

MINUTES

Jefferson High School Dist. 1  
Regular Meeting

December 15, 2009  
Jefferson High School

Board members present:

**Alan Erickson**  
**Kathy Jackson**

**Diane Lorenzen**  
**Lynne Bryant**

**Pat Lewis**  
**Sabrina Steketee**

**Lori Lagerquist**

Administrators present:

James Whealon, Superintendent  
Lorie Carey, Clerk/Business Manager

Visitors: Bob Ekblom, Samantha Humphrey, and Luke Senechal

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CALL BOARD TO ORDER	Mr. Erickson called the meeting to order at 7:10. The pledge was said.
MINUTES	<i>Ms. Lorenzen moved to accept the minutes of the previous meeting after clarification of FDSW (Four Day School Week) and Scott Connole was hired as Head <b>Girls' Basketball Coach</b> . Ms. Steketee seconded the motion, which passed unanimously.</i>
CLAIMS	<i>Ms. Lorenzen moved to approve the claims and accounts. Ms. Jackson seconded the motion which passed unanimously.</i>
PUBLIC COMMENT	None.
COMMUNICATIONS AND COMMENTS	<b>Letters.</b> None.  <b>Student Report.</b> Luke Senechal gave a student report. Student Council is still researching having dance classes to help students learn skills for activities held at Jefferson High School. Student Council is in the process of developing an academic award program with three different areas – Role Model, Overall Student, Most Improved Student. They plan to have faculty nominations and then the final choice made by Student Council. It is their intent to prevent this from being a popularity contest and to have the truly deserving receive the awards. They are also thinking about placing pictures of the club and class officers around the school to inform students of their leaders.
COMMENDATIONS AND RECOGNITIONS	Ms. Jackson wished to commend all the coaches and the AD for their efforts so far during the season. She felt that all the participants seemed to be enjoying the programs.
STAFF PRESENTATIONS	Staff presentations: <b>Mr. Ekblom and Ms. Humphrey</b> spoke to the staff concerning their program for special education. There are 21 identified IDEA Special Ed students attending JHS on the campus and 14 of the 19 AYA students are identified as IDEA Special Ed for a total of 35. The percentage of special ed students at JHS is somewhat high compared to other schools around the state, but OPI recognizes that primarily AYA numbers drive that percentage higher than average. When asked if the number of staff members assigned to special education is adequate for the number of students, they replied that at the present time it was okay. Ms. Humphrey and Mr. Ekblom were a little concerned about how they would handle semester test schedules. Because of AYA needs, the district has received over \$75,000 in grant funds. Mr. Ekblom added that having the four classroom teachers at AYA has really been good for those students.  Concerning staff presentations in general, the board stated that they like having staff members present, but didn't want to put undue pressure on them. Ms. Humphrey said that it would be nice to have some sort of guidelines so the staff know what is expected of them. A suggestion of a 5-7 minute presentation was given.
COMMITTEE REPORTS	<b>Negotiations/Personnel.</b> Committee hasn't met since the last meeting. Ms. Lorenzen gave each board member a copy of the Superintendent evaluation to complete and submit to her by January 8, 2010. She will compile them and have them ready for the January meeting. She said that the committee will need some guidance about possible reductions in staff before negotiations begin. She also feels strongly that no incentive like last year be offered. The negotiations committee will meet once the budget committee has met and administration will obtain updated District elementary school enrollment numbers.

COMMITTEE REPORTS  
(cont)

**Policy/Handbook.** Committee met to discuss Policy 3145P concerning exchange student diplomas. The committee was in agreement, that if there was no conflict with the Office of Public Instruction as to whether exchange students could receive diplomas, then the item would be placed on the January agenda with a recommendation for approval.

**Budget/Investment/Insurance.** Committee hasn't met since the last meeting. The next meeting will be held Jan. 12 at 4:00 p.m.

**Building/ Grounds /Transportation.** Committee hasn't met since the last meeting. Ms. Lorenzen gave the board a "heads up" about parking issues at the Jefferson City bus stop. Some students park too close to the fire truck areas according to the Fire Chief. Steps are being taken to address the issue. Chemical disposal is also being addressed – an inventory is being prepared to send to the company. The company will then submit a bid for the disposal. Mr. Whealon wrote a Blood-borne Pathogens plan and a Hazardous Materials plan.

**Curriculum/Technology/Public Relations.** No meeting was held.

CLERK REPORT

**Business Manager/Clerk Report.** Submitted in written form. The posters on banner material were presented at the meeting.

SUPERINTENDENT'S  
REPORT

**Superintendent's Report.** Submitted in written form. Teacher evaluations were not ready at this time. The fire system is in need of major repair. Currently, Mr. Whealon is looking into grant funds for it. Ms. Steketeer gave a brief overview of the 7 correlates of effective education that OPI is using for their Five Year Plan requirements.

**AD Report.** AD report was presented in written form. The board wanted to make sure that the on-line evaluations were available.

**Service Learning Report.** The service learning trips seem to be going well. Ms. Humphrey stated that Montana City was very pleased with the MCIS presentation given by the business students and asked if they could come back every quarter. The drama group gave a short presentation to the Office of Public Instruction and the members were very well received.

UNFINISHED BUSINESS

**Policy Discussion.** Ms. Jackson moved to accept 3<sup>rd</sup> reading of policies with the same suggested changes as previously noted (policy 5254 to state "not pay"). Ms. Bryant seconded the motion which passed unanimously.

**Goals and Planning.** Ms. Lorenzen moved to adopt the following school goals:

1. Increase math scores.
2. Increase reading scores.
3. Design and implement a culture of academic excellence at Jefferson High School.

Ms. Jackson seconded the motion which passed unanimously. These goals will be placed on the agenda following the Board Objectives. The board asked that the superintendent design a plan for the school year and present a progress report at the February meeting.

**Retiree Insurance.** Ms. Lorenzen moved to offer, one time only and due by January 18, the 4 retirees on the 2000 Retirement Plan a buyout of their insurance, using the first option developed by the clerk. This option proposes to buy out their remaining benefit in decreasing increments starting at 50% of the first year, 40% of the second year, 30% of the third year, 20% of the fourth year, and 10% of each of the remaining years. This buyout will be paid in installments so that no installment will exceed the amount initially provided for them for each year in the 2000 retirement plan. Ms. Lewis seconded the motion which passed unanimously. The clerk and the superintendent will draft a letter to the retirees to tender the offer.

NEW BUSINESS

**Natural Gas.** Ms. Jackson moved to accept the 1<sup>st</sup> proposal by Commercial Energy for the purchase of natural gas. Ms. Lagerquist seconded the motion. After a brief discussion, Ms. Jackson withdrew her motion.

**Personnel. Substitute applications.** Ms. Lorenzen moved to approve Artha Whealon as a substitute. Ms. Jackson seconded the motion which passed unanimously.

FOLLOW-UP/TOPICS FOR  
FUTURE BOARD  
MEETINGS

1<sup>st</sup> reading of policy 2145P  
Executive session for Supt. evaluation  
Fall coaching recommendations

ADJOURNMENT

Meeting adjourned at 10:10 p.m.

