

AGENDA
REGULAR MEETING OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:00 P.M., June 15, 2010 ***

Jefferson High School Library

(Board packet available upon request at the Central Office.)

A. Call to order-Chairperson

1. *Pledge of Allegiance*

B. Approval of Previous Minutes.

C. Approval of High School Claims and Accounts

D. Announcements and Public Comment.

THE BOARD WELCOMES AND ENCOURAGES PUBLIC COMMENT. ANYONE WISHING TO ADDRESS THE BOARD IS ENCOURAGED TO DO SO WITH THESE STIPULATIONS:

1. The Board may limit the amount of time for comment if they become extensive.
2. If the speaker begins to infringe on the right to privacy of another, the Board may interrupt and end the comments on that issue.
3. Even if the comments are entirely appropriate, the Board will not take any action on them at this meeting. To insure that others who want to address the same issue have the opportunity to do so, the item may be placed on the agenda of a future meeting.

E. Communication and Comments.

1. Letters to the Board
2. Student Council Report
3. Staff Presentations

F. Reorganization of the Board of Trustees – Action

1. Committee Appointments

G. New Business.

1. Student Issues (2)
2. Personnel
 - a. Resignations
 - Shane Dempsey, Counselor
 - Dave Hohenthal, Asst. Basketball
 - Nicole Henderson, Volleyball
 - b. Substitute Applications
3. Discussion and Possible Approval of Transportation Contracts
4. Review of Spring Sports Programs and Possible Action on Spring Sports Coaches
5. Approval of Attendance Agreements
6. Discussion regarding FERPA
7. Discussion and possible Approval AYA Agreement
8. Discussion and possible approval BAT and BACE Bargaining Agreements
9. Discussion and possible approval of Administrative Contracts
10. Discussion and possible approval of Actuarial Proposal
11. Discussion and possible approval of Audit Contract
12. 1st Reading of policies
13. Discussion and possible approval Technology Plan
14. Discussion and possible approval flag pole replacement and location
15. Discussion of policy regarding tennis court use

H. Commendations and Recognitions

I. Committee Reports.

1. Negotiations/Personnel – D. Lorenzen, A. Erickson, L. Bryant
2. Policy/Handbook – K. Jackson, A. Mildren, L. Lagerquist
3. Budget/Insurance/Investments – S. Steketee, D. Lorenzen, A. Erickson
4. Building/Grounds/Transportation – A. Mildren, K. Jackson
5. Curriculum/Technology/Public Relations – L. Lagerquist, L. Bryant, S. Steketee

J. Clerk's Report

1. Budget Management Report
2. Liability insurance

K. Superintendent's Report

1. Roof Asset Management
2. Counseling Report
3. Year-end Report

L. Unfinished Business

1. 3rd reading of policies

M. Follow-up/Adjournment

NEXT HIGH SCHOOL BOARD MEETING: 6:00 P.M. TUESDAY, July 20, 2010 – Jefferson High School

BOARD CHAIR-APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.

Board Objectives

Goals submitted by the board members are as follows:

- Foster community spirit.
- Build teacher relationships.
- Increase attendance of board members at teacher meetings.
- Finish meetings before 9:00 p.m.

School Goals:

1. Increase math scores
2. Increase reading scores
3. Design and implement a culture of academic excellence at Jefferson High School.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:00 p.m. For updates, call the central office at 225-3740.

06/10/10
09:46:02

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/10

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Report ID: AP100

Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
12181	4201 BRUCE, BECKY	138.00					
1	05/01/10 per diem for conference	138.00		215	394-1000	582	688
12232	4168 CENGAGE LEARNING	368.16					
1	16776799 05/13/10 Comp. app. books	328.26	2118	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
2	16776799 05/13/10 Family Financial Manageme	10.89	4954	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-640-						
3	16776799 05/13/10 Family Financial Manageme	29.01		201	100-1000	640	
12250	3766 ACADIA HEALTHCARE	4,915.48					
1	3971130 05/10/10 altacare	4,915.48		215	280-1000	330	524
12251	3959 AMERICAN EXPRESS	236.53					
1	05/12/10 spanish books	361.69	6429	201	100-1000	640	
2	05/12/10 credit	-125.16		215	465-1000	582	334
12252	2431 MCCAULEY, STEVE	91.00					
1	05/17/10 Bio Trip to Bozeman	91.00		201	100-1000	582	
12253	1211 INNOVATIONS ASSOCIATES	130.00					
	2254 05/05/10 current events	130.00		201	100-1000	610	
12254	899 EMPIRE OFFICE MACHINES, INC.	109.41					
1	5105 05/05/10 Dempsey Supplies	109.41	4948	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610-						
12255	1543 PICCOLO, LINDA	60.56					
1	05/07/10 elem outreach	60.56		201	100-2300	800	
12256	2515 SHERIDAN HIGH SCHOOL	203.29					
1	05/10/10 Salt Lake Travel FCCLA Gluster	203.29	6283	215	394-1000	582	688
12257	1451 L & P GROCERY	28.27					
1	2445170520 05/20/10 chemistry supplies	9.91	6377	201	100-1000	610	
2	1266810511 05/11/10 chemistry supplies	18.36	6377	201	100-1000	610	
12258	3983 KOCH'S TENNIS COURT SERVICE	2,300.00					
1	05/18/10 tennis court repair	1,950.00	6375	215	370-2600	440	370
2	05/18/10 tennis court repair	350.00		201	100-2600	440	
12259	899 EMPIRE OFFICE MACHINES, INC.	1,265.00					
1	5232 05/14/10 supplies	243.48	6155	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
2	5230 05/13/10 supplies	916.64	6155	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-600-						
3	5230 05/13/10 office supplies	43.33	4948	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610-						

06/10/10
09:46:02

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/10

Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
4	5230 05/13/10 office supplies	61.55		201	999		
12260	4423 CHRISTMAN ROOFING, INC	6,000.00					
1	roof repair	4,880.00	6407	215	370-2600	440	370
2	roof repair	1,120.00	6407	215	100-2600	440	369
12261	1377 JOHNSON CONTROLS	1,880.00					
1	1844233864 05/14/10 art area heater	1,880.00	6408	215	370-2600	440	370
12262	1142 HELENA MOTOR REPAIR INC	311.45					
1	7192 04/12/10 circ pump boiler #1	249.90		201	999		
2	7192 04/12/10 circ pump boiler #1	61.55		201	999		
12263	3186 TRI-COUNTY MECHANICAL &	781.94					
1	6966 05/21/10 heat lines in boys locker room	450.00		201	999		
2	6966 05/21/10 heat lines in boys locker room	21.80		201	999		
3	6966 05/21/10 heat lines in boys locker room	310.14		201	100-2600	440	
12264	631 CRESCENT ELECTRIC SUPPLY CO.	36.37					
1	051445327 05/03/10 ckt breaker	17.99	6424	201	100-2600	615	
2	051445327 05/03/10 ckt breaker	18.38		201	100-2600	615	
	3339 SAFEWAY #3279 - BUTTE	116.86					
	2011680 05/16/10 Ref PO# 23166 FCS	116.86		201	390-1000	610	
12266	1785 MANHATTAN HIGH SCHOOL - FCCLA	107.00					
1	05/10/10 Ref PO# 23169 Dist Track	107.00		201	720-3500	582	
12267	3998 FUDDRUCKERS-BOZEMAN	175.50					
1	05/15/10 Ref PO# 23170 Dist Track	175.50		201	720-3500	582	
12268	1079 GAGNON'S DIGITAL IMAGING	274.76					
1	49213 05/17/10 copies	274.76		201	100-1000	440	
12269	4404 BOULDER ADMINISTRATION SERVICE	50.00					
1	06/01/10 June admin fees	50.00		201	100-1000	260	
12270	2144 Q BUSINESS SOURCE	237.82					
1	0109619 05/12/10 payroll checks	225.00	6422	201	100-2500	610	
2	0109619 05/12/10 payroll checks	12.82		201	100-2500	610	
12271	1781 MYRNA LOY CENTER	285.00					
1	101 05/19/10 sophmore admission	285.00	6432	201	100-2300	800	

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				Obj	Proj
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12272	4434 CHILI'S GRILL & BAR	175.28						
1	20014 05/14/10 Ref PO# 23167 Div Tennis	81.00		201	720-3500	582		
2	20014 05/14/10 Ref PO# 23168 Div Tennis	81.00		201	720-3500	582		
3	20014 05/14/10 Ref PO# 23168 Div Tennis	13.28		201	720-3500	582		
12273	1250 INDEPENDENT RECORD	376.00						
1	20123411 05/11/10 xcountry coach ad	376.00		201	720-3500	582		
12274	960 FUDDRUCKERS - BILLINGS	141.30						
1	05/21/10 Ref PO# 23171 Div Track	141.30		201	720-3500	582		
12275	4435 FITZGERALD'S	141.75						
1	259340 05/22/10 Ref PO# 23172 Div Track	141.75		201	720-3500	582		
12276	1030 GOLDEN CORRAL	138.97						
1	259340 05/22/10 Ref PO# 23174 Div Track	138.97		201	720-3500	582		
12277	4436 SUBWAY - COLSTRIP	106.50						
1	05/22/10 Ref PO# 23173 Div Track	106.50		201	720-3500	582		
3	4437 COLSTRIP HIGH SCHOOL	64.25						
	05/22/10 Ref PO# 23175 Div Track	64.25		201	720-3500	582		
12279	4432 RAILS INN	420.00						
1	3157 05/21/10 Div. Track 8 rms	420.00	6433	201	720-3500	582		
12280	3308 CDW-GOVERNMENT INC.	39.96						
1	SNR6532 05/04/10 laptop sleeve	19.98	6413	215	752-1000	610	535	
2	SPD8661 05/06/10 laptop sleeve	19.98	6413	215	752-1000	610	535	
12281	3120 SCHOLASTIC INC	21.73						
1	m4390475 05/13/10 Renewal of subscription	19.95	2112	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-650-							
2	m4390475 05/13/10 Renewal of subscription	1.78		201	390-1000	650		
12282	4281 KOMM, BRIAN & ALISON	392.00						
1	05/25/10 individual contract	392.00		210	100-2700	514		
12283	4274 ZEMLIJAK, MIKE & MOLLY	609.00						
1	05/25/10 individual contract	609.00		210	100-2700	514		
12284	4275 STEWART, SHERIE	685.00						
1	05/25/10 individual contract	685.00		210	100-2700	514		

