

AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1

* 6:30 p.m. November 20, 2012 *

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Student Report

D. New Business

1. HOSA Club – proposal for possible formation – possible action
2. Montana Developmental Center request for fence-line extension/ditch change – possible action
3. Superintendent position for 2013-14 – initial discussion of position, beginning search process
4. Possible consideration of and action for At-Large Trustee Position
5. Personnel – possible action
 - a. Substitute Applications – J. McKinnen, C. Katzbeck, H. Nance, W. Hildebrandt,
 - b. Resignations –Rykal, Sullivan, Burton, Mathis - action
 - c. Coaching Positions – Football, X Country, Assistant Girls’ Basketball, Head Boys’ Basketball, Head and Assistant Tennis, Assistant Golf, Head and Assistant(2) Track, Asst. Cheer/Dance

E. Unfinished Business

1. Update on Boulder Monitor second lawsuit against District, possible closed session for litigation strategy, possible action if needed
2. Program Evaluation per policy 2130 – possibly defer to Strategic Planning Meeting – action if needed
3. Review of plan and data addressed in Superintendent’s At-Risk planning and possible approval of dropout reduction plan per policy 3610 – possible action
4. Proposed Retirement Incentive – possible action

F. Communication and Comments

1. Letters to the Board –
 - a. Resignations –Rykal, Sullivan, Burton
 - b. At-Large Trustee position letters of interest
2. Staff Presentation – Service Learning – Piccolo

G. Committee Reports

H. Commendations and Recognition

I. Consent Agenda *Approval of Previous Minutes and High School Claims and Accounts*

J. Business Manager’s Report – *brief review, full report provided in board packet.*

K. Principal’s Report – *brief review, full report provided in board packet.*

- a. AD Report

L. Superintendent’s Report - *brief review, full report provided in board packet*

M. Trustee Training

N. Follow-up/Adjournment

Chair/Superintendent article for paper

NEXT HIGH SCHOOL BOARD MEETING: 6:30 P.M. December 17, 2012
BOARD CHAIR-APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY
THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.

Draft Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over other options because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;
- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.)
For updates, call the district office at 225-3740.

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

JHS Board meeting November 20, 2012

Print Name

Samantha Humphrey

Bud Siderits (Fire Chief - Jeff City VFD)

Jan Anderson

**JEFFERSON HIGH SCHOOL BOARD OF TRUSTEES
NEW BUSINESS ITEMS**

1. **HOSA Club** – proposed by Samantha Humphrey
A HOSA Club could be beneficial for the students. However, Dave Ternes is our health science-endorsed teacher. Additional funds, which we don't have, would be required to sponsor this activity.

Recommendation: I do not recommend this at this time.

2. **MDC fence-line/ditch change** The proposed change is included following this synopsis. MDC gave us the property in question plus much more several years ago.

Recommendation: I recommend that the board approve this request.

3. **Supt. Position for 2013-14** The board should consider how it might restructure to save money and advertise this position.

Recommendation: NA

4. **At-Large Trustee Position** – Two letters have been received – one from Travis G. Pierce from Jefferson City and one from Robert Padmos from Montana City. Both have been verified as qualified candidates for the position and have been informed of and invited to the meeting. The questions used at the previous meeting are included with this packet.

Recommendation: I recommend that the board interview each candidate.

5. Personnel

- a. **Sub Applications** – J. McKinnen, C. Katzbeck, H. Nance, W. Hildebrandt

Recommendation: I recommend that the board approve each candidate pending background checks.

- b. **Resignations** – H. Rykal as administrative assistant, J. Sullivan as asst. track coach, M. Burton as asst. cheer/dance, Ashley Mathis as volleyball coach.

Recommendation: I recommend that the board accept each resignation.

- c. **Coaching positions** – Recommend that the board approve each candidate.
Asst. Girls Basketball 2012/13 – Mike Charlton,
Head Boys Basketball 2012/13 – Clint Layng,
Wrestling volunteers 2012/13 – Brian (Buddy Warren) and Jesse Johnson
Winter Cheer coach 2012/13 – Cetera Stagg
Jasmyn Fowler 2012/13 – Asst Cheer/Dance

Football 2013 season – Clint Layng, Josh Armstrong, River Newman
Cross Country 2013 season – Bob Ekblom



jim whealon <jim.whealon@jhs.k12.mt.us>

Re: MDC Softball Fence meeting

1 message

dan sturdevant <dan.sturdevant@jhs.k12.mt.us>

Thu, Nov 8, 2012 at 3:55 PM

To: "Giulio Sr., Bruce" <BGiulioSr@mt.gov>

Cc: Marina Little <mlittle@bresnan.net>, "Blumenthal, Paul" <pblumenthal@mt.gov>

We would like to leave the cedar fence in place.

As long as you have talked to Ed, we don't have a problem with moving the ditch. We will include this on the request for the board meeting on the 20th.

Dan

On Thu, Nov 8, 2012 at 3:07 PM, Giulio Sr., Bruce <BGiulioSr@mt.gov> wrote:

I have talked with Ed McCauley already. He has no problem with the move as long as we are paying for it and it flows correctly. I would imagine the school would like to keep the cedar fence as is on the property line instead of changing it out with 8 ft chain link with slats. What do you think on this Dan?

From: dan sturdevant [mailto:dan.sturdevant@jhs.k12.mt.us]

Sent: Thursday, November 08, 2012 2:35 PM

To: Giulio Sr., Bruce

Cc: Marina Little; Blumenthal, Paul

Subject: Re: MDC Softball Fence meeting

I am not sure but maybe you will have to talk to Ed McCauley on moving the ditch.

I don't think we have any problem with it but it is their ditch.

Dan

On Thu, Nov 1, 2012 at 10:34 AM, Giulio Sr., Bruce <BGiulioSr@mt.gov> wrote:

It would be on the schools property but would be on the MDC side of the existing fence basically under the power line

From: Marina Little [mailto:mlittle@bresnan.net]

Sent: Thursday, November 01, 2012 10:20 AM

To: 'dan sturdevant'

Cc: Giulio Sr., Bruce; Blumenthal, Paul

Subject: RE: MDC Softball Fence meeting

Thanks Dan.

One more thing...due to safety concerns, MDC wants to re-route the irrigation ditch around the outside of their property and the new fence at the northwest corner where it currently cuts across at an angle from their entry gate and goes under the fence at the high school property. Basically, the irrigation ditch would come under the existing fence at the east side of the school property, turn 90 degrees north toward 4th Street between the existing fence and the hedge row, then turn 90 degrees east at 4th Street until it joins with the existing ditch at the MDC main entry. This change will put that rerouted portion of the ditch on the schools property. Would

TRACT "M"
48.29 ACRES

STATE OF MONTANA
DEPT. OF HEALTH AND HUMAN SERVICES

MONTANA DEPT. OF TRANSPORTATION
TRACT 1, C.O.S. NO. 192941, FOLIO 563-D

JEFFERSON COUNTY HIGH SCHOOL
C.O.S. NO. 217097
FOLIO 691-A

JEFFERSON COUNTY
PISHKIN LOT 24-2
C.O.S. NO. 217093
FOLIO 690-A

CENTER-WEST 1/16
NO MONUMENT SET
171.49

1330.41'

1330.41'

1324.92
589'28'40"W

BEGIN BOARD FENCE

NORTHWEST 1/16
CORNER
NOT MONUMENTED

MAG NAIL IN BRIDGE
N13°39'55"W
55.01'

S58°43.08W
44.41'

N59°18'26"W
85.83'

N13°56'49"E
1153.99

N57°23'19"W
199.20'

N62°44'27"W
200.91'

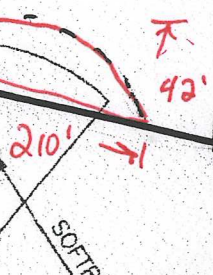
N12°40'14"W
176.44'

N00°06'20"W
1319.62'

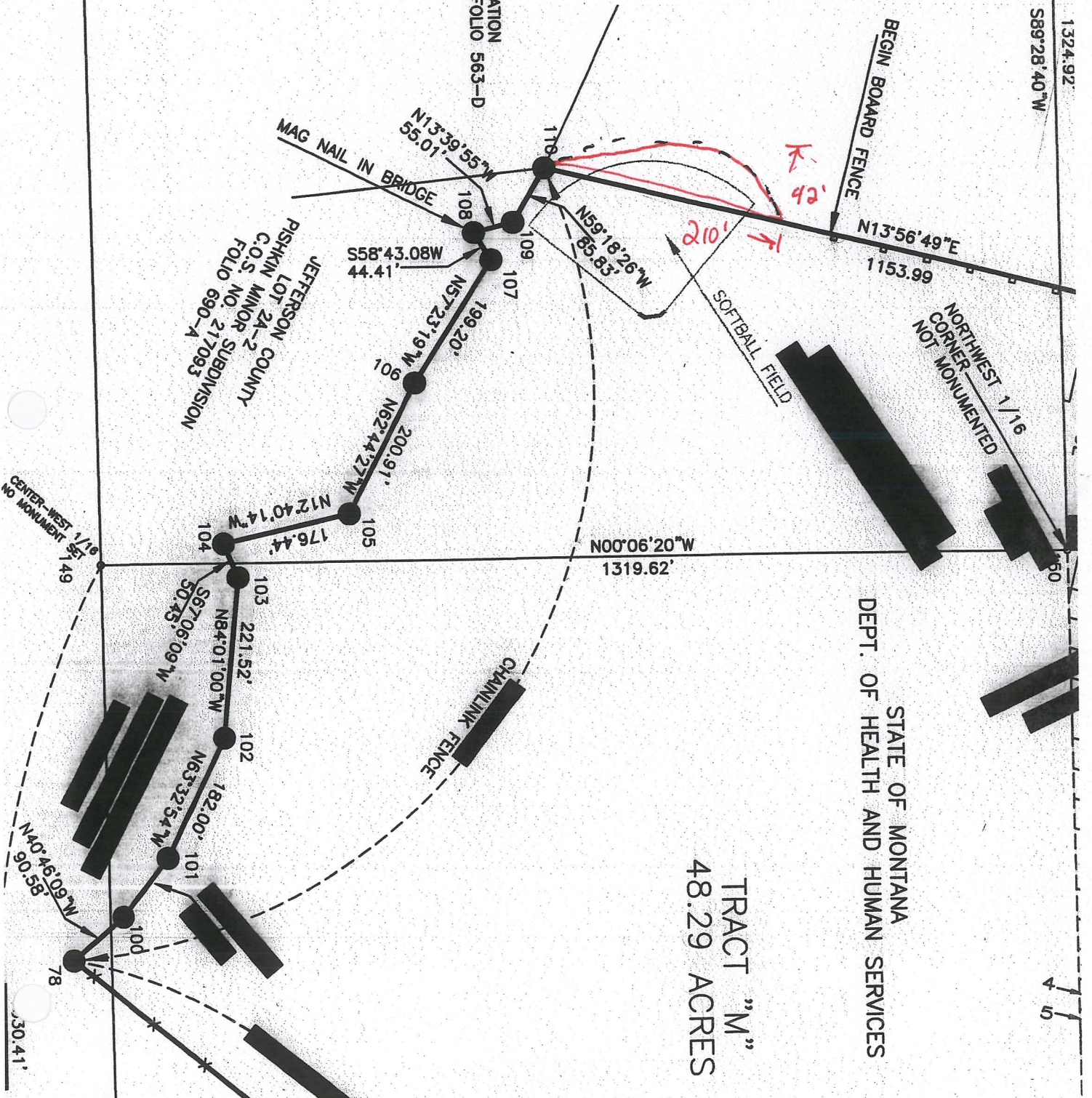
N84°01'00"W
221.52'

N63°32'54"W
182.00'

N40°46'09"W
90.58'



CHAINLINK FENCE



November 14, 2012

Robert Padmos
155 Holmes Gulch Road
Clancy, MT 59634
406-431-2508

Jefferson High Board of Trustees
P.O. Box 838
Boulder, MT 59632

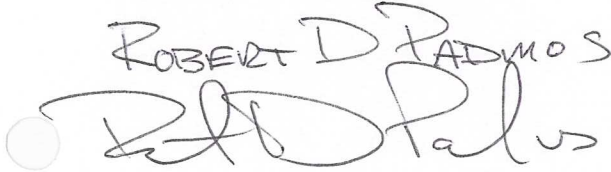
Board of Trustees:

I would like to express interest in the position that has been vacated by Lynn Bryant. I understand this is an at large position. I currently live in Montana City and my son Jered is a freshman at JHS.

I am interested in this position because I think Jefferson High has tremendous potential and I would like help with Jefferson High becoming the school of choice.

Thank you for your consideration.

ROBERT D PADMOS

A handwritten signature in black ink, appearing to read "R D Padmos". The signature is written in a cursive style with large, bold letters.

11/12/2012

Jefferson High School District

RE: JHS Trustee At-Large Position
PO Box 838
Boulder, MT 59632

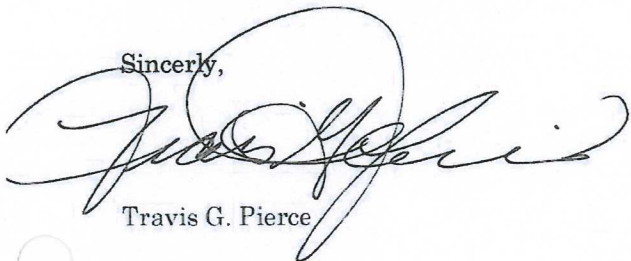
Dear Board of Trustees,

I am writing to express my interest in the open At-Large Trustee seat. I have been a resident of the district for the past three years and have three children attending school in the district. I have a freshman at JHS this year and will have another who will start attending next year. My third is a kindergartner at Clancy, so I have a vested interest in education for the foreseeable future. I'm currently a service account executive for the local office of a national sign company in Helena, I work with a large diverse group of customers throughout central Montana. Prior to this position I worked as a branch manager for two different companies, a large wholesale beverage and food company and a freight company, in both of these positions, I was charged with full operational and sales efforts of small local branch offices of large national corporations. I managed small staffs with small budgets, having to do much more than our job descriptions intailed to accomplish our goals was commonplace. Through these positions I have experience with building relationships, sales, basic HR functions, budgeting, negotiating, project management, and extensive public interaction and speaking.

After wanting to get involved in some type of public service for the past few years, I became involved with the Clancy Parent Council three years ago upon moving to Jefferson City. I am currently President of the CPC, and have found the position very rewarding, although at times it can be very challenging as well. I have determined through my interactions with the parents, teachers, and staff in Clancy I can contribute and make a difference in our kids school life. I feel I offer a great many attributes that would be helpful to the Board, and I am ready to commit the time and energy needed to accomplish the goals of the JHS District.

I look forward to meeting with the board and discussing the position in more detail. Thank you for your time and consideration.

Sincerely,



Travis G. Pierce

PO Box 356 Jefferson City, MT 59638 • 406.933.5860 • tetepierce@msn.com

TRAVIS G. PIERCE

Purpose statement: To objectively assess attitude, knowledge, and an understanding of diversity among the JHS School Board candidates.

