

MINUTES

Jefferson High School Dist. 1
Regular Meeting

October 13, 2010
JHS Library

Board members present:

Alan Erickson **Stan Senechal** **Diane Lorenzen**
Sabrina Stekete **Kathy Jackson** **Pat Lewis** **Lynne Bryant (arrived at claims)**

Administrators present:

James Whealon, Superintendent Lorie Carey, Business Manager

Visitors:

CALL BOARD TO ORDER Ms. Stekete called the meeting to order at 6:00 p.m. The pledge was said.

MINUTES *Ms. Lorenzen moved to approve the minutes of the previous regular meeting. Mr. Erickson seconded the motion. Ms. Jackson noted that Ms. LeTexier stated that by law the Basin district will have representation on the JHS board for two years. The motion passed unanimously by the six present with the correction noted.*

CLAIMS Ms. Lorenzen moved to approve the claims presented. Mr. Erickson seconded the motion which passed unanimously.

PUBLIC COMMENT None.

NEW BUSINESS **Strategic Planning.** Several options were presented for review and discussion. Ms. Lorenzen stated that she was concerned that the process not take too long since board members come and go as do staff and administration. Ms. Lewis asked for clarification of the duties of board members and the duties of the staff. The board sets policy and the direction of the school; staff implements the plan for success. Ms. Lorenzen stated that continuity of leadership is important. The change in structure has contributed to that lack of continuity – when the superintendent/principal leaves, both positions are gone. Examining the administrative structure of the school is a priority. This would be the time for the development of a predecessor for the superintendent. Developing staff leaders is also an option.

Several strategies were discussed to encourage students to complete the requirements for a diploma. The requirements may have to be adjusted for certain students under certain circumstances.

Mr. Erickson asked to identify main topics and begin to address them. Ideas were thrown out and placed in one of the “7 correlates of effective schools.”

- 1. Instructional Leadership**
 - Administrative Structure
 - Best practices
- 2. Clear and Focused Mission**
 - Plan the Work and Work the Plan
 - Recruiting and staff development strategies
 - Maximize the potential of each student
 - Comprehensive individualized student school and career planning
- 3. Safe and Orderly Environment**
 - Buildings and Grounds
 - Anti-Bullying
- 4. Climate of High Expectations**
 - High Student Activity participation
 - Every student can and will learn if given the resources
- 5. Frequent Monitoring of Student Progress**
 - Student Performance (in math and in reading)
- 6. Positive Community-School Relations**
 - District Enrollment
 - Serviced Learning
- 7. Opportunity to Learn and Student Time on Task**
 - Technology (already done)
 - Bell-to-bell instruction
 - Monitoring attendance

NEW BUSINESS (cont.)

Budget committee will meet to begin to address how the items in the 7 correlates could be addressed financially.

A brief synopsis of the 7 correlates will be sent to the paper and information placed on the website to begin the process of strategic planning.

ADJOURNMENT

Meeting adjourned at 7:56 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

At next meeting:

Anti-Bullying practices review
Instructional Leadership
Service Learning credit
Elementary Letter – transportation costs
Library naming
Journalism recognition
MOU School Foods

1. Negotiations/Personnel – A. Erickson, P. Lewis, S. Senechal
2. Policy/Handbook – P. Lewis, S. Steketee, L. Bryant
3. Budget/Insurance/Investments – D. Lorenzen, S. Senechal, K. Jackson
4. Building/Grounds/Transportation – K. Jackson, A. Erickson
5. Teaching/Learning – S. Steketee, D. Lorenzen, L. Bryant
Math & English