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12285 1	4276 SAYLER, PATRICIA 05/25/10 individual contract	436.10 436.10		210		100-2700	514	
12286 1	3817 LAKE, JOHN 05/25/10 individual contract	255.50 255.50		210		100-2700	514	
12287 1	4277 DOHERTY, KELLIE 05/25/10 individual contract	12.41 12.41		210		100-2700	514	
12288 1	3439 STALEY, KRISTI 05/25/10 individual contract	31.50 31.50		210		100-2700	514	
12289 1	3665 KAUTZ, PATTY 05/25/10 individual contract	30.10 30.10		210		100-2700	514	
12290 1	4409 BARTLE, COREY 05/25/10 individual contract	144.90 144.90		210		100-2700	514	
12291 1	4336 STUBBLEFIELD, GAYLE 05/25/10 individual contract	93.10 93.10		210		100-2700	514	
	3971 KLEPZIG, CLEO 05/25/10 individual contract	11.56 11.56		210		100-2700	514	
12293 1	3936 BOULDER TECH SERVICE 1070 05/25/10 keyboards, cables, etc.	468.00 468.00	6436	215		451-1000	660	690
12294 1	4049 AMAZON.COM 05/25/10 ecology supplies	142.37 131.25	4737	201		999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610- 2 05/25/10 ecology supplies	11.12		201		100-1000	610	
12295 1	1346 JOSTENS INC 5242010 05/24/10 val/sal trophies/cords	170.00 170.00	6353	201		100-2400	610	
12296 1	4211 BRYANT, LYNNE 05/03/10 teacher breakfast	49.45 49.45		201		100-2300	800	
12297 1	4234 WELLS FARGO FINANCIAL LEASING 676542508 05/19/10 front office copier	168.75 168.75		201		100-1000	840	
12298 1	4438 EXTENDED STAY 05/26/10 ProStart lodging	240.00 240.00	6445	215		451-1000	582	690

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12299	3766 ACADIA HEALTHCARE	3,609.81						
1	3997772 05/24/10 altacare	3,609.81		215	280-1000	330	524	
12300	4326 INTERNATIONAL ACADEMY OF SCIENCE	1,674.50						
1	456164 05/21/10 Acellus server upgrade	1,524.50	6431	215	750-1000	660	638	
2	05/21/10 Acellus licenses	150.00	6431	215	755-1000	680	535	
12301	4426 KREISERS INC	78.04						
1	63694 05/26/10 sharps container	21.00	6425	215	473-2130	610	473	
2	63694 05/26/10 sharps container	57.04		215	473-2130	610	473	
12302	477 GARNAAS, CHARLES	92.00						
1	06/15/10 workshop per diem	92.00		201	100-1000	582		
12303	899 EMPIRE OFFICE MACHINES, INC.	16.80						
1	5316 05/24/10 office supplies	13.28		201	100-1000	610		
2	5243 05/20/10 office supplies	3.52		201	100-1000	610		
12304	3766 ACADIA HEALTHCARE	1,977.71						
1	4019285 06/01/10 altacare	1,977.71		215	280-1000	330	524	
	5000 COSTCO	139.20						
2	05/12/10 FCS Supplies	45.43	6333	201	390-1000	610		
	05/12/10 FCS Supplies	53.16		201	390-1000	610		
3	05/28/10 FCS Supplies	40.61		201	390-1000	610		
12306	2259 EKBL0M, ROBERT	84.00						
1	06/01/10 aya travel	84.00		201	280-1000	582		
12307	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	3,574.89						
1	06/01/10 earth day	95.77		215	465-1000	582	334	
2	06/01/10 jhs athletic	3,428.88		201	720-3500	582		
3	06/01/10 jhs activity	122.46		201	710-3400	582		
4	06/01/10 sophomore class	100.48		201	100-2300	800		
5	06/01/10 credit (fairmont)	-172.70		201	710-3400	582		
12308	1645 VERIZON BUSINESS	14.39						
1	64993133 05/25/10 jhs service	14.39		201	100-2400	531		
12309	1346 JOSTENS INC	28.82						
1	14148013 05/28/10 diploma	10.19		201	100-2400	610		
2	14147490 05/27/10 diploma	18.63		201	100-2400	610		

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JEFFERSON HIGH SCHOOL
 Claim Approval List
 For the Accounting Period: 6/10

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Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12310	631 CRESCENT ELECTRIC SUPPLY CO.	72.76						
2	51446536 05/18/10 220 breaker for shop	1.40		201	100-2600	440		
3	57446536 05/18/10 220 breaker for shop	71.36	6435	201	100-2600	440		
12311	385 BOULDER MONITOR & JEFFERSON CO.	1,420.20						
1	10687 05/06/10 Panther Press	1,394.00	6073	201	100-1000	550		
2	10687 05/06/10 coach ad	26.20		201	720-3500	540		
12312	2793 VALLEY WELDER SUPPLY, INC.	1,287.58						
1	843973 05/13/10 o2, AR,co2, ACET	1,287.58	6261	201	390-1000	610		
12313	1451 L & P GROCERY	282.01						
1	2262960505 05/05/10 Ref PO# 23165 FCS	22.82		201	390-1000	610		
2	1274940503 05/03/10 Ref PO# 23165 FCS	49.70		201	390-1000	610		
3	1465990505 05/05/10 Ref PO# 23165 FCS	39.53		201	390-1000	610		
4	1265990601 06/01/10 Ref PO# 23165 FCS	11.37		201	390-1000	610		
5	1588360525 05/25/10 Ref PO# 23165 FCS	24.43		201	390-1000	610		
6	2269780519 05/19/10 Ref PO# 23165 FCS	18.67		201	390-1000	610		
7	1600100512 05/12/10 Ref PO# 23165 FCS	12.37		201	390-1000	610		
8	2622150511 05/11/10 Ref PO# 23165 FCS	10.36		201	390-1000	610		
	1468980511 05/11/10 Ref PO# 23165 FCS	20.35		201	390-1000	610		
	1350040510 05/10/10 Ref PO# 23165 FCS	53.26		201	390-1000	610		
	1304540507 05/07/10 Ref PO# 23165 FCS	19.15		201	390-1000	610		
12314	2431 MCCAULEY, STEVE	84.60						
1	06/03/10 aya travel	84.60		201	100-1000	582		
12315	1076 GUMDROP BOOKS, INC.	65.40						
1	06/02/10 books	65.40	4973	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-							
12316	4131 THE SYNTHESIS /MIDI WORKSHOP	450.00						
1	602103 06/02/10 workshops	35.00	4977	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-680-							
2	602103 06/02/10 workshops	415.00	6447	201	100-1000	582		
12317	4322 WANIATA, CAROL	1,710.00						
1	06/07/10 piano accompanist/mileage	1,710.00		201	710-3400	582		
12318	4389 NITRO GREEN & CHRISTMAS DECOR	756.00						
1	266588 06/02/10 fertilizer program	756.00	6345	201	100-2600	440		
12319	5000 COSTCO	104.89						
1	1531709600 06/02/10 staff lunch	104.89		201	100-2300	800		

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Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12320	4297 COMDATA	3,364.37						
1	20118564 06/01/10 total route	2,232.70		210	100-2700	624		
2	20118564 06/01/10 athletic	904.80		201	720-3500	582		
3	20118564 06/01/10 activity	32.31		201	710-3400	582		
4	20118564 06/01/10 custodial	18.12		201	100-2600	624		
5	20118564 06/01/10 drivers ed	56.79		218	100-1000	624		
6	20118564 06/01/10 earthday	25.27		215	465-1000	582	334	
7	20118564 06/01/10 sophmore class	26.51		201	100-2300	800		
8	20118564 06/01/10 jhs ad	38.60		201	720-3500	582		
9	20118564 06/01/10 jhs activity	29.27		201	710-3400	582		
12321	1304 JEFFERSON COUNTY SOLID WASTE	90.00						
1	10448 06/04/10 sheet rock disposal	30.00		201	100-2600	431		
2	11662 06/07/10 sheet rock disposal	60.00		201	100-2600	431		
12322	3766 ACADIA HEALTHCARE	2,822.58						
1	4029386 06/07/10 altacare	2,822.58		215	280-1000	330	524	
12323	2284 HUMPHREY, SAMANTHA	664.29						
1	06/09/10 NWREL lodging/airfare	572.29	6455	215	100-1000	582	19	
	06/09/10 per diem NWREL	92.00		215	100-1000	582	19	
4	3922 LUTKEHUS, BRETT	92.00						
1	06/09/10 conf per diem /4 days	92.00	6453	201	100-1000	582		
12325	1086 GIULIO DISPOSAL SERVICES, INC.	141.00						
1	58984 05/31/10 May 10 Service	141.00		201	100-2600	431		
12326	888 EBSCO SUBSCRIPTION SERVICES	146.74						
1	329533 07/01/10 magazine subscriptions	146.74		201	100-2220	650		
12327	3915 DEWALT	34.50						
1	18394338 06/02/10 grinder motor brushes	34.00	6443	201	390-1000	440		
2	18394338 06/02/10 grinder motor brushes	0.50		201	390-1000	440		
12328	1650 MEADOW GOLD DAIRY	229.83						
1	60203883 05/27/10 milk	22.08		201	910-3100	630		
2	60203956 06/03/10 milk	11.04		201	910-3100	630		
3	60203802 05/20/10 milk	31.78		201	910-3100	630		
4	60203841 05/24/10 milk	33.12		201	910-3100	630		
5	60203757 05/17/10 milk	22.08		201	910-3100	630		
6	60203713 05/13/10 milk	22.08		201	910-3100	630		
7	60203626 05/06/10 milk	11.04		201	910-3100	630		
8	60203670 05/10/10 milk	43.49		201	910-3100	630		
9	60203577 05/03/10 milk	33.12		201	910-3100	630		

