

MINUTES

Jefferson High School Dist. 1
Special Meeting

April 25, 2013
JHS Library

Board members present:

Pat Lewis Sabrina Steketee Michele LeTexier Travis Pierce (by phone)

Administrators present: James Whealon, Superintendent Lorie Carey, Business Manager Daryl Mikesell, Principal

Visitors: Jan Anderson,

CALL BOARD TO ORDER Ms. Steketee called the meeting to order at 5:50 p.m.

PUBLIC COMMENT None.

NEW BUSINESS **Technology Coordinator resignation letter.** Ms. Lewis moved to accept Brett Lutkehus' resignation. Ms. LeTexier seconded the motion and added that she appreciated all the work he had done to move Jefferson High School closer to one-to-one computing. The motion passed unanimously by the 4 present.

Advertisement of the technology position. The term "Technology Coordinator" was developed from a federal mandate for E-rate purposes. This title is no longer necessary or current. The most acceptable title is "Director of Information Technology Services." The committee recommended that the board advertise for a full-time Director of Information Technology Services at \$45,000 + insurance with duties to include some of those from the district office previously completed by the administrative assistant. Mr. Lutkehus added that certifications in CCNA, MCTS Windows OS and MCTS server should be required. Ms. Lewis moved to accept the committee's recommendation. Ms. LeTexier seconded the motion which passed unanimously by the 4 present.

ADJOURNMENT The meeting adjourned at 6:05 p.m.



Chair, Jefferson High School Board



Clerk, Jefferson High School Board