.html">http://mus.edu/twoyear/yourGuide.html</a></p>			
<p><b>MILITARY</b></p> <ul style="list-style-type: none"> <li>• Requires diploma or GED</li> <li>• 17 with parental consent; 18 without</li> </ul>		<p>Air Force, Air Guard, Army, Coast Guard, Marines, and Navy          For more information: <a href="http://todaysmilitary.com">http://todaysmilitary.com</a></p>	
<p><b>PROFESSIONAL CERTIFICATE</b></p> <ul style="list-style-type: none"> <li>• Requires diploma or GED</li> <li>• Less than 30 credits; little/no general ed credits</li> <li>• Complete in one year or less</li> </ul>		<p>Utility Line Worker—TECH COT</p>	
<p><b>APPRENTICESHIP</b></p> <ul style="list-style-type: none"> <li>• Requires diploma or GED</li> <li>• Must be at least 18</li> <li>• Minimum 2,000 hours of supervised experience</li> </ul> <p>See the MT Dept of Labor website for more information:  <a href="http://wsd.dli.mt.gov/apprenticeship/default.asp">http://wsd.dli.mt.gov/apprenticeship/default.asp</a></p>		<p>Bricklayers, Building Maintenance Workers, Carpenters, Cement Masons, Electricians, Glaziers, Plumbers, Pipefitters, Roofers, Sheet Metal Workers, Tile Setters</p>	
<p><b>CERTIFICATE OF APPLIED SCIENCE</b></p> <ul style="list-style-type: none"> <li>• Requires diploma or GED</li> <li>• 30-45 credits; limited general education credits</li> <li>• Complete in one year or less</li> </ul>		<p>Building Maintenance—UMCOT          Building Technology—BFCO, FVCC          Carpentry—HCOT, UMCOT, TECH COT, GFCOT, MSU, FPCC          Construction Technology—SCC          Electrical Technology—FVCC          Heating, Ventilation, Air Conditioning—FVCC          Highway Construction—SKC          Plumbing Technology—FVCC          Utility Line Worker—FPCC</p>	
<p><b>ASSOCIATE'S OF APPLIED SCIENCE DEGREE</b></p> <ul style="list-style-type: none"> <li>• Requires diploma or GED</li> <li>• 60-72 credits; includes 15-25 general ed credits</li> <li>• Complete in two years (if prepared academically in math and English)</li> </ul>		<p>Building Trades—FVCC, FPCC          Carpentry—UMCOT, BLCOT, GFCOT, TECH COT, MSUN          Civil Engineering Tech—TECHCOT          Construction Technology—HCOT, BFCO          Electrical Technology—MSUN, FVCC          Heating, Ventilation, Air Conditioning—BLCOT          Historic Preservation—TECHCOT          Plumbing Technology—MSUN</p>	
<p><b>BACCALAUREATE DEGREE</b></p> <ul style="list-style-type: none"> <li>• Requires 4-year college prep for admission</li> <li>• 128 credits (approximately)</li> <li>• Complete in four years</li> </ul>		<p>Civil Engineering—TECH          Construction Engineering Technology—MSU          Environmental Design/Architecture—MSU</p>	







High school freshman

Subject	Course Title	Term	Grade	Teacher	Comments
Arts	Art	Full year			
Career and Technical	Computer Applications I	Spring			
Career and Technical	Keyboarding	Fall			
Career and Technical	Welding Technology I	Full year			
English	English I	Full year			
Health and PE	9TH grade Physical Education & Health	Full year			
Mathematics	Algebra 1	Full year			
Other	Enrichment	Full year			
Science	Physical Science	Full year			

High school sophomore

Subject	Course Title	Term	Grade	Teacher	Comments
Arts	Art 1	Full year			
Career and Technical	Welding Tech. 2	Full year			
English	English II	Full year			
Health and PE	10th grade Physical Education	Full year			
History	World History	Full year			
Mathematics	Geometry	Full year			
Other	Enrichment	Full year			
Science	Biology I	Full year			

High school junior

Subject	Course Title	Term	Grade	Teacher	Comments
Arts	Film	Full year			
Career and Technical	Drafting Technology	Full year			
Career and Technical	Welding Tech. 3	Full year			
English	Junior English	Full year			
Government	Government	Full year			
History	American History	Full year			
Mathematics	Algebra II	Full year			
Other	Enrichment	Full year			

High school senior

Subject	Course Title	Term	Grade	Teacher	Comments
Arts	Ceramics	Spring			
Arts	Drama	Spring			
Arts	Intro to Theatre	Fall			
Career and Technical	Computer Applications I	Spring			
Career and Technical	Culinary Arts Foundation I	Spring			
Career and Technical	Web Design	Fall			
English	Senior English	Fall			
Government	Government	Full year			
Health and PE	Conditioning	Fall			
Mathematics	Calculus	Full year			
Other	enrichment	Full year			

[ Close Window ]

End Printing for Shane Dempsey







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## Panthers



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#206B CARTOON PANTHER IN BLACK Base price: \$799 plus Shirt: \$139 plus Letter: \$39 plus Muscle Body: \$219

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You can upgrade to feet instead of spats for \$199 extra, \$229 extra for feet with claws. Claws on hands and feet can be hard or soft.

Glass eyes, whiskers, acrylic teeth and a latex tongue. Stunning realism!

#209B FEROCIOUS PANTHER \$1199

#202B REALISTIC PANTHER only \$799 (any color)



Laura Butler

From:

facemakersdenisa@aol.com  
Monday, November 16, 2009 2:05 PM

Subject:

Fwd: From: Facemakers Information Request  
laura.butler@jhs.k12.mt.us

Dear Laura,  
thank you for your interest in Facemakers. Please visit our web site at [www.facemakersincorporated.com/panthers.html](http://www.facemakersincorporated.com/panthers.html) to view our selection of panther mascots. Standard production time is 4 weeks plus transit. Full prepayment is required before production can begin. Please feel free to contact me with any questions or to place an order.

Denisa Gibson  
Facemakers, Inc.  
815-273-3944  
fax 815-273-3993  
facemakersdenisa@aol.com

-----Original Message-----

From: facemakers@aol.com

To: facemakers@aol.com

Sent: Mon, 16 Nov 2009 10:27:17 ?0700

Subject: From: Facemakers Information Request

Below is the result of your feedback form. It was submitted by  
laura.butler@jhs.k12.mt.us on November 16th, 2009 at 10:27AM (US Mountain  
Standard Time).

success: <http://www.facemakersincorporated.com/thanks2.html>

name: Laura Butler

email: laura.butler@jhs.k12.mt.us

comments: please contact me ASAP about ordering a panther. I go to the school  
board tue eve.



We understand that most mascot buyers have never purchased a mascot costume before. As a result, we know our customers need to learn the mascot basics themselves or need a simple way to train their mascot-wearer. As a feature of our commitment to Customer Support, Face-makers has invested in the production of an exclusive mascot training video: "Mascots 101." Get it FREE with your mascot costume and in less than 45 minutes you or your staff will learn the "do's" and "don'ts" of mascot wearing, suiting up, cleaning, storage and more! Face-makers is the ONLY mascot-maker in the industry offering this unique mascot training video gift!

### • MASCOT TRAINING

We service every mascot costume that we make. At any time, after your 30 day free labour and materials you can send your mascot costume to us for an exact cost quote on cleaning and/or repairs. This cleaning and repair service is available for the LIFE of your mascot costume.

### • LIFETIME SERVICE AND REPAIRS

In addition to our Satisfaction Guarantee, we warranty the labour and materials on your mascot costume for 30 days.

### • 30 DAY WARRANTY

Please Note: Any dissatisfaction MUST be reported to us no later than seven (7) days after receipt of costume.

Face-makers stands 100% behind our quality and workmanship. You must be completely satisfied with your mascot costume or simply return it and we will make the requested changes until you are satisfied. We know you will be delighted with our mascot costumes and that's why our guarantee is second to none.

### • CUSTOMER SUPPORT 100% SATISFACTION GUARANTEE

## Customer Support

Costumes & Accessories

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- Economy Mascots
- Testimonial Letters
- Custom-Made Mascots
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- Premiere Mascot Line



Vertical text on the right side of the page, possibly a page number or identifier.



# CUSTOM MASCOT

Charles Aslin

BOX 2011

Springhill NS

B0M 1X0

[info@custommascots.com](mailto:info@custommascots.com)

[www.custommascots.com](http://www.custommascots.com)

902-597-3280

To: Laura Butler

Jefferson High School

406-258-3317

[laura.butler@jhs.k12.mt.us](mailto:laura.butler@jhs.k12.mt.us)

Dear Laura Butler

Thank you for your interest in my mascots, it is my pleasure to provide you with a free design and quote. This quote is guaranteed for 60 days. I am now booking in mascots for ship dates in December 09, January and February. I have down sized in the past 6 months and am now making mascots from my home under my own name Charles Aslin. This lets you the customer know I will be giving your mascot my individual attention to detail and service.