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Claim Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12329	1737 NORTHWESTERN ENERGY	5,514.71					
1	551471 06/01/10 May 10 electric	3,310.49		201	100-2600	412	
2	551471 06/01/10 May 10 gas	2,204.22		201	100-2600	411	
12330	1830 MT SCHOOL BOARDS ASSOCIATION	125.00					
1	24196 05/26/10 workshop	125.00		201	100-2300	582	
12331	157 ACE HARDWARE	151.78					
1	various 05/01/10 Ref PO# 23164 maintenance	151.78		201	100-2600	615	
12332	2717 CITY OF BOULDER	1,603.35					
1	06/02/10 July 10 water/sewer	1,603.35		201	100-2600	421	
12333	4374 UNITED STATES POSTAL SERVICE	500.00					
1	06/09/10 postage	500.00	6452	201	100-2400	532	
12334	4313 SYSCO	3,587.74					
1	5260862 05/26/10 food	462.50		201	910-3100	630	
2	5050908 05/05/10 food	1,229.11		201	910-3100	630	
3	6020781 06/02/10 food	160.81		201	910-3100	630	
	5120767 05/12/10 food	809.49		201	910-3100	630	
	5190894 05/19/10 food	732.22		201	910-3100	630	
	5050907 05/05/10 food	255.44		201	910-3100	630	
7	1156821 05/12/10 food	-61.83		201	910-3100	630	
12335	2421 STATE OF MONTANA SURPLUS	5.00					
1	11418 06/09/10 chair	5.00		201	100-1000	610	
12336	4264 WILLOW CREEK TOOL	4,287.00					
1	27970 06/08/10 10" saw stop	4,287.00	6449	201	390-1000	660	
12337	1467 LAUREL HIGH SCHOOL	33.75					
1	05/29/10 Ref PO# 23179 State Track	33.75		201	720-3500	582	
12338	4069 Subway- Three Forks	45.32					
1	05/29/10 Ref PO# 23180 State Track	45.32		201	720-3500	582	
12339	3349 AMERICAN PIZZA PARTNERS	101.33					
1	138557 05/28/10 Ref PO# 23178 State Track	101.33		201	720-3500	582	
12340	3233 APPLEBEES BILLINGS	101.25					
1	05/27/10 Ref PO# 23176 State Track	101.25		201	720-3500	582	
Total:		66,833.02					
		66,833.02					

06/10/10
02:46:03

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 6/10

Page: 9 of 9
Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$35,184.82
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$4,933.87
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$26,657.54
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$56.79
Total:	\$66,833.02

05/10/10
11:11:40

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/10

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Report ID: AP100

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
11658	4097 NORTHLAND FINANCIAL	2,494.75						
1	09 05/01/10 May 10 Bus Payment	1,279.25		210	100-2700	840		
2	09 05/01/10 May 10 2nd Bus Payment	1,215.50		210	100-2700	840		
11738	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47						
1	05/01/10 Bus Contract Payment	13,177.22		210	100-2700	513		
2	05/01/10 Less Lease Pymnt	-1,279.25		210	100-2700	513		
3	05/01/10 Less 2nd Lease Pymnt	-1,215.50		210	100-2700	513		
11739	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	10,682.47						
1	06/01/10 Bus Contract Payment	13,177.22		210	100-2700	513		
2	06/01/10 Less Lease Pymnt	-1,279.25		210	100-2700	513		
3	06/01/10 Less 2nd Lease Pymnt	-1,215.50		210	100-2700	513		
12202	3088 SHI	149.58						
1	BF328 04/22/10 Win7 Pro Upgrade License	149.58	6412	215	752-1000	680	535	
12203	3619 BURGER KING - HELENA	96.64						
1	123 04/22/10 Capitol 5th Grade Meals	96.64	6403	215	465-1000	582	334	
12204	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	4,487.06						
	05/01/10 Athletics	1,731.71		201	720-3500	582		
	05/01/10 Activity	2,475.89		201	710-3400	582		
3	05/01/10 8th Grade	141.30		201	100-1000	582		
4	05/01/10 Elem. Outreach	138.16		201	100-1000	582		
12205	4253 T.E.S.T.	50.00						
1	5913 04/15/10 Taglit report 09-10	50.00	6401	228	100-1000	682		
12206	3308 CDW-GOVERNMENT INC.	897.72						
1	SJW1275 04/15/10 acer netbooks	897.72	6402	215	752-1000	660	535	
12207	3766 ACADIA HEALTHCARE	2,668.96						
1	3929287 04/26/10 altacare	2,668.96		215	280-1000	330	524	
12208	4234 WELLS FARGO FINANCIAL LEASING	168.75						
1	6765409797 04/18/10 front office copier	168.75		201	100-1000	840		
12209	2284 HUMPHREY, SAMANTHA	19.96						
1	04/25/10 BPA awards	19.96		201	710-3400	610		
12210	4102 MACKIN EDUCATIONAL RESOURCES	14.34						
1	265690 04/21/10 Acc. Read. books	8.63	2056	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2	265690 04/21/10 Dict. & thesaurus	5.71	2075	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/10

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Report ID: AP100

Claim Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12211	3936 BOULDER TECH SERVICE	2,000.00						
1	1069 04/26/10 computer system	22.54	6017	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-							
2	1069 04/26/10 computers/business	1,925.26	6025	215	999		686	
	PO Accounting (Org/Prog/Func/Obj/Proj: -451-1000-660-686							
3	1069 04/26/10 Business Ed computers	52.20	6414	215	451-1000	660	690	
12212	1377 JOHNSON CONTROLS	980.00						
1	1724274458 04/22/10 gym air unit/ time clocks	980.00	6335	215	370-2600	440	370	
12213	4407 FERGUS HIGHSCHOOL	75.00						
1	03/20/10 cheerfest registration	68.00	6331	201	720-3500		582	
2	03/20/10 cheerfest registration	7.00		201	720-3500		582	
12214	4425 JOHNSON, MARLEE	9.00						
1	666654 04/25/10 6 doz eggs FCS	9.00		201	390-1000		610	
12216	3012 BLACK MOUNTAIN SOFTWARE	2,405.00						
1	12871 01/01/10 maint. for finance/payroll	2,405.00		201	100-2500		680	
17	4428 TENNIS WAREHOUSE	237.15						
	4051754 04/21/10 tennis skorts	237.15		201	720-3500		610	
12218	3360 DEMPSEY, SHANE	202.76						
1	04/23/10 conference lodging/meals	202.76		201	100-2100		582	
12219	1131 PITSCO, INC.	19.90						
1	444938 04/29/10 Construction Suppl	14.99	4589	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
2	444938 04/29/10 Construction Suppl	4.91		201	390-1000		610	
12220	3583 HOME DEPOT CREDIT SERVICES	57.20						
1	04/16/10 2x6 10 foot	57.20	6423	201	100-2600		615	
12221	1451 L & P GROCERY	237.12						
1	1322710430 04/30/10 science supplies	23.72	6286	201	100-1000		610	
2	1322710430 04/30/10 science supplies	1.37		201	100-1000		610	
3	1277750426 04/26/10 Ref PO# 23158 FCS	58.43		201	390-1000		610	
4	1255040421 04/21/10 Ref PO# 23158 FCS	30.77		201	390-1000		610	
5	1361080419 04/19/10 Ref PO# 23158 FCS	72.91		201	390-1000		610	
6	1341210412 04/12/10 Ref PO# 23158 FCS	23.52		201	390-1000		610	
7	2274940408 04/08/10 Ref PO# 23158 FCS	26.40		201	390-1000		610	

