

MINUTES

Jefferson High School Dist. 1
Regular Meeting

July 20, 2010
JHS Library

Board members present:

Alan Erickson

Diane Lorenzen

Stan Senechal

Lynne Bryant

Sabrina Steketee (via Skype)

Kathy Jackson

Pat Lewis

Administrators present:

James Whealon, Superintendent

Lorie Carey, Business Manager

Dan Sturdevant, AD (by phone during the sports discussion)

Visitors:

CALL BOARD TO ORDER Ms. Jackson called the meeting to order at 6:05. The pledge was said.

MINUTES *Ms. Lorenzen moved to approve the minutes of the previous regular meeting. Mr. Senechal seconded the motion, which passed unanimously.*

CLAIMS Mr. Erickson moved to approve the claims presented. Ms. Lorenzen seconded the motion which passed unanimously.

PUBLIC COMMENT None.

COMMUNICATIONS AND COMMENTS **Letters.** A response letter from MT Department of Transportation was received.
Student Report. None.
Staff Presentations. Mr. Hesford gave a brief presentation about his film classes.

NEW BUSINESS

Personnel.

Resignations. Ms. Lorenzen moved to accept Mr. Forbes' resignation Ms. Lewis seconded the motion, which passed unanimously. A discussion about whether or not to fill the position commenced. Ms. Lorenzen stated that this position was on a list of positions to be cut and this resignation would allow the district to make the reduction in staff without a RIF. She felt that to fill the position in full, even for one year only, would send the wrong message to our staff and community in times of declining budgets. It would be possible to retain some of the classes with some shifting of responsibilities. It is also possible to have a contractor who has 10,000 hours in the field to acquire a teaching certificate that would allow them to cover classes in that area. Ms. C. Carey also was a certified Ag instructor and also may be able to cover a class as well. The Rodeo Club and Student Council, for which Mr. Forbes was advisor, will be discussed at a later date. Mr. Whealon will contact Mr. Forbes and gather more information about Rodeo Club. Student Council will be put out for application by all interested staff members.

Mr. Kelly had approached Mr. Whealon about retiring. The board indicated that they would consider a written proposal from Mr. Kelly.

Substitute Applications.

Sports coaches. Mr. Sturdevant recommended Ms. RoyAnn Wolfe as head volleyball coach and Mr. Bob Ekblom as head cross country coach. He made no recommendation concerning football at this time. Ms. Lorenzen moved to approve Ms. Wolfe as volleyball coach. Ms. Bryant seconded the motion, which passed unanimously. Ms. Lorenzen moved to approve Mr. Ekblom as head cross country coach. Mr. Senechal seconded the motion which passed unanimously. Mr. Erickson moved to accept Mr. Sturdevant's recommendations for track and tennis. Ms. Lorenzen seconded the motion. After discussion which raised some concerns with at least two of the coaches, Ms. Lorenzen withdrew her second. The policy committee will review the evaluation practice and bring back a recommendation for it at the August meeting. The motion died for lack of second.

Attendance Agreements. None

MDC (Montana Developmental Center) Contract. Mr. Erickson moved to approve the MDC Contract. Mr. Senechal seconded the motion which passed unanimously.

Department of Corrections Contract (Riverside). Mr. Erickson moved to approve the DOC Contract provided Jefferson High School secures a certified counselor. Mr. Senechal seconded the motion which passed unanimously.

BAT/BACE Agreements. Ms. Lorenzen moved to approve the BAT contract with the only change being the amount paid for insurance. Mr. Senechal seconded the motion which passed unanimously. The BACE contract was automatically updated following the approval of the BAT contract. (The only change being the amount paid for insurance.)

Administrative Agreements. Ms. Lorenzen moved to approve an increase of 1% + insurance increase for Heather Rykal, *Admin. Assistant*. Mr. Erickson seconded the motion which passed unanimously. Mr. Erickson moved to approve an increase in salary to cover the insurance for her family + personal health insurance for Lorie Carey, *Business Manager*. Mr. Senechal seconded the motion which passed unanimously. Mr. Senechal moved to approve the increase in insurance for Mr. Whealon, *Superintendent*, and his spouse. Ms. Lewis seconded the motion which passed unanimously. Mr. Erickson moved to approve a 1% increase for Mr. Lutkehus, *Information Technology Coordinator*. Ms. Lorenzen seconded the motion which passed unanimously. Ms. Lorenzen moved to offer Mr. Sturdevant, *Activities Director*, insurance under the same provisions as the BAT and BACE employees (6659.28 toward insurance on JHS policy or 70% of that dollar amount as salary). Mr. Erickson seconded the motion which passed unanimously. The *guidance/assistant principal* position contract was discussed. Mr. Whealon stated that if the board wanted to focus primarily on guidance then Leslee Weber would be their first choice, if the principal position was their focus then Tim Norbeck would be their first choice. However, Steve Connole has the certification for both so would be a good choice as well. Mr. Erickson moved to offer the position to Leslee Weber. Mr. Senechal seconded the motion which passed unanimously.

Actuarial Proposal. Will be discussed when the auditor deems it necessary.

Audit Contract. Ms. Lorenzen moved to contract with Strom and Associates for the fiscal audit for three years. The amount is \$4400 per year. Mr. Senechal seconded the motion, which passed unanimously.

1st reading of Policies. Ms. Lorenzen moved to approve policy 3221 on 1st, 2nd, and 3rd readings. Ms. Bryant seconded the motions which passed unanimously. Ms. Lorenzen moved to accept policy 4332 on 1st, 2nd, and 3rd readings. Mr. Senechal seconded the motion which passed unanimously. Policies 1402, 3612, 5450, and 8440 were referred to committee. Mr. Sturdevant and Mr. Whealon will review policies 4330F and 4330P. Policy 3110 was unchanged.

August meeting date. Ms. Lorenzen moved to hold the August meeting Monday, August 9th at 4:00 p.m. Mr. Erickson seconded the motion which passed unanimously.

Commendations and Recognitions. Ms. Jackson commended Mr. Sturdevant, Mr. Whealon and Ms. Carey for their continued dedication during the summer months.

Negotiations/Personnel. Committee did not meet.

Policy/Handbook. Committee did not meet.

Budget/Insurance/Investments. Committee did not meet.

Building/Grounds/Transportation. Committee did not meet.

Teaching/Learning. Committee did not meet.

Business Manager/Clerk Report. Submitted in written form.

Superintendent's Report. AYP data was reviewed. JHS made AYP according to their math and reading scores. However, there is some concern about the determination of the graduation and participation percentages that indicates that JHS did NOT make AYP. Mr. Whealon has submitted a request for review to OPI. Mr. Whealon also submitted a complaint to MHSA concerning Helena High's continued "recruitment" of students from Montana City by holding sports camps at MT City. MSU Freshman Math and English data was also reviewed. Mr. Whealon stated that there were some opportunities for continuing Board education available in September. He encouraged the members to attend. The bid for the fire alarm system was awarded to Simplex Grinnell.

COMMENDATIONS AND
RECOGNITIONS

COMMITTEE REPORTS

CLERK REPORT

SUPERINTENDENT'S
REPORT

UNFINISHED BUSINESS

Unfinished Business. 3rd Reading of Policies. Mr. Erickson moved to accept policies 2140, 8225, 7530, 8450, 1401, and 4331 (4331 strike out “firearms”). Mr. Senechal seconded the motion which passed unanimously. **English Textbooks.** Mr. Erickson moved to purchase the English textbooks since the 60-day review is complete. Ms. Lorenzen seconded the motion which passed unanimously.

ADJOURNMENT

Meeting adjourned at 8:54 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board