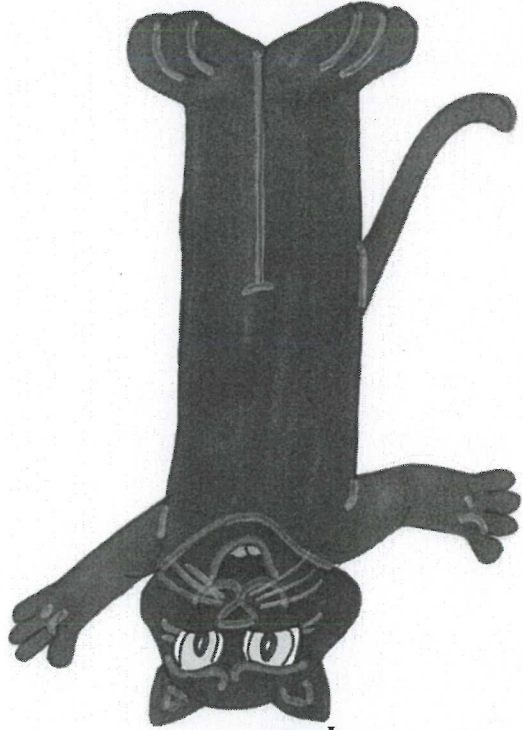
It takes on average 6 - 8 weeks to make a mascot from the time I receive you 50% non-refundable deposit. Every mascot comes with a one-year guarantee against manufacture defects.

**Materials used:** I use closed cell foam for the base structure of unibody and head shapes. This foam is lightweight and will not retain odors. The features are sculpted with a soft foam and covered in a material as the per the mascots requirements. The feet are foam sculpted with a durable rubber tread added to the bottom and a rubber sealant applied to the edge for added security, This process makes your feet idea for all weather conditions both indoor and out. Special care is given to ensure the best possible vision and comfort. Attention is also given to shipping and storage of the mascot.

## Process:

I will be using your design. Upon my approval of my building the mascot, I will send you an invoice for 50%. This deposit is non refundable. When the mascot is ready for covering I send you a set of pre cover photos for you approval. When I get the written ok to proceed, no changes can be made after this step. I cover the mascot and send you the final invoice for processing. Then as soon as the mascot is done I send you photos of the finished mascot. When final payment is received I ship the mascot to you.

**Mascot description:**



This mascot will have vision in the eyes. The body will be washable at home making your mascot easy to maintain.

**Price:**

\$3,000 plus shipping (if you order by December 30 2009)

\$3,500 plus shipping (if you order after December 30 2009)

A 50% non-refundable deposit is required at the time of the order balance is due when the mascot is complete. Prior to shipping.

Thank you  
Charles Aslin

Karen Dollmont, Box 2011, Springhill NS, B0M 1X0 902-597-3280  
info@custommascot.com www.custommascot.com

Laura Butler

From: Mike Chudleigh [mikec@1800mascots.com]  
t: Laura  
Thursday, November 12, 2009 10:16 AM  
re: Panther

Hi Laura,

I do not have one in stock - I would have to custom make it. It can look anyway you want but will take 4 weeks and be \$2000 to \$3000.

Yours truly,

Mike Chudleigh, President

Phone: 1-800-MASCOTS

1800Mascots is a complete mascot service provider in North America. 20 years of fulfillment (performers, mascot storage and shipping), design, manufacturing, marketing, cleaning and repair. [www.1800mascots.com](http://www.1800mascots.com)

-----Original Message-----

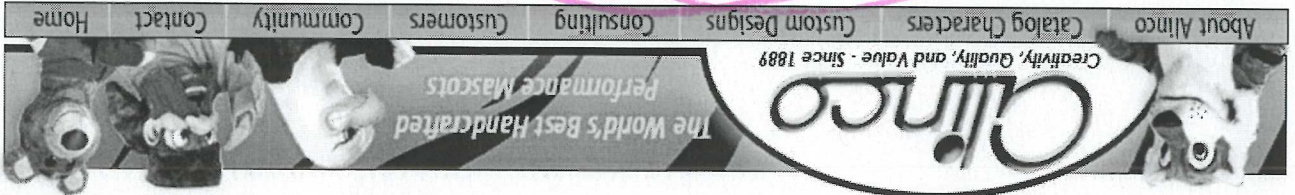
From: Laura <laura.butler@jhs.k12.mt.us></font>  
To: Mike Chudleigh <mikec@1800mascots.com>  
Date: Thu, 12 Nov 2009 09:53:22 -0700  
Subject: **Panther**

I need a quote on a black panther costume for our school. I didn't see one on your web site. I need to go to our school board Monday with a request. Can you help me.

Laura Butler

laura.butler@jhs.k12.mt.us





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**\$1,295.00**

**Power Cat Panther Mascot Costume**

Minimum order: 1

633

VISION MOUTH

PADDING SEWN IN UPPER BODY MUSCLES

CLOTHING NONE

BOX SIZE 20X20X24

WEIGHT 60 LBS

**\*\*FREE MASCOT CARE KIT INCLUDED\*\***



Click to enlarge

This product was added to our catalog on Thursday 26 February, 2009.

Quantity: 1

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Tuesday 17 November, 2009

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**Costume Center**  
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 The Worlds largest selection of costumes!



Black Panther

Black plush costume includes hand and foot covers. Good quality hard head is covered with plush fur.

084 \$999.99 BUY NOW

For a more detailed view click on item's picture  
Call us Toll Free at 1-877-937-2652 for help or more information

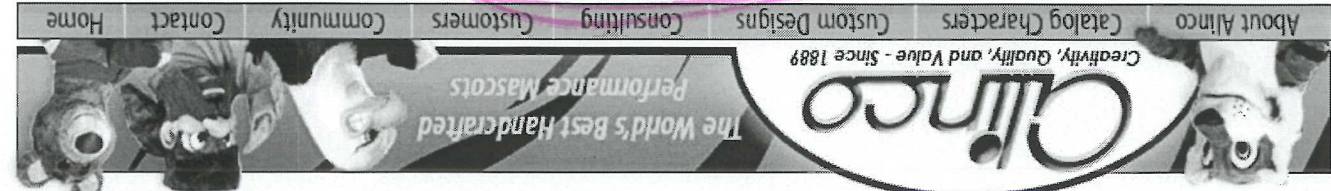
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**YI SHOPPING**



Alinco History

The Alinco Difference

The Alinco Process

The Alinco 100

# The Alinco Difference

The Top Reasons to Buy and Alinco Mascot

The Alinco Name

Customer confidence is one of the primary reasons any product sells. With over 40 years of experience, Alinco has established a name and product that people know and trust. Over the years Alinco has created costumes for Disney, the Arizona Diamondbacks, and many others.

## The "ALINCO 100" Guarantee

At Alinco, we build the best, most durable costumes available, and we're willing to back it with the best guarantee in the industry, the "Alinco 100."



The "Alinco 100" is a 100-day warranty against defects in workmanship and materials. Alinco will repair or replace a defective costume, costume parts, or accessories during this period at no cost to you. This does not include normal wear and tear or abusive wear.

The "Alinco 100" also means we guarantee you will be 100% satisfied with your costume, or you can return it within 10 days of purchase for the appropriate changes. And if we just can't get it right, we'll give you a full refund.

At Alinco, we set the industry's highest standards for our products. It's what you deserve.

## Exceptional Design

Alinco's mascots are innovative, appealing, and functional. When you look at an Alinco mascot, you immediately recognize the attention to detail and the depth of character. Our costumes stand out from other mascot suppliers.

Alinco also provides a complimentary design service for custom costumes. This is also a service we extend to you for any custom inquiry you may receive. Simply forward your clients request to us, and we will respond within a few days with a professional design and price quote.

## Durable Construction

Over the course of 40 years, we have learned to make durable mascot costumes. We have mastered many long-standing techniques developed by Alinco, and our constant research & development ensure that we are always improving. An Alinco mascot is built to hold up to heavy use. For example we use industrial neoprene soles on the feet, reinforced seams, and professional grade glues and materials.

## Performance Ability

Not all mascot are created equal. Alinco's mascot costumes provide a secure fit and outstanding mobility. That's important when movement and interaction are a part of your mascot program.

## Timely Delivery

In order to help you meet the needs of your customers, Alinco now offers faster shipping on all Alinco mascots. The 500 series mascots ship within 7 days of the order's confirmation. In most cases, all other catalog mascots will ship in less than 14 days, and custom mascots ship in 4 - 6 weeks following the order's confirmation.

## Customer Service

Believe it or not, we answer our own phone at Alinco and don't use a call center. We practice a culture of



problem ownership and problem solving. We want you to be happy with your purchase, but just as important we want you to know that we stand behind it.

### Costume Care Kit

Proper care improves the look and increases the life of the mascot. Allinco provides a complimentary kit with suggested care items.

### Made in the USA

Allinco is proud to distribute globally and appreciates it's international partners and clients. It is important to note that Allinco's design, production, and sales facilities are all located in Salt Lake City, Utah on the Allinco campus. We believe that outsourcing production of our characters overseas might cut costs, but will also cut quality. We owe it to our clients to make sure that when your character leaves our dock it meets the Allinco standard for quality and our talented team of designers have approved it. We believe this is just not currently possible with overseas production. Our mascots may cost a little bit more, but we believe will save you money because of their durability and exceptionally long performance life. We take our work and your satisfaction too seriously to outsource it.