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11:11:40

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/10

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Report ID: AP100

Claim Warrant	Vendor #/Name	Amount						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
12222	157 ACE HARDWARE	12.23						
1	28456 04/30/10 science olympiad supplies	11.65	4965	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-							
2	28456 04/30/10 science olympiad supplies	0.58		201	710-3400		610	
12223	3766 ACADIA HEALTHCARE	115.21						
1	3954854 05/03/10 altacare	115.21		215	280-1000		330 524	
12224	4049 AMAZON.COM	65.95						
1	05/03/10 AP english supplies	65.95	4737	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
12225	2899 WOODWORKER'S SUPPLY, INC.	330.89						
1	7608311-1 04/30/10 Woodshop supplies	313.14	4953	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-610-							
2	05/03/10 Woodshop supplies	15.59	4953	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1000-610-							
3	05/03/10 Woodshop supplies	2.16		201	390-1000		610	
12226	385 BOULDER MONITOR & JEFFERSON CO.	66.00						
	10552 04/08/10 election ad	44.00		201	100-2500		540	
	10552 04/08/10 election cancellation ad	22.00		201	100-2500		540	
12227	3308 CDW-GOVERNMENT INC.	145.77						
1	SLL3043 04/23/10 crucial 2gb ddr2 sodimm	145.77	6405	215	752-1000		680 535	
12228	3088 SHI	455.61						
1	C2CF4 04/28/10 Business Ed license	48.93	6418	215	396-1000		680 687	
2	C2CF4 04/28/10 Business Ed license	406.68	6418	215	396-1000		680 691	
12229	734 DOOR AND HARDWARE UNLIMITED	789.00						
1	20929 04/19/10 locks/bolts/cylinders	162.99	6406	215	100-2600		440 111	
2	20929 04/19/10 locks/bolts/cylinders	626.01	6406	215	370-2600		440 370	
12230	3481 MT DOJ CRIMINAL RECORDS	29.25						
1	22987 04/21/10 Donna Miller Background	29.25	6404	201	100-2300		610	
12231	1650 MEADOW GOLD DAIRY	54.91						
1	60203188 04/01/10 milk	54.91		201	910-3100		630	
12233	5000 COSTCO	87.63						
1	17373 04/21/10 FCS Supplies	22.47	6333	201	390-1000		610	
2	17373 04/21/10 FCS Supplies	65.16		201	390-1000		610	

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/10

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Report ID: AP100

Line #	Warrant	Vendor #/Name	Amount	Line	Invoice #/Inv Date/Description	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
12234		4429 DILLON PIZZA HUT	295.22								
1		04/16/10 Ref PO# Dist Music Fest				295.22		201	710-3400	582	
12235		1608 MASBO	350.00								
1		9375 05/04/10 Masbo Conference				200.00		201	100-2500	582	
2		9375 05/04/10 Masbo Dues				150.00		201	100-2500	810	
12236		4297 COMDATA	3,434.76								
1		20117509 05/01/10 JHS Route				2,106.62		210	100-2700	624	
2		20117509 05/01/10 Athletic				504.23		201	720-3500	582	
3		20117509 05/01/10 Activity				720.91		201	710-3400	582	
4		20117509 05/01/10 Custodial				26.20		201	100-2600	624	
5		20117509 05/01/10 8th Grade				36.57		201	100-1000	582	
6		20117509 05/01/10 Elem Outreach				40.23		201	100-1000	582	
12237		157 ACE HARDWARE	1,148.09								
1		28405 04/28/10 steel washers				34.14	6415	201	390-1000	610	
2		various 04/01/10 Ref PO# 23159 Maint.				1,113.95		201	100-2600	615	
12238		1650 MEADOW GOLD DAIRY	143.31								
1		60203536 04/29/10 milk				11.04		201	910-3100	630	
		60203274 04/08/10 milk				26.12		201	910-3100	630	
		60203495 04/26/10 milk				32.98		201	910-3100	630	
4		60203450 04/22/10 milk				21.79		201	910-3100	630	
5		60203317 04/12/10 milk				32.98		201	910-3100	630	
6		60203405 04/19/10 milk				22.08		201	910-3100	630	
7		60203360 04/15/10 milk				-3.68		201	910-3100	630	
12239		4313 SYSCO	61.43								
1		4140668 04/14/10 FCS Supplies				45.99		201	390-1000	610	
2		4210932 04/21/10 FCS Supplies				15.44		201	390-1000	610	
12240		1645 VERIZON BUSINESS	27.48								
1		64814164 04/25/10 jhs service				27.48		201	100-2400	531	
12241		3308 CDW-GOVERNMENT INC.	349.99								
1		RZQ6942 03/10/10 Ncompute x550				349.99	6417	215	396-1000	660	687
12242		1181 HAMMOND & STEPHENS CLASSROOM	142.04								
1		2045000095 04/29/10 academic awards				142.04	6420	201	100-2400	610	
12243		1086 GIULIO DISPOSAL SERVICES, INC.	141.00								
1		58478 04/30/10 April 10 service				141.00		201	100-2600	431	

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/10

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Line #	Warrant	Vendor #/Name	Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
12244		4430 TACO JOHNS - HELENA	72.79				
1		05/01/10 Ref PO# 23163 State Music	40.41		201	710-3400	582
2		04/30/10 Ref PO# 23162 State Music	32.38		201	710-3400	582
12245		2717 CITY OF BOULDER	1,603.35				
1		05/04/10 May 2010 water/sewer	1,603.35		201	100-2600	421
12246		1737 NORTHWESTERN ENERGY	5,833.07				
1		583307 05/03/10 April 10 electric	3,279.11		201	100-2600	412
2		583307 05/03/10 April 10 gas	2,553.96		201	100-2600	411
12247		2793 VALLEY WELDER SUPPLY, INC.	88.47				
1		8206205 04/29/10 o2, AR,co2, ACET	88.47	6261	201	390-1000	610
Total:			54,479.28				
			54,479.28				

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 5/10

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$19,837.03
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$25,966.31
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$8,625.94
228 TECHNOLOGY FUND	
101	\$50.00
Total:	\$54,479.28

To Whom it concerns

I Ron Strain would like to have a fair hearing on Shawn Strain getting his credits for this year.

Thank you
Ron Strain



616 Helena Ave, Ste 305, Helena, Montana 59601 (406) 449-3120
The Right Services ... to the Right People ... at the Right Time!

**School Board
Jefferson High School
312 South Main Street
Boulder, MT 59632
(406) 225-3317**

Dear School Board,

Krystal Craft is a 19 year old woman who has accomplished all the requirements in order for her to receive her High School Diploma. New Day faxed over a copy of her transcripts in the hopes that she would receive her Diploma from you. Krystal has been actively involved in working with Vocational Rehabilitation in Helena MT and also is actively looking for employment. Please consider her to receive her diploma from your High School.

Thanks,

**Charmonix Bloom
Adult Case Manager
A.W.A.R.E.- Helena
(406) 449-3120 ext 25**

Shane Dempsey
3454 Canyon Ferry Rd.
East Helena, Mt. 59635
406-227-7414
demps1955@yahoo.com

6/3/2010

Dear Mr. Whealon:

Please accept this letter as formal notification that I am leaving my position as school counselor with Jefferson High School. I will be taking a new counseling position at Helena High.

I have enjoyed the past seven years at Jefferson High School. The students and staff have been wonderful and I will miss them. Thank you for this wonderful opportunity. If I can be of any assistance during your new counselor transition, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Shane Dempsey". The signature is written in black ink and has a long, sweeping underline that extends to the right.

Shane Dempsey

10 June 2010

Report to the JHS School Board

The advertising for a head cross country coach and an assistant football coach had two people turn in for the assistant football coach and none for the cross country coach. I did have an application from Bob Ekblom for the head cross country coach. Mr. Whealon and I interviewed him on June 8th. As many of you know he has extensive experience in coaching cross country and track. His teams have won many State titles over the years and he enjoys working with the kids. I think we are very fortunate to have a person of his qualities willing to step forward to coach. We are recommending Bob Ekblom for the position of head cross country coach. At this point I do not recommend hiring an assistant cross country coach. The numbers of runners has been down and one coach should be able to do the job. I have spoken to Bob about this and he has agreed. If the numbers go up, we will have to take another look at this.

I have the two applications for the assistant football job. We have not interviewed them as of this date but will soon be doing so.

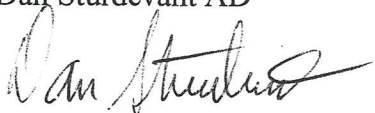
I have completed the evaluations of the tennis and track and field coaches. Both of the head coaches were new to head coaching at the High School level. They both had a lot to learn and both of them made some mistakes, as we all do. I have discussed the year with them and have relayed the concerns I have heard. I had many good comments about both of them and feel they both did a good job. They both have plans for improvements and have good goals for the future. The assistant coaches all did very good jobs. I recommend hiring all the above coaches for the 2010-2011 school year.

We need to get going on the advertising for the volleyball and assistant boy's basketball coaching positions. I am really concerned about the volleyball job, August will be here very fast and judging from the past this may not be an easy one to fill. I hope I am wrong.

Overall I think this has been a great year at JHS, we made great strides with the school in all areas.

On a sad note someone has decided to break out one of the new windows on the Booster Stadium building. This really upsets me, I ask each of you to keep your ears open, maybe someone will brag about this or say something that may lead to finding out who did it. We really need to put a stop to this type of thing.

Dan Sturdevant AD



Denning, Downey & Associates, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 1957, Kalispell, MT 59903-1957
(406) 756-6879 • FAX (406) 257-7879 • E-Mail dda@ddaudit.com

Kim M. Downey, CPA, CGFM, CFF, CITP

Robert K. Denning, CPA, CGFM, CFF, CITP

May 24, 2010

BOULDER SCHOOL DIST. NOS. 7 AND 1
P.O. BOX 176
BOULDER, MT 59632

RE: GASB #45

You have probably already heard the news that the Governmental Accounting Standards Board (GASB) issued Statement No.45 "Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions" (OPEB). This statement requires all Montana local governments to report the new OPEB liability on their financial statements.

