

AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:30 p.m. *Tuesday, June 9, 2015* * Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Special Legislative Report – Kirk Wagoner

D. Staff Report

E. Committee Reports - brief review

- a. Technology committee
- b. Negotiations committee

F. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
 - a. Budget-to-actual
2. Principal/A.D.
3. Superintendent
 - a. Report of annual objectives
 - b. Report of instructional progress
 - c. Report of fee schedules

G. Unfinished Business- Action is always possible for Unfinished Business items.

H. New Business – Action is always possible for New Business items.

1. Personnel – Action
 - a. Substitute Applications –
 - b. Certified Evaluations – possible closed session
 - c. Coaching Evaluations – possible closed session
2. Possible ratification of BAT contract
3. Possible ratification of BACE contract
4. Liability Insurance - Possible committee recommendation
5. Approval of transportation contracts
6. Superintendent report/plan on educational program
7. Establishment of lunch fees
8. Board self-evaluation
9. Policy review
10. Technology Update funding – possible use of metal mines and year-end funds

I. Communication and Comments

1. Letters to the Board

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming three months

1. Chair/Superintendent article for paper

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: 6:30 P.M. July 21, 2015

BOARD CHAIR-APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Sabrina Steketee, chair (Boulder area position)
Michele LeTexier (Basin area position)
Travis Pierce (At-Large position)
Larry Rasch (At-Large position)

Pat Lewis, vice-chair (At-Large position)
Terry Street (Clancy area position)
Denise Brunett (MT City area position)

Draft Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- *Achieve high test scores and graduation rates that are competitive nationally;*
- *Graduate with a plan for life that they feel well equipped to pursue;*
- *Choose our school over other options because of our solid reputation;*
- *Feel happy, challenged, safe and supported throughout their time here;*
- *Appreciate and fully engage in our activities that augment our core curriculum; and*
- *Have access to technology that enhances their learning opportunities.*

Teachers:

- *Actively support students with their time, attention and obvious commitment;*
- *Have the tools and resources necessary to do optimal work;*
- *Are proud to work here and of their contribution to the school;*
- *Are committed to continuing education and the use of best practices;*
- *Look at our District as a long-term career commitment; and*
- *Feel confident about the Board's decisions and plans.*

Our Administration and Board

- *Commit to be knowledgeable about best practices*
- *Establish, devote themselves to, and evaluate their priority goals on a regular basis; and*
- *Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.*

Our communities:

- *Are knowledgeable of and highly respect our commitment to excellence; and*
- *Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.*

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

 *orie*

June 2015

Follow-up for the 2008 Board Employee Recognition Program. Charles intends to return to the family farm in North Dakota. They do have a few head of cattle and a brand. Mr. Norbeck and I searched out the brand from the ND Department of Livestock and had Latrice Vossler create out of metal the state of ND with the brand and a star where Clinton, ND is located. It was pretty neat and can be mounted at the gate to their farm. Several staff members chipped in and Mr. Liedle plans to order him a collectible Minnesota Vikings helmet as well.

The budget-to-actual report is included.

P-Cards – Once we get the credit card module in place, I plan to request a p-card for each activity that we may use. Other schools have said it's much easier to track expenditures this way. It will also help during the crossover times when one sport runs into another.

The County Treasurer said she'd research to see if each school can have a separate ACH account. It's been a month or so but I believe they are still really busy – Terri learning an entirely new job and the office learning a new software system. I'll keep hounding because it seems like a very efficient way to help with balancing.

TR-4's have been sent and one (1) returned. A list of the anticipated contracts is included.

Substitute letters of reasonable assurance have also been sent and three (3) have been returned.

Tuesday, June 16 I leave for Whitefish for the MASBO conference. I hope this is the last year they have it there. It's such a long way from so many of us and you have to drive by water!!! I've included the schedule for the conference so that you can see some of the things available to business managers. I put stars by the ones I think I shall attend. However, if there's something I didn't mark that you'd really like me to attend I'll do my best to do that.

2015 MONTANA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS - SCHEDULE AT A GLANCE

GROUSE MOUNTAIN LODGE	Continental Divide Conference Center		Upper Glacier		Other		Pavillion	Glacier/Glacier Foyer
	East Divide	West Divide	Alpine	Nordic	Wine Room	Card Room	All-Member Meetings	Exhibitor Area
MONDAY, JUNE 15								
8:00 - 5:00			New Clerk Academy (lunch sponsored by MSUIP)					
TUESDAY, JUNE 16								
8:30 - 4:00	Foxie Lady Users Group 8:30 - 4:00	Black Mtn Software Users Group 8:30 - 4:00	Q & A Session for Tyler Technologies' Infinite Visions Users 9:00 - noon					
1:30 - 4:30			General Fund Budget Calculations Day 1 3-hour session [will continue on Wednesday]					
Nonon - 5:00	Exhibitors Set Up in Glacier/Glacier Foyer area							
4:00 - 6:00	REGISTRATION in Continental Divide Conference Center Lobby. Name badge holders sponsored by MSUIP. Photos for name badges and directory courtesy of Lifetouch. Portfolios co-sponsored by TCPN.							
4:30 - 7:30					MASBO Board Meeting		Evening on the Patio (sponsored by MSGIA)	
7:30 - 9:30								
WEDNESDAY, JUNE 17								
8:00 - 3:00	REGISTRATION in Continental Divide Conference Center Lobby. Name badge holders sponsored by MSUIP. Photos for name badges and directory courtesy of Lifetouch. Portfolios co-sponsored by TCPN.							
8:00 - 10:00	Exhibitors Set Up (Glacier/Glacier Foyer)							
8:30 - 9:30	Special Education Funding for Districts & Cooperatives 3-hour session	General Fund Budget Calculations Day 2 2-hour session	Cooperative Purchasing	School Safety				
9:40 - 10:40			Health Care Today & Tomorrow	Dave's Top Ten				
10:50 - 11:50		Reserves - Cracking the Code	New Clerks Payroll Part I					
Nonon - 2:30							Lunch, Opening General Session & Key Note Speaker Steve Gilliland (sponsored by MSGIA)	