Scoring tool: +, - or a check mark (to signify a response was given)

1. Why are you interested in the Jefferson High School Board?
2. What has been your involvement with education in your community?
3. What special strength would you bring to the JHS School Board?

JEFFERSON HIGH SCHOOL BOARD OF TRUSTEES
UNFINISHED BUSINESS ITEMS

1. **Update on lawsuit-** David Dalthorp has responded to the Boulder Monitor's discovery request. He anticipates that the plaintiff's attorney will want to take depositions of some board members at some point. No such request has yet been made.

Recommendation: NA

2. **Program Evaluation/policy 2130** – copy of policy included. The program evaluation process currently in use is being reviewed by the administrative team.

Recommendation: NA

3. **At-risk planning/dropout reduction/policy 3610**
The Drop-Out Reduction Plan is included.

Recommendation: Accept Reduction Plan as presented.

4. **Retirement incentive** – As directed by the board, the administration reviewed and proposed modifications to the retirement incentive submitted by staff members. The staff members are now considering these tentative changes and also have to get approval of a particular portion of the proposed offer from the Boulder Area Teachers' Association. (This portion addresses the fact that any cash payout could not be applied to Teacher's Retirement.) Once this has been completed, the budget committee will be given the information for consideration for possible recommendation.

Recommendation: NA

1 Jefferson High School District #1

2
3 INSTRUCTION

2130

4
5 Program Evaluation and Diagnostic Tests

6
7 The Board strives for efficiency and effectiveness in all facets of its operations. To achieve this
8 goal, at the regular October Board meeting the Board will set forth:

- 9
10 1. A clear statement of expectations and purposes for the District instructional program;
11
12 2. A provision for staff, resources, and support to achieve stated expectations and purposes;
13 and
14
15 3. A plan for evaluating instructional programs and services to determine how well
16 expectations and purposes are being met.
17

18 The District will utilize a variety of assessment processes to:

- 19
20 1. Determine the effectiveness of the instructional programs;
21
22 2. Assess the progress of individual students in attaining student learning objectives; and
23
24 3. Diagnose the needs of individual students who are not progressing at their expected rates.
25

26 Parents who wish to examine any assessment materials may do so by contacting the
27 Superintendent. Parental approval is necessary before administering an individual intelligence
28 test or a diagnostic personality test. No tests or measurement devices which include questions
29 about a student's or the student's family's personal beliefs and practices in family life, morality,
30 and religion will be administered, unless the parent gives written permission for the student to
31 take such test, questionnaire, or examination.
32
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34

35 Legal Reference: 20 U.S.C. § 1232h Protection of pupil rights
36 10.55.603, ARM Curriculum Development and Assessment
37 10.56.101, ARM Student Assessment
38

39 Policy History:

40 Adopted on: February 2007

41 Revised on: February 15, 2011

1 Jefferson High School District #1

2

3 STUDENTS

4

5 Programs for At-Risk/Disadvantaged Students

3610
page 1 of 2

6

7 The District will designate one (1) at-risk coordinator to collect and disseminate data regarding
8 dropouts in the District and to coordinate the District's program for students who are at high risk
9 of dropping out of school.

10

11 Each school year in September, the at-risk coordinator will prepare a dropout reduction plan that
12 identifies:

13

- 14 1. The number of District students who dropped out in the preceding regular school term;
- 15 2. The number of students in grades 9-12 who are at risk of dropping out;
- 16 3. The District's dropout rate goal for the next school year;
- 17 4. The dropout reduction programs, resources, and strategies to be used during the school
18 year.

19

20 The Board will review and approve the plan, at the regular October Board meeting, and will
21 make it available to the public.

22

23 The District is not required to prepare a dropout reduction plan if fewer than five percent (5%) of
24 its students are identified as "at risk" of dropping out.

25

26 At-Risk Students

27

28 In determining whether a student is at high risk of dropping out of school, the District will
29 consider the student's academic performance as well as whether the student is adjudged
30 delinquent; abuses drugs or alcohol; is a student of limited English proficiency; receives
31 compensatory or remedial education; is sexually, physically, or psychologically abused; is
32 pregnant; is a slow learner; enrolls late in the school year; stops attending school before the end
33 of the school year; is an underachiever; is unmotivated; or exhibits other characteristics that
34 indicate the student is at high risk of dropping out of school.

35

36 Programs and District Plan

37

38 The District will provide a remedial and support program for any student who is at risk of
39 dropping out of school.

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41 The District will have a plan designed to retain students in a school setting. The District plan
42 will be the responsibility of the Superintendent or the designated at-risk coordinator and will:
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1. Emphasize a comprehensive team approach that includes the Superintendent, principal, parent/guardian, teacher, student, community service provider, business representative, or others;
2. Include objectives designed to meet the identified needs of at-risk students and to retain those students in school;
3. Be designed to use community resources that are available to serve at-risk youth;
4. Provide for parental involvement, such as participation in developing student academic plans and training programs for parents; and
5. Provide for review of individual profiles for at-risk students.

The District plan may also:

1. Include alternatives; and
2. Provide for the referral of students who drop out to programs such as adult basic education, Job Training Partnership Act programs, or other options.

Policy History:

Adopted on: February 2007
Revised on: February 15, 2011

Jefferson High School Dropout Prevention Plan

The U.S. Department of Education reports that the 2011 national graduation rate was 75 percent. This means that 25 percent of students once in the class of 2011 failed to graduate with their fellow classmates. This 25 percent equals 1.2 million students.

The Alliance for Excellent Education, in its June 2011 brief, stated that if half of the dropouts from the class of 2010 would have graduated, they would have collectively earned \$7.6 billion more each year. Assuming that the number of dropouts was the same in 2010 as it was in 2011, it costs the average 2011 dropout about \$12,667 per year in lower wages than a high school graduate or about \$1,056 per month in constant dollar income for the rest of their life. Montana's dropout rate is well below the nation's average of 25 percent. However, at 17.9 percent for the class of 2010, the last class cohort for which data is currently available, it is still too high. Montana's most recent three year average annual dropout rate is 4.9 percent per year or 19.6 cumulative for four years according to the Office of Public Instruction's data. According to OPI's data, Jefferson High School's three year annual average is 3.2 percent per year or 12.8 percent cumulative for four years.

Dropout rates can be very confusing because there are many different ways to calculate them. Montana's dropout rates lag one year behind its other data. The Office of Public Instruction calculates three different dropout rates: (1) the Event Dropout Rate, the percentage of students who dropout during a single year; (2) the Completion Rate, a cohort approach that utilizes both dropout and graduate data for four consecutive years; (3) the Adequate Yearly Progress Graduation Rate, the percentage of students who graduate from high school with a regular diploma in four years, estimated as a cohort rate. GEDs are calculated as dropouts even if the student transferred to the Montana Youth Challenge or the Job Corps. Montana's data does not recognize those who take five or more years to graduate or those who return to school several years later and graduate. It does not recognize as non-dropouts those GED students who go on to graduate from college. Students who leave public school for home-schooling are recorded as dropouts as are students who transfer out of state and no records are requested. Eight grade students who do not enroll in high school are not counted as dropouts. Students who enter YDI from other districts and after completion of YDI services do not re-enroll in their home high school are recorded as dropouts against Jefferson High School. There are many ways to calculate dropout rates and they all have reliability problems. However, regardless of the method used to calculate dropouts, we do know that those who do not graduate from high school are more likely to be unemployed, live in poverty, get to prison, be on public assistance, be single parents, and earn far less than high school graduates. Nationally, 82 percent of the prison population members are dropouts. In Montana, 80 percent of the male and 75 percent of the female prison populations are dropouts. Dropouts not only have lower earning rates, they generate higher social service costs to the Montana State Budget.

Researchers from Johns Hopkins University have developed a set of predictors to help identify potential high school dropouts. These predictors are: repeating one or more grades; poor grades and poor achievement on tests; reading below grade level at the end of third grade; performing below grade level in the 6th grade; failing one or more subjects in the 6th grade; failing one or more subjects, particularly in the 9th grade; ongoing patterns of absenteeism or tardiness; lack of connection and engagement in school; and multiple suspensions or other behavior problems. Although, none of these cause dropouts, they do have a strong positive correlation to dropouts. Jefferson High School looks at these indicators for determining who is at risk of dropping out. It also looks at these when it is setting up its Title I selection data.

At the high school level, failing one or more classes at the 9th grade has the highest correlation to not graduating from high school. That is why a summer school program was implemented. Title I and Title I D 2 funds have made summer school possible at Jefferson High School and YDI respectively.

Most students drop out their junior year because they have reached the age where they are allowed to do so by Montana law and the credits they have earned up till that time clearly show that they will not be able to graduate with their class. Many students would take a full year or more to graduate even if they passed every class from their junior year on. Credit recovery options are considered the most effective intervention high schools can enact to prevent dropouts. Jefferson High School will use the National Science Foundation's Acellus program as its primary credit recovery options. Digital Academe Direct would be a second priority for credit recovery. Summer school will be the primary option for credit recovery. However, other options for credit recovery will also be allowed. These include on-line courses taken at home at the student's expense, if Montana accredited or approved in advance by Jefferson High School. Summer school is not currently budgeted for and has depended on end of year funds. This is not a satisfactory way to fund such a needed program. The Montana Legislature has not yet moved out of the 1900's when schooling was a 9 month activity to recognize that most high schools today operate 11 months a year. The legislature does not provide funds to support credit recovery and summer school. Jefferson High School District will have to budget funds to ensure at least five weeks of summer school for those in need of credit recovery. Title I D 2 currently funds YDI's summer school. If this grant were to be lost, the district would have to fund summer school from its general fund.

All Jefferson High School juniors and seniors will have a credit analysis to ensure they know what they need to graduate. Because the guidance counselor is only half time in that roll, it is not possible at this time to do an analysis for all students. If funds become available in the future, the guidance position should be made full time again to allow more time to work with potential dropouts.

An early graduation option has proven to encourage some at-risk students to attend summer school in hopes of completing early. Jefferson High School does offer this option and has seen success with it.

For those students who are not well connected to school or who have financial or instructional needs for an opportunity to work during part of the school day, work release with a modified schedule will increase many at-risk student's chances of graduation. Jefferson High school has added these options in recent years and has seen good results.

The option to gain dual credit while in high school is a dropout reduction strategy that has received a lot of attention in US high schools in recent years. Jefferson High School offers this option to its students.

Jefferson High School tracks tardy and student absences very closely. The District has policies to address these issues and operates a Friday school to encourage students to stay in attendance and not be tardy. The program appears to be working because fewer students have been referred to the Board of Trustees for credit reductions than were referred prior to Friday Schools.

Math and English are the two most common academic areas 9th graders fail. A math tracking system is being considered to help ensure that freshman are properly placed math. A math testing system needs to be implemented with more options for these students. A similar system for English may be required. This is an area that Jefferson High School needs to explore for future implementation. Staffing and budgeting will be required.

America cannot afford to have its hope for the future poorly educated. Today's youth cannot afford to be without salable skills which require, at the very least, a high school diploma. Jefferson High School must do its part to ensure that its students complete high school with an opportunity to prosper in the future.

Oct 25, 2012

Athletic Director's
Jefferson Co. High School

Sir:

I John E. Sullivan have made the decision to end my time as a coach of track. I have enjoyed it immensely and want to thank you for the past years. This is my official resignation.

John E. Sullivan

REC.

10/25/12

Dan Stueder

updated letter

JEFFERSON CITY VOLUNTEER FIRE DEPARTMENT

PO BOX 56, JEFFERSON CITY, MT 59638

November 15, 2012

Mr. James Whealon, Superintendent

Jefferson County High School District

PO Box 838, 3 South Main Street

Boulder, MT 59632

Dear Mr. Whealon:

Jefferson City Volunteer Fire Department (JCVFD) has been providing and improving a place for students of Jefferson High School to park their cars at the fire hall in Jefferson City for the past 5 years. A school bus then transports the students to school. Two years ago we created a dedicated student parking area on the east side of our property with the help of Montana Department of Transportation providing additional fill. We needed to do this since we have an active Jefferson City Community Center (JCCC) located on the west side of our property and parking was needed for their use. In the past, students would part there. This parking program has worked well. We communicate with the students and with Mike Benson of

the bus company to resolve any issues. This year there are 10 student vehicles and 2 ATV's parking at the site each school day and a lesser number on weekends during sports practice sessions. With the email of this letter, I will also attach a picture of student parking at the fire hall on November 15.

Cost of snowplowing at the JCVFD property is an issue . Removal of snow at the fire hall area is necessary for several important reasons. It allows the JCVFD to provide for efficient emergency response, our community center is providing a place for residents to gather for various activities and providing parking for high school students allows them to have a safe and efficient ride to school.

The area where students park must be cleared of snow so they can park to the easternmost property line otherwise these vehicles block the egress of our fire trucks out of the fire hall. Our fire trucks are large and cannot maneuver past cars. In the picture which I have attached you can see the situation which can develop if the snow is not removed and cars are parked blocking straight line egress of the trucks. This situation has occurred –blocking of emergency vehicles causes a very serious situation.

We propose that the Jefferson School District provide 1/3 of the expense of annual snowplowing at the fire hall. The estimated cost of each plowing may be \$200 and it's probably required 8 times a year. This would be a cost of \$533 for each entity, i.e., the School District, JCVFD and the community center. JCVFD would pay the

entire bill through spring and then reconcile the expense with you and the community center.

After December 10, please communicate with our president, Dave Cooper (419-265-0242) as I will be unavailable. The JCVFD is very pleased to work with you and your Board in continuing the fine cooperative relationship.

Sincerely,



Bud Siderits

Fire Chief

November 6, 2012

Lorie Carey and the Board of Trustees:

I am sad to say that I will be working my last day at the Jefferson High School on November 23rd. I can't express how grateful I am for having the opportunity to work as an administrative assistant at JHS. I have learned numerous things from my experiences in the district office and hope to be able to use that knowledge someday down the road. I will miss working at JHS and I will miss working with my co-workers.

If there is anything I can do to make the transition easier I gladly offer my assistance. Once again... thank you.

Regretfully,

Heather Rykal

Heather Rykal



dan sturdevant< dan.sturdevant@jhs.k12.mt.us>

dance resignation

2 messages

dan sturdevant< dan.sturdevant@jhs.k12.mt.us>
To: megan.a.burton@hotmail.com

Wed, Oct 3, 2012 at 1:13 PM

Hi Megan,
Sorry you will not be with us next year, you did a great job here.
Please send me a note of your not coming back and the reason.
Thank You,
Dan

--
Dan Sturdevant
AD
Jefferson High School
PO Box 838
Boulder, MT 59632

Megan Higgins< megan.a.burton@hotmail.com>
To: dan.sturdevant@jhs.k12.mt.us

Thu, Oct 4, 2012 at 2:47 PM

To whom it may concern:

I am writing to inform the Faculty and Staff at Jefferson High School that I will not be returning as the dance coach this season due the fact that I have moved out of the area. I really appreciated the opportunity that I was given to start a dance team and to coach 2 seasons. I had a wonderful time, and hope that the program will continue.