--> Read on about the Allinco Process



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**Black Panther Mascot**  
Item # - 66269023



In stock unless otherwise stated below.

Special Order Item

Item Name **Black Panther Mascot**

Price - \$399.99

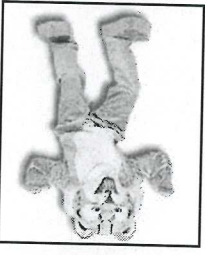
Quantity: 1

You'll get the fans on their feet and cheering for the home team in this costume! Our Adult Black Panther Mascot costume is a full-body costume with character head. It's covered in plush fur for an authentic look and the head features realistic detailing. The costume will fit most adults who weigh up to 200 pounds. Be aware that this is a special order so it may take up to four weeks to deliver.

**MUST HAVES!**



Jaguar



Bobcat Mascot



Friendly Tiger Mascot



Lion Mascot



Panda Mascot





Mouse over product image to zoom.

**Black Panther Economy Mascot Costume (Special Order)**  
 Product ID: #11640  
 Retail Value: \$449.99  
 Our Price: \$399.99  
 Overall Rating:

Place Your Order Here:

Quantity:

Select a Size:  One-Size - In Stock

Optional Accessories:  
 Kold-Vest \$149.99  
 Kold Koller With Ice Insert \$34.99  
 Mascot Bag Small (30" x 30" x 20") \$79.99

Orders placed by 4 PM CST usually ship same day.

**ADD TO CART**

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**Description:**  
 Will the roar of the crowds match the mighty roar of this black Panther?  
 This mascot costume can be ordered online or by calling us at 1-800-459-2929.  
 Fun for school mascots, parades, or any special occasions these complete economy mascot costumes allow you to have a fun character all year event for a reasonable price. Durable, easy to wear and remove; this complete mascot costume includes: oversized character mascot head with terrific facial details, push body, mitts, spats, and parade bag. Oversized mascot heads are made of foam, lined in latex and covered with faux fur. Available in men, adult, standard and fits most men and women from 5'8" to 6' tall and up to 190 lbs.  
 Vision for this mascot is from the mouth.  
 Mascot is washable. For best results wash body in cold water with mild detergent, gentle cycle, and hang dry. Spot clean only for the mascot head.  
 Fabric Content: 50% acrylic, 50% mod acrylic.  
 This is a special order item. Special order items are NOT returnable.  
**Five tips for successful wearing:**  
 1) Adjust chin or head straps to keep costume head from moving.  
 2) Wear light clothing.  
 3) Apply talc powder under your clothes to stay fresh and dry.  
 4) Be nimble.  
 5) Have fun!  
 \*Please note: This mascot costume can be delivered to you in only 4 weeks! This is the minimum delivery time no matter which shipping option is selected. Please only select the "Economy" or "Standard" shipping method when purchasing this mascot costume. The selection of any other shipping option will NOT make the item be delivered any sooner than 4 weeks. Thank you.

**Customer Reviews:**  
 This product has no reviews. Be the first to write a review

**Quick Facts:**  
 Product Number #11640  
 Availability One-Size (113266) Orders placed by 4 PM CST usually ship same day.  
 Included mitts, spats, feet  
 Material 50% Acrylic, 50% Mod Acrylic  
 Care Instructions for best results wash body in cold water with mild detergent, gentle cycle, and hang dry. Mascot head: spot clean only  
 Air Shippable Yes  
 Oversized No  
 Express/Premium \$0.00  
 Surcharge  
 Return Eligible No

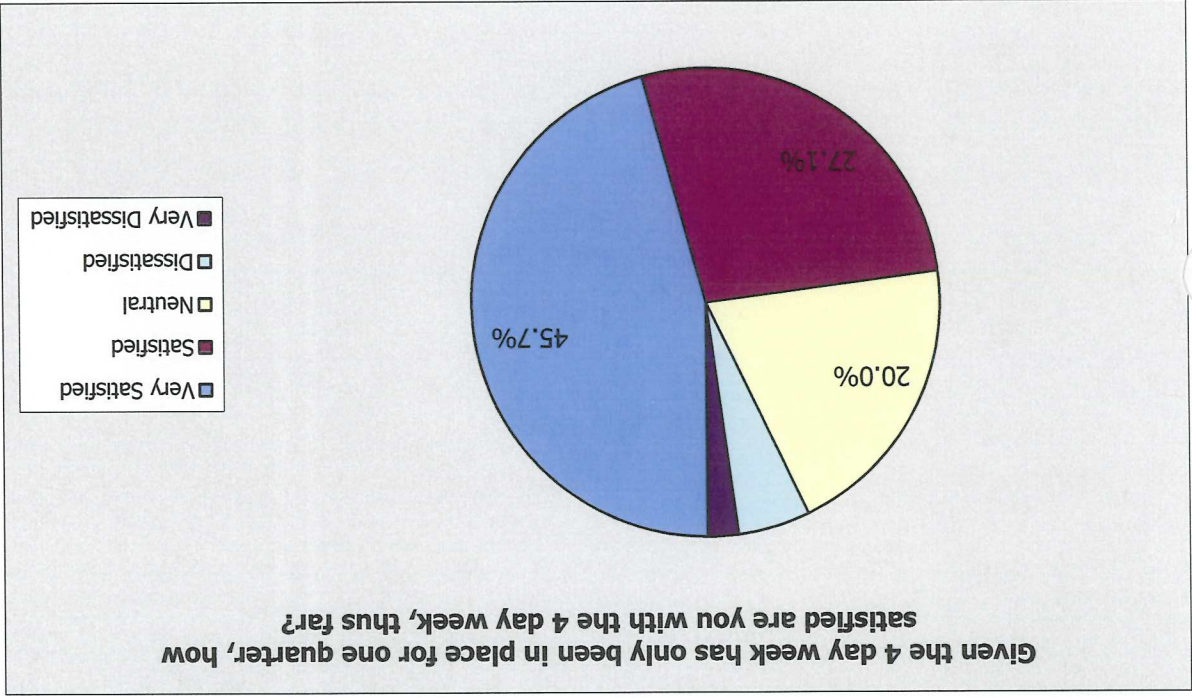
**You May Like:**

-  Parker Panther Mascot Adult  
Price: \$699.99
-  Insulated Storage Bag  
Price: \$69.99
-  Kold Vest Inserts (Pack of 10)  
Price: \$79.99

### 4 Day School Week Student Opinion Poll

Given the 4 day week has only been in place for one quarter, how satisfied are you with the 4 day week, thus far?

Answer Options	Response Percent	Response Count
Very Satisfied	45.7%	64
Satisfied	27.1%	38
Neutral	20.0%	28
Dissatisfied	5.0%	7
Very Dissatisfied	2.1%	3





## 4 Day School Week Student Opinion Poll

Please indicate your agreement with the following statements: Compared to last year, the 4 day school week means that....

Answer Options	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A	Rating Average	Response Count
I enjoy school more knowing I have a 3 day weekend each week.	73	44	20	7	1	1	4.25	146
I learn as much or more material each day as in a 5 day week.	51	40	22	18	7	7	3.80	145
I have more time to spend at my job, earning money.	53	30	22	5	3	31	4.11	144
I have more time to spend on college classes.	27	13	37	10	5	52	3.51	144
I am well rested on Mondays.	48	20	31	13	27	3	3.35	142
Teachers are more enthusiastic and excited about their classes.	33	40	43	18	7	4	3.52	145
I have more time to complete homework or projects over the long weekend.	71	41	21	6	3	3	4.20	145
I have more free time to spend on things I enjoy.	92	29	15	2	4	1	4.43	143
I spend more time with my family or friends.	78	33	21	5	4	2	4.25	143
Students are generally more concerned with their behavior to avoid having to serve detention on Friday.	49	21	40	13	15	6	3.55	144



## 4 Day School Week Student Opinion Poll

Please provide additional comments or suggestions regarding the 4 day week.

Answer Options	Response Count
<i>answered question</i>	72
<i>skipped question</i>	74

I think that it is ok to have a four day school week because i get more time to do my homework and go to my job and learn money so i dont have to ask my parents for money on monday mornings.

its not bad

i like it

i love the four day school week because i get to sleep in and do the things that i love to do

it would be better in the morning incase you forget to do some homework the night before.

I like it and feel it is beneficial

i love the four day school week, i have more time to rest and hve more time for myself and my job.

Sucks

Yes, i like the 4 dat school week.

The 5 day school week was better because I learned more academic material. I am well rested on Mondays. I get home earlier to get to scheduled family, club, or friend activities on time; I get homework done more often and efficiently; I have more time to get settled at home; more time to do homework;

Lack of sleep is starting to become more of a problem than it had before the 4 day school week. The feel of the needing to completing homework decreases as procrastination completing it increases. I liked my Fridays before the 4 day school week because I got to go home early and I actually had time to be alone at home without too much homework to bring home. I think we should return to the 5 day school week because I learned much more academic material than I did with the 4 day school week.