MASBO 2015 Summer Conference Course Descriptions

Recommended for new clerks

Recommended for all attendees

Time	Room	Topic	Description
MONDAY, JUNE 15			
8:00 - 5:00	Upper Glacier (Alpine/Nordic)	New Clerk Academy	MASBO calendar, Acronyms, Clerk/Superintendent/Board responsibilities, Meetings and Minutes, Budgeted Funds, Coding and Claims. <i>Presented by Jacki Young (Fairview Schools) and Mike Arnold (Havre Schools).</i>
TUESDAY, JUNE 16			
8:30 - 4:00	East Divide	Foxie Lady Users Group	Training for users of Foxie Lady Computer software.
8:30 - 4:00	West Divide	Black Mountain Software Users Group	Training for users of Black Mountain Software.
9:00 - noon	Upper Glacier (Alpine/Nordic)	Q&A Session for Infinite Visions Users	Users of Tyler Technologies' Infinite Visions software are invited to attend this session organized by veteran users <i>Laurie Noonkester (Lockwood Schools) and Lara Tauck (Ekalaka Schools)</i> . One-on-one help for new clerks is also available, if needed.
1:30 - 4:30 3-hour session	Upper Glacier (Alpine/Nordic)	General Fund Budget Calculations - Day 1	This 3-hour session will be spent learning the calculations for the general fund, including ANB, basic and per-ANB entitlements, funding components, etc. using OPI's hand calculation sheets and the General Fund Budget Excel spreadsheet. <i>This session will continue on Wednesday. Presented by Gwyn Andersen (Kalispell Schools) and Paul Taylor (Office of Public Instruction).</i>
WEDNESDAY, JUNE 17			
8:30 - 11:50 3+ hour session	East Divide	Special Education Funding for Districts & Cooperatives	Special education funding is a challenge for both seasoned clerks and clerks who are new to their position. This sectional will present a review of the major aspects of special education funding including: the sources of funding, allowable costs, coding of revenue and expenses, transfers of funds between districts and special education cooperatives, as well as practical aspects of the services districts are required to provide. In addition, there will be discussion regarding the decisions districts and cooperatives make such as: How do you fund high cost student services? Should the cooperative collect the required "match" from member districts? Why would a Coop use all state revenue to pay for salaries rather than supplies, materials and equipment? Time will be provided for questions from participants. <i>Presented by Frank Podobnik and Dick Terise (Office of Public Instruction) and Verne Beffert (Park County Cooperative).</i>
8:30 - 10:40 2-hour session	West Divide [note room change]	General Fund Budget Calculations - Day 2	This 2-hour session is a continuation of the session held on Tuesday. Focus is on using the OPI General Fund Budget Excel spreadsheet and reviewing legislative changes that have affected the general fund budget limit and funding calculations. <i>Presented by Gwyn Andersen (Kalispell Public Schools) and Paul Taylor (Office of Public Instruction).</i>
8:30 - 9:30	Upper Glacier Alpine	Here's What You Need to Know about Cooperative Purchasing	Attendees will learn about the cooperative purchasing process and how it relates to governmental and non-profit agencies in Montana. Compliance with state purchasing laws is a chief concern of procurement professionals everywhere. Montana state law authorizes the use of cooperative contracts for public agencies, we will provide and help explain that legislation. We will explain the differences and similarities between the different procurement methods currently being used by public agencies and how cooperative purchasing can help lighten the burden of some of these methods. A list of available cooperatives will be provided as additional resources for public agencies. <i>Presented by Derek Anderson (The Cooperative Purchasing Network).</i>

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Time	Room	Topic	Description
8:30 - 9:30	Upper Glacier Nordic	School Safety	What is school safety? In this session, you'll learn about all the issues, including school safety, common school hazards and types of injuries, the most hazardous areas of schools and how they should be maintained and general considerations. Areas of school safety that will be discussed include school shops, chemistry labs and playgrounds. We'll also review a sample of a playground safety checklist. <i>Presented by Brodie Loushin (Western States School Insurance Program).</i>
9:40 - 10:40	Upper Glacier Alpine	Health Care Today & Tomorrow	A look at American healthcare spending, cost trends, the challenges facing health plans and what some groups are doing to try to manage spiraling healthcare costs. <i>Presented by Christi Sharp (Montana Unified School Trust - MUST).</i>
9:40 - 10:40	Upper Glacier Nordic	Dave's Top Ten	Dave Pillatzke of Western States School Insurance Program and Program Manager for the Montana Schools Property and Liability Insurance Plan will share enlightening stories of interesting claims administered by their insurance program over the past 20 years. Examples will include FMLA, special ed, facility use, and other topics that will provide valuable information on what not to do in the future with your schools. <i>Presented by Dave Pillatzke (Western States School Insurance Program).</i>
10:50 - 11:50	West Divide	Reserves - Cracking the Code	What's the most complicated code known to man? Is it binary computer code? DNA? Wife-speak? Actually, it's 20-9-104, MCA: the statute that establishes General Fund operating reserves. If you struggle with this cryptic concept, check out this workshop. We will help you finally decipher reserves and understand how they impact your district. As for cross-gender communications? Sorry—you are on your own... <i>Presented by Mike Waterman (Bozeman Schools).</i>
10:50 - 11:50	Upper Glacier (Alpine)	New Clerks Payroll - Part I	Payroll training for New Clerks. <i>This session will continue at 3:00 - 4:00. Presented by Cindy Foley (West Valley Schools) and RaSena Christopher (St. Ignatius Schools).</i>
3:00 - 4:00	East Divide	HSAs, HRAs and Flex Spending	Gain more control of your healthcare dollars by understanding the advantages & limitations of all three options. An overview of how these IRS-sanctioned programs interface with healthcare plans and how they work to enhance your employee benefit package. <i>Presented by Cheryl Brandt (American Fidelity Assurance Co.).</i>
3:00 - 4:00	West Divide	Affordable Care Act Administrative Obligations for Employers with Less Than 50 employees	This presentation will focus on the rules most likely to trigger new compliance tasks for plan administrators. We'll also help session participants create their own action plans for managing the new notice and disclosure requirements, tax obligations, and 2015 IRS reporting. We'll discuss tracking and calculating employee hours in connection with the Free Rider Penalty, and highlight what to watch for next in agency guidance and upcoming effective dates. <i>Presented by Brian Rossen (American Fidelity Assurance Co.).</i>
3:00 - 4:00	Upper Glacier (Alpine)	New Clerks Payroll - Part II	Payroll training for New Clerks. <i>Presented by Cindy Foley (West Valley Schools) and RaSena Christopher (St. Ignatius Schools).</i>
3:00 - 4:00	Upper Glacier (Nordic)	Montana Quality Education Coalition (MQEC)	Learn about the history and current activities of the Montana Quality Education Coalition. <i>Presented by Dianne Burke (MQEC).</i>