My Regards,
Megan Burton

Date: Wed, 3 Oct 2012 13:13:43 -0600
Subject: dance resignation
From: dan.sturdevant@jhs.k12.mt.us
To: megan.a.burton@hotmail.com

[Quoted text hidden]

*** This Email was sent by a staff member at Jefferson High School.

11/20/12
13:56:50

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 11/12

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Report ID: AP100H

h School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
14525	4630 SIRSIDYNIX TECHNOLOGY CENTER	1,650.00						
1	21431 10/31/12 automation system	850.00	7524	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-682-							
2	21431 10/31/12 automation system	800.00*		215	100-2220	680	91	
	Claim Total for District	1,650.00						
14526	4376 WHEALON, JAMES	235.26						
1	09/18/12 MASS lodging	235.26		201	100-2300	582		
	Claim Total for District	235.26						
14527	899 EMPIRE OFFICE MACHINES, INC.	79.82						
1	0179591 11/12/12 label cassette's/file folders	79.82	7564	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1170-660-							
	Claim Total for District	79.82						
14528	1650 MEADOW GOLD GREAT FALLS	73.34						
1	191679 10/29/12 milk	73.34		201	910-3100	630		
	Claim Total for District	73.34						
14529	3959 AMERICAN EXPRESS	70.00						
	184160 11/10/12 floral arrangement	70.00	7631	201	100-2300	800		
	Claim Total for District	70.00						
14530	3766 MONTANA ACADIA	259.99						
1	6180996 11/08/12 altacare	259.99*		215	280-1000	330	524	
	Claim Total for District	259.99						
14531	3959 AMERICAN EXPRESS	89.68						
1	11/12/12 fcs supplies - costco	89.68	7490	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
	Claim Total for District	89.68						
14532	2276 SAFEWAY, INC	215.30						
1	2072668 10/03/12 fcs supplies	33.86	7491	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2	1872383 10/22/12 fcs supplies	90.79	7491	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3	2072669 10/28/12 fcs supplies	90.65	7491	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
	Claim Total for District	215.30						
14533	1451 L & P GROCERY	122.27						
1	1465811001 10/01/12 fcs supplies	50.81	7489	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2	1473191010 10/10/12 fcs supplies	34.36	7489	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 11/12

11/20/12
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h School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Claim \$	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
3	1276071031	10/31/12 fcs supplies		37.10	7489	201	999	
	PO Accounting	(Org/Prog/Func/Obj/Proj: -390-1710-610- Claim Total for District		122.27				
14534	631 CRESCENT ELECTRIC SUPPLY CO.		257.44	55.24	7637	201	100-2600	615
1	51-490227-	11/01/12 amp breakers		202.20	7638	201	100-2600	615
2	51-490228-	10/29/12 shop lights		257.44				
		Claim Total for District						
14535	1250 INDEPENDENT RECORD		620.85	620.85	7624	201	720-3500	540
1	112-600073	11/04/12 coaches ad		620.85				
		Claim Total for District						
14536	1648 MDM SUPPLY CO.		360.27	360.27		201	100-2600	615
1	S2140864.0	11/08/12 Probe/Control Board		360.27				
		Claim Total for District						
14537	4423 CHRISTMAN ROOFING, INC		150.00	150.00*		224	100-2600	440
1	5818	10/25/12 Sped Room Leak		150.00				
		Claim Total for District						
14539	4632 MATHIS, ASHLEY		102.75	102.75		201	720-3500	582
1	10/26/12 Ref PO#	23320 Dist. VB		102.75				
		Claim Total for District						
14540	375 MSHWP/BCBS OF MONTANA		1,164.83	1,164.83		201	100-1000	260
1	Nov. 12	retirees insurance		1,164.83				
		Claim Total for District						
14541	3766 MONTANA ACADIA		1,560.00	1,560.00*		215	280-1000	330 52
1	6192699	11/14/12 acadia		1,560.00				
		Claim Total for District						
14542	3959 AMERICAN EXPRESS		84.80	5.00	7490	201	999	
1	11/15/12	fcs supplies - walmart		79.80	7490	201	999	
	PO Accounting	(Org/Prog/Func/Obj/Proj: -390-1710-610- Claim Total for District		84.80				
14542	3959 AMERICAN EXPRESS		138.88	138.88		201	100-2600	615
1	11/15/12	pine for trim in south gym		138.88				
		Claim Total for District						
14544	899 EMPIRE OFFICE MACHINES, INC.		123.41	40.92	7483	201	999	
1	179586-001	art supplies - photo paper						
	PO Accounting	(Org/Prog/Func/Obj/Proj: -100-1140-610-						

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 11/12

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h School
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Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Claim \$	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
2	PO Accounting	179586-001	11/13/12 photo paper		2.67	7564	201	999	
			(Org/Prog/Func/Obj/Proj: -390-1170-660-						
3	PO Accounting	179591-001	11/12/12 label tape		45.96	7564	201	999	
			(Org/Prog/Func/Obj/Proj: -390-1170-660-						
4	PO Accounting	179591-002	11/13/12 box bottom file folders		33.86	7564	201	999	
			(Org/Prog/Func/Obj/Proj: -390-1170-660-						
			Claim Total for District	123.41					
14545		4065 FOLLET SOFTWARE COMPANY		2,456.00		7640	215	100-2220	680 91
1		1042040	11/07/12 single library automation		2,456.00*				
			Claim Total for District	2,456.00					
14547		1037 GOUGH, SHANAHAN, JOHNSON & WATERMAN		1,000.00			201	100-2300	800
1		58707	08/31/12 open mtg violation		273.70		201	100-2300	800
2		58908	09/30/12 open mtg violation		726.30				
			Claim Total for District	1,000.00	1,000.00				
14548		4374 UNITED STATES POSTAL SERVICE		2,000.00		7643	201	100-2400	532
1			11/19/12 postage		2,000.00				
			Claim Total for District	2,000.00	2,000.00				
9		1346 JOSTENS INC		237.66		6996	201	999	
1	PO Accounting	15451949	11/13/12 diploma covers/trophies		27.14				
			(Org/Prog/Func/Obj/Proj: -100-1000-610-						
2	PO Accounting	15451949	11/13/12 diploma covers/trophies		210.52	7455	201	999	
			(Org/Prog/Func/Obj/Proj: -100-2400-610-						
			Claim Total for District	237.66					
14550		1250 INDEPENDENT RECORD		208.00		7522	201	999	650
1	PO Accounting	112-000048	11/13/12 subscription		200.00				
			(Org/Prog/Func/Obj/Proj: -100-2220-650-						
2	PO Accounting	112-000048	11/13/12 subscription		8.00		201	100-2220	
			Claim Total for District	208.00	208.00				
14551		1079 GAGNON'S DIGITAL IMAGING		390.65			201	100-1000	440
1		55264	11/16/12 copies		390.65				
			Claim Total for District	390.65	390.65				
14552		4624 WADSWORTH BUILDERS COMPANY INC.		12,596.62			224	100-4600	725
1			11/19/12 final library roof pymnt		12,596.62*				
			Claim Total for District	12,596.62	12,596.62				
14553		4625 MT DEPARTMENT OF REVENUE		127.24			224	100-4600	725
1			11/19/12 library roof gross receipt tax		127.24*				
			Claim Total for District	127.24	127.24				

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 Claim Approval List
 For the Accounting Period: 11/12

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h School
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Line #	Claim Warrant	Vendor #/Name	Invoice #/Inv Date/Description	Claim \$	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
14554	1	4370 STURDEVANT, DANIEL	11/16/12 Div. Mtg 450miles x .555	249.75	249.75		201	720-3500	582
			Claim Total for District		249.75				
			Total High School		26,624.81				

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 11/12

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND 101	\$8,674.96
215 HIGH SCHOOL MISC PROGRAMS FUND 101	\$5,075.99
224 HARD ROCK MINING 101	\$12,873.86
Total	\$26,624.81
Grand Total	\$26,624.81

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Claim Approval List
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High School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14353		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	13,111.95					
1		3 11/01/12 Nov. 12 contract pymnt	13,111.95*		210	100-2700	513	
		Claim Total for District	13,111.95					
14475		1711 MT ACTE	405.00					
1		35a 10/18/12 Bruce MACTE registration	135.00*	7603	215	451-1710	582	87
2		12 10/18/12 Allen MACTE registration	135.00*	7593	215	451-1640	582	87
3		13 10/18/12 Andariese MACTE registration	135.00*	7593	215	451-1641	582	87
		Claim Total for District	405.00					
14476		386 BOULDER AUTO PARTS	18.94					
1		10/22/12 tractor oil/oil filter	18.94		201	100-2600	615	
		Claim Total for District	18.94					
14477		4225 PSAT/NMSQT	504.00					
1		10/17/12 psat testing	308.00	7496	201	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610- 10/17/12 psat testing	196.00		201	100-2100	610	
		Claim Total for District	504.00					
14478		1823 MT BROOM & BRUSH COMPANY	208.08					
1		861038 10/22/12 flow jet pump	50.00	7429	201	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610- 861038 10/22/12 flow jet pump	158.08		201	100-2600	615	
		Claim Total for District	208.08					
14479		321 BRUCO, INC	196.54					
1		305849 10/15/12 shower room cleaner	196.54	7618	201	100-2600	610	
		Claim Total for District	196.54					
14480		1079 GAGNON'S DIGITAL IMAGING	398.05					
1		55074 10/16/12 copies	398.05		201	100-1000	440	
		Claim Total for District	398.05					
14481		2152 CENTURY LINK	230.49					
1		2304905 10/13/12 Oct 12/Nov 12 charges	230.49*		201	100-2400	531	
		Claim Total for District	230.49					
14482		2226 ROTO ROOTER	145.00					
1		20067 10/24/12 kitchen sink service	145.00*		215	910-3100	440	111
		Claim Total for District	145.00					
14483		3766 MONTANA ACADIA	649.99					
1		6148038 10/23/12 altacare	649.99*		215	280-1000	330	524
		Claim Total for District	649.99					

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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
14484	4629 LAYNG, CLINT	62.16						
1	10/22/12 conf. mtg 112mi. x .555	62.16		201	720-3500		582	
	Claim Total for District	62.16						
14486	4629 LAYNG, CLINT	31.00						
1	92731 10/24/12 washer strike	31.00		201	100-2600		615	
	Claim Total for District	31.00						
14487	3766 MONTANA ACADIA	520.00						
1	6136512 10/16/12 altacare	520.00*		215	280-1000		330	524
	Claim Total for District	520.00						
14488	3959 AMERICAN EXPRESS	737.76						
1	10/23/12 ACTE lodging	737.76*	7623	215	394-1000		582	89
	Claim Total for District	737.76						
14489	4293 TACO BELL-BOZEMAN	154.72						
1	10/26/12 Ref PO#23323 Dist VB Pep	154.72		201	720-3500		582	
	Claim Total for District	154.72						
14490	3602 POWER TOWNSEND	111.44						
1	259249 10/26/12 center set/doweling jig	111.44	7626	201	390-1641		610	
	Claim Total for District	111.44						
14491	157 ACE HARDWARE	10.74						
1	54837 10/29/12 science olympiad supplies	10.74	7502	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-							
	Claim Total for District	10.74						
14492	1645 VERIZON BUSINESS	85.30						
1	74093287 10/25/12 Oct. 12 service	85.30*		201	100-2400		531	
	Claim Total for District	85.30						
14493	3959 AMERICAN EXPRESS	196.46						
1	10/17/12 fcs supplies - costco	43.66	7490	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2	10/09/12 fcs supplies - costco	79.81	7490	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3	10/09/12 fcs supplies - walmart	72.99	7490	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
	Claim Total for District	196.46						
14494	3959 AMERICAN EXPRESS	52.11						
1	11/01/12 fcs supplies	52.11	7490	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
	Claim Total for District	52.11						

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Claim Approval List
For the Accounting Period: 11/12

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high School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14495	3959 AMERICAN EXPRESS	171.06					
1	10/18/12 MCEL lodging Oct 18th	85.53	7579	201	100-2300	582	
2	10/18/12 MCEL lodging Oct 18th	85.53	7579	201	100-2400	582	
	Claim Total for District	171.06					
14496	3959 AMERICAN EXPRESS	29.98					
2	09/29/12 software - apple app stor	29.98*	7589	228	100-1000	680	
	Claim Total for District	29.98					
14497	4234 WELLS FARGO FINANCIAL LEASING	168.75					
1	6765781941 10/19/12 front office copier	168.75		201	100-1000	840	
	Claim Total for District	168.75					
14498	4625 MT DEPARTMENT OF REVENUE	407.93					
1	10/29/12 foyer roof gross receipt tax	407.93*		224	100-4600	725	
	Claim Total for District	407.93					
14499	4624 WADSWORTH BUILDERS COMPANY INC.	40,385.07					
1	10/26/12 pymt #2 foyer/cafeteria roof	40,385.07*		224	100-4600	725	
	Claim Total for District	40,385.07					
14500	3766 MONTANA ACADIA	747.50					
1	6171488 10/30/12 altacare	747.50*		215	280-1000	330	524
	Claim Total for District	747.50					
14501	4563 TRIPP & ASSOCIATES	3,520.00					
1	11/16/12 1st pymnt; 2012 audit	3,520.00		201	100-2500	330	
	Claim Total for District	3,520.00					
14502	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	3,346.39					
1	10/01/12 football	694.38		201	720-3500	582	
2	10/01/12 volleyball	951.92		201	720-3500	582	
3	10/01/12 xcountr	801.96		201	720-3500	582	
4	10/01/12 pep band/cheer	298.29		201	720-3500	582	
5	10/01/12 extra practice	176.04		201	720-3500	582	
6	10/01/12 homecoming	176.04		201	720-3500	582	
7	10/01/12 career fair	135.29		201	100-2100	582	
8	10/01/12 ecology	0.00		201	100-1511	582	
9	10/01/12 fcs	112.47		201	710-3400	582	
	Claim Total for District	3,346.39					
14503	4297 COMDATA	3,831.27					
1	20172215 11/01/12 route	2,446.45		210	100-2700	624	
2	20172215 11/01/12 xcountr	267.79		201	720-3500	582	
3	20172215 11/01/12 football	231.87		201	720-3500	582	
4	20172215 11/01/12 volleyball	317.86		201	720-3500	582	