I like the 4 days of school but i only want to go to school until about 3:45 not 4:06. Maybe get rid of the enrichment class and let students be

Mon, Nov 16, 2009 3:30 PM  
 Mon, Nov 16, 2009 4:29 PM  
 Tue, Nov 17, 2009 7:24 AM  
 Tue, Nov 17, 2009 2:48 PM  
 Tue, Nov 17, 2009 2:48 PM  
 Tue, Nov 17, 2009 2:52 PM  
 Tue, Nov 17, 2009 2:53 PM  
 Tue, Nov 17, 2009 2:56 PM  
 Tue, Nov 17, 2009 2:56 PM  
 Mon, Nov 16, 2009 9:55 AM

dependant on themselves to get their work done and turned in on time

I like the four day week

Mon, Nov 16, 2009 9:53 AM

With the four day week, we shouldn't have as much homework assigned, I do all my homework regardless, but considering how much less time there is after school, it is hard to do all your homework and enjoy any relaxation time. Time after school should be spent being a kid, not doing things that could be done with more of the time. I think we should return to the original class lengths, putting the extra time into the enrichment, so there is more time for people to do their homework at school.

Mon, Nov 16, 2009 9:52 AM

I like haveing a four day week

Mon, Nov 16, 2009 9:52 AM

I like having four day week beacuse even though school goes longer each day, the week goes by faster.

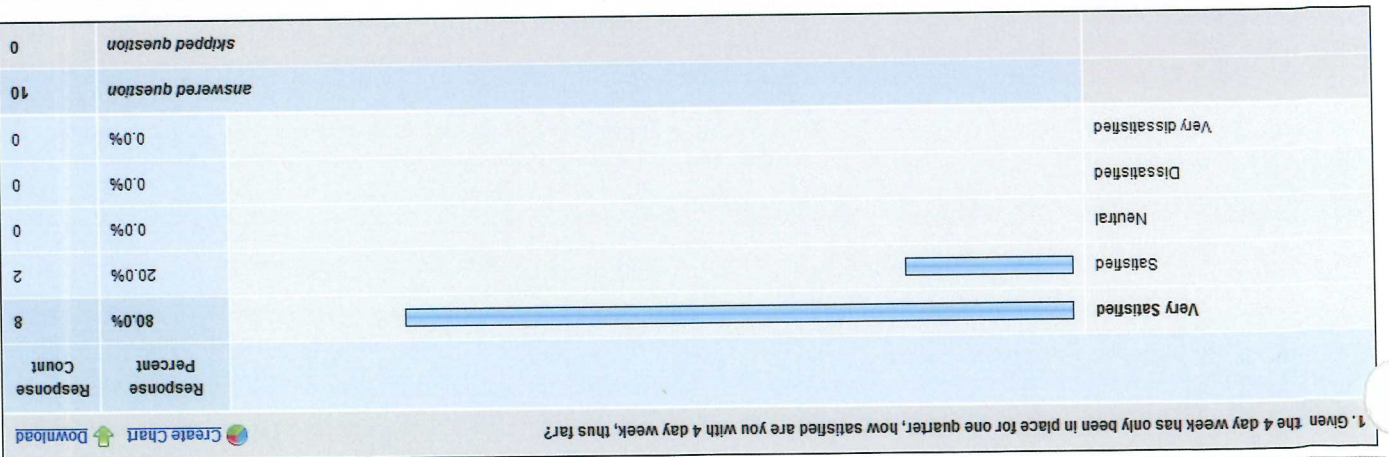
Mon, Nov 16, 2009 7:54 AM

I LOVE THE HECK OUTA THE FOUR DAY SCHOOL WEEK!!

Mon, Nov 16, 2009 7:53 AM



Staff Survey – 71% Response – Custodians verbally said they are very satisfied with 4 day week.



2. For those staff members with a 4 day work week, please indicate your agreement with the following statements: Compared to last year, the 4 day school week means that....

Statement	Strongly Agree	Agree	Disagree	Strongly Disagree	Average Rating	Response Count
I enjoy my work more knowing I have a 3 day weekend each week.	57.1% (4)	42.9% (3)	0.0% (0)	0.0% (0)	3.57	7
I am well rested on Mondays.	28.6% (2)	71.4% (5)	0.0% (0)	0.0% (0)	3.29	7
I spend more time with my family or friends.	57.1% (4)	42.9% (3)	0.0% (0)	0.0% (0)	3.57	7
I have more free time to enjoy my hobbies.	42.9% (3)	57.1% (4)	0.0% (0)	0.0% (0)	3.43	7
I can take care of personal appointments without missing school.	28.6% (2)	71.4% (5)	0.0% (0)	0.0% (0)	3.29	7
My weekends are not as rushed.	71.4% (5)	28.6% (2)	0.0% (0)	0.0% (0)	3.71	7
skipped question						3
answered question						7

Download Create Chart



Staff Survey – 71% Response – Custodians verbally said they are very satisfied with 4 day week.

3. For individuals working a five day week, please indicate your agreement with the following statements: Compared to last year, the 4 day week means that....

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	N/A	Average Rating	Response Count
I can complete repairs, upgrades, or special projects on Fridays without interrupting academic classes.	50.0% (3)	33.3% (2)	0.0% (0)	0.0% (0)	0.0% (0)	16.7% (1)	4.60	6
Outside contractors can complete projects or make repairs without interrupting academic classes.	66.7% (4)	33.3% (2)	0.0% (0)	0.0% (0)	0.0% (0)	0.0% (0)	4.67	6
I can work during the day on Friday and have Friday night through Sunday off.	33.3% (2)	33.3% (2)	16.7% (1)	0.0% (0)	0.0% (0)	16.7% (1)	4.20	6
I can accomplish more work on Fridays when the school building is empty.	40.0% (2)	40.0% (2)	0.0% (0)	0.0% (0)	0.0% (0)	20.0% (1)	4.50	5
answered question								
skipped question								

4. Please provide additional comments or suggestions regarding the 4 day week.

Download

Response Count

Hide replies

5

1. As a parent I like the FDSW. I'm not really fond of them taking educational trips on Fridays - that's why they go until 4:06 each of the other school days. I do think that the day is a little long, but the kids seem to adjust well. Sheridan goes the first Friday of each month to reduce the number of minutes each day. As a staff member, it is nice to have a quieter Friday.

2. I think the 4 day week is better

3. The only problem I see is the practice time for sports.

4. The four day work week is a power recruitment tool...it provides for a balance between professional and personal/family obligations. I definitely am committed to staying in this position, given the four day work week.

5. I am very happy with the four day week. Working my schedule around was not difficult and I am taking less work home.

Mon, Nov 16, 2009 6:19 AM Find...

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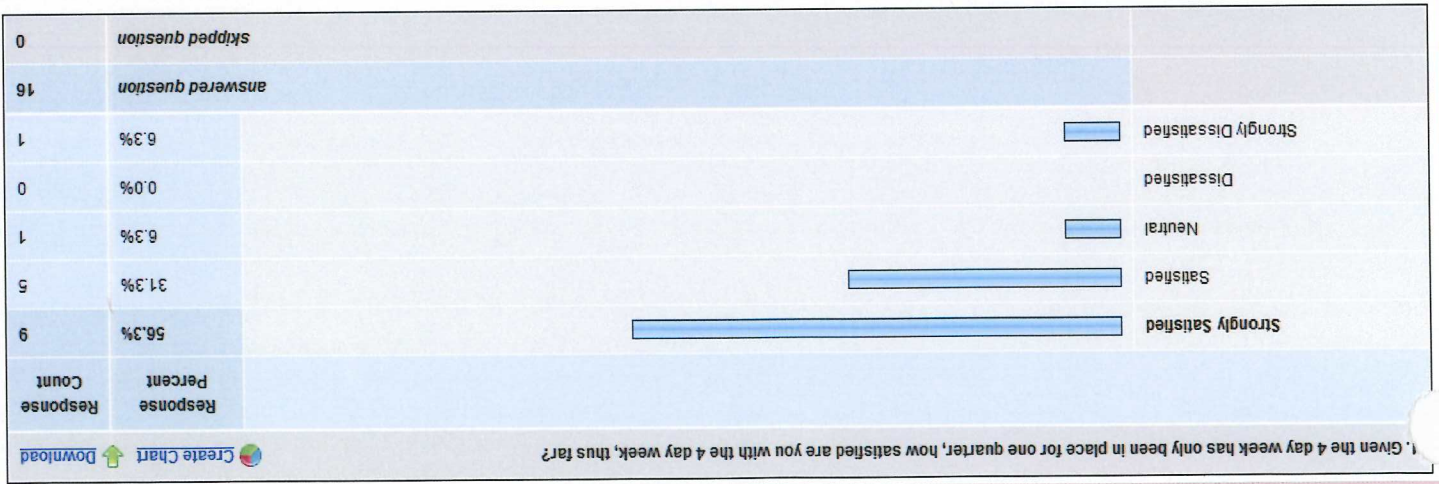
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Mon, Nov 16, 2009 1:48 PM Find...