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Recommended for new clerks

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Time	Room	Topic	Description
3:00 - 4:00	Wine Room	MASBO Certification Program	Come and learn how to become a MASBO Certified Business Official. If you are unsure about becoming certified, come and learn what is involved. The Certification Manual is available on the MASBO website at: http://www.masbo.com/files/PUBLICATIONS/CERTIFICATION%20MANUAL%202014-FINAL.pdf. Please bring a printed copy or download to your computer. Presented by Pamela Clary (Ronan Schools) and committee members.
THURSDAY, JUNE 18			
8:30 - noon 3-hour session	East Divide	Getting Ready for the TFS (<i>anyone may attend</i>)	IT'S TFS TIME! Preparation is the key and this workshop will help you weed through the mounds of paperwork in your office and compile it into data for an easier report completion through MAEFAIRS. Don't wait until the end of July – by starting now you can help alleviate stress later. A handy check off list will be included in the handouts. Electronic handouts will be provided, so bring your laptop or tablet to this session. Presented by Noreen Anderson (Hellgate Schools), Belinda Klick (Sun River Valley Schools) and Denise Grant (Fairfield Schools).
8:30 - noon 3-hour session	West Divide	Round Table Discussions	Payroll Procedures. Have you ever created a desk manual of any of your processes at the office? Tammy would like to share one she created for Payroll. Share ideas on what other processes can be documented and what's the best approach to the task. Facilitated by Tammy Tulberg (Target Range Schools).
			MASBO P-card Program. Come with your questions about procurement cards and be ready to share your own ideas and tips on the ways you use P-cards in your district. Facilitated by Ron Everett (Illinois ASBO).
			Intercept Loan Program. Learn about this variable rate loan program and discuss possibilities for financing purchases of new and used equipment and vehicles, real property improvements, cash flow, preliminary engineering costs, grant writing, and other uses. Facilitated by Julie Flynn (INTERCAP Loan Program).
			How My District is "GREAT". Our conference theme is "GREAT Today, GREATER Tomorrow". Learn about the key characteristics that make Montana schools GREAT and share something great that you do in your district. It can be something cool that the district is doing with the students or in the community or something you do with staff or something unique you're doing in the business office that you think might benefit others. Facilitated by Dianne Burke (MQEC).
			Affordable Care Act Q&A. Come and ask an expert about the provisions of the Affordable Care Act. Facilitated by Brian Rossen (American Fidelity Assurance Co.).
			Effective Loss Control Through Accident/Incident Investigation, Reporting & Follow-up. What do you or your staff do when an accident/incident occurs? How involved are your principals, supervisors, other management staff, and safety committees in helping your school district control losses? Participants will get an overview of three key steps in the loss control process- accident/incident reporting, accident/incident investigation, and accident/incident follow-up - and learn effective strategies and best practices to better manage or control their school district's losses. Facilitated by Tom Wohleber (ASBO International).
8:30 - 10:40 2-hour session	Upper Glacier Alpine	New Clerks Unemployment 101 (<i>anyone may attend</i>)	Just when you thought you heard it all, here comes another unemployment claim. Didn't you just fill out the same forms last week? Come to this workshop to gain a greater understanding of eligibility and claims. Included will be a demonstration of the step-by-step process for on-line quarterly reporting allowing easier and faster submission of the report. Presented by Lisa Gowen (MSUIP).
8:30 - 9:30	Upper Glacier Nordic	PERS Retirement	Are you a PERS member who's ready to retire? Come learn more about the process and put your mind at ease for the future. We will examine the calculation and process for retirement. Presented by Terry Dalton (MPERA).
8:30 - 9:30	Wine Room	Infinite Campus - Advanced Ad Hoc	Learn how to use functions, logical expression, and grouping/aggregation to pull the desired information in the Query Wizards. Presented by Samantha Pereira (Infinite Campus).

MASBO 2015 Summer Conference Course Descriptions

Recommended for new clerks

Recommended for all attendees

Time	Room	Topic	Description
9:40 - 10:40	Upper Glacier Nordic	Everything I Need to Know about Building a Safety Culture – I Learned from Watching Movies	Take your district's safety culture from great to greater with these easy 20 points. And have a bit of fun with Harry and Annette as they show how movies can demonstrate and remind us of these basic points. Please note that Harry and Annette are giving this presentation a PG rating. <i>Presented by Harry Cheff and Annette Satterley (MSGIA).</i>
9:40 - 10:40	Wine Room	Infinite Campus - Using Messenger (E-Mail) Tool	This course will introduce the email Messenger tool used to generate messages to be sent to a mass audience. Participants will learn to create a staff email message template, send staff emails and create a template for a general purpose email message to students and/or guardians. We will also cover how to send a general purpose email message to a user-selected group of students and/or guardians. <i>Presented by Samantha Pereira (Infinite Campus).</i>
11:00 - 12:00	Upper Glacier Alpine	TRS Wage & Contribution System	Information about the new TRS online Wage & Contribution System. <i>Presented by Nolan Brilz (Teachers Retirement System).</i>
11:00 - 12:00	Upper Glacier Nordic	E-Grants Basics (anyone may attend)	An introductory session to the E-Grants system for New Clerks, covering steps to create an E-Grants account, navigating the system, administrative deadlines, grant cycles, helpful fiscal resources, and more. <i>Presented by Juli Tenneson (Office of Public Instruction).</i>
11:00 - 12:00	Wine Room	Infinite Campus - Using Free & Reduced Application Management (FRAM)	In this session, participants will understand the benefits of using Campus FRAM Household Applications, the FRAM Eligibility Import Wizard and online FRAM application. <i>Presented by Samantha Pereira (Infinite Campus).</i>
1:40 - 2:40	East Divide	Professional Standards - School Nutrition Program Employees	School nutrition personnel who manage and operate the National School Lunch and School Breakfast programs are required to attend continuing education and training starting July 1, 2015. This updated requirement from the Healthy, Hunger-Free Kids Act also establishes hiring requirement for new foodservice directors. This session will cover how you can easily meet the requirements. <i>Presented by Teresa Motlas (Office of Public Instruction).</i>
1:40 - 2:40	West Divide	Activities & Athletics Budgeting	The business office and activities/athletics director working collaboratively to fund and budget for activities and athletics using both district and student activity funds. <i>Presented by Gwyn Andersen and Bryce Wilson (KalisPELL Schools).</i>
1:40 - 2:40	Upper Glacier Alpine	TRS Wage & Contribution System for New Clerks	Basics of TRS reporting for new clerks, and information on the TRS Online Wage and Contribution System. <i>Presented by Nolan Brilz (TRS).</i>
1:40 - 2:40	Upper Glacier Nordic	Great Things in the Classroom: Teacher Safety	Every small step forward in safety awareness takes our districts from great to greater. Teachers and Para-professionals are the primary focus occupations for the MSGIA's workers' compensation pool in FY16. Come and join Harry and Annette while they discuss accident trends in and out of the classroom and learn how you can incorporate simple steps to making that step toward being Great every day! <i>Presented by Harry Cheff and Annette Satterley (MSGIA).</i>