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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
5	20172215 11/01/12 pep/cheer	99.60		201	720-3500	582		
6	20172215 11/01/12 xtra practice	58.78		201	720-3500	582		
7	20172215 11/01/12 homecoming	58.78		201	720-3500	582		
8	20172215 11/01/12 ecology	0.00		201	100-1511	582		
9	20172215 11/01/12 career fair	45.18		201	100-2100	582		
10	20172215 11/01/12 chem trip	66.44*		201	100-1512	582		
11	20172215 11/01/12 jhs admin	91.08		201	100-2300	582		
12	20172215 11/01/12 jhs ad athletic	49.60		201	720-3500	582		
13	20172215 11/01/12 school foods	60.28		201	910-3100	624		
14	20172215 11/01/12 fcs	37.56		201	710-3400	582		
	Claim Total for District	3,831.27						
14504	2129 PICCOLO'S MUSIC	151.01						
1	10/24/12 instrument repair	151.01	7540	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-440-							
	Claim Total for District	151.01						
14505	3481 MT DOJ CRIMINAL RECORDS	54.50						
1	32521 10/17/12 slicker fingerprints	27.25	7617	201	100-2300	800		
2	32818 10/24/12 fjeldseth fingerprints	27.25	7619	201	100-2300	800		
	Claim Total for District	54.50						
14506	1648 MDM SUPPLY CO.	275.40						
1	S2132485.0 10/31/12 high limit switch	275.40		201	100-2600	615		
	Claim Total for District	275.40						
14507	385 BOULDER MONITOR & JEFFERSON CO.	66.00						
1	14697 10/16/12 coach ad	66.00	7615	201	720-3500	540		
	Claim Total for District	66.00						
14508	631 CRESCENT ELECTRIC SUPPLY CO.	32.95						
1	51-489882- 10/23/12 plug cover/receptical	32.95		201	100-2600	615		
	Claim Total for District	32.95						
14509	1608 MASBO	75.00						
1	46 10/31/12 veterans business wrkshp	35.00	7364	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2500-582-							
2	46 10/31/12 veterans business wrkshp	40.00	7594	201	100-2500	582		
	Claim Total for District	75.00						
14510	157 ACE HARDWARE	711.60						
1	various 10/01/12 Ref PO #23310 maintenance	711.60		201	100-2600	615		
	Claim Total for District	711.60						
14511	157 ACE HARDWARE	22.38						
1	54955 11/02/12 science olympiad supplies	13.89	7502	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -710-3400-610-							

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Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
2	54912 11/01/12 bio/eco lab supplies	8.49	7503	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-					
	Claim Total for District	22.38				
14512	1086 GIULIO DISPOSAL SERVICES, INC.	141.00				
1	73008 10/31/12 Oct. 12 service	141.00		201	100-2600	431
	Claim Total for District	141.00				
14513	1737 NORTHWESTERN ENERGY	5,290.43				
1	529043 11/01/12 Oct. 12 electric	4,261.41		201	100-2600	412
2	529043 11/01/12 Oct. 12 gas	1,029.02		201	100-2600	411
	Claim Total for District	5,290.43				
14514	1987 PACIFIC STEEL	19.49				
1	620351 11/02/12 black pipe for bus antenn	19.49	7636	201	100-2600	615
	Claim Total for District	19.49				
14515	2706 LOCK SHOPPE	65.75				
1	10/19/12 keys/lockset	65.75	7635	201	720-3500	582
	Claim Total for District	65.75				
14516	631 CRESCENT ELECTRIC SUPPLY CO.	261.45				
1	51-489720- receptical	51.90	7633	201	100-2600	615
2	51-488973- 10/19/12 30 amp breaker	209.55	7634	201	100-2600	615
	Claim Total for District	261.45				
14517	2793 AMERICAN WELDING & GAS, INC.	291.19				
1	1961582 10/24/12 gas, supplies	194.56	7510	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-					
2	1945048 10/04/12 gas, supplies	154.80	7510	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-					
3	10/04/12 credit	-58.17	7510	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-					
	Claim Total for District	291.19				
14518	1650 MEADOW GOLD GREAT FALLS	223.55				
1	187585 10/01/12 milk	59.73		201	910-3100	630
2	188564 10/08/12 milk	59.73		201	910-3100	630
3	189585 10/15/12 milk	30.75		201	910-3100	630
4	190436 10/22/12 milk	73.34		201	910-3100	630
	Claim Total for District	223.55				
14519	4572 FIRST BOULDER VALLEY BANK	1,541.80				
1	10/31/12 quinn scholarship fund	1,541.80*		215	100-1000	800 169
	Claim Total for District	1,541.80				

11/08/12
11:39:52

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 11/12

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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
14520	3366 JHS ACTIVITIES	770.90				
1	10/31/12 quinn trust/activities	770.90*		215	100-1000	800 169
	Claim Total for District	770.90				
14521	3460 HUGH O'BRIAN YOUTH LEADERSHIP	150.00				
1	87856 11/07/12 registration	150.00	7614	201	100-2100	582
	Claim Total for District	150.00				
14522	4061 MSU-SCIENCE/MATH RESOURCE CENTER	275.00				
1	09/13/12 science olympiad reg fees	275.00	7601	201	710-3400	582
	Claim Total for District	275.00				
14523	1365 JEFFERSON COUNTY TREASURER	1,548.50				
1	10/15/12 HS taxes 1st & 2nd	1,548.50		201	100-2600	431
	Claim Total for District	1,548.50				
14524	2717 CITY OF BOULDER	1,831.91				
1	11/05/12 Nov. 12 water/sewer	1,831.91		201	100-2600	421
	Claim Total for District	1,831.91				
	Total High School	84,237.49				

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 11/12

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$22,338.16
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$15,558.40
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$5,517.95
224 HARD ROCK MINING	
101	\$40,793.00
228 TECHNOLOGY FUND	
101	\$29.98
Total	\$84,237.49
Grand Total	\$84,237.49

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06:48:01

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 10/12

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igh School
... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
14485	2736 MONTANA MODEL UNITED NATIONS	50.00				
1	11/01/12 MUN registration fee	50.00		201	710-3400	582
	Claim Total for District	50.00				
	Total High School	50.00				

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 10/12

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND 101	\$50.00
Total	\$50.00
Grand Total	\$50.00

10/17/12
10:45:48

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 10/12

gh School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
Line #	Invoice #/Inv Date/Description						
14445 1	1721 MT COUNCIL ON ECONOMIC EDUCATION 3687 10/10/12 business challenge fees Claim Total for District	45.00 45.00* 45.00			215	396-1000	810 88
14447 1	4628 Opendns 232677 10/10/12 3yr websense content filt Claim Total for District	5,100.00 5,100.00 5,100.00		7609	228	100-1000	320
14448 1	4626 MOUNTAIN MATH 57033 10/05/12 gen,prealg,alg1.7/8 board Claim Total for District	303.80 303.80* 303.80		7607	215	420-1000	582 85
14449 1	4389 NITRO GREEN & CHRISTMAS DECOR 320178 10/07/12 3 fertilizer applications PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440- Claim Total for District	762.00 762.00 762.00		7403	201	999	
14450 1	3583 HOME DEPOT CREDIT SERVICES 09/24/12 1/2 charcoal for bbq Claim Total for District	54.61 54.61 54.61			201	100-2300	800
14451 1	4624 WADSWORTH BUILDERS COMPANY INC. 10/09/12 pymt #1 foyer/cafeteria roof Claim Total for District	2,445.30 2,445.30* 2,445.30			224	100-4600	725
14452 1	4625 MT DEPARTMENT OF REVENUE 10/09/12 foyer roof gross receipt tax Claim Total for District	24.70 24.70* 24.70			224	100-4600	725
14453 1	4624 WADSWORTH BUILDERS COMPANY INC. 12015 10/02/12 extra shingles beyond contract Claim Total for District	795.70 795.70* 795.70			224	100-4600	725
14454 1	1648 MDM SUPPLY CO. S2132485.0 10/05/12 heat/cool thermostat Claim Total for District	49.80 49.80 49.80			201	100-2600	615
14455 1 2	1737 NORTHWESTERN ENERGY 392262 10/02/12 Sept. 12 electric 392262 10/02/12 Sept. 12 gas Claim Total for District	3,922.62 3,669.52 253.10 3,922.62			201 201	100-2600 100-2600	412 411
14456 1	1086 GIULIO DISPOSAL SERVICES, INC. 72544 09/30/12 Sept. 12 service Claim Total for District	141.00 141.00 141.00			201	100-2600	431

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JEFFERSON HIGH SCHOOL
Claim Approval List
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gh School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj		
14457	3374 J.W.PEPPER & SON, INC.	70.99						
1	3321466 10/03/12 music selections	70.99	7542	201	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-							
	Claim Total for District	70.99						
14458	3088 SHI INTERNATIONAL CORP.	38.40						
1	B00777013 09/24/12 ovs-es win7 pro & server	38.40	7397	228	999			
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-680-							
	Claim Total for District	38.40						
14459	612 AMSAN CUSTODIAL SUPPLY	179.81						
1	274676972 10/03/12 Ref PO #7605 floor finish	179.81		201	100-2600	615		
	Claim Total for District	179.81						
14460	3683 ENTERPRISE RENT-A-CAR CO.	105.02						
1	123869 10/02/12 chem yellowstone trip	105.02*	7602	201	100-1512	582		
	Claim Total for District	105.02						
14461	3111 HELENA PUBLIC SCHOOLS	20.00						
1	10/11/12 state xcountry fee	20.00		201	720-3500	582		
	Claim Total for District	20.00						
14462	3766 MONTANA ACADIA	1,268.14						
1	6125797 10/10/12 altacare	1,268.14*		215	280-1000	330 524		
	Claim Total for District	1,268.14						
14463	1648 MDM SUPPLY CO.	95.50						
1	S2132696.0 10/05/12 toilet flush units	95.50	7613	201	100-2600	615		
	Claim Total for District	95.50						
14464	157 ACE HARDWARE	149.59						
1	54377 10/11/12 stream table supplies	149.59*		215	100-1000	610 92		
	Claim Total for District	149.59						
14465	4565 WILLIAMS, MARY	344.81						
1	09/04/12 stream table supplies	344.81*		215	100-1000	610 92		
	Claim Total for District	344.81						
14466	3766 MONTANA ACADIA	764.99						
1	6081808 10/12/12 altacare	764.99*		215	280-1000	330 524		
	Claim Total for District	764.99						
14467	4027 STUDENT PLANNER	308.63						
1	108406 08/20/12 Ref PO# 7461 2nd half plan	308.63		201	100-1000	610		
	Claim Total for District	308.63						

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 10/12

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gh School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
14468	4297 COMDATA	3,608.28					
1	20171125 10/01/12 route	2,257.34		210	100-2700	624	
2	20171125 10/01/12 volleyball	407.13		201	720-3500	582	
3	20171125 10/01/12 xcountry	297.60		201	720-3500	582	
4	20171125 10/01/12 football	420.48		201	720-3500	582	
5	20171125 10/01/12 admin athletic	32.83		201	720-3500	582	
6	20171125 10/01/12 annual	47.02		201	710-3400	582	
7	20171125 10/01/12 admin	40.95		201	100-2300	582	
8	20171125 10/01/12 drivers ed	51.96*		218	100-1000	624	
9	20171125 10/01/12 school foods	52.97		201	910-3100	624	
	Claim Total for District	3,608.28					
14469	1304 JEFFERSON COUNTY SOLID WASTE	10.00					
1	14376 10/15/12 refrigerator disposal	10.00		201	100-2600	431	
	Claim Total for District	10.00					
14470	4370 STURDEVANT, DANIEL	39.65					
1	gas for lawn mower	39.65		201	720-3500	582	
	Claim Total for District	39.65					
471	3488 ALLEN, MATT	253.08					
1	10/17/12 training mileage 456mi. x .555	253.08*		215	397-1000	582	90
	Claim Total for District	253.08					
14472	4623 RESA4U	200.00					
1	1008 10/08/12 Foster common core	50.00	7590	201	100-1000	582	
2	1008 10/08/12 Hesford common core	50.00	7590	201	100-1000	582	
3	1008 10/08/12 Strowzeski common core	50.00	7590	201	100-1000	582	
4	1008 10/08/12 Humphrey common core	50.00	7590	201	100-1000	582	
	Claim Total for District	200.00					
14473	4401 PICKLEBALL STUFF, LLC	59.00					
1	15174 10/12/12 2 doz red, 1 doz orange b	57.40*	7611	217	610-1000	610	
2	15174 10/12/12 2 doz red, 1 doz orange b	1.60*		217	610-1000	610	
	Claim Total for District	59.00					
	Total High School	21,160.42					

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 10/12

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$7,258.61
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$2,257.34
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$3,129.41
217 ADULT EDUCATION	
101	\$59.00
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$51.96
224 HARD ROCK MINING	
101	\$3,265.70
228 TECHNOLOGY FUND	
101	\$5,138.40
Total	\$21,160.42
Grand Total	\$21,160.42

From the desk of:

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November 2012

Audit information: Currently the auditor has three relatively minor findings.

- a. Technology levy listing of assets. There has not been a complete listing available. Mr. Lutkehus and I have been working to establish this list and if we are able to get an acceptable list to the auditor, she will remove this as a finding. Mr. Lutkehus has kept an extremely complete list of items since he began here along with the tagging of the items. Purchases made before his employment are the ones that we are searching for information to properly identify for number, cost, etc.
- b. Student Activities. The auditor had difficulty reconciling receipts to deposits and the bank statements. She worked with Ms. Allen to get this corrected and it should work smoothly from here on out.
- c. Metal Mines funds classification as committed. This stems entirely from GASB 54 which is a relatively new standard with which all auditors and financial administrators are scrambling to familiarize themselves. She requested that a resolution form be established to account for board authorization of funds from Fund 224. That form been created and a copy of it is included with this report.

Budget report: A current budget to actual report of the general fund is included with this report. As Mr. Whealon stated in his Friday Notes, a detailed report of the metal mines funds will be given at the following meeting. In addition, between now and Dec. 17, information will be compiled for the budget committee - next year's projected enrollment, potential budget dollars, etc. - so that informed discussion can be held at the planning meeting scheduled in January.

**A RESOLUTION BY THE BOARD OF TRUSTEES
OF JEFFERSON HIGH SCHOOL DISTRICT #1**

The Board of Trustees of Jefferson High School Boulder, Montana, hereby resolves to authorize the expenditure of funds from Fund 224 Metal Mines in the amount of \$ _____ to be expended during the period of _____ to _____ for the purpose of _____.

The motion was duly made by trustee _____.

The motion was seconded by _____.

The motion passed ____ for and ____ against.

Passed and adopted on this _____ day of _____, _____.