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Teacher Opinion Survey 80% Response



2. Please indicate your agreement with the following statements: Compared to last year, the 4 day school week means that...

Statement	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Average Rating	Response Count
I enjoy my work more knowing I have a 3 day weekend each week.	43.8% (7)	37.5% (6)	12.5% (2)	0.0% (0)	6.3% (1)	4.13	16
I teach as much or more material each day as in a 5 day week.	50.0% (8)	37.5% (6)	0.0% (0)	12.5% (2)	0.0% (0)	4.25	16
I am well rested on Mondays.	43.8% (7)	31.3% (5)	12.5% (2)	12.5% (2)	0.0% (0)	4.06	16
I spend more time with my family or friends.	46.7% (7)	33.3% (5)	13.3% (2)	6.7% (1)	0.0% (0)	4.20	15
I can take care of personal appointments without missing school.	33.3% (5)	40.0% (6)	13.3% (2)	6.7% (1)	6.7% (1)	3.87	15
I have more free time to enjoy my hobbies.	46.7% (7)	33.3% (5)	20.0% (3)	0.0% (0)	0.0% (0)	4.27	15
My weekends are not as rushed.	43.8% (7)	43.8% (7)	12.5% (2)	0.0% (0)	0.0% (0)	4.31	16
I feel more enthusiastic and excited about my classes.	46.7% (7)	33.3% (5)	13.3% (2)	6.7% (1)	0.0% (0)	4.20	15

Create Chart Download

15	Students seem more enthusiastic and excited about my classes.	20.0% (3)	40.0% (6)	33.3% (5)	6.7% (1)	0.0% (0)	3.73	15
16	I have more time to collaborate with other teachers.	18.8% (3)	37.5% (6)	12.5% (2)	31.3% (5)	0.0% (0)	3.44	16
15	I have more time to plan and create interesting classes.	33.3% (5)	40.0% (6)	0.0% (0)	26.7% (4)	0.0% (0)	3.80	15
16	I spend more time here at school.	31.3% (5)	37.5% (6)	25.0% (4)	6.3% (1)	0.0% (0)	3.94	16
16	Having Friday available for student discipline is an effective deterrent for many students and translates to fewer absences from the classroom due to school detention.	37.5% (6)	37.5% (6)	18.8% (3)	6.3% (1)	0.0% (0)	4.06	16



November 17, 2009

Report to JHS School Board

Coaches are ready for Basketball and Wrestling to start, there is a parents meeting scheduled for November 18<sup>th</sup>, 6:30pm at Clancy School and 7:30pm at JHS. Wrestling has 11 signed up at this time, girls basketball has 18. Hopefully we will get more girls to participate as we get closer to practice time. Don't have an amount for the boys basketball team yet, but from all indications we should have a good amount.

Rex Sonsteng is the head boys coach assisted by Dave Hohenthal and Steve McCaulley, Ben Pace will also help on a volunteer basis.

Scott Connole has been offered the head coach job for the girls and needs to be approved by the board. Bob Smiley was hired last April by the board as an assistant. Lorie Carey has offered to be an assistant and needs to be approved by the board.

Troy Humphrey is the head wrestling coach and will be assisted by Ron Smartnick.

Laurabutler is the cheer coach.

I feel we have a good slate of coaches for this year and that we all need to support them in every way that we can. If you are approached by a parent who wants to talk to a coach, please remind them of the proper procedure or have them talk to me, I am always open to everyone.

If you wish to comment on the coaching staff of the recently completed football, volleyball and cheer leaders, you can do so on the JHS web site.

First day of wrestling practice is November 19<sup>th</sup> basketball is November 23<sup>rd</sup>.

Improvements and repairs at JHS are moving along very well, there are lots of areas that were neglected for years that need to be caught up. I have been working very close with Lance Peeler and Jim Whealon to get caught up.

Open gym has had a lot of interest and for the most part has been going well. We have had some problems but over all it has been good.

The nice reader sign on the front of the school was donated and put up by Bob Smiley, a very well needed addition.

There has been some comment that we should put up some hand rails in the bleachers in the North gym, I am looking into how this could be done.

Dan Sturdevant AD  
GO PANTHERS



From the desk of:



*owe*



November 2009

Split of clerk positions:

Britton is still struggling with some medical problems right now and Heather and I are stepping in to help if needed. We are still working on splitting the claims accounts. We have several outstanding checks that we have to probably reissue –

annoying process.

One item that will need to be addressed is the use of a separate set of clearing funds for each school. Currently we are using one and it isn't the most preferable. The outstanding checks are holding us up on this issue. Once we have those cleared and the resolution to open funds 286 and 287, we should be set on this issue.

Day-to-day:

Policy update: I sent in all the policies adopted since we first subscribed to the service from MTSBA. Joe Brot has inserted them into our main "manual" and has sent out a more recent CD. Please let me know which version of the policy manual you have – year and format.

Poster update:

Mr. Dempsey gave us the following quote for the posters:

Lori,

Here is a quote from your first request (banner material) assuming that we can get the pictures and they don't need further tweaking.

25 pictures (5) each	\$7.50 ea.	\$187.00
20 (4) ea.	\$8.50	\$170.00
15 (3)	\$10.00	\$150.00

Superintendent/Principal Report

The District has received several grants this month. The Title I grant has been approved for a little over \$27,000. The State is requiring that we direct 30 per cent of these funds to address our AYP problem. We will use some of the funds to pay for professional development and some for a new math program. The bulk of the Title I funds will be used to pay staff salaries in math and reading and improving our math and reading instruction. We have submitted two grant applications to the Office of Public Instruction for a total of a little over \$71,000 to pay our costs at Youth Dynamics Incorporated. We do expect to get these two grants and they should free up about \$7,700 of general fund for other activities. The State Health Department has granted us \$1,750.00 for combating the H1N1 flu.

We currently have several grants to cover deferred maintenance. We have used these funds to fix ten heaters that were not working. Several of these units have not worked for nine or more years. We have replaced two hot water tanks with more efficient units. We are in the process of repairing the ventilation system in the North Gym. The electronic control system for the heating in the North Gym has been repaired and upgraded. The gym's west doors have been repaired and made weather tight. The south gym's heaters now work and there is now some heat in the shops. We are working on getting heat in the CAD lab and welding shop. Parts are on order. The CAD lab has not had a working heater for nine years. By this date we have fixed numerous doors. The handicapped accessible doors are in the process of being fixed. The cost to repair these could be high. The building has about eleven roof leaks. All have been patched but the roof will need some major attention soon. We still have a fair amount of special grant money to cover deferred maintenance cost. Once we get the current jobs done, we will review the remaining funds and start doing more needed repairs.

Western States Insurance wants us to increase our building replacement insurance from \$9.5 million to \$9.85 million. Our building is 68,205 sq ft. With the modular unit, they insure us for just over 70,000 sq ft. That is about \$134 per sq. ft. and they are suggesting that we up that to \$140 per sq. ft. Does the Board feel that is adequate? We also need to add coverage for the stadium.

We have contacted Commercial Energy to look into buying our natural gas from a co-op gas provider. We do not qualify for the State pool because we do not use 5,000 dekatherms per year. Last year we used about 4,400. Our energy audit said we averaged \$11.00 per dekatherm last year. Our October bill was just over \$8.00 per dekatherm. Every dollar per dekatherm we save should save the District about \$4,000.00.

The chemical storage issue has been referred to OPI. They said they will get us a copy of the booklet on chemical disposal they sent out some years ago and get us the name of a removal company for those we cannot dispose of easily. Alan is also looking for a disposal company for us.

For now we are free of the H1N1 flu.

The stadium is being winterized and it looks like we will not need to put in a blow out system as the lines are deeper than we first understood and the pipe is 200 psi.

We have joined a math information project out of Johns Hopkins University. OPI has not yet provided us with any scientifically proven math program to improve our scores. Our math team will be meeting soon to plan for next year and so will our language arts team. Mr. Dempsey is setting these meetings up. The mascot uniform that was purchased last summer proved to be of very poor quality. We got our \$400 back but have not been able to locate one of quality at an affordable price. It seems that they run from about \$1,200 to \$4,000. We may not have one for this year.

The new washing machine for the gyms will be in this week and the stand for it will be in next week. It looks like we will have it up and running for the start of winter sports. We purchased the machine locally but it had to be ordered to get the quality we need.

The exchange student graduation issue is still under review. However, the exchange student organization has no problem with the students getting a diploma and several Montana schools do provide them if the student meets their graduation requirements. Federal law seems to require that even illegal alien students of school age be provided a free appropriate public education. We have some time yet to work on this.



PERSONNEL

Compensatory Time and Overtime for Classified Employees

Non-exempt classified employees who work more than forty (40) hours in a given workweek may receive overtime pay of one and one-half (1 1/2) times the normal hourly rate, unless the District and the employee agree to the provision of compensation time at a rate of one and one-half (1 1/2) times all hours worked in excess of forty (40) hours in any workweek. The Superintendent must approve any overtime work of a classified employee.

Under Montana law and the Federal Fair Labor Standards Act, a classified employee may not volunteer to work without pay in an assignment similar to his or her regular work.