MASBO 2015 Summer Conference Course Descriptions

Recommended for new clerks

Recommended for all attendees

Time	Room	Topic	Description
1:40 - 2:40	Wine Room	School Bond Overview - (An organized 'hodge-podge' of school financing topics at Grouse Mountain Lodge)	Presenters will cover various school bond and related financing topics that will leave you with a 'little of this' and a 'little of that' and generally information 'you will want to know'. Whether you have already issued bonds and would like to revisit continuing requirements or are considering a new project and wonder where to start, this seminar will provide information for everyone including bond related updates from the 2015 Legislative Session and a bond market overview. <i>Presented by Mike Waterman (Bozeman Schools), Bridgett Ekstrom (D.A. Davidson & Co.) and Dan Semmens (Dorsey & Whitney).</i>
3:00 - 4:00	East Divide	Implementing the Community Eligibility Provision (CEP)	This session will describe the eligibility criteria and procedures for a district to provide free meals to all students using the Community Eligibility Provision (CEP). In addition, we will describe how implementing the CEP will impact Title 1 "targeting" procedures for ranking, selecting and determining school level allocations within a district. <i>Presented by Alie Wolf and B J Granbery (Office of Public Instruction).</i>
3:00 - 4:00	West Divide	Affordable Care Act Administrative Obligations for <i>More Than 50 employees</i>	This presentation will focus on the rules most likely to trigger new compliance tasks for plan administrators. We'll help you create your own action plans for managing the new notice and disclosure requirements, tax obligations, and 2015 IRS reporting, and we'll discuss tracking and calculating employee hours in connection with the Free Rider Penalty. We'll highlight what to watch for next in terms of anticipated agency guidance and upcoming effective dates. <i>Presented by Brian Rossen (American Fidelity Assurance Co.)</i>
3:00 - 4:00	Upper Glacier Alpine	Black Mountain Software DYK Session	"Did You Know" for Black Mountain Software users.
3:00 - 4:00	Upper Glacier Nordic	PERS for New Clerks	Basics of PERS Reporting for New Clerks. <i>Presented by Terry Dalton and Barbara Scow (Montana Public Employees Retirement Administration).</i>
3:00 - 4:00	Wine Room	Foxie Lady Software Users Meeting	Meeting for users of Foxie Lady Software.
FRIDAY, JUNE 19			
8:00 - 10:00 and 10:20 - 12:20	East Divide	School Law Update <i>2-hour session</i>	An update on the latest issues in School Law. <i>Presented by Debra Silk (Montana School Boards Association).</i>
8:00 - 10:00 and 10:20 - 12:20	West Divide	2015 Legislative Update <i>2-hour session</i>	A review of key bills related to school finance, budgeting and accounting passed in the 2015 Legislative Session. <i>Presented by Janelle Mickelson (Office of Public Instruction).</i>

Principal's Report 6-9-15

- We concluded a busy year with a wonderful Graduation Ceremony on 5/31/2015, and all students finishing on 6-2-2015.
- Exact GPA figures are not available at this moment, however, less than 5% of students had any failing grades for the second semester. This is a testament to our students' ability and effort as well as the effort of the staff and success of the mentoring program.
- We are still working on the Panther Brotherhood and Sisterhood. Also, I would like to continue discussion of using the About Me Card program with staff and students, I do not have a cost as we will need to visit with Jonie Fader and Joe, the founder, about what we want to do and what it will cost.
- I have been in contact with Joe Ehrmann's personal assistant in Baltimore to explore options of having Joe come speak with the community, staff and students in November. Having listened to some of Joe's talks and reading his book InSide Out Coaching, this is a direction I would like to take the entire school and our athletics programs.
- Teacher evaluations are complete and ready for discussion.
- I want to thank the board, staff, the community and especially our students for allowing me to be a part of the JHS family. It is a great privilege to be the Principal here at JHS and I look forward to continued strides towards excellence and family. Once a Panther, Always a Panther!!!!

AD's Report 6-9-15

- The spring sports have concluded with very successful seasons in golf, tennis and track. The efforts of student-athletes and their coaches were tremendous in and out of competition.
- Winter Sports coaching evaluations are ready. The program evaluation is on Survey Monkey with few responses. In the Fall athletics meeting we will discuss this, be sure it is ready before the end of the season and have each participant complete the survey as well as have it available for parents and community members for two weeks at the end of each season.
- We will have the spring sport coaching evaluations at the July board meeting.
- Work for fall and winter sports is already beginning.
- We are working toward a large fundraiser under the auspice of the Booster Club in which we will raffle a brand new Subaru Crosstrek.