For OPEB plans with greater than 100 members an actuarial valuation is required. For OPEB plans with fewer than 100 members you have the option to apply a simplified *alternative measurement method*. Enclosed is a Q&A to answer some of the most common questions.

Last summer our firm began having training seminars on the requirements of GASB #45. We originally thought the actuarial reports prepared by MACO, MUST and MMIA would cover the governments that participate in those plans. Unfortunately this was not the case. We then began researching companies that could provide these services for our audit clients. We were somewhat surprised at the cost of these services. The least expensive (\$1,200) that we found required you to input all the information into their system which generated the report. Fees from more professional providers ranged from \$1500 to \$2400.

Our firm primarily audits local governments in Montana. As such the months of July and August are normally slow for our firm as our clients are busy completing their fiscal year and preparing the new budget. To help fill in our slow months and to save some money for our clients we decided that we could provide the OPEB reports less than the out of state providers. We came up with prices for small (under 25 participants) and medium (25 to 100 participants) size governments and for our busy season (September through June) and our slow season (July and August):

Fee Schedule:

	<u>Busy Season</u>	<u>Slow Season</u>
Small size entity	\$ 750	\$ 500
Medium size entity	\$1,500	\$1,000

I have enclosed a copy of our Firm Profile if you are not familiar with our firm. Please feel free to contact ANY of our clients for a reference. Please feel free to email me with questions.

Sincerely,

Denning, Downey and Associates, CPAs, P.C.

Robert K Denning CPA, CGFM, CFF, CITP
bdenning@ddaudit.com

Denning, Downey & Associates, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 1957, Kalispell, MT 59903-1957
(406) 756-6879 • FAX (406) 257-7879 • E-Mail dda@ddaudit.com

Kim M. Downey, CPA, CGFM, CFF, CITP

Robert K. Denning, CPA, CGFM, CFF, CITP

May 25, 2010

Boulder School District
District Clerk
P.O. Box 176
Boulder, Mt 59632

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for Boulder School District.

From the information provided by the Boulder School District, we will assist the District Clerk in calculating the Other Post Employment Benefits (OPEB) Liability under the Alternative Measurement Method as described in Governmental Accounting Standards Board (GASB) Statement #45 "*Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*". These procedures include calculating the OPEB liability and related footnote disclosures from census data prepared by you and from the list of your assumptions.

The recently adopted third amendment to *Governmental Auditing Standards* (commonly referred to as the "Yellow Book") puts limitations on the amount of work an auditor can perform without being in a position to audit their own work. As a result, we are prohibited from making management decisions. As part of this engagement we will provide you with a list of assumptions that must be made by management in order to calculate the OPEB liability. We can however consult with you about the advantages and disadvantages of the various assumptions.

Because the services listed above do not constitute an examination, we will not express an opinion on the financial statements or the OPEB liability, in addition, we have no obligation to perform any procedures beyond those listed above. The services described above are the responsibility of management. Management has designated the District Clerk, as the employee responsible for these procedures. The Boulder School District will establish and monitor the performance of the above described services to ensure that they meet the government's objectives. As such, management of the Boulder School District accepts full responsibility for any decisions made.

We plan to begin on August 1, 2010 and, unless unforeseeable problems are encountered, the engagement should be completed by August 31, 2010.

For small entities (under 25 participants) our fees for these services will be \$500, if this engagement letter, the Census data and Assumption information are received prior to August 1, 2010 (slow season). If we receive the engagement letter, Census data and Assumption information after August 1, 2010 (busy season) our fee for these serves will be \$750.

For medium size entities (25 to 100 participants) our fees for these services will be \$1,000, if this engagement letter, the Census data and Assumption information are received prior to August 1, 2010 (slow season). If we receive the engagement letter, Census data and Assumption information after August 1, 2010 (busy season) our fee for these serves will be \$1,500.

If we elect to terminate our services for any reason, our engagement will be deemed to have been completed even if we have not completed the work. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign where indicated and return it to us. If the need for additional services arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter.

Should you have any questions, please feel free to contact us.

Very truly yours,

Denning, Downey and Associates, CPA's, P.C.

Robert K Denning CPA, CGFM, CITP, CFF
Denning, Downey & Associates, CPA's, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the Boulder School District.

By: _____

Title: _____

Date: _____

Denning, Downey & Associates, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

P.O. Box 1957, Kalispell, MT 59903-1957
(406) 756-6879 • FAX (406) 257-7879 • E-Mail dda@ddaudit.com

Kim M. Downey, CPA, CGFM, CFF, CITP

Robert K. Denning, CPA, CGFM, CFF, CITP

GASB #45 Question and Answer

Q. What is GASB #45?

A. GASB #45 is the new governmental reporting requirements for all state and local governments that have postemployment benefits other than pensions. The most common benefits are medical, dental and life insurance.

Q. When was this rule created?

A. The GASB codified the rule in June 2004. It included a 3 year phase in with the final year for fiscal years beginning after December 15, 2008 (2009/2010 fiscal year).

Q. How is the rule different from my current reporting?

A. Under the new disclosures, the cost of retiree healthcare benefits is treated as current compensation and is expensed during the employee's active career. Similar to the treatment of compensated absences.

Q. Why is there any OPEB liability if retirees must pay the full rate of coverage?

A. For most employers, the monthly insurance premium is based on the average cost of participants enrolled in the medical plan. Typically 90% or more of enrollees are actively employed. Medical costs for a retired person are considerably higher than the active population. The benefit for retired participants (liability to the government) is the difference between what they would have to pay on their own verses the lower cost they pay by being a part of the actively employed plan. This implicit subsidy must be recognized as a current liability to the government.

Q. Does the local government have to set aside money for this liability?

A. There are no requirements that this liability must be funded immediately. Most governments choose to pay as they go.

Q. What is the process for estimating the liabilities?

A. If you have greater than 100 employees you must hire an actuary every 2 or 3 years depending on the number of participants. If you have less than 100 employees you can perform the *Alternative Measurement Method* yourself or have someone else perform it for you every 3 years.

Q. How do I obtain a copy of the GASB?

A. Go to GASB.org. Cost is \$20.50 plus shipping.

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Company Profile, Staff Qualifications and Experience

Firm Profile:

Denning, Downey and Associates, CPA's PC started business in January 1994 with a focus on servicing Montana local governments and school districts complex and continually changing accounting and auditing needs. 16 years later, **Montana local government's accounting needs still account for 75% of our business.**

We have offices located in Kalispell and Helena Montana.

A summary of the staff positions and the percentage of total firm revenues are detailed below:

Audit Division (75% of total firm revenues)

Shareholders	2
Audit Managers	1
Professional audit staff	4
Professional audit review staff	1
Paraprofessional staff	5
Support staff	<u>2</u>
Total audit division	<u>15</u>

Tax Division (5% of total firm revenues)

Professional tax staff	2
Paraprofessional tax staff	<u>1</u>
Total tax division	<u>3</u>

Experience:

In the past year we audited

- **12 of the 56 Counties,**
- **24 of the 91 Cities and Towns, and**
- **52 of the 218 School Districts**
- **13 Other Districts and Component Units**
- **2 of the 3 State Community Colleges**

of the State of Montana governments that are required to have audits per the Montana Department of Administration audit status report. Those numbers represent **24%** of the audited local governments in Montana. Our audit staff of 15 is responsible for auditing more Montana local governments than any other firm in the State.

Reference: The following is a partial list of our clients; please feel free to contact any of them for a reference.

Counties

Beaverhead County	Lincoln County
Broadwater County	Madison County
Jefferson County	Pondera County
Judith Basin County	Sanders County
Lake County	Sweet Grass County
Liberty County	Toole County

Cities and Towns

City of Dillon	Town of Cascade
City of Hardin	Town of Chester
City of East Helena	Town of Eureka
City of Kalispell	Town of Sheridan
City of Whitefish	Town of Twin Bridges
City of Conrad	Town of Virginia City
City of Thompson Falls	Town of Manhattan
City of Cut Bank	Town of Stevensville
City of Shelby	Town of Hot Springs
City of Boulder	Town of Browning
Town of Stanford	Town of Philipsburg

School Districts

Townsend School District	Arlee School District
Sun River Valley School District	Valley View School District
Ulm School District	Swan Lake-Salmon School District
Anaconda School District	Augusta School District
West Valley School District	Troy School District
Deer Park School District	Libby School District
Fair-Mont-Egan School District	Eureka School District
Swan River School District	Fortine School District
Kalispell School District	McCormick School District
Columbia Fall School District	Sunset School District
Cayuse Prairie School District	Swan Valley School District
Helena Flats School District	Seeley Lake School District
Kila School District	Whitewater School District
Somers School District	Stevensville School District
Bigfork School District	Victor School District
Whitefish School District	Darby School District
Evergreen School District	Lone Rock School District
Olney-Bissell School District	Florence-Carlton School District
Philipsburg School District	Thompson Falls School District
Havre School District	Trout Creek School District
Rocky Boy School District	Hot Springs School District
Montana City School District	

Professional Certifications:

Prior to forming Denning, Downey, and Associates, CPA's, P.C., the shareholders, Bob Denning and Kim Downey, both CPA's, Certified Government Financial Managers (CGFM) and Certified in Financial Forensics (CFF), and Certified Information Technology Professional (CITP), were local government auditors from the Montana Department of Commerce. Together they bring a total of more than 40 years of Montana local government expertise to each of our clients. Because our focus is Montana local governments, we are able to provide the highest quality, most comprehensive service in the State of Montana.