A non-exempt employee who works overtime without authorization may be subject to disciplinary action.

**NOTE:** Please be advised that comp time is not required. If a district adopts a comp time policy, there are basically two (2) types of employees: 1) Those who are covered before the policy was adopted need to be treated on a case-by-case basis, and the agreement to allow comp time must be entered into before the work is performed. 2) Those hired after the policy is in place – the Department of Labor has determined that the employee agreed to the policy. Some experts have said comp time is a credit card, not a savings account. The employee has broad latitude to decide when the time will be taken.

Legal Reference: 29 USC 201, et seq. Fair Labor Standards Act

Policy History:

Adopted on: February 2007

Revised on:

34  
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NONINSTRUCTIONAL OPERATIONS

Records Management

The District will retain, in a manner consistent with applicable law and the state's Rules for Disposition of Local Government Records, such records as are required by law or regulations to be created and/or maintained, and such other records as are related to students, school personnel, and the operations of the schools.

For the purpose of this policy, "records" are all documentary materials, regardless of media or characteristics, made or received and maintained by the school unit in transaction of its business. Records include email and other digital communications sent and received.

Records may be created, received, and stored in multiple formats, including but not limited to print, microfiche, audio and videotapes, and various digital forms (on hard drives, computer disks and CDs, servers, flash drives, etc.).

The Superintendent will be responsible for developing and implementing a records management program for the cataloging, maintenance, storage, retrieval, and disposition of school records.

The Superintendent will also be responsible for developing guidelines to assist school employees in understanding the kinds of information that must be saved and those which can be disposed of or deleted. The Superintendent may delegate records-management responsibilities to other school personnel at his/her discretion to facilitate implementation of this policy.

Litigation Holds for Electronic Stored Information (ESI)

The school district will have an ESI Team. The ESI Team is a designated group of individuals who implement and monitor litigation holds, a directive not to destroy ESI that might be relevant to a pending or imminent legal proceeding. The ESI Team will include a designated school administrator, an attorney, and a member from the Technology Department. In the case of a litigation hold, the ESI Team shall direct employees and the Technology Department, as necessary, to suspend the normal retention procedure for all related records.

Inspections of ESI

Any requests for ESI records should be made in writing and will be reviewed by the Superintendent or designee, in consultation with an attorney if needed, and released in accordance with Montana public records law.

Delegated Authority

The Board delegates to the Superintendent or designees the right to implement and enforce additional procedures or directives relating to ESI retention consistent with this policy, as needed.

1402	School Board Use of Electronic Mail	5	Cross Reference:
3600, 3600P	Student Records	6	
5231, 5231P	Personnel Records	7	
5450	Employee Electronic Mail	8	
	Montana Secretary of State (Rules for Disposition of Local Government Records)	10	Legal Reference:
	Federal Rules of Civil Procedure (FRCP)	11	
	Duties and responsibilities	12	
	§ 2-6-403, MCA	13	
	Destruction of records by school officer	14	
	§ 20-1-212, MCA	14	
	Standards of accreditation	15	
	§ 20-7-101(2), MCA	15	
	Destruction of certain financial records	16	
	§ 20-9-215, MCA	16	
	Employment Records	17	
	24.9.805 (4), ARM	17	
	Policy History:	20	
	Adopted on:	21	
	Reviewed on:	22	
	Revised on:	23	



Payment of Employer Contributions and Interest on Previous Service

A Public Employees' Retirement System (PERS) member may purchase (1) all or a portion of the member's employment with an employer prior to the time the employer entered into a contract for PERS coverage and (2) all or a portion of the member's employment for which optional PERS membership was declined (both of which are known as previous service).

The member must file a written application with the PERS Board to purchase all or a portion of the employment for service credit and membership service. The application must include salary information certified by the member's employer or former employer.

The District has the option to pay, or not to pay, the employer's contributions due on previous service and the option to pay, or not to pay, the outstanding interest due on the employer's contributions for the previous service.

It is the policy of this District to (pay) (not pay) the employer's contributions due on previous service.

It is also the policy of this District to (pay) (not pay) the outstanding interest due on the employer's contributions for the previous service.

This policy will be applied indiscriminately to all employees and former employees of this District.

Legal Reference: §19-3-505, MCA Purchase of previous employment with employer

Policy History:

Adopted on:

Reviewed on:

Revised on:

# Employer Payment Policy

5254F

## I. Section 19-3-505, MCA Payment of Employer Contributions and Interest on Previous Service

A Public Employees' Retirement System (PERS) member may purchase (1) all or a portion of the member's employment with an employer prior to the time the employer entered into a contract for PERS coverage and (2) all or a portion of the member's employment for which optional PERS membership was declined (both of which are known as previous service). PERS employers must establish policies regarding payment of employer contributions and employer interest due for the previous service being purchased by an employee. The policy must be applied indiscriminately to all employees and former employees. Thus, it is our policy to:

\_\_\_\_\_ pay the employer's contributions due on previous service; OR  
\_\_\_\_\_ not pay the employer's contributions due on previous service.

and to:

\_\_\_\_\_ pay the outstanding interest due on the employer's contributions for the previous service; OR  
\_\_\_\_\_ not pay the outstanding interest due on the employer's contributions for the previous service.

## II. Section 19-3-504, MCA Payment of Interest on Employer Contributions for Workers' Compensation Time

A PERS member may purchase time during which the member is absent from service because of an employment-related injury entitling the member to workers' compensation payments. PERS employers are required to pay employer contributions due for and must establish a policy for the payment of interest on employer contributions due for the workers' compensation time being purchased by an employee. The policy regarding payment of interest must be applied to all employees similarly situated. Thus, it is our policy to:

\_\_\_\_\_ pay the outstanding interest due on the employer's contributions for the employee's purchase of workers' compensation time; OR  
\_\_\_\_\_ not pay the outstanding interest due on the employer's contributions for the employee's purchase of workers' compensation time.

NAME OF EMPLOYER \_\_\_\_\_

Signature of Officer: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title of Officer: \_\_\_\_\_

Dated: \_\_\_\_\_, 20\_\_\_\_.

Payment of Interest on Employer Contributions for Workers' Compensation Time

7 An employee absent because of an employment-related injury entitling the employee to workers' compensation payments may, upon the employee's return to service, contribute to the retirement system an amount equal to the contributions that would have been made by the employee to the system on the basis of the employee's compensation at the commencement of the employee's absence plus regular interest accruing from one (1) year from the date after the employee returns to service to the date the employee contributes for the period of absence.

14 The District has the option to pay, or not pay, the interest on the employer's contribution for the period of absence based on the salary as calculated. If the employer elects not to pay the interest costs, this amount must be paid by the employee.

18 It is the policy of this District to (pay) (not pay) the interest costs associated with the employer's contribution.

21 Legal Reference: §§ 19-3-504, MCA Absence due to illness or injury.

23 Policy History:

24 Adopted on:

Revised on:

Revised on:



School Bus Replacement

7 The Board of Trustees understands the importance of safety when transporting students. The  
8 Board also understands that having safe, well maintained, efficient buses in the fleet is important  
9 for the safety of the students and driver.

10  
11 There comes a time when the replacement of a bus is necessary for the safety of all involved.  
12 Therefore, the Board of Trustees will use the Bus Depreciation Schedule, as a guide, when  
13 determining the time for bus replacements.

14  
15  
16  
17 Legal Reference: § 20-10-101, MCA  
18 § 20-10-107(1), MCA  
19 § 20-10-110, MCA  
20 § 20-10-147, MCA  
21 Bus Depreciation Reserve Fund

Policy History:

22  
23 Adopted on:  
24 Reviewed on:  
25 Revised on:

lorie carey

From: Lorie Carey [mailto:lorie.carey@jhs.k12.mt.us]  
Sent: Monday, November 16, 2009 4:20 PM

To: 'Jim Whealon' [mailto:jim.whealon@jhs.k12.mt.us]; 'Lewis' [mailto:lewis@radommine.com]; Diane Lorenzen (dlorenzen@pioneer-technical.com); Erickson, Alan (Erickson, Alan); 'Kathy Jackson'; Lagerquist, Lori (lorijag@hotmail.com); Lynne Bryant (LynLab3@yahoo.com); Stekete, Sabrina (Stekete, Sabrina) goals

Subject:

My notes from the goal portion of the meeting for your Unfinished Business portion of the meeting.

I have crossed out Separate from Elementary. Then I have increase math scores, reading scores. Next – Design and implement a culture of math excellence at JHS. Design and implement a culture of academic excellence at JHS.

Define excellence, how are you going to get there, what do you need from the Board to get there?

Emphasize:

Target individual success of every student in high school and beyond.

Lorie J. Carey  
Clerk/Business Manager  
Jefferson High School

From: Kathy Jackson [mailto:ECM1@boydandrew.com]  
Sent: Monday, November 16, 2009 3:32 PM

Lorie

Subject: RE: board packet

Can you check the recording? That was the reason for the early meeting? Sabrina may have the verpage

Kathleen Jackson, Case Manager  
Elkhorn Treatment Center  
PO Box 448  
Boulder MT 59632  
406-447-5300  
FAX 447-5301

From: Lorie [mailto:lorie.carey@jhs.k12.mt.us]  
Sent: Monday, November 16, 2009 3:29 PM  
To: Kathy Jackson  
Subject: RE: board packet

There was extensive discussion but I didn't record any specific motions as to which should go, stay, or change. Maybe I missed something.