Honor Roll

GPA Computation: QUARTER 4 - 06/04/15

By GPA

Minimum GPA: 0.000

Maximum GPA: 4.000

Marks limited to: A, A-, B, B+, B-, C, C+, C-, D, D+, D-, F, I, P

GPA Summary

Grade 09	Average GPA Reported: 3.131	Max GPA: 4.000 Min GPA: 1.048
Grade 10	Average GPA Reported: 2.778	Max GPA: 4.000 Min GPA: 1.067
Grade 11	Average GPA Reported: 2.921	Max GPA: 4.000 Min GPA: 0.945

Combine Qtr 4 = 2.949

Honor Roll

GPA Computation: SEMESTER 2 - 06/04/15

By GPA

Minimum GPA: 0.000

Maximum GPA: 4.000

Marks limited to: A, A-, B, B+, B-, C, C+, C-, D, D+, D-, F, I, P

GPA Summary

Grade 09	Average GPA Reported: 3.136	Max GPA: 4.000 Min GPA: 1.143
Grade 10	Average GPA Reported: 2.773	Max GPA: 3.956 Min GPA: 1.333
Grade 11	Average GPA Reported: 2.954	Max GPA: 4.000 Min GPA: 1.056

Overall Sem 2 = 2.954

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: June 9, 2015

Agenda Item: F-3

3a-Review Annual Objectives

Included in this package are 5 goals updated as annual objectives for Jefferson High School. The 5 areas place emphasis on student learning, communication, professional development, academic environment, and management of district resources. Each goal has provided areas to explore to attain the goals.

Recommendation

Review goals and provide feedback to prioritize areas for each goal

3b-Report/Plan on educational programs

The following information describes the progress through the 2014-15 school year at Jefferson High School and accomplishments and direction pertaining to the goals and objectives of the district. The following areas of concentration are discussed.

- Improving student achievement
- Align curriculum with state standards and Common Core Implementation
- Create a technology plan to map upgrades and changes required

Student Achievement

This year, JHS continued the usage of MAP testing to assess student ability and use the data to address areas within the curriculum for improvement. Students were tested 3 times during the year. Although there is not a big differentiation in the results, a good percentage of students showed increases in scores between the two testing cycles.

Efforts were made to close the achievement gap in regards to the guidelines mandated by No Child Left Behind (NCLB) for achieving Annual Yearly Progress (AYP). An adult-student mentoring program was instituted and implemented to pair students to provide direction and encouragement to remain on track and perform at their optimum level. The credit recovery program has produced positive results and continues to use Acellus online curriculum to help students recover lost credit. An academic coach was employed to monitor the needs of students in the credit recovery program. An attendance coach was employed to call students with attendance issues.

The areas above were also a part of the Continuous School Improvement Plan (CSIP) mandated by the Montana Office of Public Instruction. Within the guidelines suggested by the plan, JHS completed plans to implement a school wide Title I program to provide academic assistance for all students at JHS.

The information and planning throughout the school year will be sent to OPI for approval before adoption at the school level.

Assessment throughout the year included Smarter Balance and ACT for juniors, and CRT for science. Smarter Balance results are incomplete because of testing delays during the testing cycle. JHS was one of many schools that opted out to not have a negative effect on the academic program of the school. OPI was notified and grant a testing waiver. Data gleaned from these assessments will be formulated to address instructional program modifications. These test scores may not accurately reflect the overall school performance but the results are good indicators of areas of strength or areas of concern. JHS continues to emphasize the education of the whole student.

Curriculum

The area of emphasis with curriculum was reviewing the current program in place and developing models to increase the achievement level of all students to reach the level of proficient or above in all curriculum areas. An area of emphasis was placed on increasing cross-curriculum opportunities across multiple disciplines. There are tentative plans with Technical Math and Woods as well as Welding and Chemistry. Efforts were made to increase collaboration, differentiate instruction, increase use of technology and ensure all students were achieving at grade or ability level.

Increased professional development opportunities include strategic planning, mental health training, OPI workshops, and EPAS development for adoption and implementation. The past year has provided for growth and improvement at JHS. The District continues to find ways to improve the level and quality of services for all students. The entire JHS community, school board, and staff have provided the commitment required to ensure a quality education program.

Technology

A complete mapping of all infrastructure occurred and a long range technology plan was written that identified areas of great concern, immediate needs, and expectations of technology usage in the future. A new wireless server was installed and plans were created to create an IT center that is centralized and climate controlled to alleviate chronic problems. These areas were discovered during the independent audit conducted by Pinecove Consulting.

The CAD upgrade was completed as well as construction updates in the library, library lab, and math classrooms. These capital improvements have improved the aesthetic appearance and expanded student usage.

The major emphasis with technology has been evaluating the current system, identifying changes needed and creating a sequential plan to increase usage and efficiency. Enhanced performance will be an area of emphasis as well as extending the life cycle of existing systems with appropriate upgrades.

3c – Instructional progress

The business department had the first year of personal finance requirement and met with success. Additional curriculum will be supplemented through the use of EverFi, an online program sponsored by local banking institutions. JHS will be sponsored by the Boulder Valley Bank.

Expanded offering will occur in mathematics. A class of Statistics will be offered and will be supplemented by recently adopted Acellus and Ed Ready online components. Additional cross-curriculum programs are in the developmental stage. These classes are a reflection of the commitment to expand not only the math curriculum, but the opportunity for expanded student learning in other areas.

3d – Fee schedules

Attached is the student fee schedule for 2015-16 class offerings.

Recommendation

Adopt current fee schedule.

Jefferson High School

2015-16 Annual Objectives

The implementation of annual objectives will utilize development of Jefferson High School growth plans for the upcoming academic year. The objectives will be used to assess student performance, district decision making, and appropriate resource usage.

Goal 1 – Use current assessment models to guide increased student learning

Objectives

- Implement a variety of instructional strategies and resources to respond to students diverse needs
- Use data continuously to improve students' performance and identify each students needs to provide effective instructional methods
- Evaluate the effectiveness of current programs and practices
- Monitor student academic performance to track academic growth
- Develop learning goals to connect students prior knowledge, life experiences, and general interests
- Develop advanced courses to allow increased opportunities for student participation
- Evaluate student progress annually using measures and standards from current assessment models and curriculum benchmarks

Goal 2 – Increase communication and relations to improve student achievement

Objectives

- Publish the district pamphlet for distribution and use as a communication and recruitment tool
- Continue to provide professional development opportunities that support best practices and focus on key elements identified during Strategic Planning
- Increase usage of website to provide efficient and applicable data with ease of access and emphasis placed on updated maintenance

- Communicate with students, parents, and other audiences regarding student progress
- Implement conferences that are timely and effective allowing interaction to address student performance

Goal 3 – Promote enhanced teaching and learning opportunities by implementing appropriate professional teaching practices

