

MINUTES

Jefferson High School Dist. 1  
Regular Meeting

February 25, 2014  
JHS Board Meeting

Board members present:

**Pat Lewis**                      **Denise Brunett**                      **Micki LeTexier**    **Larry Rasch**                      **Travis Pierce**  
**Sabrina Steketee**    **Stan Senechal**

Board members absent: NONE

Administrators present:

Tim Norbeck, Superintendent                      Daryl Mikesell, Principal                      Lorie Carey, Business Manager

Visitors: Jan Anderson, Steve McCauley, Mary Williams, A.J. Angelo, Whitney Wallace, Victoria Foster, Becky Bruce

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CALL BOARD TO ORDER	Ms. Steketee called the meeting to order at 6:30. The pledge was said.
ANNOUNCEMENTS AND PUBLIC COMMENT	None.
STUDENT REPORT	None.
COMMITTEE REPORTS	<b>Committee reports:</b> Tech report given by Ms. LeTexier. The committee asked that the tech structure be evaluated before many more electronic devices are added. The common platform for the website needs to be identified. Policy did not meet.
CLERK REPORT	<b>Clerk Report</b> Presented in written form.
PRINCIPAL REPORT	<b>Principal report.</b> Presented in written form. About 25 people are expected for the parent night Thursday at 6:30. About 12 MT City students have submitted their registrations and 11 more are still deciding which school to attend. Smarter Balance testing is replacing CRT and only has math and reading components. This first year will require much work and may be a little confusing. Ms. Steketee added that scores are expected to go down because of the rigor of the test.
SUPERINTENDENT REPORT	<b>Superintendent report.</b> February count was 206. Our ANB for 2014/15 is 225. Mr. Norbeck has the TEAMS report ready for submission once a final question is answered. Breakfast data/update – looking for this in the fall.
NEW BUSINESS	<b>Junior Prom Discussion.</b> Mr. McCauley and Ms. Williams presented documentation and information concerning the inappropriate and appropriate behaviors associated with Prom. Dance lessons are planned. Mr. Senechal suggested that the dancers that performed at the ball games might be good to have come for the kids to be taught.  <b>Faculty Evaluation.</b> Closed session at 7:30. Open session resumed at 8:30.
UNFINISHED BUSINESS	<b>Lawsuit update.</b> Ms. Steketee gave a brief review of the process. <b>Board training date.</b> Saturday, March 29 was chosen from 9:00 to 3:00 if MtSBA is available.
NEW BUSINESS (Cont.)	<b>Helena School District postcard to JHS District students.</b> Moved to this point in the meeting since Ms. Brunett had to leave. Ms. Steketee had asked the Helena Board chair to inquire if JHS could have the addresses of the middle school students in Helena to send postcards as well to promote the benefits of a small school environment. The response was in the negative but gave Ms. Steketee the opportunity to explain why the request was made. She was told that the postcards that were sent to MT City students were sent by office staff, indicating that the administration was unaware of the mailing.  <b>Strategic plan document update.</b> Ms. Steketee presented a draft of a strategic plan for review. (Ms. Brunett left.) <b>Personnel. Substitutes.</b> Mr. Pierce moved to approve the proposed substitute – D. Lowell pending background check and table other 2. Ms. Lewis seconded the motion which passed unanimously.  <b>Custodial Applications.</b> None. <b>Superintendent Evaluation process.</b> See committee report notes above. <b>Policy 1332 Board of Trustees Authorization of Signatures</b> – Ms. Lewis moved to approve the policy on 2 <sup>nd</sup> reading. Mr. Pierce seconded the motion which passed unanimously.

**Staff Evaluations** – Deferred to March to allow the staff the opportunity to participate.

**Sports and activities programs budget and expenditure information request.** More information than what was presented was requested. The clerk will work with the activities accountant (school secretary).

**Sports and activities programs coach/leader job description information request.** Ms. LeTexier asked for job descriptions of the cheer program.

**Sports and activities end of season evaluation form and presentation information request.** Previously the students were given the opportunity to anonymously evaluate the program in which the student participated. The board members stated that the work done about 3 years ago shouldn't be abandoned.

**Tax payment status update.** Included in the packet. No collection on this particular item has been made.

**Common Core information and update.** Ms. Steketee is on the MT College and Career Readiness Commission to disseminate Common Core information to the public. One of the biggest impacts for a school board is having an understanding of what the impact the standards have for the teachers.

**The National School Boards advocacy meeting report.** The group found that Congressmen respond better to parents and local trustees rather than national groups. Stand Up for Public Education is the newest program instituted by the group.

COMMUNICATION AND  
COMMENTS

**Letters** – A letter requesting 24-hour notification of committee and board meetings was received from Ms. Anderson from the Boulder Monitor. A letter from BART was received. Mr. Norbeck will address this for the board.

COMMENDATIONS AND  
RECOGNITION

**Commendations.** – GBB, BBB players, managers, and coaches, Art Show, Thespian competition commended by Ms. LeTexier. Administrators' work commended by Mr. Pierce, Mr. Mikesell commended students who traveled to elementary schools for 8<sup>th</sup> grade talks. A mid-year pizza lunch for staff and students is planned.

CONSENT AGENDA

**Minutes and Claims** Mr. Senechal moved to approve the consent agenda. Mr. Pierce seconded the motion which passed unanimously

FOLLOW UP  
/ADJOURNMENT

**Follow-up/Adjournment. 9:40**  
Chair/Superintendent article – Ms. Steketee suggested an introduction of trustees Appreciated the participation of staff in the evaluation process. 8<sup>th</sup> grade classes visitation.

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Chair, Jefferson High School Board

Clerk, Jefferson High School Board