Lorie J. Carey  
Clerk/Business Manager  
Jefferson High School

From: Kathy Jackson [mailto:ECM1@boydandrew.com]  
Sent: Friday, November 13, 2009 7:11 AM

**To:** Lorie  
**Subject:** RE: board packet

...didn't we change the goals at the last meeting? Substantially? They're not changed on the agenda?

Kathleen Jackson, Case Manager  
Elkhorn Treatment Center  
PO Box 448  
Boulder MT 59632  
406-447-5300  
FAX 447-5301

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**From:** Lorie [mailto:lorie.carey@jhs.k12.mt.us]  
**Sent:** Thursday, November 12, 2009 4:37 PM  
**To:** jim.whealon@jhs.k12.mt.us; lewis@radonmine.com; Diane Lorenzen; Erickson, Alan (Erickson, Alan); Kathy Jackson; Lagerquist, Lori; Lynne Bryant; Stekete, Sabrina (Stekete, Sabrina)  
**Subject:** board packet

Please note that a few items don't have the reference material like attendance agreements, applications and the like. I have those tucked in my binder for the meeting. I'll be gone tomorrow but will be back Monday. I may be going to a Monday meeting in Helena in the morning but will be back before lunch. Please call me on my cell if you have questions or need something before Monday. 560-5265

Lorie J. Carey  
Clerk/Business Manager  
Jefferson High School

\*\*\* This Email was sent by a staff member at Jefferson High School.



Define Mathematical excellence:

What does it look like?

Students taking 4 years of math, More students in Pre-Calc and Trig (no girls this year?), CRT scores up from current level.

How do we get there?

Meet students where they are....take them as far as they can go in 3-4 years, Better placement test to get kids in the right class (Alg I, Pre-Alg, below?)

Hold high standards, cover as much of the curriculum as possible

Use released CRT items and constructed response questions to prepare students for CRT

Look at the CRT data on items missed, benchmarks that are weak, etc.

What do we need?

Classroom set of 20 TI-83 or better calculators in each math class

Projection device for TI-calculators

Time....it will get better this year....but we have a long way to go

## TENTATIVE RETIREE INSURANCE PROPOSALS

### Calculation of Buyout in Decreasing Percentages (.5 - .1)

haab	\$ 3,284.75	\$ 6,082.00	\$ 5,473.00															\$ 14,839.75	\$ 5,717.08
norden	\$ 3,284.75	\$ 6,082.00	\$ 6,568.00															\$ 15,934.75	\$ 6,045.58
thompson	\$ 3,284.75	\$ 6,082.00	\$ 2,737.00															\$ 12,103.75	\$ 4,896.28
rask JHS .5	\$ 1,642.38	\$ 3,041.00	\$ 3,284.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 28,775.38	\$ 5,458.29
	\$ 11,496.63	\$ 21,287.00	\$ 18,062.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 71,653.63	\$ 22,117.21
	0.5	0.4	0.3	0.2	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1		
	\$ 5,748.31	\$ 8,514.80	\$ 5,418.60	\$ 709.40	\$ 383.05	\$ 413.70	\$ 446.80	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 22,117.21	

### Calculation of Buyout in Decreasing Percentages (.6-.1)

haab	\$ 3,284.75	\$ 6,082.00	\$ 5,473.00															\$ 14,839.75	\$ 7,201.05
norden	\$ 3,284.75	\$ 6,082.00	\$ 6,568.00															\$ 15,934.75	\$ 7,639.05
thompson	\$ 3,284.75	\$ 6,082.00	\$ 2,737.00															\$ 12,103.75	\$ 6,106.65
rask JHS .5	\$ 1,642.38	\$ 3,041.00	\$ 3,284.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 28,775.38	\$ 6,992.78
	\$ 11,496.63	\$ 21,287.00	\$ 18,062.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 71,653.63	\$ 27,939.53
	0.6	0.5	0.4	0.3	0.2	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1	0.1		
	\$ 6,897.98	\$ 10,643.50	\$ 7,224.80	\$ 1,064.10	\$ 766.10	\$ 413.70	\$ 446.80	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 482.55	\$ 27,939.53	

### Calculation of Buyout in Set Percentage 35%

haab	\$ 3,284.75	\$ 6,082.00	\$ 5,473.00															\$ 14,839.75	\$ 5,193.91
norden	\$ 3,284.75	\$ 6,082.00	\$ 6,568.00															\$ 15,934.75	\$ 5,577.16
thompson	\$ 3,284.75	\$ 6,082.00	\$ 2,737.00															\$ 12,103.75	\$ 4,236.31
rask JHS .5	\$ 1,642.38	\$ 3,041.00	\$ 3,284.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 28,775.38	\$ 10,071.38
	\$ 11,496.63	\$ 21,287.00	\$ 18,062.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 71,653.63	\$ 25,078.77

### Calculation of Buyout in Set Percentage 50%

haab	\$ 3,284.75	\$ 6,082.00	\$ 5,473.00															\$ 14,839.75	\$ 7,419.88
norden	\$ 3,284.75	\$ 6,082.00	\$ 6,568.00															\$ 15,934.75	\$ 7,967.38
thompson	\$ 3,284.75	\$ 6,082.00	\$ 2,737.00															\$ 12,103.75	\$ 6,051.88
rask JHS .5	\$ 1,642.38	\$ 3,041.00	\$ 3,284.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 28,775.38	\$ 14,387.69
	\$ 11,496.63	\$ 21,287.00	\$ 18,062.00	\$ 3,547.00	\$ 3,830.50	\$ 4,137.00	\$ 4,468.00	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 4,825.50	\$ 71,653.63	\$ 35,826.81

Jim Whealon

From: Jackie Nelson [jNelson@wsi-insurance.com]  
Sent: Monday, October 26, 2009 10:26 AM  
To: jim.whealon@jhs.k12.mt.us  
Subject: Property Value Report  
Attachments: image001.png; Jefferson County HS 2009.xls

Jim:  
Here is what we currently show for locations and their values. I do know that Dave would like to increase the coverage on the High School from \$9,500,000 to \$9,852,920. This would take the cost per square foot from \$134 to \$140. If you were to request this increase your annual premium would increase roughly by \$375.  
Here is the contact info for Valuations Northwest, 1-800-624-9993. As stated previously, their charge is a minimum of \$750. They can do a very detailed report which includes the value the school's personal property, though I am not sure what the cost are to included those. Please let me know if I can assist you with anything else.

Jackie Nelson - CISR - Commercial Lines CSA  
Western States Insurance  
PO Box 5207/1300 Cedar St. Helena, MT 59604  
Direct: 406-457-4549 Fax: 406-442-8353





Jefferson County High School

LOC	Address	Occupancy	Sprinkl.	Const.	PC	Yr. Bld.	Stor	Sq. Ft	Bldg. RC	2009	2009	Outdoor	IM	EDP	Extra Exp.	TOTAL
1-1	Boulder, MT 59632 312 S. Main	High School	no	MNC	7	56-85	1	70,378	\$9,500,000.00	\$2,375,000.00		\$50,000.00	\$300,000.00	\$500,000.00	\$12,725,000.00	
1-2	same as above	Shop Storage	no	FR	7	75	1	232	\$7,500.00	\$6,000.00					\$13,500.00	
1-3	same	N Athletic Storage	no	FR	7	70	1	260	\$8,500.00	\$6,000.00					\$14,500.00	
1-4	same	S Athletic Storage	no	FR	7	80	1	288	\$8,500.00	\$6,000.00					\$14,500.00	
1-5	same	Concession	no	FR	7	80	1	125	\$6,500.00	\$3,000.00					\$9,500.00	
1-6	same	Announcer Booth	no	FR	7	85	1	96	\$6,500.00	\$1,000.00					\$7,500.00	
1-7	same	Lime Storage	no	FR	7	70	1	36	\$2,500.00	\$1,000.00					\$3,500.00	
1-8	same	Storage	no	FR	7	95	1	232	\$7,500.00	\$6,000.00					\$13,500.00	
1-9	same	Storage	no	FR	7	95	1	144	\$6,500.00	\$1,000.00					\$7,500.00	
1-10	same	Storage	no	FR	7	95	1	64	\$4,000.00	\$1,000.00					\$5,000.00	
1-11	same	Storage	no	FR	7	95	1	120	\$5,000.00	\$1,000.00					\$6,000.00	
1-12	same	Modular Classrm	no	FR	7	95	1	3000	\$175,000.00	\$36,000.00					\$211,000.00	
1-13	same	Radio/TV equip.	no		7					\$86,000.00					\$86,000.00	
all	same	outdoor property	no	vs	7					\$50,000.00					\$50,000.00	
	football lights, bleachers, tennis cou	play equip, fences, antennae, fuel tan gas pump, sat disl , etc.														
								TOTAL	\$9,738,000.00	\$2,529,000.00	\$50,000.00	\$50,000.00	\$300,000.00	\$500,000.00	\$13,167,000.00	
								TOTAL	BLDG & CONT.	\$12,267,000.00				TIV	\$13,167,000.00	

From: Jim Whealon  
Sent: Tuesday, October 27, 2009 9:22 AM  
To: 'Alan Erickson'  
Cc: 'Excused' Absences  
Subject: "Excused" Absences

Jim,

Yesterday I was at Boulder Town Pump at 12:55, and was surprised to see three boys in hunting gear, one of whom I recognized as one of the W. twins. I asked another parent who said their father had excused them from school so they could go hunting.

