

MINUTES

Jefferson High School Dist. 1  
Regular Meeting

September 17, 2013  
JHS Board Meeting

Board members present:

**Travis Pierce**                      **Pat Lewis**                      **Denise Brunett**                      **Micki LeTexier**                      **Larry Rasch**                      **Sabrina Stekete**

Board members absent: Stan Senechal

Administrators present:

Tim Norbeck, Superintendent                      Lorie Carey, Business Manager                      Daryl Mikesell, Principal

Visitors: Jan Anderson, Jackson McGinnis, Lauren Wrzesinski, Ryan Hasner, Allen Smith, Maria Pace, Cathy Carey, Laura Butler

**CALL BOARD TO ORDER** Ms. Stekete called the meeting to order at 6:30. The pledge was said.

**ANNOUNCEMENTS AND PUBLIC COMMENT** None.

**STUDENT REPORT** Jackson McGinnis presented points to address the possible use of backpacks during school, to pack them between classes. He polled about 50 students who overwhelmingly supported the use of backpacks and hats in class. He also said that students wished to have the 3-finger rule reduced to a 2-finger rule. (concerning the width of straps on shirts) Mr. Mikesell asked Jackson to speak to the board so that they were aware of student concerns. Mr. Mikesell also asked the board to give him feedback about those points. Ms. Brunett asked Jackson to express which concerns were shared with him concerning backpacks. They were – tripping hazard and concealed weapons.

Lauren Wrzesinski gave a brief report about Student Council. Nerd, Twin, Pajama, Spirit days will be held. Theme will be chosen this week by the student body. Dance will be held until 12 p.m. after the football game.

**NEW BUSINESS** Item 7 Maria Pace spoke to the board concerning the possibility of JHS participating in a “grab-and-go” breakfast program. Boulder Elementary School suggested that JHS split the cost of the staff member which would be about \$5,000 for JHS. She also suggested that the school consider a “grab-and-go” lunch option. Board members expressed interest in receiving more information concerning the breakfast proposal – possible participation, cost, scheduling feasibility, grant opportunities, etc.

**STAFF REPORT** Alan Smith gave a report of his first 2 ½ months at JHS. He stated that the primary concern expressed by staff was the focus on Google Apps. He added that students should be exposed to many options and that Microsoft has more affordable options available at this time. He is also looking to make the website available to student input along with general updates on it. He also asked for input from the board, parents, and staff. The board tech committee will schedule a meeting.

**COMMITTEE REPORTS** **Committee reports:** Included in the packet.

**CLERK REPORT** **Clerk Report** Presented in written form. Yearly expenditure budget was presented. September budget to actual was presented as well. Clerk is to consult with BES about Mr. Garnaas’ insurance that currently is covered 100% by JHS. Transportation fund clarification was presented.

**PRINCIPAL REPORT** **Principal report.** Presented in written form. He asked for feedback about the proposed Homecoming activities. Powderpuff football and macho volleyball will return with supervision. MAPP testing will occur October 14 – 24. CRT March 3-6, ASVAB occurred today.

**SUPERINTENDENT REPORT** **Superintendent report.** Presented in written form and briefly reviewed. He asked for encouragement to the students to spend time with him before school and during lunch for math assistance. Discussion about the math program ensued. Ms. Stekete suggested that staff or administration call parents to get input and share information about the math program.

**UNFINISHED BUSINESS** **Lawsuit update.** Brief filed with Supreme Court. Opposing counsel has 30 days to respond. Decisions are desired in about 180 days but they have been running 1 to 2 years.

**Activity Fund Revenue ideas.** Mr. Mikesell reviewed how the activity fund is structured. He suggested that the procedures to run this fund be changed so that the funds would be handled a little more like a budgeted fund at the district level.

UNFINISHED BUSINESS  
(Cont.)