Objectives

- Continue to modify EPAS teacher evaluation model developed for usage in the district using information retrieved from administration and staff
- Increase professional development opportunities for all staff and enhance the opportunities through the partnership with SWMSS
- Collaboration between administration and faculty on the impact of EPAS and its effectiveness in providing feedback for teacher growth plans
- Use Strategic Plan data to articulate and establish goals for student learning
- Design short and long term plans to foster annual district goals

Goal 4 – Foster an academic environment to encourage respect, citizenship, responsibility, and success

Objectives

- Develop a school plan to create a physical environment that engages all students
- Use Strategic Planning opportunities with parents, patrons, students and staff to provide feedback for establishing a district wide plan
- Provide community wide learning sessions to communicate expected school climate and educational goals for each academic level
- Survey alumni to determine what areas need further development and what skills are needed for post-secondary success
- Continue and expand the Graduation Matters program to promote academic completion and provide tools to reach the goal of every student graduating from high school
- Develop a Montana Behavioral Institute (MBI) team to work in collaboration with other programs in place to help students succeed

Goal 5 – Provide continued guidance for appropriate management of district resources to create a positive learning environment that maximizes student learning opportunities

Objectives

- Review policies and procedures for budget preparation and use feedback from audits and reviews to update financial operations
- Develop a long term plan addressing capital improvement projects throughout the entire district facilities and start the process of developing a Building Reserve Levy
- Address current technology plans for immediate and long term goals to meet the needs for instruction and assessment including district wide mapping and operations manual
- Increase cost savings with efficient and cooperative shared purchasing services by joining SWMSS
- Create new student bullying plan in accordance with state law, district policies, and recommendations from safety and security reviews

Class Fees	Amount	Sem/Year
Art Classes		
Art I & II		20 Sem
Ceramics		25 Sem
Crafts		15 Sem
Drawing		15 Sem
Painting		25 Sem
Photography		50 Sem
Sculpture		25 Sem
FCS Classes		
Culinary I		20 Sem
Culinary II		30 Sem
FCS		10 Sem
Pro Start		50 Year
		30 Sem
Industrial Tech Classes		
Construction		50 Year
Drafting		10 Year
Welding I		50 Year
Welding II		50 Year
Welding III		50 Year
Woods I		50 Sem/Yr
Woods II		50 Sem/Yr
Small Engines		50 Year
Lab Fee: Welding		20
Safety glasses, weld gloves, pliers		
Lab Fee: Woods		5
Safety glasses		

15/16 Individual Transportation Contracts

Gayle Clark

Denise Brunett

Robert Lester

Brian & Allison Komm

Stacey Konda

MINUTES

Jefferson High School Dist. 1
Regular Meeting

May 12, 2015
JHS Board Meeting

Board members present:

Sabrina Steketee

Denise Brunett

Micki LeTexier

Terry Street

Travis Pierce

Larry Rasch

Stan Senechal, left after consent agenda

Board members absent:

Pat Lewis

Administrators present:

Tim Norbeck, Superintendent

Greg Liedle, Principal

Lorie Carey, Business Manager

Visitors: Darcie Bullock, Mickey Senechal

CALL BOARD TO ORDER Ms. Steketee called the meeting to order at 6:30. The pledge was said.

**ANNOUNCEMENTS AND
PUBLIC COMMENT** None.

STUDENT REPORT Darcie Bullock gave her final student report. Student Council is planning for the end-of-year bbq and will buy all items from L & P to keep the business locally. She stated that Abby Miller will be the president for 2015-16.

STAFF REPORT None.

CONSENT AGENDA Moved to this portion of the meeting so that Mr. Senechal could approve minutes and leave.
Consent agenda. *Mr. Pierce moved to approve the consent agenda. Mr. Rasch seconded the motion which passed unanimously.*

COMMITTEE REPORTS **Committee reports:** Mr. Pierce gave an overview of the technology committee meeting. The committee recommended that the budget committee plan for the purchase 2 new servers.

CLERK REPORT **Clerk Report.** Submitted in writing.

PRINCIPAL REPORT **Principal report.** Presented in written form.

**SUPERINTENDENT
REPORT** **Superintendent report.** Presented in written form.

**BOARD
REORGANIZATION** **Seating of Trustees.** Mr. Street was welcomed as the new Clancy area trustee.
Election of Chair. Ms. Steketee was nominated. No other nominations were given so Ms. Steketee was elected.
Election of Vice-Chair. Mr. Pierce was nominated. No other nominations were given so Mr. Pierce was elected
Appointment of Clerk. Ms. Lorie Carey was appointed as clerk.
Assignment of Committees. A chart is included with these minutes.
Establishment of Meeting Format/Times. Kept the same.
Appointment of MTSBA Liaison. Ms. Steketee was appointed.

UNFINISHED BUSINESS None.

NEW BUSINESS **Personnel. Substitute Applications.** None. **Superintendent Evaluation.** Went into closed session at 7:59. At 8:39 the board resumed regular session.

Certified Evaluations –. To June meeting.

Coaching Evaluations. To June meeting.

Overview of Rep Fee. Ms. Steketee explained what the Rep Fee was and why the union proposed this. The board members briefly discussed the effects of this and wished that the union would bring more information to the board.

Notification of RIF to non-tenured staff. Letters were delivered.

Approval of certified, classified, administrative positions. Mr. Norbeck recommended that all be rehired. Mr. Pierce moved to offer contracts to F. Bieler, V. Foster, M. Hesford, D. Hohenthal, S. McCauley, D. Ternes, M. Kelly, T. Getten, M. Williams, and C. Carey (2/7). Ms. LeTexier seconded the motion which passed unanimously. Mr. Rash moved to offer contracts to N. Strozewski, M. Drynan, and D. Andariese (.48). Ms. Brunett seconded the motion which

passed unanimously. Mr. Rasch moved to offer contracts to C. Carey (5/7), W. Wallace, AJ. Angelo, D. Heimann, C. Layng (2/7), E. Ehret, and A. Haas. Mr. Pierce seconded the motion which passed unanimously. Mr. Pierce moved to offer contracts to L. Allen, L. Butler, L. Fjeldseth, C. Layng (5/7 para), A. Smith, L. Peeler, M. Kosola (.7), J. Sandoval, R. Tomich (.3), B. Tinker, G. Liedle, D. Sturdevant, and L. Carey. Mr. Rasch seconded the motion which passed unanimously. The personnel reports are included with these minutes for clarification of positions and FTE's.