I think the time has come to crack down on parent-excused absences. With a 4-day week, there is absolutely no reason these kids should be let out of school to hunt. The future of JHS depends on the academic performance of these knuckleheads, and we can't educate them if their parents won't send them to school.

Because we have the 4-day week, I think JHS would be justified in only allowing absences for those reasons listed in school law. I think with your leadership we could make this change, and a large majority of the parents and community would support it.

Diane

m:  
t:

Diane [diane.thompson@jhs.k12.mt.us]  
Wednesday, October 21, 2009 4:20 PM

'Diane Thompson', Anika Mccauley, Annette Jacobson, Becky Bruce, Bob Ekblom, Bruce Dyer, Cam Wartle, Charles Garneas, Connie Mccauley, Dave Hohenthal, Dave Ternes, Fritz Bieler, Janice Crowley, Jeff Forbes, Jesse Collins, Jim Whealon, Joann Dupler, Kessie Strausser, Maria Pace, MaryAnn Carey, Matt Allen, Melody Grant, Mike Hesford, Raecille Dawson, Rex Sonsteng, Sam Heaton, Samantha Humphrey, Steve Mccauley, Tim Harper, Victoria.Foster@jhs.k12.mt.us; Lorie Carey

**Subject:**

RE: BAT committee assignments for 2009/2010

OOPS. Sec/Tres is Jesse Collins, Kessie is the building rep for the elementary school.

**From:** Diane Thompson [mailto:diane.thompson@jhs.k12.mt.us]

**Sent:** Wednesday, October 21, 2009 3:26 PM

**To:** Anika Mccauley (anika.mccauley@bgs.k12.mt.us); Annette Jacobson (annette.jacobson@bgs.k12.mt.us); Becky Bruce (becky.bruce@jhs.k12.mt.us); Bob Ekblom (bob.ekblom@jhs.k12.mt.us); Bruce Dyer (bruce.dyer@bgs.k12.mt.us); Cam Wartle (cam.wartle@bgs.k12.mt.us); Charles Garneas (charles.garneas@jhs.k12.mt.us); Connie Mccauley (connie.mccauley@bgs.k12.mt.us); Dave Hohenthal (dave.hohenthal@jhs.k12.mt.us); Dave Ternes (dave.ternes@jhs.k12.mt.us); Fritz Bieler (fritz.bieler@jhs.k12.mt.us); Janice Crowley (janice.crowley@bgs.k12.mt.us); Jeff Forbes (jeff.forbes@jhs.k12.mt.us); Jesse Collins (jesse.collins@jhs.k12.mt.us); Jim Whealon (jim.whealon@jhs.k12.mt.us); Joann Dupler (joann.dupler@bgs.k12.mt.us); Kessie Strausser (kessie.strausser@bgs.k12.mt.us); Maria Pace (maria.pace@bgs.k12.mt.us); Mark Kelly (mark.kelly@jhs.k12.mt.us); MaryAnn Carey (maryann.carey@bgs.k12.mt.us); Matt Allen (matt.allen@jhs.k12.mt.us); Melody Grant (melody.grant@bgs.k12.mt.us); Mike Hesford (mike.hesford@jhs.k12.mt.us); Raecille Dawson (raecille.dawson@jhs.k12.mt.us); Rex Sonsteng (rex.sonsteng@jhs.k12.mt.us); Sam Heaton (sam.heaton@bgs.k12.mt.us); Samantha Humphrey (samantha.humphrey@jhs.k12.mt.us); Steve Mccauley (steve.mccauley@jhs.k12.mt.us); Tim Harper (tim.harper@bgs.k12.mt.us); Victoria.Foster@jhs.k12.mt.us; Lorie Carey (lorie.carey@jhs.k12.mt.us)

**Subject:** BAT committee assignments for 2009/2010

President: Diane Thompson

Vice President/Building Rep: Kessie Strauser

Secretary/Treasurer/Building Rep: Diane Thompson



Negotiations:  
BGS: Connie McCauley  
Sam Heaton  
Janice Crawley  
Samantha Humphrey  
JHS: Mike Hestford  
Fritz Bieler

Grievance:  
BGS: Sam Heaton  
Tim Harper  
Anika McCauley  
Dave Hohenthal  
JHS: Matt Allen  
Mark Kelly

Insurance:  
BGS: Melody Grant  
Janice Crawley  
Mark Kelly  
JHS: Charles Garmaas

Calendar/PIR:  
BGS: Anika McCauley  
Melody Grant  
Samantha Humphrey  
JHS: Raecille Dawson

Schedule:  
BGS: Maryann Carey  
Bruce Dyer  
Kessie Strauser  
JHS: Mark Kelly  
Raecille Dawson  
Samantha Humphrey

Ways & Means:  
Raecille Dawson  
Steve McCauley  
Janice Crawley

\*\*\*This Email was sent by a staff member at Jefferson High School.

STUDENTS

Foreign Exchange Students

Admission Requirements

- 1. Foreign exchange students must be eighteen (18) years of age or younger at the time of enrollment. 9
- 2. Foreign exchange students must reside with a legal resident of the District. Limited exceptions may be granted at the discretion of the Board. 12
- 3. Foreign exchange students must have sufficient knowledge of the English language to enable effective communication and to use instructional materials and textbooks printed in English. 17
- a. An English proficiency test of the District's own choosing may be administered and will supersede all other tests. 20
- b. If an organization places a student who, upon arrival, is deemed by the District to be deficient in English language proficiency, the organization will do one of the following: 23
- 1. Terminate the student's placement. 26
- ii. Provide, and pay for, tutorial help until the student reaches proficiency, as determined by the District. 28
- Academic Standards and Graduation 30
- 1. Foreign exchange students will be expected to meet all appropriate standards required of any student enrolled in the District. 33
- 2. Foreign exchange students will not graduate from or receive a diploma from the Jefferson High School, but they may participate in the ceremonies and receive a certificate of attendance. 37
- Student Opportunities/Responsibilities 39
- 1. Foreign exchange students will be expected to enroll in the following academic classes while attending Jefferson High School: 41
- a. One (1) English class; 44
- b. One (1) United States history class or one (1) government class; 45
- c. Maintain enrollment in at least six (6) classes. 46

2. Foreign exchange students are eligible to participate in the High School Activities Program. Guidelines for participation are set by District policy and by the Montana High School Association, as follows:

a. RECOGNITION. The student must be a participant of an "Official Foreign Exchange Program" as defined in the publication from the National Association of Secondary School Principals, entitled, "Advisory List of International Educational Travel and Exchange Programs".

b. GRADUATION. The student cannot have graduated or received a diploma in his/her own country.

3. Foreign exchange students are expected to pay all yearbook fees, lab fees, prom tickets, yearbook costs, athletic fees, cap and gown fees, lunch prices, and all other school incurred expenses that are expected of other students enrolled in the High School.

4. Foreign exchange students must maintain passing grades in all classes, follow rules and regulations of District student policies, and show satisfactory discipline and attendance. Failure to comply with these expectations shall result in dismissal of the student from the District's Foreign Exchange Program.

5. Jefferson High School will accept a maximum of three (3) individually sponsored exchange students, on a first come, first serve basis.

Procedure History:  
Promulgated on:  
Revised on:

February 2007

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Proposed revision:

Academic Standards and Graduation

1. Foreign exchange students will be expected to meet all appropriate standards required of any student enrolled in the District.

2. Foreign exchange students who attend the full senior class school year may graduate and receive a diploma from Jefferson High School provided they meet or exceed the minimum of 24 credits as required by the State of Montana and as verified by the school guidance counselor. All other foreign exchange students may participate in approved ceremonies and receive a certificate of attendance.

In regard to your other email, YFU doesn't guarantee that a std will recv a diploma as it is up to each individual school/dist. as to what they will allow, etc. If there is a school that wants to allow a std to graduate, it fine with us, in fact I think it would be great. If there is someone that I need to talk to just let me know. I will help anyway I can.

Jerry Bremhorst (kbremhorst@yfu.org)

District Director

Coastal Rim District

YFU USA

(800) 872.0200, ext. 287

(866) 493.8872 (dist. office)

(877) 516.9481 (toll free fax)

It doesn't sound like there is an agreement or maybe it is with a different organization... I hope this helps.

**Rebekah Fuss**

Field Director, Great Northwest

Youth For Understanding USA

Telephone: 206.201.3559

Toll-Free: 800.872.0200 x284

Fax: 877.516.9481



Youth For Understanding USA  
www.yfu.org

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