Key Personnel: Years of Relevant Experience

Robert K. Denning, CPA, CGFM, CFF, CITP

Bob is a 1987 graduate of Pacific Lutheran University in Tacoma, Washington. Prior to becoming a partner with Denning, Downey & Associates, CPA's, P.C., Bob spent four years with Hughes, Woodring, and Associates of Tacoma, Washington and over two years with Local Government Services Bureau of the Montana State Department of Commerce. While employed with Hughes, Woodring, and Associates, his duties included auditing for-profit, not-for-profit, and government subsidized entities, compilations, reviews, management advisory services, and tax preparation. During his years with Local Government Services, Bob was a senior auditor and served as in-charge auditor of many local government audits. He has performed seminars on GASB 14, 18, 31, and 34. Bob is a member of the Montana Society of CPA's, the Washington society of CPA's, the AICPA, the Association of Government Accountants (AGA), is a Certified Government Financial Manager, (CGFM), is a Certified in Financial Forensics (CFF) and is a Certified Information Technology Professional (CITP).

Governmental Accounting Experience: Bob has amassed in excess of 40,000 hours of governmental audit experience over the past 21 years.

Kim M. Downey, CPA, CGFM, CFF, CITP

Kim is a 1988 graduate of the University of Montana. She has twenty years of audit experience. Kim was a senior auditor, and served as in-charge auditor of many local government audits while previously employed by the Montana Department of Commerce, Local Government Services Division. She is a member of the Montana Society of CPA's, the Washington Society of CPA's, past president and member of the Governmental Accounting, Auditing, Financial Reporting Committee, the AICPA, the Association of Government Accountants (AGA), is a Certified Government Financial Manager (CGFM) is a Certified in Financial Forensics (CFF) and is a Certified Information Technology Professional (CITP).

Governmental Accounting Experience: Kim has amassed in excess of 40,000 hours of governmental audit experience over the past 20 years.

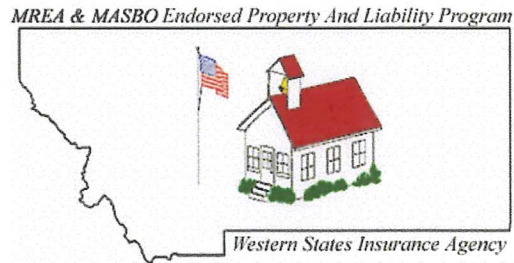
Tomas Hayes CPA

Prior to coming to work for Denning, Downey & Associates, CPAs, P.C. Tom was employed by the State of Montana, Department of Administration (DOA). Tom spent the last 18 years with the DOA as an Audit Quality Control Reviewer. He is a member of the Montana Society of CPA's and the AICPA.

Governmental Accounting Experience: Tom has over 36,000 hours of government accounting experience.

May 27, 2010

Jefferson County High School
Jim Whealon
PO Box 838
Boulder, MT 59632



Dear Jim,

Thank you for your continued support of the Montana Schools Property and Liability Insurance Plan administered by Western States Insurance Agency. We're pleased to offer your renewal for the program effective July 1, 2010.

Our program continues to be the premier program for Montana public schools and special educational co-ops. Since 2000, there have been 12 insurance carriers exit the school insurance arena in Montana. There are also carriers who have tried to position themselves to compete with our program. However, due to our financial structure and amount of unrestricted surplus, they'll never be in the same financial situation we enjoy. With the current situation of health insurance crisis in Montana, assessability is a big consideration when choosing an insurance program. Since our program is a NON-ASSESSABLE program, our board and I are committed to insure that you have a stable, financially sound insurance program well into the future.

Our program still remains the largest, most comprehensive specialty school program in Montana currently insuring over \$3,200,000,000 in school property, 1500 vehicles and providing insurance coverage to over 110,000 students. Our success continues to be a testament to the strong support we receive from school professionals like you.

2009 and 2010 continue to be busy for the school program from a claims standpoint. We currently handle in excess of 500 school related claims per year. Our claims staff and team of adjusters are continually seeing a variety of new claims on a daily basis. The current trend of high volume claims includes special education and employment related issues.

2009 also saw the settlement of the two largest liability claims of the program. These included the bus accident death of a 6 year old girl and the death of a football player while at practice. These incidents as well as our continued adjustment of the Huntley school fire have kept us on our toes the past year. However, this is the reason that you and the other members of our program rely on us...to be there for assistance when the large claim does occur. Our experience and knowledge prepare us to be ready to respond to the crisis. With our handling of these types of claims, we prove that we provide peace of mind for all school officials involved.

Huntley Project School replacement has been the biggest claim Montana schools have seen in the past three years. There have been many versions of how this claim has been handled circulating around the state. I'm attaching a letter from the Huntley superintendent for your review. This letter will explain his perspective of how this claim is progressing.

This will be the fourth year in a row that our actuary has allowed us to return to Montana schools unused prior year's claims reserves. This year our board of directors has directed the release of \$350,000 in unrestricted assets of the plan. This means that we'll once again be able to give renewal credits based on prior year's losses. This credit has been determined based on your claims for the past 5 years compared to your premium paid. Our goal is to reward members that have the fewest claims in the past years.

We've finalized the calculations for your premium for the 2010-2011 school year. I'm pleased to inform you that your renewal premium will be \$24,240.

I will assume that you wish the coverage to be renewed unless I hear from you before 6-15-2010. I'll proceed to finalize the renewal with the carriers on your behalf. After 6-15, we'll send you an invoice, vehicle cards and an insurance binder for this year's program. Should you find the renewal premium acceptable, you can make your check payable to *Western States Insurance*.

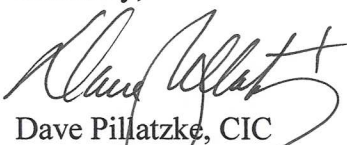
Our insurance program is now sponsored by the Montana Association of School Business Officials (MASBO) and the Montana Rural Education Association (MREA). We're pleased to join forces with these two outstanding organizations and look forward to a long lasting relationship.

The board of trustees of the Montana Schools Property & Liability Insurance Plan has authorized the rate lock feature for all members. Should you commit to our program for the next 3 year period, we'll lock in your current premium for that time. I've attached a form for your review should you desire to take advantage of this offer.

For the last fifteen years, we've seen other insurance programs come and go while we continue to provide a comprehensive program at a fair price. In this time of uncertain school funding in Montana, we continue to be vigilant that we follow a prudent path of financial management to insure that we provide you a stable program well into the future. You have my guarantee that we'll continue to manage your insurance program in a manner as to insure its integrity for many years to come.

Thank you for your continued support. Please feel free to contact me at 888-442-8013 or 457-4531 should you have any questions.

Sincerely,



Dave Pillatzke, CIC
Program Manager



jim whealon <jim.whealon@jhs.k12.mt.us>

FW: Proposal

1 message

Alan Erickson <aerickson@m-m.net>

Thu, May 20, 2010 at 7:10 PM

To: Jim <jim.whealon@jhs.k12.mt.us>

Cc: Lorie <lorie.carey@jhs.k12.mt.us>, Kathy Jackson <Katjack_5@msn.com>, "Patricia Lewis @RadonMine" <lewis@radonmine.com>

Jim,

Attached is a proposal from Dave Kauffman for a roofing audit and analysis as he discussed with us on Monday. It looks like it covers a detailed survey and core analysis so we'll know the condition of the roofing membrane as well as the full roof system including the insulation; it will have recommended options for repairs and materials; maintenance; preliminary budgets; and a design criteria report which ties in with providing specifications for repair or replacement work we may have done.

I could get an example report from Dave if that will help to determine if that is what we want to spend \$2,850 on now or soon.

Dave talked with Jerry Christman on the current roofing replacement scope, and Jerry wasn't initially real receptive to exploring repair options and then came back and said he had already ordered or received the EPDM. Jerry also said he didn't do a roof core to verify the system that was there or the insulation condition, he was going off of memory of I guess when he installed the roof 25+ years ago. We may want to see if we can find the building plans for that ballasted roof area and maybe investigate the roof system condition before Christman does the work. ?? on if he has the EPDM yet but if we gave him the go ahead he may already have.

Anyway, look over and let us know how you and Lance want to proceed or if you want to meet and discuss our options.

Alan

From: Dave Kauffman [mailto:kauffman@mt.net]

Sent: Thursday, May 20, 2010 11:25 AM

To: Alan Erickson
Subject: Proposal

Alan

See the attached proposal with revisions.

Please let me know you received this document.

Thank you

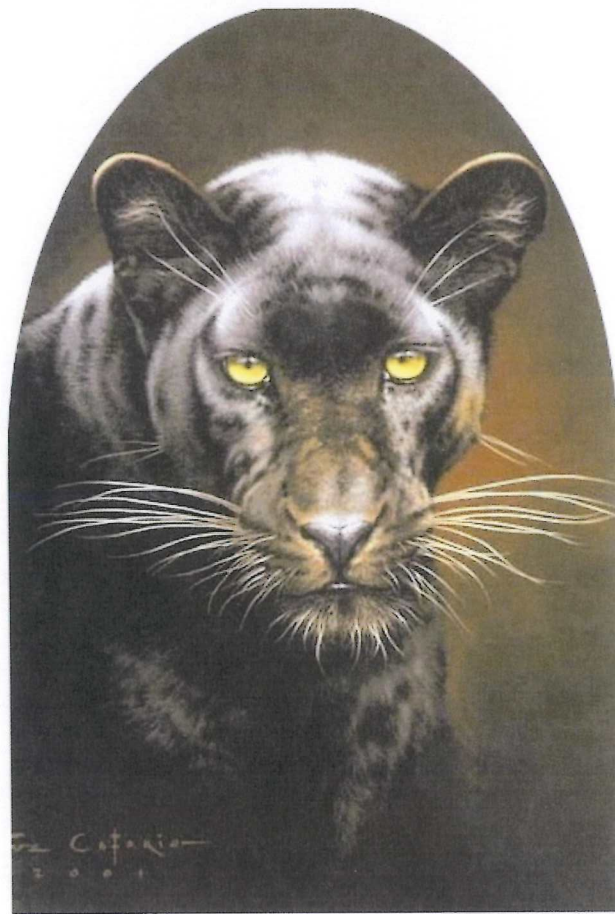
Have a great day.

