

MINUTES

Jefferson High School Dist. 1  
Regular Meeting

July 18 2013  
JHS Board Meeting

Board members present:

**Sabrina Steketee**                      **Travis Pierce**                      **Pat Lewis**                      **Denise Brunett**                      **Micki LeTexier**

Board members absent: Stan Senechal

Administrators present:

Tim Norbeck, Superintendent                      Lorie Carey, Business Manager                      Daryl Mikesell, Principal

Visitors: Jan Anderson

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- CALL BOARD TO ORDER**                      Ms. Steketee called the meeting to order at 6:50. The pledge was said.
- ANNOUNCEMENTS AND PUBLIC COMMENT**                      None.
- STUDENT REPORT**                      None.
- COMMITTEE REPORTS**                      **Committee reports:** None.
- CLERK REPORT**                      **Clerk Report** Presented in written form. Ms. LeTexier raised the question about the non-payment of taxes and what the board needs to do to prepare for the non-payment. A follow-up will occur at the August meeting. Ms. Ramey will be contacted to possibly come to talk to the board.
- PRINCIPAL REPORT**                      **Principal report.** Presented in written form. Mr. Mikesell gave an update on Title I. He also presented copies of the student and staff handbooks. He reviewed the schedule for the PIR day and the gathering at the end of the day. He hopes to have concrete dates for MAP testing at the August meeting. The board expressed interest in making the transition for freshmen as seamless as possible. Mr. Norbeck and Mr. Mikesell will get a procedure developed to address the lack of parent/teacher conferences and to welcome new students before each year, along with any other procedures that need to be identified and formalized.  
**AD report.** The report was given in written form. Mr. Mikesell asked for feedback on the proposal for increasing funding for the student activities account. Uniform rotation was briefly discussed. The current rotation of 6 years might be a little long.
- SUPERINTENDENT REPORT**                      **Superintendent report.** Presented in written form and briefly reviewed.
- UNFINISHED BUSINESS**                      **Lawsuit update.** None.
- NEW BUSINESS**                      **Personnel. Substitute list for 13/14.** Ms. Lewis moved to accept the substitute list for 13/14. Mr. Pierce seconded the motion which passed unanimously.  
**Math position.** The administration recommended Ms. Cathy Carey as the math teacher. The board discussed the fact that Ms. Carey would be part of the internship program through MSU Bozeman. Mr. Pierce moved to accept the recommendation. Ms. Lewis seconded the motion which passed unanimously. **Coaching recommendations.** Mr. Mikesell recommended Ms. Morris as head tennis coach. Ms. LeTexier moved and Ms. Brunett seconded the motion which passed unanimously. Ms. McGoven was recommended for assistant tennis coach. Ms. LeTexier moved and Mr. Pierce seconded the motion which passed unanimously. Mr. Scott Connole was recommended as head golf coach. Ms. LeTexier moved and Ms. Brunett seconded the motion which passed unanimously. Mr. Ternes was recommended as assistant golf coach. Ms. LeTexier moved and Mr. Pierce seconded the motion which passed unanimously. Sara Layng was recommended for head track. Ms. LeTexier moved and Ms. Brunett seconded the motion which passed unanimously. Mr. Ekblom was recommended as assistant track coach. Ms. Brunett moved and Mr. Pierce seconded the motion which passed unanimously. Mr. Newman was recommended as assistant track coach. Ms. LeTexier moved and Ms. Brunett seconded the motion which passed unanimously.
- Policies 3121P, 3123, 3300, 3311, 3415, 3415F, 3415P, 3416, 3600, 3600P, 5231, 5232, 8301 were presented for 2<sup>nd</sup> reading.** Ms. Lewis moved to approve as listed. Ms. LeTexier seconded the motion which was unanimous.
- Activity Fund Revenue ideas.** No action taken. Refer to discussion under AD report.
- Set Budget Meeting.** Next regular meeting.

NEW BUSINESS (cont.)

**Tuition Rates.** Ms. LeTexier moved to approve \$175 for tuition. Ms. Lewis seconded the motion which passed unanimously.

**Credit Card list approval.** Ms. LeTexier moved to approve the list presented. Mr. Pierce seconded the motion which passed unanimously.

**Substitute Rate of Pay.** Ms. LeTexier moved to approve the current rates of \$8.58 and \$10 for teachers and \$7.80 for non-teaching subs. along with the change of a minimum of 4 hours. Ms. Lewis seconded the motion which passed unanimously. All rates of pay will be reviewed.

**Designation of 1/4 –time duties for superintendent position.** Ms. Lewis moved and Mr. Pierce seconded the recommendation of principal duties for Mr. Norbeck's ¼ time duties. Ms. Brunett asked who would evaluate his principal duties. Discussion about area superintendents doing that was held. A chain of command will be reviewed by administration for clarification. The motion passed unanimously.

COMMUNICATION AND  
COMMENTS

Resignation letter was received.

COMMENDATIONS AND  
RECOGNITION

**Commendations.** – Mr. Mikesell commended Mr. Majors for his award as volleyball coach of the year. He also commended the maintenance staff for their summer work. Mr. Norbeck echoed the maintenance commendation. Mr. Mikesell wanted to recognize Samantha Humphrey for her years of service. Mr. Norbeck commended the staff members who worked at AYA/YDI. Ms. Stekete commended the internal summer school program. Ms. LeTexier commended the summer efforts of coaching. Ms. Lewis thanked Mr. Norbeck for his clear and concise report. The Board wished to commend Jan Anderson for her donation of advertising

CONSENT AGENDA


**Minutes and Claims** Mr. Pierce moved to approve the consent agenda. Ms. LeTexier seconded the motion which passed unanimously. Mr. Norbeck should be listed as a visitor to the June meeting and the meeting adjourned at ~10:15 p.m.

FOLLOW UP  
/ADJOURNMENT

**Chair/supt. Article.** New staff additions.

**Adjournment.** Meeting adjourned at 9:20 p.m.

  
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Chair, Jefferson High School Board

  
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Clerk, Jefferson High School Board