K12 expansion and possibilities for working with East Helena on north-end high school. The K12 expansion bill failed. However, there are many options available for schools such as charter school designation. It is also possible that the elementary school that is unhappy in their district (in this case East Helena) could partner with an adjoining district to explore alternatives.

June meeting date. June 9.

COMMUNICATION AND
COMMENTS

Technology Update funding. Referred to budget.

Letters – None

COMMENDATIONS AND
RECOGNITION

Commendations. Mr. Hesford for the play and Ms. Haas for the dinner presented at the play. National BPA qualifiers – Merrill Steketee and Zach McFaddan. State tennis and golf qualifiers – Darcie Bullock, Lexi Vossler, Hanna Grimsrud and Dillon Johnson. Mr. Liedle and Mr. Sturdevant golf tournament.

CONSENT AGENDA

Addressed above.

FOLLOW UP
/ADJOURNMENT

Follow-up/Adjournment The meeting adjourned at 9:21p.m.

Chair/Superintendent article

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

05/07/15
14:55:36

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/15

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Report ID: AP100

Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
16418	4087 HUNTLEY PROJECT HIGH SCHOOL	70.00					
1	05/05/15 state golf fees	70.00	8770	201	720-3500	582	
# of Claims 1		Total:	70.00				
			70.00				

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JEFFERSON HIGH SCHOOL
Claim Approval List
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School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
15983		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	15,002.38						
1		May contract	15,002.38*		210	100-2700	513		
		Claim Total for District	15,002.38						
16397		4109 NASH ELECTRIC	353.50						
1		1079 04/21/13 fire horn rewiring	353.50		201	100-2600	440		
		Claim Total for District	353.50						
16398		4686 ANGELO, AJ	239.20						
1		04/27/15 Reim Box Elder run for tests	239.20		201	100-2100	582		
		Claim Total for District	239.20						
16399		3653 GATOR'S PIZZA	192.00						
1		452004 04/21/15 pizza	192.00	8544	215	100-1000	610	211	
		Claim Total for District	192.00						
16400		899 EMPIRE OFFICE MACHINES, INC.	4.00						
1		237847 04/27/15 guidance supplies	4.00	7899	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-610-							
		Claim Total for District	4.00						
		3035 CROWN TROPHY OF HELENA	40.00						
1		12810 04/21/15 trustee apprec. plaques	40.00		201	100-2300	800		
		Claim Total for District	40.00						
16402		2152 CENTURY LINK	328.08						
1		232b 04/13/15 phone charges	328.08		201	100-2400	531		
		Claim Total for District	328.08						
16403		1451 L & P GROCERY	59.27						
1		0249314042 04/27/15 testing snacks	59.27	8543	215	100-1000	610	211	
		Claim Total for District	59.27						
16404		3766 ACADIA MONTANA	1,093.97						
1		8738279 04/27/15 altacare	1,093.97*		215	280-1000	330	524	
		Claim Total for District	1,093.97						
16405		3959 AMERICAN EXPRESS	14.89						
1		sc 03/20/15 fcs, culinary, prostart	14.89	8165	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
		Claim Total for District	14.89						
16406		4672 ITC INFORMATION TECHNOLOGY CORE	125.00						
1		780532 07/28/14 server replacement parts	125.00*	8552	228	100-1000	615		
		Claim Total for District	125.00						

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JEFFERSON HIGH SCHOOL
Claim Approval List
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School
... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
16408		385 BOULDER MONITOR & JEFFERSON CO.	36.00					
1		00018537 04/14/15 election cancellation ad	36.00		201	100-2500	310	
		Claim Total for District	36.00					
16409		3959 AMERICAN EXPRESS	1,000.62					
1		563962 04/13/15 fcs, culinary, prostart	80.92	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
2		556344 04/13/15 fcs, culinary, prostart	49.53	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
3		519108 04/19/13 fcs, culinary, prostart	171.96	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
4		549802 03/22/15 fcs, culinary, prostart	113.74	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
5		588272 04/13/15 fcs, culinary, prostart	12.28	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
6		500250 04/19/15 fcs, culinary, prostart	24.97	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
7		525263 03/29/15 fcs, culinary, prostart	41.52	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
		525263 03/29/15 counselor food	19.92*		201	100-2100	610	
		555931 03/23/15 counselor food	67.42*		201	100-2100	610	
		555931 03/23/15 fcs, culinary, prostart	29.96	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
11		515270 04/06/15 fcs, culinary, prostart	90.60	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
12		515270 04/06/15 counselor food	71.79*		201	100-2100	610	
13		565172 03/29/15 fcs, culinary, prostart	45.45	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
14		565172 03/29/15 counselor food	10.67*		201	100-2100	610	
15		68750932 04/17/15 lodging for MAFCS conf	120.00*	8550	215	451-1710	582	201
16		68750932 04/17/15 lodging for MAFCS conf	10.38*		215	451-1710	582	201
17		04/20/15 fcs, culinary, prostart	39.51	8165	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
		Claim Total for District	1,000.62					
16410		4748 HAAS, ANJEANETTE	221.95					
1		04/30/15 reim mileage for mafcs conf	221.95*		215	394-1710	582	136
		Claim Total for District	221.95					
16411		2366 SIMPLEXGRINNELL	94.20					
1		40791760 04/22/15 Clock bell replacement	94.20		201	100-2600	615	
		Claim Total for District	94.20					
16413		1577 MANHATTAN PUBLIC SCHOOLS	40.00					
1		04/28/15 Speech fees	40.00	8472	201	710-3400	582	
		Claim Total for District	40.00					