Dave Kauffman
Roof Asset Management
4 Clark Creek Loop
Montana City MT, 59634
PH: 406-442-9328
FAX: 406-449-0022
EMAIL: kauffman@mt.net
Specializing in Commercial Roofing Solutions

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 **Jefferson HS Montana proposal 5-20-10.pdf**
269K

2009-2010
Jefferson High



Counseling Report

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Dear Board Members,

As we come to the end of another successful school year I would like to present you with a counseling end of the year report. I hope to make this an annual project.

We are all aware that Jefferson High School has many challenges both financial and educational. However, too often we forget about our successes as a school and with our students. I would like to commend our students for their superb personal and academic growth and our staff and administration for leading the charge for improvement. It has been a team effort with the students, staff and administration reaching out to our feeder schools to not only increase our numbers, but to highlight our opportunities.

In this report I have tried to present information that is informative to the board, the administration, staff and community.

Shane Dempsey
Counselor

2009-10 Senior Exit Information

The graduating class of 2010 totals 43 students which includes 3 exchange students and 1 Alternative Youth Adventures student.

As of 5/12/2010 **61%** of the students reported that they would be attending a college or university. Of those students **54%** have applied and been accepted. University of Montana Missoula ranks number one with approximately **26%**, Montana State Bozeman is second with **14%** and Mt. Tech is third with **10%**. Other student choices are Tulane, Corban College, University of Great Falls along with several others.

2009-10 was surprising in the fact that only two students were attending the University of Montana College of Technology Helena. In the past, that number has been substantially higher.

As for the Military, only one student has enlisted. She will be joining the Navy. This number is down. This count may be down because most military branches have higher numbers and are requiring students to perform better on the ASVAB and are not accepting the GED. In addition, many of the military representatives are limiting their visits.

About 8% of the students reported employment as their next step after graduation.

Currently, 38% of our seniors are working part-time. Below is a list of some of the employers:

Spring Meadow Resources	Hardware Café	Bob Wards	Silver Linings
Guardian Kennels	Family Business	Boulder Hot Springs	
Marci's Catering	Gator's Pizza	Power Townsend	

Each senior has visited with me at least four times this year for credit checks. Many of the seniors have visited with me on a regular occasion regarding such matters as college choice, financial aid, college visits, interest and skill inventories, career choice as well as other related items. At this time, I anticipate all seniors will be graduating.

CRT Test Administration Changes

I was fortunate this year because Mr. Whealon completely turned the CRT testing process over to me. After several early school year meetings discussing the latest AYP information, I started an improvement plan for the administration of the CRT. I am including the correspondence I shared with the teachers early in the school, the letter to the sophomore parents and our final CRT improvement plan.

Staff and Parent Correspondence

Dear Teachers,

As you already know, we did not make AYP in math or reading. I am exploring avenues to improve our testing procedures and administration. In addition, Mr. Whealon and I will be meeting with the math department regarding improvement of the CRT math scores.

Below is a list of items I am considering for improving the procedures and administration. I would appreciate your ideas and input. Please feel free to contact me with ideas for improvement.

1. Smaller groups with increased supervision (65 sophomores including AYA students)
 - a. Possible group size 10 to 20 students
2. Shorter testing periods scheduled over more than our previous 3 day schedules
3. Meet with students prior to the test to discuss;
 - a. The importance of the test
 - b. Preview the test format
 - c. Do practice testing
4. Explore avenues to involve students in the improvement process.
 - a. Students motivating and meeting with other students
 - b. Student study groups
 - c. Teachers working with individuals or small groups
5. Improve test preparation
 - a. Reduce test anxiety for those students that experience it.
 - b. Learn and practice test taking strategies particular to the CRT
 - c. Similar material introduced into course curriculum
6. Reward Performance
 - a. Money
 - b. Student/school pride- Students pulling together to raise test scores
 - c. Time off
 - d. Celebration (movies, party, etc...)

7. Parent involvement
 - a. Parents need to be aware of the importance of the test
8. Different testing area
 - a. Don't use the cafeteria.
9. Whether we agree or disagree, NCLB has mandated that we reach certain academic standards. A test done once a year in the 10th grade is considered the "Gold Standard" for our student's academic success and our performance as educators.
10. We did not reach our average yearly progress in math and reading. Math continues to be our Achilles Heel. This year special emphasis will placed on raising our math scores. We will be reexamining our testing procedures as well as exploring ideas to raise our scores.
11. Attached you will find the 2009 CRT Common Released Items for science, reading and math. Each Math teacher will receive the math section. All science teachers will receive the science section. Where reading is a major component of your course, you will receive the reading section. If you are interested in the other sections you did not receive, please see me and I can fix you up.
12. I will be visiting the 10th grade homerooms over the next couple of weeks. I will be gathering information from the students regarding their feelings and ideas about improving our CRT performance. In addition, I will contact all 10th grade parents by mail requesting their support for improving JHS performance and the necessity for students to takes the test seriously.
13. I will keep you updated as we progress with our test improvement plan. **If we are to progress and reach the AYP standards it is crucial that we work together as a team.** If you have any ideas to move us in a positive direction, please let me know. I hope you take the time to look over the CRT info and find avenues to explore it with your students.

Thanks,
Mr. Dempsey

Dear Teachers,

Whether we agree or disagree, NCLB has mandated that we reach certain academic standards. A test done once a year in the 10th grade is considered the "Gold Standard" for our student's academic success and our performance as educators.

We did not reach our average yearly progress in math and reading. Math continues to be our Achilles Heel. This year special emphasis will be placed on raising our math scores. We will be reexamining our testing procedures as well as exploring ideas to raise our scores.

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I will keep you updated as we progress with our test improvement plan. **If we are to progress and reach the AYP standards it is crucial that we work together as a team.** If you have any ideas to move us in a positive direction, please let me know. I hope you take the time to look over the CRT info and find avenues to explore it with your students.

Thanks,

Mr. Dempsey

Parent Correspondence

2-17-2010

Dear Parents,

As you probably already know, schools throughout the United States are required each year to do statewide assessments. Both the No Child Left Behind Act (NCLB) and the Individuals with Disabilities Act (IDEA) require students to participate in these assessments.

Montana has initiated the Montana Comprehensive Assessment System (MontCAS), which has developed the Criterion Referenced Test (CRT). This test has 3 components, math, reading and science. Jefferson High School will be administering the CRT on March 9, 10, 16 and 17.

Jefferson High School is required to administer this test to all students in the 10th grade. Jefferson High School and the students are basically judged by how well they perform on this assessment. In the past many of our students **have not** taken the test seriously and

consequently the results have shown it. We are initiating several administrative and academic measures in hope of improving our scores.

We need your help. Please take the time to visit with your 10th grader regarding the importance of the assessment. Impress upon them that they as well as the school are evaluated by their performance on the test.

We appreciate your support and with your assistance hope that there will be improvement in this year's CRT. It takes all of us working together to make things happen.

Sincerely,

Shane Dempsey
Counselor

Final CRT Plan

1. Expanded testing to 4 days
2. Shortened test periods
3. Served breakfast on test mornings
4. Smaller groups (3 groups)
5. Did not use the cafeteria (used library and 2 close classrooms)
6. I personally visited with all of the sophomore homerooms to express the importance of the test and to get student ideas.
7. Sent a letter to all sophomore parents requesting their assistance and expressing the importance of the CRT
8. At the start of the school year all teachers were given the 2009 CRT test release items to assist with test strategies, review the test format and incorporate into the classroom.
9. Students were told they would receive an incentive award if all students put forth strong effort. The sophomore class will have a pizza-movie day May 19th at the Myrna Loy Theatre.
10. Increased supervision with more proctors
11. Paired students with math teachers during 8th period for additional assistance

I am very pleased with the effort put forth by our sophomore class. All of the students cooperated well. We are currently waiting on the final results.

Freshman Pre-registration

As we all know, Jefferson High School is and has been facing tremendous financial challenges. Student enrollment is one of factors contributing to those challenges. We have employed with great success, an elementary outreach program. Mrs. Piccolo has done a terrific job organizing and instituting the program. The teachers and students are to be commended for their successful efforts in reaching out to the surrounding schools.

As part of that effort, each time I visited the Boulder, Clancy and Montana City 8th graders for pre-registration, I took a very talented musical group of JHS students (Michael Mckelligot, Connor Lachenbruch, Zane Rohr, Clint Forrette and Hunter Steketee) to perform and answer any questions. They did a superb job not only answering questions, but selling all of the wonderful opportunities at JHS.