Signature _____, Chairman of the Board of Trustees

Attest _____, District Clerk/Business Manager

11/16/12
16:15:43

JEFFERSON HIGH SCHOOL
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 11 / 12

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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL						
100 GENERAL						
1000 GENERAL						
112 TEACHER SALARIES	1,173.57	7,533.47	13,167.00	13,167.00	5,633.53	57 %
120 SUBSTITUTES	1,199.81	3,344.99	10,000.00	10,000.00	6,655.01	33 %
250 WORKERS COMPENSATION	677.24	2,702.29	8,000.00	8,000.00	5,297.71	33 %
260 HEALTH INSURANCE	7,734.51	26,760.06	118,220.00	118,220.00	91,459.94	22 %
321 CURRICULUM DEVELOPMENT	0.00	340.66	1,000.00	1,000.00	659.34	34 %
440 REPAIR/MAIN/PARTS	398.05	1,851.34	5,500.00	5,500.00	3,648.66	33 %
582 TRAVEL/INSERVICE	0.00	328.76	1,400.00	1,400.00	1,071.24	23 %
610 SUPPLIES	0.00	308.63	6,452.00	6,452.00	6,143.37	4 %
640 BOOKS	0.00	0.00	5,237.00	5,237.00	5,237.00	0 %
840 PRINCIPAL	168.75	675.00	2,700.00	2,700.00	2,025.00	25 %
Function Total:	11,351.93	43,845.20	171,676.00	171,676.00	127,830.80	25
1140 ART R NEWMAN						
112 TEACHER SALARIES	2,122.25	6,366.75	25,467.00	25,467.00	19,100.25	25 %
582 TRAVEL/INSERVICE	0.00	0.00	742.00	742.00	742.00	0 %
610 SUPPLIES	0.00	0.00	2,114.00	2,114.00	2,114.00	0 %
Function Total:	2,122.25	6,366.75	28,323.00	28,323.00	21,956.25	22
1141 DRAMA -Piccolo						
112 TEACHER SALARIES	2,465.96	7,556.91	30,616.00	30,616.00	23,059.09	24 %
610 SUPPLIES	0.00	0.00	750.00	750.00	750.00	0 %
Function Total:	2,465.96	7,556.91	31,366.00	31,366.00	23,809.09	24
1142 ARTS - HESFORD						
112 TEACHER SALARIES	1,605.59	4,816.76	13,892.00	13,892.00	9,075.24	34 %
Function Total:	1,605.59	4,816.76	13,892.00	13,892.00	9,075.24	34
1240 ENGLISH L Piccolo						
112 TEACHER SALARIES	1,785.69	5,472.24	22,119.00	22,119.00	16,646.76	24 %
610 SUPPLIES	0.00	0.00	147.00	147.00	147.00	0 %
640 BOOKS	0.00	250.80	0.00	0.00	-250.80	*** %
Function Total:	1,785.69	5,723.04	22,266.00	22,266.00	16,542.96	25
1241 ENGLISH V Foster						
112 TEACHER SALARIES	3,159.90	9,802.43	37,919.00	37,919.00	28,116.57	25 %
640 BOOKS	0.00	0.00	33.00	33.00	33.00	0 %
Function Total:	3,159.90	9,802.43	37,952.00	37,952.00	28,149.57	25
1242 ENGLISH M Hesford						
112 TEACHER SALARIES	2,128.33	6,385.00	18,415.00	18,415.00	12,030.00	34 %
Function Total:	2,128.33	6,385.00	18,415.00	18,415.00	12,030.00	34
1243 ENGLISH M Kelly						
112 TEACHER SALARIES	587.92	1,763.76	7,055.00	7,055.00	5,291.24	25 %
550 COPIES/PRINTING	0.00	0.00	2,200.00	2,200.00	2,200.00	0 %
610 SUPPLIES	0.00	0.00	198.00	198.00	198.00	0 %
680 COMPUTER SOFTWARE	0.00	639.00	639.00	639.00	0.00	100 %
Function Total:	587.92	2,402.76	10,092.00	10,092.00	7,689.24	23
1270 FOREIGN LANGUAGE V Foster						
112 TEACHER SALARIES	1,228.85	3,812.06	14,746.00	14,746.00	10,933.94	25 %
610 SUPPLIES	0.00	0.00	358.00	358.00	358.00	0 %
640 BOOKS	0.00	0.00	812.00	812.00	812.00	0 %
Function Total:	1,228.85	3,812.06	15,916.00	15,916.00	12,103.94	23

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JEFFERSON HIGH SCHOOL
Statement of Expenditure - Budget vs. Actual Report
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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL						
100 GENERAL						
1340 PE D Ternes						
112 TEACHER SALARIES	3,774.33	11,322.98	45,292.00	45,292.00	33,969.02	25 %
610 SUPPLIES	0.00	0.00	1,250.00	1,250.00	1,250.00	0 %
Function Total:	3,774.33	11,322.98	46,542.00	46,542.00	35,219.02	24
1341 PE D. HOHENTHAL						
112 TEACHER SALARIES	561.33	1,683.99	6,736.00	6,736.00	5,052.01	25 %
Function Total:	561.33	1,683.99	6,736.00	6,736.00	5,052.01	25
1440 MATH J Collins						
112 TEACHER SALARIES	3,151.50	9,454.50	25,318.00	25,318.00	15,863.50	37 %
440 REPAIR/MAIN/PARTS	0.00	23.28	0.00	0.00	-23.28	*** %
680 COMPUTER SOFTWARE	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Function Total:	3,151.50	9,477.78	26,318.00	26,318.00	16,840.22	36
1441 MATH N Strozewski						
112 TEACHER SALARIES	2,643.32	7,929.96	20,341.00	20,341.00	12,411.04	38 %
610 SUPPLIES	0.00	7.00	24.00	24.00	17.00	29 %
640 BOOKS	0.00	480.81	481.00	481.00	0.19	99 %
680 COMPUTER SOFTWARE	0.00	0.00	100.00	100.00	100.00	0 %
Function Total:	2,643.32	8,417.77	20,946.00	20,946.00	12,528.23	40
470 MUSIC C Garnaas						
112 TEACHER SALARIES	2,940.42	8,821.26	35,285.00	35,285.00	26,463.74	25 %
440 REPAIR/MAIN/PARTS	0.00	0.00	625.00	625.00	625.00	0 %
610 SUPPLIES	0.00	0.00	1,000.00	1,000.00	1,000.00	0 %
Function Total:	2,940.42	8,821.26	36,910.00	36,910.00	28,088.74	23
1510 SCIENCE D Ternes						
112 TEACHER SALARIES	614.42	1,843.27	7,373.00	7,373.00	5,529.73	25 %
610 SUPPLIES	0.00	0.00	500.00	500.00	500.00	0 %
Function Total:	614.42	1,843.27	7,873.00	7,873.00	6,029.73	23
1511 SCIENCE S McCauley						
112 TEACHER SALARIES	4,073.92	12,221.76	36,387.00	36,387.00	24,165.24	33 %
582 TRAVEL/INSERVICE	0.00	0.00	676.00	676.00	676.00	0 %
610 SUPPLIES	0.00	22.27	1,905.00	1,905.00	1,882.73	1 %
640 BOOKS	0.00	0.00	48.00	48.00	48.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	850.00	850.00	850.00	0 %
Function Total:	4,073.92	12,244.03	39,866.00	39,866.00	27,621.97	30
1512 SCIENCE M Williams						
112 TEACHER SALARIES	4,009.50	12,028.50	48,114.00	48,114.00	36,085.50	25 %
582 TRAVEL/INSERVICE	66.44	171.46	0.00	0.00	-171.46	*** %
610 SUPPLIES	0.00	0.00	1,242.00	1,242.00	1,242.00	0 %
Function Total:	4,075.94	12,199.96	49,356.00	49,356.00	37,156.04	24
1570 HISTORY D Hohenthal						
112 TEACHER SALARIES	3,448.17	10,344.51	41,378.00	41,378.00	31,033.49	25 %
610 SUPPLIES	0.00	0.00	52.00	52.00	52.00	0 %
Function Total:	3,448.17	10,344.51	41,430.00	41,430.00	31,085.49	24

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JEFFERSON HIGH SCHOOL
Statement of Expenditure - Budget vs. Actual Report
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201 HIGH SCHOOL GENERAL FUND

Program-Function-Object	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL						
100 GENERAL						
1571 HISTORY F Bieler						
112 TEACHER SALARIES	3,448.17	10,344.51	30,628.00	30,628.00	20,283.49	33 %
582 TRAVEL/INSERVICE	0.00	0.00	138.00	138.00	138.00	0 %
610 SUPPLIES	0.00	0.00	157.00	157.00	157.00	0 %
Function Total:	3,448.17	10,344.51	30,923.00	30,923.00	20,578.49	33
1770 DRIVER'S EDUCATION						
112 TEACHER SALARIES	561.33	1,683.99	4,986.00	4,986.00	3,302.01	33 %
Function Total:	561.33	1,683.99	4,986.00	4,986.00	3,302.01	33
2100 SUPPORT - GUIDANCE						
112 TEACHER SALARIES	1,663.96	4,991.88	19,968.00	19,968.00	14,976.12	24 %
260 HEALTH INSURANCE	320.18	960.52	3,842.00	3,842.00	2,881.48	25 %
582 TRAVEL/INSERVICE	180.47	330.47	1,168.00	1,168.00	837.53	28 %
610 SUPPLIES	196.00	196.00	1,421.00	1,421.00	1,225.00	13 %
Function Total:	2,360.61	6,478.87	26,399.00	26,399.00	19,920.13	24
2220 LIBRARY						
112 TEACHER SALARIES	1,663.96	4,991.88	19,968.00	19,968.00	14,976.12	24 %
260 HEALTH INSURANCE	320.17	960.53	3,842.00	3,842.00	2,881.47	25 %
440 REPAIR/MAIN/PARTS	0.00	0.00	400.00	400.00	400.00	0 %
582 TRAVEL/INSERVICE	0.00	0.00	830.00	830.00	830.00	0 %
610 SUPPLIES	0.00	0.00	608.00	608.00	608.00	0 %
640 BOOKS	0.00	0.00	2,200.00	2,200.00	2,200.00	0 %
650 PERIODICALS	0.00	0.00	958.00	958.00	958.00	0 %
682 MEDIA SOFTWARE	0.00	28.00	1,039.00	1,039.00	1,011.00	2 %
Function Total:	1,984.13	5,980.41	29,845.00	29,845.00	23,864.59	20
2225 OTHER CURRICULAR MATERIALS						
113 PROFESSIONAL SALARIES	488.07	5,829.68	14,249.00	14,249.00	8,419.32	40 %
Function Total:	488.07	5,829.68	14,249.00	14,249.00	8,419.32	40
2300 GENERAL ADMINISTRATION						
111 ADMINISTRATIVE SALARIES	2,400.56	12,312.54	42,090.00	42,090.00	29,777.46	29 %
115 CLERICAL/TECHNOLOGY SALARIES	490.06	2,660.55	7,110.00	7,110.00	4,449.45	37 %
260 HEALTH INSURANCE	971.56	4,919.91	15,000.00	15,000.00	10,080.09	32 %
520 INSURANCE	0.00	25,241.00	28,681.00	28,681.00	3,440.00	88 %
540 ADVERTISING	0.00	36.00	1,000.00	1,000.00	964.00	3 %
582 TRAVEL/INSERVICE	326.34	1,097.63	1,860.00	1,860.00	762.37	59 %
610 SUPPLIES	0.00	72.66	0.00	0.00	-72.66	*** %
800 OTHER	70.00	1,429.35	3,000.00	3,000.00	1,570.65	47 %
810 DUES/FEES	0.00	2,836.00	2,797.00	2,797.00	-39.00	101 %
Function Total:	4,258.52	50,605.64	101,538.00	101,538.00	50,932.36	49
2400 PRINCIPAL'S						
111 ADMINISTRATIVE SALARIES	5,185.94	25,668.70	60,731.00	60,731.00	35,062.30	42 %
115 CLERICAL/TECHNOLOGY SALARIES	2,350.08	7,645.10	25,944.00	25,944.00	18,298.90	29 %
260 HEALTH INSURANCE	1,855.25	8,511.36	15,000.00	15,000.00	6,488.64	56 %
531 TELEPHONE	315.79	1,263.61	1,200.00	1,200.00	-63.61	105 %
532 POSTAGE	0.00	251.10	3,000.00	3,000.00	2,748.90	8 %
582 TRAVEL/INSERVICE	0.00	310.53	500.00	500.00	189.47	62 %
610 SUPPLIES	0.00	32.46	1,148.00	1,148.00	1,115.54	2 %
682 MEDIA SOFTWARE	0.00	119.00	119.00	119.00	0.00	100 %

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100 GENERAL						
100 GENERAL						
2400 PRINCIPAL'S						
810 DUES/FEES	0.00	470.00	470.00	470.00	0.00	100 %
Function Total:	9,707.06	44,271.86	108,112.00	108,112.00	63,840.14	40
2500 BUSINESS SERVICES						
111 ADMINISTRATIVE SALARIES	2,872.17	12,206.72	30,827.00	30,827.00	18,620.28	39 %
250 WORKERS COMPENSATION	17.46	0.00	0.00	0.00	0.00	0 %
260 HEALTH INSURANCE	634.69	2,896.80	7,685.00	7,685.00	4,788.20	37 %
310 ELECTION	0.00	0.00	6,000.00	6,000.00	6,000.00	0 %
330 OTHER PROFESSIONAL SERVICES	3,520.00	3,520.00	4,400.00	4,400.00	880.00	80 %
540 ADVERTISING	0.00	36.00	0.00	0.00	-36.00	*** %
582 TRAVEL/INSERVICE	0.00	40.00	550.00	550.00	510.00	7 %
610 SUPPLIES	0.00	49.25	400.00	400.00	350.75	12 %
680 COMPUTER SOFTWARE	0.00	0.00	3,402.00	3,402.00	3,402.00	0 %
Function Total:	7,044.32	18,748.77	53,264.00	53,264.00	34,515.23	35
2600 OPERATION/MAINTENANCE						
114 TECHNICAL SALARIES	8,590.56	42,796.64	109,064.00	109,064.00	66,267.36	39 %
120 SUBSTITUTES	355.73	1,308.16	10,000.00	10,000.00	8,691.84	13 %
250 WORKERS COMPENSATION	431.31	2,191.33	6,000.00	6,000.00	3,808.67	36 %
60 HEALTH INSURANCE	2,561.40	12,807.00	30,737.00	30,737.00	17,930.00	41 %
111 Natural Gas	1,029.02	1,783.72	40,000.00	40,000.00	38,216.28	4 %
412 ELECTRICITY	4,261.41	14,857.69	41,990.00	41,990.00	27,132.31	35 %
421 WATER/SEWER	1,831.91	8,930.99	23,600.00	23,600.00	14,669.01	37 %
431 DISPOSAL	1,689.50	2,358.50	4,000.00	4,000.00	1,641.50	58 %
440 REPAIR/MAIN/PARTS	0.00	1,483.20	14,626.00	14,626.00	13,142.80	10 %
610 SUPPLIES	0.00	839.15	17,387.00	17,387.00	16,547.85	4 %
615 Replacement Parts	2,126.62	6,136.77	15,301.00	15,301.00	9,164.23	40 %
624 GASOLINE	0.00	374.72	850.00	850.00	475.28	44 %
660 MINOR EQUIPMENT	0.00	2.00	2,000.00	2,000.00	1,998.00	0 %
Function Total:	22,877.46	95,869.87	315,555.00	315,555.00	219,685.13	30
Program Total:	104,449.44	406,880.06	1,310,746.00	1,310,746.00	903,865.94	31 %
Program Group Total:	104,449.44	406,880.06	1,310,746.00	1,310,746.00	903,865.94	31 %
200 SPECIAL PROGRAMS						
280 STATE ALLOWABLE SP/ED						
1000 GENERAL						
112 TEACHER SALARIES	3,129.75	9,389.23	36,805.00	36,805.00	27,415.77	25 %
115 CLERICAL/TECHNOLOGY SALARIES	261.12	849.46	2,000.00	2,000.00	1,150.54	42 %
117 AIDES	4,765.21	14,208.12	49,700.00	49,700.00	35,491.88	28 %
250 WORKERS COMPENSATION	12.27	0.00	0.00	0.00	0.00	0 %
260 HEALTH INSURANCE	1,985.09	7,300.91	30,737.00	30,737.00	23,436.09	23 %
350 CONTRACTED SERVICES-OTHER DISTRICTS	0.00	0.00	2,500.00	2,500.00	2,500.00	0 %
582 TRAVEL/INSERVICE	0.00	0.00	315.00	315.00	315.00	0 %
610 SUPPLIES	237.60	237.60	228.00	228.00	-9.60	104 %
640 BOOKS	0.00	0.00	229.00	229.00	229.00	0 %
Function Total:	10,391.04	31,985.32	122,514.00	122,514.00	90,528.68	26
Program Total:	10,391.04	31,985.32	122,514.00	122,514.00	90,528.68	26 %
Program Group Total:	10,391.04	31,985.32	122,514.00	122,514.00	90,528.68	26 %

