

MINUTES

Jefferson High School Dist. 1
Regular Meeting

September 21, 2010
JHS Library

Board members present:

Alan Erickson **Lynne Bryant** **Stan Senechal** **Diane Lorenzen, arrived at claims**
Sabrina Stekete **Kathy Jackson** **Pat Lewis**

Administrators present:

James Whealon, Superintendent Lorie Carey, Business Manager

Visitors: Jennifer Nardiello, Michelle LeTexier

CALL BOARD TO ORDER Ms. Stekete called the meeting to order at 6:00 p.m. The pledge was said.

MINUTES *Mr. Erickson moved to approve the minutes of the previous regular meeting. The letters presented with the AD report at the last meeting will not become part of the minutes file from the previous meeting. A discussion followed that clarified the receipt or non-receipt of letters at the meetings-unsigned and undated letters will not be accepted. Ms. Lewis seconded the motion, which passed unanimously by the 6 present. Mr. Erickson moved to approve the minutes of the special meeting. Ms. Jackson seconded the motion which passed unanimously by the 6 present.*

CLAIMS Note: It's important for Mr. Lutkehus to keep paperwork on all purchases made through Boulder Tech Service to avoid the appearance of conflict of interest. Mr. Erickson moved to approve the claims presented. Ms. Jackson seconded the motion which passed unanimously.

PUBLIC COMMENT Michelle LeTexier stated that Basin Elementary School is celebrating 115 continuous years of education. All are invited to attend the celebration. Basin people are asking that Basin retain representation by their one seat on the Jefferson High School Board of Trustees.

COMMUNICATIONS AND COMMENTS **Letters.** Boulder Association of Teachers – introduction of new officers and request to rename the library and contribute a plaque in memory of Diane Thompson. MT Department of Administration – acceptance of the Jefferson High School plan to address audit findings regarding the 2008-09 audit.
Student Report. Katherine Martini reported that Student Council has had two meetings so far. Homecoming themes and ideas have been discussed. The bus will run to pick up students and take them home before the game. No school time will be taken for float assembly.
Staff Presentations. Ms. Piccolo will give her presentation at the October meeting.

NEW BUSINESS **Personnel.**
Substitute Applications. Mr. Erickson moved to accept the custodial substitute applications of Mr. Edward Green Jr. and Paul Petroff pending background checks. Ms. Jackson seconded the motion. A discussion of policy concerning fingerprint and background checks followed. Policy committee will pursue. The motion passed unanimously. Ms. Jackson moved to approve Frankie Cansler, Hunter Nance, and Brenda Senne as substitute teachers pending background checks. Mr. Senechal seconded the motion which passed 6 to 1 with Ms. Lorenzen voting “no”.
Staff Vacancies. Ms. Lorenzen moved to approve Ms. Nardiello as advisor of Student Council. Ms. Lewis seconded the motion which passed unanimously. A discussion of Rodeo Club followed concerning the liability the school has when the Rodeo Club conducts a High School Rodeo. **Coaching Vacancies.** No recommendations at this time.

1st reading of Policies. None.

2nd Reading of Policies. Ms. Lorenzen moved accept policies 1420 (insert 10 days), 1512, 5226, 5255, 8123, 8450, 2170, and 2170P. Mr. Senechal seconded the motion which passed unanimously.

School Foods MOU. No presentation from the Elementary yet.

Meat for BBQ. Ms. Lorenzen moved to approve the purchase of meat for the BBQ to be held at Homecoming. Ms. Jackson seconded the motion which passed unanimously.

Interview and Selection Process. Ms. Lorenzen moved to approve the addition of Film and Construction to the Activities Accounts. Ms. Jackson seconded the motion which passed unanimously.

COMMENDATIONS AND
RECOGNITIONS

Commendations and Recognitions. Ms. Jackson – Mr. Allen for his Welding Certification. Ms. Steketee – Ms. Butler for her efforts with the cheer squad. A discussion of their uniforms commenced. It was recommended that Ms. Butler approach the AD with a suggestion for increasing the number of uniforms to allow for great presentation. Mr. Erickson – Mr. Kelly for his many years of service.

COMMITTEE REPORTS

Negotiations/Personnel. Committee did not meet.
Policy/Handbook. Committee did not meet.
Budget/Insurance/Investments. Committee did not meet.
Building/Grounds/Transportation. Committee did not meet.
Teaching/Learning. Committee did not meet. Ms. Steketee reminded the members that the board had wished to focus on English and Math in the last several years. She presented a spreadsheet which showed a marked reversal in the trend of the math scores which has been declining for the past 4 years.

CLERK REPORT

Business Manager/Clerk Report. Submitted in written form.

SUPERINTENDENT'S
REPORT

Superintendent's Report. Mr. Whealon gave a brief overview of the metal mines money that hadn't been received. The question was raised about using metal mines money to cover the shortfall. Mr. Shipman (BES Supt) felt that the county didn't have the responsibility of coming up with the money to cover any shortfall in collections. Mr. Kirsch (commissioner) stated to Mr. Whealon that the county had the responsibility and had released money recently. The state collects the metal mines money and distributes 37% of it to the counties. This is divided between the county, high schools, and elementary schools. The money can't be used to lower the mil levy.

Strategic Planning Session Preparation. Mr. Whealon reminded the board that they would need to plan for his departure in a few years. In addition, the school is now eligible for school-wide determination for Title funds. Once this happens, the school will always be designated school-wide. A committee needs to be set up and a process needs to be followed to be officially recognized. Ms. Steketee inserted that the national average for turnover for Superintendents is once every three years. Accomplishing real change or progress in a school can be limited by this turnover. Boards need to plan strategically to prevent any lagging in the changes or improvements desired by the Board. Hiring a specialist wasn't viewed as a favorable step. Members felt that what they had learned in the last couple years, along with the amount of research Ms. Steketee has done would be a great place to start.

AD Report. Presented in written form.

UNFINISHED BUSINESS

Unfinished Business. None.

ADJOURNMENT

Meeting adjourned at 8:48 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

At next meeting:

Elementary Letter – transportation costs

Library naming

Journalism recognition

MOU School Foods