

AGENDA
REGULAR MEETING OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:00 p.m. January 18, 2011 ***

Jefferson High School Library

(Board packet available upon request at the Central Office.)

A. Call to order-Chairperson

1. *Pledge of Allegiance*

B. Approval of Previous Minutes.

C. Approval of High School Claims and Accounts

D. Announcements and Public Comment.

THE BOARD WELCOMES AND ENCOURAGES PUBLIC COMMENT. ANYONE WISHING TO ADDRESS THE BOARD IS ENCOURAGED TO DO SO WITH THESE STIPULATIONS:

1. The Board may limit the amount of time for comment if they become extensive.
2. If the speaker begins to infringe on the right to privacy of another, the Board may interrupt and end the comments on that issue.
3. Even if the comments are entirely appropriate, the Board will not take any action on them at this meeting. To insure that others who want to address the same issue have the opportunity to do so, the item may be placed on the agenda of a future meeting.

E. Communication and Comments.

1. Letters to the Board
2. Student Council Report
3. Staff Presentations – Ms. Piccolo – Service Learning

F. New Business.

1. Personnel
 - a. Substitute Applications
 - b. Staff Vacancies
 - c. Coaching Vacancies
2. Memorial – Diane Thompson
3. Credit for Service Learning
4. Roof repair update/bids
5. Hard Rock Fund use
6. Facility use clarification
7. Superintendent Evaluation
8. Fall Sports Coach Recommendations
9. Question on annual auditing at \$4400/year - have we considered going every other year as allowed?
10. Add planning as standard agenda item and place at top of agenda
11. Discuss/consider using consent agenda
12. Responsibilities in policy without a date:
 - annual review Superintendents in-service development program
 - annual set rate of pay for subs
 - quarterly board recognition of students with no absences or only one
 - annual formulation/adoption of board objectives/goals
 - annual presentation by superintendent to board of plan to achieve board objectives
 - annual presentation by superintendent to board of results of plan to achieve board objectives
 - annual supt. presents report to board on progress in educational program
 - annual review of accreditation standards by board
 - annual approval by board of superintendents annually written plan for special education----- annual evaluation by board of superintendent
 - annual establishment by board of tuition rates
13. Need to review the approximately seven different pages of board goals in policy and see how we are working on them

G. Commendations and Recognition

H. Committee Reports.

1. Negotiations/Personnel – A. Erickson, P. Lewis, S. Senechal
----- process for recruiting/selection fully outlined including consideration of incorporating behavioral/situational questions, references for leadership positions, updated job descriptions
2. Policy/Handbook – P. Lewis, S. Steketee, L. Bryant
----- updating/synchronizing policies
----- sports/extra-curricular program eval process
----- coaching evaluation process
----- review policy concerning fingerprint and background checks and the timing of these in the hiring process
3. Budget/Insurance/Investments – D. Lorenzen, S. Senechal, K. Jackson
4. Building/Grounds/Transportation – K. Jackson, A. Erickson
5. Teaching/Learning – S. Steketee, D. Lorenzen, L. Bryant
Math & English

I. Clerk's Report

1. Budget Management Report
2. Trustees' Financial Summary

J. Superintendent's Report

1. AD Report

K. Unfinished Business

Follow-up from previous minutes:

1. Is chemical disposal complete?
2. Did Math program implement Glencoe Placement Test? (from Nov 09)
3. Did student council move forward with dance classes or other things to address "bump and grind" issues?
4. Did student council move forward with recognition program
5. What was resolution of rodeo insurance and program in general
6. Committee to establish Schoolwide Title 1 - needs to be established per Mr. Whealon but did this require board involvement or where is this at?
7. Instructional leadership - continued review/analysis of adding administration
8. Synopsis of correlates will be published in paper and calling for community involvement
9. Anti-bullying practices review

L. Follow-up/Adjournment

January - vacation payouts if any, policy 5334p

Mar/April - deadlines for applying for trustee election, policy 1111

NEXT HIGH SCHOOL BOARD MEETING: 6:00 P.M. TUESDAY, February 15, 2011 – Jefferson High School

BOARD CHAIR-APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.

Board Objectives

Goals submitted by the board members are as follows:

- Foster community spirit.
- Build teacher relationships.
- Increase attendance of board members at teacher meetings.
- Finish meetings before 9:00 p.m.

School Goals:

1. Increase math scores
2. Increase reading scores
3. Design and implement a culture of academic excellence at Jefferson High School.

Seven Correlates of Effective Schools

1. **Instructional Leadership**
 - Administrative Structure
 - Best practices
2. **Clear and Focused Mission**
 - Plan the Work and Work the Plan
 - Recruiting and staff development strategies
 - Maximize the potential of each student
 - Comprehensive individualized student school and career planning
3. **Safe and Orderly Environment**
 - Buildings and Grounds
 - Anti-Bullying
4. **Climate of High Expectations**
 - High Student Activity participation
 - Every student can and will learn if given the resources
5. **Frequent Monitoring of Student Progress**
 - Student Performance (in math and in reading)
6. **Positive Community-School Relations**
 - District Enrollment
 - Serviced Learning
7. **Opportunity to Learn and Student Time on Task**
 - Technology (already done)
 - Bell-to-bell instruction
 - Monitoring attendance

*All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:00 p.m. (Exceptions often occur in May and August to follow legal requirements.)
For updates, call the district office at 225-3740.*