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300 GENERAL						
390 CTE						
1000 GENERAL						
260 HEALTH INSURANCE	640.35	0.00	0.00	0.00	0.00	0 %
Function Total:	640.35	0.00	0.00	0.00	0.00	0
1170 Business - Humphrey						
112 TEACHER SALARIES	3,434.40	10,303.22	36,586.00	36,586.00	26,282.78	28 %
260 HEALTH INSURANCE	0.00	0.00	7,684.00	7,684.00	7,684.00	0 %
610 SUPPLIES	0.00	0.00	670.00	670.00	670.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	200.00	200.00	200.00	0 %
Function Total:	3,434.40	10,303.22	45,140.00	45,140.00	34,836.78	22
1640 Voc Trades - Allen						
112 TEACHER SALARIES	4,555.42	13,666.26	54,665.00	54,665.00	40,998.74	25 %
260 HEALTH INSURANCE	0.00	0.00	7,684.00	7,684.00	7,684.00	0 %
440 REPAIR/MAIN/PARTS	0.00	0.00	150.00	150.00	150.00	0 %
582 TRAVEL/INSERVICE	0.00	0.00	400.00	400.00	400.00	0 %
610 SUPPLIES	0.00	75.00	5,295.00	5,295.00	5,220.00	1 %
640 BOOKS	0.00	0.00	500.00	500.00	500.00	0 %
660 MINOR EQUIPMENT	0.00	0.00	500.00	500.00	500.00	0 %
680 COMPUTER SOFTWARE	0.00	32.00	320.00	320.00	288.00	10 %
Function Total:	4,555.42	13,773.26	69,514.00	69,514.00	55,740.74	19
1641 Voc Trades - Ramey						
112 TEACHER SALARIES	1,407.52	3,070.06	17,031.00	17,031.00	13,960.94	18 %
260 HEALTH INSURANCE	590.04	3,151.44	7,684.00	7,684.00	4,532.56	41 %
610 SUPPLIES	-0.51	430.51	3,955.00	3,955.00	3,524.49	10 %
615 Replacement Parts	117.92	117.92	0.00	0.00	-117.92	*** %
Function Total:	2,114.97	6,769.93	28,670.00	28,670.00	21,900.07	23
1710 FCS - Bruce						
112 TEACHER SALARIES	2,838.50	8,515.50	34,062.00	34,062.00	25,546.50	25 %
260 HEALTH INSURANCE	0.00	0.00	7,684.00	7,684.00	7,684.00	0 %
440 REPAIR/MAIN/PARTS	0.00	0.00	1,549.00	1,549.00	1,549.00	0 %
610 SUPPLIES	0.00	4.33	5,156.00	5,156.00	5,151.67	0 %
650 PERIODICALS	0.00	43.82	115.00	115.00	71.18	38 %
Function Total:	2,838.50	8,563.65	48,566.00	48,566.00	40,002.35	17
Program Total:	13,583.64	39,410.06	191,890.00	191,890.00	152,479.94	20 %
Program Group Total:	13,583.64	39,410.06	191,890.00	191,890.00	152,479.94	20 %
700 EXTRACURRICULAR PROGRAMS						
710 SCHOOL SPONSORED EXTRACURRICUL						
3400 EXTRACURRICULAR ACTIVITIES						
150 STIPEND	2,697.34	5,503.02	33,046.00	33,046.00	27,542.98	16 %
582 TRAVEL/INSERVICE	150.03	1,915.49	20,922.00	20,922.00	19,006.51	9 %
610 SUPPLIES	0.00	0.00	781.00	781.00	781.00	0 %
Function Total:	2,847.37	7,418.51	54,749.00	54,749.00	47,330.49	13
Program Total:	2,847.37	7,418.51	54,749.00	54,749.00	47,330.49	13 %
720 ATHLETICS						

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700 EXTRACURRICULAR PROGRAMS						
720 ATHLETICS						
3500 EXTRACURRICULAR ATHLETICS						
111 ADMINISTRATIVE SALARIES	1,250.00	5,000.00	27,647.00	27,647.00	22,647.00	18 %
150 STIPEND	7,228.65	27,554.44	72,725.00	72,725.00	45,170.56	37 %
440 REPAIR/MAIN/PARTS	0.00	34.00	0.00	0.00	-34.00	*** %
540 ADVERTISING	-8.15	686.85	1,800.00	1,800.00	1,113.15	38 %
582 TRAVEL/INSERVICE	4,568.29	9,495.29	39,000.00	39,000.00	29,504.71	24 %
660 MINOR EQUIPMENT	0.00	0.00	6,955.00	6,955.00	6,955.00	0 %
810 DUES/FEES	0.00	3,915.00	4,003.00	4,003.00	88.00	97 %
Function Total:	13,038.79	46,685.58	152,130.00	152,130.00	105,444.42	30 %
Program Total:	13,038.79	46,685.58	152,130.00	152,130.00	105,444.42	30 %
Program Group Total:	15,886.16	54,104.09	206,879.00	206,879.00	152,774.91	26 %
900 ENTERPRISE PROGRAMS						
910 FOOD SERVICES						
3100 FOOD SERVICES						
624 GASOLINE	60.28	113.25	200.00	200.00	86.75	56 %
630 FOOD	296.89	693.59	7,500.00	7,500.00	6,806.41	9 %
Function Total:	357.17	806.84	7,700.00	7,700.00	6,893.16	10 %
Program Total:	357.17	806.84	7,700.00	7,700.00	6,893.16	10 %
Program Group Total:	357.17	806.84	7,700.00	7,700.00	6,893.16	10 %
Fund Total:	144,667.45	533,186.37	1,839,729.00	1,839,729.00	1,306,542.63	28 %
Grand Total:	144,667.45	533,186.37	1,839,729.00	1,839,729.00	1,306,542.63	28 %

Activities Director Report:

Community Open Gym-JHS is in need of a volunteer to supervise the monthly open gyms. This person needs to be trained by Dan to ensure the school insurance policy will cover any damages or injuries under said person. Our next planned open gym would be on December 4 from 7:00-8:30 PM. Should we not get a volunteer we won't be able to open the gym.

Boy's Basketball-

- Practices will start on November 19th at 4:06 (Schedule is on the website for gym assignments.)
- Clint Layng was offered the position of head boy's basketball coach and accepted pending board approval. (Recommended Action)
- 46 Students signed up to play boy's basketball this year.
- Rosters will be finalized on the 27th (Project 30-35 final roster)

Girl's Basketball-

- Practices will start on November 19th at 4:06 (Schedule is on the website for gym assignments.)
- Mike Charlton was offered the position of assistant girl's basketball coach and accepted pending board approval. (Recommended Action)
- A detailed copy of the open gym and practice schedules for the beginning of the season are on the website.

Wrestling-

- Practices will start on November 15th at 4:06 (Schedule is on the website for gym assignments.)
- 13 Students signed up and attended a meeting on November 8th.
- A detailed copy of the open gym and practice schedules for the beginning of the season are on the website.
- Brian (Buddy) Warren and Jesse Johnson have volunteered to help practice with the wrestling team. (Recommended Action)

Cheerleading-

- Cetaria Stagg was offered the position of winter cheerleading coach and accepted the position pending board approval. (Recommended Action)
- Vazmyn Fowler was offered the position of assistant winter cheerleading/dance coach and accepted pending board approval (recommended action)
- Cheerleading GPA 2.744

Volleyball-

- Head Coach, Ashley Mathis, has resigned her position. We will begin advertising for that position when we advertise for the Track coaches after winter break. Letter attached. (Recommended Action)
- Varsity Volleyball GPA 3.440
- JV Volleyball GPA 3.270
- Froshmore Volleyball GPA 2.765

Football-

- All coaching evaluations are completed and conferences have have happened with all coaching staff. All coaches have been given feedback of how they can contribute further to continue improvement of the football and extracurricular programs at JHS.
- Recommendation for Clint Layng to be rehired as JHS Head Coach
- Recommendation for Josh Armstrong to be rehired as JHS Assistant Football Coach.
- Recommendation for River Newman to be rehired as JHS Assistant Football Coach.
- Varsity Football GPA 3.033
- JV Football GPA 2.960

Cross Country-

- Bob Ekblom's evaluation has been completed and a conference will be held as soon as possible. He again had a very successful year with two All-State competitors and all participants qualifying

for the state meet.

- Recommendation for Bob Ekblom to be rehired as JHS Head Cross Country Coach.
- Cross Country GPA (Combined Boys and Girls) 3.194

Skills USA-

- Skills USA is preparing for their annual food drive and went out around the county last weekend to place flyers and collect donations for the food bank.

Drama-

- Drama will be accepting donations of food items to the school throughout the holiday season to be donated to the food bank.
- The play "Annie" had to be postponed because of change in cast. It will take place in December and the play "Thumbalina" will be moved to January.

FCCLA-

- FCCLA just returned from both their district and Reno trips.
- Kerri Huso was elected District President and will automatically serve as a state officer. She too qualifies her and Mrs. Bruce for Nationals.
- Anniston Driear was elected District Treasurer as well. This is the first time in recent memory that a student from JHS has represented our school as a district officer at the State and District levels.

Principal Report:

MAP Testing-

- MAP testing (NWEA) now offers two different forms of assessment. One is the "traditional" method and tests towards the current Montana Standards and the other tests for the upcoming Common Core standards. It is my suggestion that we implement MAP testing geared toward testing toward the Common Core standards to prepare our students for what the test will look like and to assist our implementation of the CCS by identifying what areas of the curriculum we currently do not teach or that we teach heavily.
- If a school has not used MAP testing in the past two years it is required that they fund a mandatory \$2700 training for all personnel administering the test or interpreting the data. We have not used MAP testing since 2009 and will be required to do this training.
- The cost of MAP testing is \$12.50 per student and tests Math, Reading, and Language Usage. For an additional \$2.50 we could add an assessment aimed at Science.
- It would be beneficial to test students three times per year (Fall, Winter, Spring) to gather a progression of their understanding and map data throughout the school year. Each test cycle lasts for three hours (one for each curriculum area).
- Suggested Action: We evaluate the possibility of implementing MAP testing in the 2013-2014 school year for Freshman, Sophomores, and Juniors. Total cost would be approximately \$5000 the first year and \$2250 each additional year.

Attendance Incentive-

- I met with the booster club and they approved spending of \$525 towards attendance incentives for students. In summary, the attendance incentive would be for students that have earned no tardies or absences for an entire month. Their names would be placed in a bucket and would be drawn for a \$25 gift card toward things like iTunes, Gas Cards, area businesses, ect. Three names will be drawn per month and those names not drawn will remain until the end of the school year to participate in future drawings.
- Also there will be an incentive for students that do not receive two or more tardies and/or three absences (parents receive letters for three tardies and/or four absences.) This lasts for an entire semester. As long as students have fewer than these amounts, their names will go into a bucket to be drawn for a \$10 gift card (after they receive their first tardy/absence for a month). Students are eligible for both drawings as long as they fulfill the requirements of both. (Example: A student misses a day in September can be entered in the secondary drawing for September but is still

eligible for the October primary drawing should he/she not miss a day or earn a tardy in October.
NOTE: A student's name only goes into one or no drawing per month.)

Facebook-

- JHS now has a Facebook fan page. One can subscribe to a newsfeed by "liking" the page. Also subscribers can write posts on the wall, but all posts are emailed to me prior to ensure I screen them before they make it onto the webpage.

Peer Tutoring-

-Mrs. Bruce and two students met with a teacher at Helena Capital and we will implement the peer tutoring during 8th periods starting soon (projected after Thanksgiving Break). As of now Math teachers, Nicole Strozewski and Jessie Collins, are in the process of generating a list of names of students that would be good tutors in the field of Algebra, Pre Algebra, Geometry, Advanced Math, and Algebra 2. Also those teachers are identifying which kids are in need of extra help.
-Once the lists have been generated, Tanya Getten and I will reassign these students to Mrs. Bruce's 8th period enrichment class to allow tutors to help students under Mrs. Bruce's supervision.

Graduation Matters Grant-

The Graduation Matters Grant should be distributed by November 26 where we will know if we had been awarded funds to help cover the costs of our peer tutoring and summer school program. The board should consider the funding options of summer school in the future to ensure this opportunity is guaranteed for future intervention.

School Improvement Advisor/Math Placement-

The school improvement associate has met with our committee and a series of goals have been determined in planning for future success at Jefferson High School. Mentioned in the meeting is the "tracking" of students when they enter Jefferson High School based on past CRT, MAP, and assessment (classroom grades) data. Also it was discussed that for a Freshman to be entered into Geometry he/she must take a placement test on Algebra 1 skills at an 85% proficiency. If they score below this level they will be required to take Algebra 1 as a Freshman and Geometry as a Sophomore. Also discussed is the need for Jefferson High personnel to better communicate requirements for high school credit to area middle schools when students take Algebra in 8th grade. It is the practice of JHS to award high school credit for that class when the student has passed the first semester of Geometry. If a student does not pass Geometry as a Freshman, no credit will be awarded. It is my suggestion that instead of this that we give students the same placement test and award credit if they earn an 85% proficiency to offer credit and placement in Geometry.

Future Enrollment/Staffing Concerns-

It is a little early to determine this now, but should the trend of increased enrollment continue at JHS more staffing may be necessary to both accommodate growth and maintain integrity in the classroom. Restructuring of current staff is also a looming possibility.
-This past week I met with Tanya Getten and a main concern is in Physical Education. PE/Health is the only curriculum we have only one FTE (Termes $\frac{7}{8}$ and Hohenthal $\frac{1}{8}$). It may be needed in the near future a need for a full or part-time physical education teacher to be hired. In speaking with Dave Temes, it was determined that when JHS had an enrollment near our current (233 JHS, 12 AYA) that we had 1.5 FTE teaching physical education spread across 4 teachers. Other areas of concern are areas that possible retirements could occur. These areas will be addressed when retirements are announced.

Consent Forms-

- Brett brought to my attention that we need to create a consent form for students to have their names or photos posted on the school website and facebook page. He and I agree that one or the other should occur because of potential safety concerns for the student.