**Strategic Planning.** In 2012/13 the board set aside 3 months in which a second board meeting was held for strategic planning. Board members expressed interest in having more staff and community involvement. October 1 5:30 p.m. is the 1<sup>st</sup> meeting for the year. Ms. Steketee presented a prior board self-evaluation for the board to review and to offer suggestions for improvement or replacement. October – set the objectives for the year. Ms. Steketee and Mr. Norbeck will compile the previous notes and minutes in a more concise form. The superintendent and principal evaluations were presented to be dove-tailed with strategic planning.

NEW BUSINESS

**Personnel. Substitutes.** Mr. Pierce moved to approve the applications of Leslie Woodrow, Victor Johnson, and Jordan Rugg pending background checks. Mr. Pierce seconded the motion which passed unanimously.

**Policy1312 P1** Administrative procedures. Mr. Pierce moved to approve the policy on 1<sup>st</sup> reading. Ms. LeTexier seconded the motion which passed unanimously by the 5 present. Ms. Brunett was out of the room.

**Policy 1332** Authorization of signatures. Mr. Rasch moved to approve on 1<sup>st</sup> reading. Ms. Lewis seconded the motion. Discussion ensued. Ms. Carey provided information concerning the cost of converting activities accounting to Black Mountain Software. Mr. Rasch withdrew the motion with no objection and the item was tabled. It will return to policy committee.

**Policy 1401P1.** Records available to the public. Mr. Pierce moved to approve on 1<sup>st</sup> reading. Ms. LeTexier seconded the motion. Mr. Norbeck suggested that many of the items for the website might be able to be linked to other sources (OPI, GEMS) so that duplication can be minimized. The motion passed unanimously.

**Policy 5334P.** Personnel. Mr. Rasch moved to approve on 1<sup>st</sup> reading. Ms. LeTexier seconded the motion which passed unanimously.

**Trustee Committee assignments.** Mr. Rasch was assigned to Technology and Building/Grounds/Transportation.

**December meeting/holiday staff dinner.** Mr. Pierce moved to have the December meeting as a holiday dinner with the staff. Mr. Rasch seconded the motion which passed unanimously. Mr. Mikesell and Mr. Norbeck will consult the schedule to see if the first week of December would be a good time to have the dinner. The FCS students will be asked to prepare the meal.

**Disposal of Assets.** Ms. LeTexier moved to hold a sale of the uniforms that had reached the end of their useful lives. Mr. Rasch seconded the motion which passed unanimously. Ms. Brunett will assist with the sale.

COMMUNICATION AND  
COMMENTS

None.

COMMENDATIONS AND  
RECOGNITION

**Commendations.** – Ms. Steketee wished to commend the staff members who enrolled her niece at JHS. Mr. Norbeck wished to commend Mr. Hesford and the drama classes for the cleaning they've done in the drama area. Ms. LeTexier commended all the teachers for the smooth start to the year. Mr. Mikesell commended the students who helped with the freshmen orientation. He added a commendation for Ms. Bruce's accomplishments as a nationally certified teacher.

CONSENT AGENDA

**Minutes and Claims** Ms. Lewis moved to approve the consent agenda with the correction. Mr. Pierce seconded the motion which passed unanimously. (Correction Ms. Brunett wasn't at the August meeting.)

FOLLOW UP  
/ADJOURNMENT

**Follow-up/Adjournment.**  
Chair/Superintendent article.

Recognize staff and great start to school year.

Ms. Bruce's national certification.

Math tutoring.

Link between JHS and elementary schools – visiting with staff

**October meeting:**

1<sup>st</sup> reading of Policy 1332

FOLLOW UP  
/ADJOURNMENT (Cont.)

2<sup>nd</sup> readings of Policies 1312P1, 1401P1, and 5334P.  
Breakfast program  
Student concerns – backpacks, tank top straps, hats  
Activity Fund funding update  
Annual board objectives – policy 1610  
Instruction program plan – policy 2130  
At-Risk Plan – Policy 3610  
**December meeting:**  
Administrative training plan for year – policy 6420

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Chair, Jefferson High School Board

Clerk, Jefferson High School Board