Dan Sturdevant, Mr. Whealon, Mike and Becky Benson and I attended 3 evening parent meetings at Clancy, Boulder and Montana City. We all felt the meetings to be very positive. There was a much larger crowd at Montana City than in the past.

I am happy to report at this time that our projected estimate for incoming freshmen is **58** ⁶⁰ **students**. This is substantially above the previous estimates from the last couple of years. In addition, we made inroads into Montana City with a projected estimate of **9 incoming students**.

4 Day School Week

From the standpoint of the counselor's office, the 4 day school week and the 8 period day has been a success. One of my challenges as a counselor is find enough time to visit with students and "keep the peace" with the teachers. The 8th period allows me to visit with many of the students without pulling them from class. It also allows me to go to the homerooms and visit with smaller groups of students.

When I visit with the students about the 4 day the overwhelming majority enjoy it and for different reasons. Of course some like it because they can sleep in, others like it for additional study and family time.

Montana Career Information System (MTCIS)

In our effort to insure that all of our students have access and information for their post-secondary future, we introduce all of them to the Montana Career Information System. With the assistance of Mrs. Humphrey every incoming freshman student will have access to this program through her Computer Skills class. This is a required course so every student will have the opportunity to learn and use it throughout high school. The students can build a portfolio in the MTCIS program.

MAP (Montana Achievement Plan) is a new part of MCIS where students can develop a course plan for high school and college based on Montana's Big Sky Pathways. Jefferson High School is one of the 8 pilot members. I have uploaded all of our courses into the system. When the program is complete, students will have access to plan not only their high school coursework, but post-secondary as well.

In addition to the MCIS program I am trying to establish an easy avenue for each graduating student to have a portfolio on DVD that they can access after graduation. Possible items may include a copy of their birth certificate, school transcripts, letters of recommendation, reference list, resume, etc...

Course Catalog

Each year I update the JHS Course Catalog. The course catalog has a variety of information not only for students and teachers, but for parents and other interested parties. We are fortunate at JHS that we have a good balance between our core/required subjects as well as electives. With the assistance of Brett Lutkehus the Course Catalog is available through our school website. This makes it easy for students, parents and other interested parties to review our offerings.

SAT and ACT

I compiled this information initially for the 4 Day Report to the board. I think it is important because it illustrates that our students that take either the SAT or ACT are performing well on both the state and national level.

SAT and ACT Comparisons for School Years 2008-09 and 2009-10

ACT Score Information

	Eng		Math		Read		Science		Composite	
	Local	State	Local	State	Local	State	Local	State	Local	State
5 Year Average	20.22	21.06	21.78	21.62	22.34	22.5	21.52	21.78	21.62	21.86
2008	21.6	21.3	21.1	21.8	23.8	22.7	22.4	21.8	22.4	22
2009	22.3		21.9		22.7		23		22.5	

National ACT Average	20.6	21	21.4	20.9	21.1
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ACT has not compiled the final 2009 scores. The local scores are the average for all JHS students that have completed the ACT this year. Purple shows increases from 2008 to 2009 in the local scores. When comparing 2009 scores with the 5 year average, all test areas increased in 2009.

SAT Score Information

	Reading	Math	Writing	
2008 National Average *	501	515	493	1509
2009 Local Average	526	525	476	1527

*This is the 2008 average score for college bound seniors for 2009.

ACT and SAT Sample Comparison

Red scores indicate the approximate 21.1 national average.

ACT	Old SAT	Current SAT
24	1090-1120	1650
23	1060-1080	1590
22	1020-1050	1530
21	980-1010	1500
20	940-970	1410
19	900-930	1350
18	860-890	1290

Writing Proficiency and the Montana University System Writing Assessment

The Board of Regents adopted the Montana University System Writing Assessment (MUSWA) as one measure of Writing Proficiency to gain full admission to the four-year degree programs of the Montana University System and for placement into college-level composition at all MUS campuses. Participation in the MUSWA is voluntary. It was administered for the tenth time in February of 2010.

To gain full admission to the four-year degree programs of the Montana University System, students must earn a minimum score of 3.5 on the MUSWA or the equivalent score (7.0) on the ACT or SAT essays.

135 high schools tested 7,563 students, which represents 78% of Montana's high school juniors. The average score, on a six-point scale, was 3.8.

41 of 42 Jefferson High School juniors took the Montana Writing Assessment (Does not include AYA students). Jefferson High School juniors mirrored the state average with a 3.8 average. 26 students scored 4 or higher. 33 (approximately 80%) students scored a 3.5 or higher. Many of the Montana colleges and universities will accept a 3.5 or higher score in place of the written portions of the ACT and SAT.

Montana Digital Academy

The state of Montana is launching the Montana Digital Academy which will be available to all Montana students fall semester, 2010. Mr. Whealon, Mrs. Humphrey and I have been gathering information regarding this new learning opportunity. I have been reviewing the webinars and gathering information so we can see how the MTDA can enhance our educational opportunities at Jefferson High School.

The MTDA is a web based online instructional program with an asynchronous delivery model which will be open to students 24 hour a day 7 days a week. Each course will be taught by a licensed Montana teacher who will be responsible for communicating with students, grading assignments, leading discussions and assessing student progress.

Currently MTDA is offering 42 courses. They include required core classes, AP courses as well as electives. This year the program will be free to all students. This may change depending on state funding.

This program may be beneficial for Jefferson High School because students may have options for credit retrieval, several language courses as well as advanced placement courses. In addition, elective courses offered through the MTDA can enhance and expand our curriculum offerings.

This program is in its infancy. Jefferson High School will need to develop a plan on how to use it.

Superintendent/Principal Report

Now that the students and teacher are gone for the summer, it is a good time to look back at what we got accomplished last year. This is the work we will be doing all the month of June with our end of the year reports and fiscal closeouts to OPI.

Our results in the 2010 Montana Writing Assessment as compared to our results in this same assessment in 2007 shows our average writing score increased from 3.2578 to 3.8171. This is an increase of 17 per cent. I used 2007 as the base year because it is the only other year's data that I have. Our counselor says that scores run from 1 to 6 and any student with a score below 3.0 must take remedial college English. Of the 41 students who took the writing assessment, 39 received scores at or above 3.0 (95.1%). Only one student in the class of 2010 did not take the assessment. One student got a score of five and 26 students had a score of 4 or better (63.4%). In 2007 there were 66 students that took the assessment and 50 got a score of 3 or better (75.8%). Only 18 students got a score of 4 or better (27.3%) in 2007. Based on the longitudinal data that we currently have, it does appear that we are making good progress in improving writing skills.

Our preliminary test results on the MontCAS (CRT) have improved significantly over last year and the year before. Although the final scores will not be back until early August, our raw scores on the CRT show that our 10th grade class improved from 30 % of the students being advanced or proficient in math to 65% of the students scoring advanced and proficient. This is a net improvement of 116.7%. This year, 24% of the 10th graders were advanced in math. Last year only 2% of the 10th graders were scored advanced in math. Although this change is an 1100% increase, it is far too big to be the result of any change in the math program. Student effort on the test has to be the major factor in the test score improvement. Test effort was our primary concentration this year. Last year only 28% were proficient in math and this year 41% are proficient, an increase of 46.4%.

The CRT reading scores indicate that 75% of the 10th graders were advanced or proficient. Last year 63% were advanced or proficient. This is a 19 % increase. Last year 23% of the 10th graders scored advanced and this year 40% did an improvement of 73.9%.

2010 was only the second year that the CRT looked at science scores. This year 42% of the 10th graders scored advanced or proficient in science. Last year 28% scored advanced or proficient. This shows a 50% increase in the number of students scoring advanced or proficient. This year 16% of the students scored advanced and last year only 5% did. This is a 220% increase. Much of the science test is on earth science and physical science. This is the first year that we have included earth science as part of the freshman physical science class. In prior years, many students started out in biology and did not take a physical science class. Hopefully, this change will improve science scores in the future. In Montana, the science progression for 10th graders is assumed to have been general science (physical and geological science) in the 9th grade and biology in the 10th grade. Most of the CRT questions address these two areas.

Our music program picked up much needed interest this year with the introduction of the drum line and the addition of a computer aided music writing class. This summer we will remodel the music room to improve its looks and make it easier to supervise. As it was, much of the space was not useable and was in very bad repair. We need to include the junior high students as part of our pep band to help increase our band size and keep music student once they come to high school. We plan to try this next year.

A lot of building improvements have been made over the past year. This has improved the looks of the building and the energy efficiency. Most of the heating units that had not worked for years have been fixed. Many of the major doors into the building have been fixed or replaced. A majority of the thermostats have been fixed or calibrated. This summer, we will fix two roofs that have leaked for years and replace the south outside double door in the South Gym. We will also replace all the windows in the South Gym building. They will all be new energy efficient thermo pain windows.

Since we did not get the grant for a new fire alarm system we will try to find end-of-year monies to replace it and update the phone system. We will write any grants that might come available this summer. Last year, we got several grants that allowed us to do most of the repairs during the school year.

We are doing a summer school for AYA students that include adding an English and math program along with special education and career education. We will also have a small summer school program for our regular students. Next year, we should try to have an expanded summer school for all students utilizing the Montana Digital Academe.

Our service learning program proved to be very successful this past year. It was very well received by the elementary schools that serve as our feeder schools. At this time, it looks like we will get about 12 students from Montana City and about half of the Clancy 8th grade. The Montana City number is much better than we have done in many years.

We are currently looking for a counselor, part time principal and several coaches. We might also need a librarian before the summer is over.