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- Practices will start on November 19th at 4:06 (Schedule is on the website for gym assignments.)
 - Mike Charlton was offered the position of assistant girl's basketball coach and accepted pending board approval. (Recommended Action)
 - A detailed copy of the open gym and practice schedules for the beginning of the season are on the website.
- Wrestling-**
- Practices will start on November 15th at 4:06 (Schedule is on the website for gym assignments.)
 - 13 Students signed up and attended a meeting on November 8th.
 - A detailed copy of the open gym and practice schedules for the beginning of the season are on the website.
 - Brian (Buddy) Warren and Jesse Johnson have volunteered to help practice with the wrestling team. (Recommended Action)
- Cheerleading-**
- Cetaria Stagg was offered the position of winter cheerleading coach and accepted the position pending board approval. (Recommended Action)
 - Jazmyn Fowler was offered the position of assistant winter cheerleading/dance coach and accepted pending board approval (recommended action)
 - Cheerleading GPA 2.744
- Volleyball-**
- Head Coach, Ashley Mathis, has resigned her position. We will begin advertising for that position when we advertise for the Track coaches after winter break. Letter attached. (Recommended Action)
 - Varsity Volleyball GPA 3.440
 - JV Volleyball GPA 3.270
 - Froshmore Volleyball GPA 2.765
- Football-**
- All coaching evaluations are completed and conferences have have happened with all coaching staff. All coaches have been given feedback of how they can contribute further to continue improvement of the football and extracurricular programs at JHS.
 - Recommendation for Clint Layng to be rehired as JHS Head Coach
 - Recommendation for Josh Armstrong to be rehired as JHS Assistant Football Coach.
 - Recommendation for River Newman to be rehired as JHS Assistant Football Coach.
 - Varsity Football GPA 3.033
 - JV Football GPA 2.960
- Cross Country-**
- Bob Ekblom's evaluation has been completed and a conference will be held as soon as possible. He again had a very successful year with two All-State competitors and all participants qualifying

for the state meet.

- Recommendation for Bob Ekblom to be rehired as JHS Head Cross Country Coach.
- Cross Country GPA (Combined Boys and Girls) 3.194

Skills USA-

- Skills USA is preparing for their annual food drive and went out around the county last weekend to place flyers and collect donations for the food bank.

Drama-

- Drama will be accepting donations of food items to the school throughout the holiday season to be donated to the food bank.
- The play "Annie" had to be postponed because of change in cast. It will take place in December and the play "Thumbalina" will be moved to January.

FCCLA-

- FCCLA just returned from both their district and Reno trips.
- Kerri Huso was elected District President and will automatically serve as a state officer. She too qualifies her and Mrs. Bruce for Nationals.
- Anniston Driear was elected District Treasurer as well. This is the first time in recent memory that a student from JHS has represented our school as a district officer at the State and District levels.

Principal Report:

MAP Testing-

- MAP testing (NWEA) now offers two different forms of assessment. One is the "traditional" method and tests towards the current Montana Standards and the other tests for the upcoming Common Core standards. It is my suggestion that we implement MAP testing geared toward testing toward the Common Core standards to prepare our students for what the test will look like and to assist our implementation of the CCS by identifying what areas of the curriculum we currently do not teach or that we teach heavily.
- If a school has not used MAP testing in the past two years it is required that they fund a mandatory \$2700 training for all personnel administering the test or interpreting the data. We have not used MAP testing since 2009 and will be required to do this training.
- The cost of MAP testing is \$12.50 per student and tests Math, Reading, and Language Usage. For an additional \$2.50 we could add an assessment aimed at Science.
- It would be beneficial to test students three times per year (Fall, Winter, Spring) to gather a progression of their understanding and map data throughout the school year. Each test cycle lasts for three hours (one for each curriculum area).
- Suggested Action: We evaluate the possibility of implementing MAP testing in the 2013-2014 school year for Freshman, Sophomores, and Juniors. Total cost would be approximately \$5000 the first year and \$2250 each additional year.

Attendance Incentive-

- I met with the booster club and they approved spending of \$525 towards attendance incentives for students. In summary, the attendance incentive would be for students that have earned no tardies or absences for an entire month. Their names would be placed in a bucket and would be drawn for a \$25 gift card toward things like iTunes, Gas Cards, area businesses, ect. Three names will be drawn per month and those names not drawn will remain until the end of the school year to participate in future drawings.
- Also there will be an incentive for students that do not receive two or more tardies and/or three absences (parents receive letters for three tardies and/or four absences.) This lasts for an entire semester. As long as students have fewer than these amounts, their names will go into a bucket to be drawn for a \$10 gift card (after they receive their first tardy/absence for a month). Students are eligible for both drawings as long as they fulfill the requirements of both. (Example: A student misses a day in September can be entered in the secondary drawing for September but is still

eligible for the October primary drawing should he/she not miss a day or earn a tardy in October. NOTE: A student's name only goes into one or no drawing per month.)

Facebook-

- JHS now has a Facebook fan page. One can subscribe to a newsfeed by "liking" the page. Also subscribers can write posts on the wall, but all posts are emailed to me prior to ensure I screen them before they make it onto the webpage.

Peer Tutoring-

-Mrs. Bruce and two students met with a teacher at Helena Capital and we will implement the peer tutoring during 8th periods starting soon (projected after Thanksgiving Break). As of now Math teachers, Nicole Strozewski and Jessie Collins, are in the process of generating a list of names of students that would be good tutors in the field of Algebra, Pre Algebra, Geometry, Advanced Math, and Algebra 2. Also those teachers are identifying which kids are in need of extra help.
-Once the lists have been generated, Tanya Getten and I will reassign these students to Mrs. Bruce's 8th period enrichment class to allow tutors to help students under Mrs. Bruce's supervision.

Graduation Matters Grant-

The Graduation Matters Grant should be distributed by November 26 where we will know if we had been awarded funds to help cover the costs of our peer tutoring and summer school program. The board should consider the funding options of summer school in the future to ensure this opportunity is guaranteed for future intervention.

School Improvement Advisor/Math Placement-

The school improvement associate has met with our committee and a series of goals have been determined in planning for future success at Jefferson High School. Mentioned in the meeting is the "tracking" of students when they enter Jefferson High School based on past CRT, MAP, and assessment (classroom grades) data. Also it was discussed that for a Freshman to be entered into Geometry he/she must take a placement test on Algebra 1 skills at an 85% proficiency. If they score below this level they will be required to take Algebra 1 as a Freshman and Geometry as a Sophomore. Also discussed is the need for Jefferson High personnel to better communicate requirements for high school credit to area middle schools when students take Algebra in 8th grade. It is the practice of JHS to award high school credit for that class when the student has passed the first semester of Geometry. If a student does not pass Geometry as a Freshman, no credit will be awarded. It is my suggestion that instead of this that we give students the same placement test and award credit if they earn an 85% proficiency to offer credit and placement in Geometry.

Future Enrollment/Staffing Concerns-

It is a little early to determine this now, but should the trend of increased enrollment continue at JHS more staffing may be necessary to both accommodate growth and maintain integrity in the classroom. Restructuring of current staff is also a looming possibility.
-This past week I met with Tanya Getten and a main concern is in Physical Education. PE/Health is the only curriculum we have only one FTE (Temes $\frac{7}{8}$ and Hohenthal $\frac{1}{8}$). It may be needed in the near future a need for a full or part-time physical education teacher to be hired. In speaking with Dave Temes, it was determined that when JHS had an enrollment near our current (233 JHS, 12 AYA) that we had 1.5 FTE teaching physical education spread across 4 teachers. Other areas of concern are areas that possible retirements could occur. These areas will be addressed when retirements are announced.

Consent Forms-

- Brett brought to my attention that we need to create a consent form for students to have their names or photos posted on the school website and facebook page. He and I agree that one or the other should occur because of potential safety concerns for the student.

Sheet1

South Gym Finish	4511.28
Door Systems of MT	2358
Dave Wadsworth const.	101000
Doors and hardware	10429
Combustion Services	1816.21
Finstads	24408
Stage curtains	5900
Football fence	1532.86
All Temp	18795
Johnson Control North Gym	5454
Asbestos removal	19857
North Gym finish	3672
Wyoming Wood Floors	15090
Evergreen Sprinkler	12125
Crete Works	9850
Cap Paving	33065
Painting South Gym	8800
Tekton	25740
Dryvit west side	9450
Dryvit/windows	5500
Paint balance of Dryvit	4800
Indoor/outdoor Environment	1100.75
Bid ads	400
Football pads	5755.31
Replacement Football Uniform	49.85
Floor stair treads	1108.48
IR Bid ads N. Gym	200
Butte Standard's ads	220
Change order Library roof SW side	6702.27
Monitor ad	319
Wadsworth North Gym roof	101600
Building Permit Front	320
extra floor tile	1183.48
Library Bid Ad	1209
Design of Front by Eng.	1000
Rising Lightning	11000
Metal for Golf Shed	400
Golf Garage Door	320
Repair for antenna relocation	150
Change order Poly ISO Insulator.	2075
change order soffit over loading ramp	943.79
change order rafters for air handler	1711.88
change order overflow drain	3134
total	465056.16



lorie carey <lorie.carey@jhs.k12.mt.us>

Friday Notes:

jim whealon <jim.whealon@jhs.k12.mt.us>

Fri, Nov 16, 2012 at 3:16 PM

To: Micky Letexier <moletexier@aol.com>, Sabrina Steketee <sabrina@gopantherz.com>, Stan Senechal <Ssenechal51@gmail.com>, Tim Lloyd <carrie.tim@gmail.com>, Pat Lewis <lewis@radonmine.com>, Denise <jhspanther_fan@yahoo.com>, Lorie Carey <lorie.carey@jhs.k12.mt.us>

Our North Gym floor is showing some air slacking. It was first noticed Monday and appears to be getting worse. Dan called Bruco to send their floor specialist down to look at it and I showed him the floor today. At this time they are not sure what would cause this. If the air slacking continues the floor would have to be sanded and remarked much sooner than normal. we will keep looking into this.

The roof job is moving very slowly with this bad weather. There is no insulation over the high school offices and hall way. Because of the lack on insulation we have had roof leakage in that area and some damage. Once the subcontractor removes the TPO we will be able to see if we need to replace additional plywood on the roof. If that proves not to be necessary, we should use part of our contingency set-a-side to bring the roof insulation to code. Roof insulation has a fast pay back.

The District submitted a Graduations Maters grant and we hope we are selected. Mr. Mikesell is working on a Peer Tutoring project. Both of these address dropout prevention. These would be additions to our Dropout Reduction Plan that is part of this months Board Agenda.

have a copy of David Dalthrop's response to the Monitor's discovery request. If any Board member wants to read it I could get them a copy.

As part of the Superintendent's report at the next Board meeting, I will give the Board an update on the use of Metal Mines money.

—
Jim Whealon
Superintendent/Principal
Jefferson High School

*** This Email was sent by a staff member at Jefferson High School.



lorie carey <lorie.carey@jhs.k12.mt.us>

Friday Notes:

jim whealon <jim.whealon@jhs.k12.mt.us>

Fri, Nov 2, 2012 at 3:17 PM

To: Denise <jhspanther_fan@yahoo.com>, Stan Senechal <Ssenechal51@gmail.com>, Sabrina Steketeer <sabrina@gopantherz.com>, Pat Lewis <lewis@radonmine.com>, Tim Lloyd <carrie.tim@gmail.com>, Micky Letexier <moletexier@aol.com>, Lorie Carey <lorie.carey@jhs.k12.mt.us>

Lance and his staff have just re-installed the mounting bracket for the short wave radio that connects the buses to the school. Because of the roof work we have been going without direct contact with the buses for several weeks. We did have indirect contact with them through the bus barn which still had direct contact with them. Dunn Communications will soon have the system up and running.

The district has implemented a face book page as talked about at the strategic planning meeting.

Our Fall Report to OPI has been sent in as has our Carl Perkins grant. We will be sending in a grant for Graduation Counts Montana.

We have no sports activities until the 15th of this month when wrestling gets started. We need as many wrestlers as we can get out because most of our team has graduated. This is a good time for students to come out because every weight is open.

Basketball will start on the 19th. We have interviewed the candidates for head boys basketball and will have a recommendation for the next Board meeting.

We have met and we will have a recommendation for the Board on the retirement incentive issue. Lorie still has a few items to look into before it is finalized.

The work on the second roof job is coming along well. They are putting in new internal drains today. The sub contractor, who will put on the roof covering, should be hear next week. The weather for that week looks as if it is going to be wet. Lance and I met with the architect early this week to look over change orders he felt we should consider. To get a fully adhered membrane rather than a mechanically attached membrane would increase our costs by \$10,000. It would look a little better but would not increase the life of the roof and I rejected that idea. Several of the change orders are required because the school building was not always built to the architect's plans and adjustments were required to make the new plans work or to meet codes.

The annual audit was finished this week and we got a real good report. There are some things we will have to correct but they are minor. One item the auditor said we need to do was get the Board to adopt a resolution on expending the metal mines money. She said we need more than just a vote of the Board to expend funds from the fund because of the standing resolution on metal mines monies. We will have something on this for the next meeting.

The heating system in the North Gym has new controls as of today. They were put in by Johnson Controls as part of the repair work being done with metal mines money. Johnson Controls is also doing some minor repair work on one of our hot water boilers.

Our art students spent a day in Missoula and Butte looking at college offerings in art and visiting art galleries.

11/2/12

Jefferson High School Mail - Friday Notes:

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Jim Whealon
Superintendent/Principal
Jefferson High School

*** This Email was sent by a staff member at Jefferson High School.

CONTRACTS - Competitive bidding not required for purchasing health insurance for school district employees;
 SCHOOL DISTRICTS - Approval by school district employees required for purchase of health insurance;
 SCHOOL DISTRICTS - Group health insurance for employees; MONTANA CODE ANNOTATED - Sections 2-18-702(1), 18-4-123(19), 18-4-124, 20-9-204(3).

HELD: 1. A school district is not required by section 20-9-204(3), MCA, to let bids on employer provided employee health insurance plans.

2. Insurance purchased by a school district is not a school supply for purposes of section 20-9-204(3), MCA.

8 March 1984

Harold F. Hanser
 Yellowstone County Attorney
 Yellowstone County Courthouse
 Billings, Montana 59101

Dear Mr. Hanser:

You have requested my opinion on the following questions:

1. Is a school district required under section 20-9-204(3), MCA, to let bids on employer provided employee health insurance plans?
2. Is insurance purchased by a school district a school supply for purposes of section 20-9-204(3), MCA?

*

Section 20-9-204(3), MCA, provides:

Whenever the estimated cost of any building, furnishing, repairing, or other work for the benefit of the district or purchasing of supplies for the district exceeds the sum of \$7,500, the work done or the purchase made

Page # 2

shall be by contract. Each such contract must be let to the lowest responsible bidder after advertisement for bids. Such advertisement shall be published in the newspaper of people of the district as determined by the trustees. Such advertisement shall be made once each week for 2 consecutive weeks and the second publication shall be made not less than 5 days or more than 12 days before consideration of bids. A contract not let pursuant to this section shall be void. (Emphasis added.)

The Legislature did not provide a definition for the term "supplies" in this statute, nor did it specifically include employee health insurance in the enumerated items that must be acquired through competitive bidding. The rules of statutory construction and existing case law lead me to conclude that employee health insurance plans are not "supplies" within the meaning of section 20-9-204(3), MCA, and the school district is not required to obtain the insurance through competitive bidding.

When the language of a statute is clear and unambiguous, no further construction may be employed to determine its meaning. State v. Wease, 37 St. Rptr. 1620, 616 P.2d 371 (1980). The term "supplies" is broad and unspecific. Thus, it is appropriate to apply rules of statutory construction.

Section 20-9-204(3), MCA, which was first enacted in 1971, has never been judicially interpreted with respect to the scope of the term "supplies." This statute's predecessors required competitive bidding for "any contract for building, furnishing, repairing, or other work for the benefit of the district," but did not require such bidding for "purchasing of supplies." See S 1016, R.C.M. 1935, 1913 Mont. Laws, ch. 76, § 509. In 1933 the Montana Supreme Court had occasion to interpret the scope of the term "supplies" within the context of a general state procurement statute. In Miller Insurance Agency v. Porter, 93 Mont. 567, 20 P.2d 643 (1933), the Court ruled that section 256, R.C.M. 1921, which required competitive bidding for a variety of things including "supplies," did not govern the purchase of fire insurance policies. The Court's interpretation was based on the ambiguity existing in the term "supplies,"

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and the practical application of the statute. It also considered the fact that for years the state board of examiners had interpreted the statute to exclude fire insurance and had been obtaining fire insurance without competitive bidding; the Court noted the sanction of the Legislature to such interpretation by reason of its inaction. Id. at 646.

The statute presently in question is similar to the one addressed in Miller Insurance Agency, supra, since it concerns purchasing items through competitive bidding, and presents an ambiguity with the term "supplies." Applying the reasoning of the Court in Miller Insurance Agency, I reach a similar conclusion with section 20-9-204(3), MCA. The rules of statutory construction require that statutes pertaining to the same subject be read together to give effect to them all whenever possible. State ex rel. Dick Irvin, Inc. v. Anderson, 164 Mont. 513, 523 P.2d 564 (1974). The compulsory bidding provisions in this statute must therefore be considered with the statutes pertaining to health insurance for school district employees. Section 2-18-702, MCA, states in pertinent part:

(1) All ... school districts ... shall upon approval by two-thirds vote of their respective officers and employees enter into group hospitalization, medical, health ... contracts or plans for their benefit ... their ... employees and their dependents. [Emphasis added.]

This statute requires a procedure not contemplated or provided for in the competitive bidding procedure, which requires that "the trustees shall award the contract to the lowest responsible bidder, except that the trustees may reject any or all bids." (Emphasis added.) § 20-9-204(4), MCA. No allowance exists for the employees to approve or reject the bids. This statutory conflict evidences legislative intent that purchase of health insurance not be governed by the competitive bidding requirements.

The required approval of a health insurance plan by the school district employees is a primary reason that the majority of school districts in Montana have interpreted section 20-9-204(3), MCA, not to include employee health insurance plans. The inconsistencies of these two

statutes render compliance with both statutes impractical if not impossible. Furthermore, the interpretation given by the school districts must be given great deference, especially in light of legislative inaction to specifically include health insurance in the competitive bidding statute. Miller Insurance Agency, supra; Assiniboine and Sioux Tribes v. Nordwick, 378 F.2d 426 (9th Cir.), cert. denied, 389 U.S. 1046 (1967).

I conclude that section 20-9-204(3), MCA, does not require competitive bidding for the purchase of employee health insurance plans. In the absence of a statutory requirement to do so, the school district is not required to purchase the health insurance plans through competitive bidding. Missoula County Free High School v. Smith, 91 Mont. 419, 8 P.2d 800, 802 (1932).

★ THEREFORE, IT IS MY OPINION:

1. A school district is not required by section 20-9-204(3), MCA, to let bids on employer provided employee health insurance plans.
2. Insurance purchased by a school district is not a school supply for purposes of section 20-9-204(3), MCA.

Very truly yours,

MIKE GREELY
Attorney General

VOLUME NO. 40

OPINION NO. 38

STATE AVERAGE WEEKLY WAGE INCREASES - Effect of state average weekly wage increases on existing workers' compensation awards;
WORKERS' COMPENSATION - Effect of state average weekly wage increases on existing workers' compensation awards;
MONTANA CODE ANNOTATED - Sections 39-71-116(1), 39-71-701(1), 39-71-702(1), 39-71-703(1).

HELD: The amount of an existing benefit award under sections 39-71-701(1), 39-71-702(1) or 39-71-703(1), MCA, is unaffected by increases in the state's average weekly wage level.

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shall close the fund by transferring all cash and other account balances to any fund considered appropriate by the trustees if the fund does not have a cash or fund balance deficit.

(b) If the trustees of a district determine that its tuition fund is inactive and will no longer be used, the trustees shall close the fund by transferring any cash and account balances to the district's miscellaneous programs fund if the tuition fund does not have a cash or fund balance deficit.

History: (1) En. Sec. 237, Ch. 5, L. 1971; amd. Sec. 1, Ch. 424, L. 1977; Sec. 75-6801, R.C.M. 1947; (2) En. Sec. 238, Ch. 5, L. 1971; amd. Sec. 16, Ch. 266, L. 1977; Sec. 75-6802, R.C.M. 1947; R.C.M. 1947, 75-6801, 75-6802; amd. Sec. 22, Ch. 392, L. 1979; amd. Sec. 3, Ch. 135, L. 1987; amd. Sec. 34, Ch. 658, L. 1987; amd. Sec. 2, Ch. 1, Sp. L. June 1989; amd. Sec. 22, Ch. 11, Sp. L. June 1989; amd. Sec. 8, Ch. 568, L. 1991; amd. Sec. 17, Ch. 767, L. 1991; amd. Sec. 17, Ch. 633, L. 1993; amd. Sec. 2, Ch. 493, L. 1995; amd. Sec. 1, Ch. 356, L. 2001; amd. Sec. 2, Ch. 480, L. 2001.

Cross-References

- Appropriation for sectarian purpose prohibited, Art. V, sec. 11, Mont. Const.
- Public school fund, Art. X, sec. 5, Mont. Const.
- Adoption and publication of rules, Title 2, ch. 4, part 3.
- Adult education fund, 20-7-705.
- Special purpose funds — budgeted funds, Title 20, ch. 9, part 5.
- Transportation fund budget required, 20-10-143.
- School food services fund a nonbudgeted fund, 20-10-207.

20-9-202. County officials for financial administration when joint district. (1) When all of the schools of the joint district are located in one county, the school financial administration duties assigned to county officials shall be performed by those officials of the county wherein the schools of the district are located. When the schools of a joint district are located in more than one county, the superintendent of public instruction shall designate the county officials to perform such duties for the joint district.

(2) The designated county treasurer shall be the custodian of all joint district moneys and shall perform all other duties of the county treasurer for the joint district. The superintendent of public instruction shall disburse all moneys for a joint district to such county treasurer.

History: En. 75-6803 by Sec. 239, Ch. 5, L. 1971; amd. Sec. 14, Ch. 277, L. 1977; R.C.M. 1947, 75-6803.

Cross-References

- Duties of County Treasurer, 7-6-2111.

20-9-203. Examination of district accounting records. The accounting records of all first-, second-, and third-class school districts must be audited in accordance with 2-7-503. The trustees of the district shall file a copy of the completed audit report with the department of administration, the superintendent of public instruction, and the county superintendent.

History: En. 75-6807 by Sec. 243, Ch. 5, L. 1971; amd. Sec. 17, Ch. 266, L. 1977; R.C.M. 1947, 75-6807; amd. Sec. 2, Ch. 336, L. 1979; amd. Sec. 7, Ch. 274, L. 1981; amd. Sec. 5, Ch. 573, L. 1981; amd. Sec. 1, Ch. 115, L. 1985; amd. Sec. 24, Ch. 489, L. 1991; amd. Sec. 52, Ch. 483, L. 2001.

Cross-References

- Audits of political subdivisions, Title 2, ch. 7, part 5.

20-9-204. Conflicts of interests, letting contracts, and calling for bids. (1) It is unlawful for a trustee to:

(a) have any pecuniary interest, either directly or indirectly, in any contract made by the trustee while acting in that official capacity or by the board of trustees of which the trustee is a member; or

(b) be employed in any capacity by the trustee's own school district, with the exception of officiating at athletic competitions under the auspices of the Montana officials association.

(2) For the purposes of subsection (1):

(a) "contract" does not include:

(i) merchandise sold to the highest bidder at public auctions;

(ii) investments or deposits in financial institutions that are in the business of loaning or receiving money when the investments or deposits are made on a rotating or ratable basis among financial institutions in the community or when there is only one financial institution in the community; or

(iii) contracts for professional services, other than salaried services, or for maintenance or repair services or supplies when the services or supplies are not reasonably available from other

sources if the interest of any board member and a determination of the lack of availability are entered in the minutes of the board meeting at which the contract is considered; and

(b) "pecuniary interest" does not include holding an interest of 10% or less in a corporation.

(3) (a) Except for district needs that must be met because of an unforeseen emergency, as defined in 20-3-322(5), or as provided in subsections (4) and (7) of this section, whenever any building, furnishing, repairing, or other work for the benefit of the district or purchasing of supplies for the district is necessary, the work done or the purchase made must be by contract if the sum exceeds \$50,000.

(b) Except as provided in Title 18, chapter 2, part 5, each contract must be let to the lowest responsible bidder after advertisement for bids. The advertisement must be published in the newspaper that will give notice to the largest number of people of the district as determined by the trustees. The advertisement must be made once each week for 2 consecutive weeks, and the second publication must be made not less than 5 days or more than 12 days before consideration of bids. A contract not let pursuant to this section is void. The bidding requirements applicable to services performed for the benefit of the district under this section do not apply to:

(i) a registered professional engineer, surveyor, real estate appraiser, or registered architect;

(ii) a physician, dentist, pharmacist, or other medical, dental, or health care provider;

(iii) an attorney;

(iv) a consulting actuary;

(v) a private investigator licensed by any jurisdiction;

(vi) a claims adjuster;

(vii) an accountant licensed under Title 37, chapter 50; or

(viii) a project, as defined in 18-2-501, for which a governing body, as defined in 18-2-501, enters into an alternative project delivery contract pursuant to Title 18, chapter 2, part 5.

(4) A district may enter into a cooperative purchasing contract for the procurement of supplies or services with one or more districts. The award of a contract to a successful bidder must comply with the requirements of subsection (5). The request for bids must be advertised in a daily newspaper of general circulation in each county in which a district participating in the cooperative purchasing contract is located. The advertisement must be made once each week for 2 consecutive weeks, and the second publication must be made not less than 5 days or more than 12 days before consideration of bids.

(5) Except as provided in Title 18, chapter 2, part 5, whenever bidding is required, the contract must be awarded to the lowest responsible bidder, except that any or all bids may be rejected.

(6) This section may not require the board of trustees to let a contract for any routine and regularly performed maintenance or repair project or service that can be accomplished by district staff whose regular employment with the school district is related to the routine performance of maintenance for the district.

(7) Subsection (3) does not apply to the solicitation or award of a contract for an investment grade energy audit or an energy performance contract pursuant to Title 90, chapter 4, part 11, including construction and installation of conservation measures pursuant to the energy performance contract.

History: En. 75-6808 by Sec. 244, Ch. 5, L. 1971; amd. Sec. 1, Ch. 42, L. 1971; amd. Sec. 1, Ch. 149, L. 1973; amd. Sec. 18, Ch. 266, L. 1977; R.C.M. 1947, 75-6808; amd. Sec. 1, Ch. 314, L. 1979; amd. Sec. 23, Ch. 392, L. 1979; amd. Sec. 1, Ch. 452, L. 1983; amd. Sec. 1, Ch. 154, L. 1991; amd. Sec. 1, Ch. 39, L. 1995; amd. Sec. 1, Ch. 368, L. 1999; amd. Sec. 1, Ch. 75, L. 2001; amd. Sec. 1, Ch. 103, L. 2001; amd. Sec. 10, Ch. 162, L. 2005; amd. Sec. 10, Ch. 574, L. 2005; amd. Sec. 1, Ch. 106, L. 2007; amd. Sec. 1, Ch. 178, L. 2009.

Compiler's Comments

2009 Amendment: Chapter 178 in (1)(b) at end inserted exception clause regarding officiating at athletic competitions. Amendment effective October 1, 2009.

Cross-References

Code of ethics, Title 2, ch. 2, part 1.

Preference to Montana contractors, 18-1-102.

Security to accompany bids, 18-1-203.

Preference to Montana labor, 18-2-403.

Procurement of architectural, engineering, and land surveying services by governmental entities, Title 18, ch. 8, part 2.

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jim whealon <jim.whealon@jhs.k12.mt.us>

Caucus Day on the Hill (B)

1 message

Carole Jones <noreply@eboardsolutions.com>

Fri, Nov 9, 2012 at 12:05 PM

Reply-To: carole.jones@mtsba.org

To: jim.whealon@jhs.k12.mt.us

Dear Jim,

The 2013 session of the Montana State Legislature is once again shaping up to be a critical time for every child in every public school system in our state. In anticipation of this session the Caucuses have reserved the Capitol Rotunda for a "Caucus Day on the Hill" to lobby and advocate on behalf of every school district in Montana. The date falls on **Wednesday, February 20, 2013**. Our plan is to set up six separate booths representing equally the AA, A, B, C, Independent Elementary and Indian School Board Caucuses to showcase the innovative and positive happenings in our school districts as well as certain challenges districts face. We want to have trustees and some students from around the state in attendance to host the booths so we hope you will mark your calendar and plan to attend. We will offer a box lunch to the legislators and present them with a "thumb drive" for their computers which will contain specific useful and contemporary data about the school districts represented by each caucus. In the evening, we will host a reception for legislators in the fourth floor conference room of the Montana School Boards Association Building.

To achieve this event as envisioned by caucus members, we need to raise approximately \$10,000. This may seem to be a large figure but split among all the school districts it could be a minimal amount to each. Currently the AA and Indian School Boards Caucuses have money in the bank as a result of formal bylaws which allow them to collect dues for these types of projects. The other caucuses operate more informally and so the raising of funds is voluntary. For our B Caucus, we will need to raise \$1,500. If we split that evenly among the 38 school districts we would need a contribution of \$50 from each school district. Because there may be some districts that may not have the ability to pay, we will ask for a minimum contribution of \$50 hoping that some districts may be in the position to contribute a little more.

Keeping in mind that MTSBA's current legislative platform is the result of collaborative work of all of our caucuses through the efforts of the K-12 Vision Group we are much further ahead in terms of solidarity among our caucuses than ever before. The purpose of the Caucus Day on the Hill is to demonstrate that collaboration and assist in moving our legislative platform forward.

I understand that to allocate money to this project may take a motion of your Board. Please assure your members that we will set up a Caucus Day on the Hill Account at MTSBA that will be set aside solely for underwriting this day on behalf of the Caucuses to benefit all the children in our public education system.

Please remit your contribution to:

MTSBA
Caucus Day on the Hill project
Montana School Boards Association
The Compass Block, 863 Great Northern Blvd., Suite 301, Helena, MT 59601

Thank-you for your commitment to this important grassroots advocacy project.

Carole Jones
B Caucus Chairperson/Conrad Public Schools