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JEFFERSON HIGH SCHOOL
Claim Approval List
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School
... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
16414		1451 L & P GROCERY	3.18					
1		0131196041 04/14/15 foods	3.18		201	910-3100	630	
		Claim Total for District	3.18					
16415		1346 JOSTENS INC	50.00					
1		867-050515 05/05/15 diplomas, trophies	50.00	8196	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-						
		Claim Total for District	50.00					
16416		3766 ACADIA MONTANA	1,211.76					
1		8766514 05/04/15 Altacare	1,211.76*		215	280-1000	330	524
		Claim Total for District	1,211.76					
16417		4633 COMMERCIAL ENERGY OF MT INC.	1,282.95					
1		NWE029549 05/05/15 gas	1,240.10		201	100-2600	411	
2		NWE029550 05/05/15 gas	42.85		201	100-2600	411	
		Claim Total for District	1,282.95					
16419		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	9,013.80					
1		3608 04/30/15 Tennis bus travel	2,508.26*		201	720-3500	582	
		3608 04/30/15 Track bus travel	2,455.14*		201	720-3500	582	
		3608 04/30/15 golf bus travel	874.82*		201	720-3500	582	
4		3608 04/30/15 band bus travel	1,010.94		201	710-3400	582	
5		3608 04/30/15 cheer bus travel	778.54		201	710-3400	582	
6		3608 04/30/15 science class bus travel	295.48		201	100-1000	582	
7		3608 04/30/15 skills bus travel	899.72		201	710-3400	582	
8		3608 04/30/15 compass test and 8th grade	190.90		201	100-1000	582	
		Claim Total for District	9,013.80					
16420		4639 WEX BANK	3,098.88					
1		40701935 04/30/15 tennis fuel	543.96*		201	720-3500	582	
2		40701935 04/30/15 track fuel	532.44*		201	720-3500	582	
3		40701935 04/30/15 band fuel	116.64		201	710-3400	582	
4		40701935 04/30/15 golf fuel	189.72*		201	720-3500	582	
5		40701935 04/30/15 cheer fuel	168.84		201	710-3400	582	
6		40701935 04/30/15 science class fuel	178.00		201	100-1000	582	
7		40701935 04/30/15 skills fuel	195.12		201	710-3400	582	
8		40701935 04/30/15 compasstest/8th grade day	19.08		201	710-3400	582	
9		40701935 04/30/15 admin fuel	17.48*		201	100-2300	582	
10		40701935 04/30/15 golf fuel	94.87*		201	720-3500	582	
11		40701935 04/30/15 general ath fuel	15.15*		201	720-3500	582	
12		40701935 04/30/15 driverd ed fuel	37.24*		218	100-1000	624	
13		40701935 04/30/15 drivers ed fuel	31.53*		218	100-1000	624	
14		40701935 04/30/15 route fuel	958.81		210	100-2700	624	
		Claim Total for District	3,098.88					

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JEFFERSON HIGH SCHOOL
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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
16421		4768 GREAT FALLS PUBLIC SCHOOLS	24.00					
1		05/12/15 state tennis registration	24.00*	8563	201	720-3500	582	
		Claim Total for District	24.00					
16422		2717 CITY OF BOULDER	1,394.00					
1		05/05/15 water April	546.56		201	100-2600	421	
2		05/05/15 sewer April	765.44		201	100-2600	421	
3		05/05/15 tennis water april	34.16		201	100-2600	421	
4		05/05/15 tennis sewer april	47.84		201	100-2600	421	
		Claim Total for District	1,394.00					
16423		4716 DAKOTA SUPPLY GROUP INC	474.59					
1		B294777 04/29/15 flush valves	474.59	8771	201	100-2600	615	
2		B294777 04/29/15 flush valves	163.81		201	100-2600	615	
3		B309426 05/06/15 flush valves	133.01		201	100-2600	615	
4		b309426 05/06/15 credit flush valves	-296.82		201	100-2600	615	
		Claim Total for District	474.59					
16424		631 CRESCENT ELECTRIC SUPPLY CO.	916.38					
*		051-535671 04/30/15 technology wiring	916.38*	8551	228	100-1000	615	
		Claim Total for District	916.38					
16425		1650 MEADOW GOLD GREAT FALLS	70.76					
1		60204821 04/30/15 milk	70.76		201	910-3100	630	
		Claim Total for District	70.76					
16426		1737 NORTHWESTERN ENERGY	5,262.32					
1		05/04/15 April electric	4,049.43		201	100-2600	412	
2		05/04/15 April Nat Gas	1,212.89		201	100-2600	411	
		Claim Total for District	5,262.32					
16427		1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		86879 04/30/15 Disposal	155.00		201	100-2600	431	
		Claim Total for District	155.00					
16428		3766 ACADIA MONTANA	925.65					
1		8782727 05/11/15 Altacare	925.65*		215	280-1000	330	524
		Claim Total for District	925.65					
16429		4754 NORRIS, MELISSA	783.00					
1		05/10/15 Accompanist 43.5 hrs@18	783.00*		201	710-3400	330	
		Claim Total for District	783.00					
16430		157 HARDWARE HANK	165.29					
1		77514 04/24/15 caulk	3.49		201	100-2600	610	
2		77043 04/02/15 wire grey	5.24		201	100-2600	610	

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/15

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School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$				
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
3		77155 04/07/15 tape, clamp	5.96		201	100-2600	610
4		77156 04/07/15 pliers, cutter	21.98		201	100-2600	615
5		77244 04/10/15 elec. tape	5.97		201	100-2600	610
6		77313 04/14/15 wire grey	6.99		201	100-2600	610
7		77323 04/14/15 mouse traps	7.47		201	100-2600	610
8		77380 04/17/15 hose shut-off	3.79		201	100-2600	615
9		77432 04/20/15 blk steel pipe	7.23		201	100-2600	610
10		77442 04/21/15 v belt	14.98		201	100-2600	615
11		77475 04/22/15 screws, traps, bit	82.19		201	100-2600	615
		Claim Total for District	165.29				
16431		1451 L & P GROCERY	25.93				
1		0239x35042 04/28/15 fcs, culinary, prostart	21.75	8164	201	999	
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
2		0240472042 04/21/15 science lab supplies	4.18	8182	201	999	
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-					
		Claim Total for District	25.93				
16432		4729 Mastercard xc,wrestlling,golf	479.33				
1		45962 04/20/15 motel rooms	410.04*	8497	201	720-3500	582
2		9723085872 04/29/15 printer cartridge	19.29*		201	720-3500	610
		04/24/15 Fox ridge fee	50.00*		201	720-3500	582
		Claim Total for District	479.33				
16433		4728 Mastercard Tech	4.97				
1		6788398 04/11/15 Computer supplies	4.97*	8380	228	100-1000	610
		Claim Total for District	4.97				
16434		4726 Mastercard Maintenance	1,007.76				
1		6235650 04/28/15 2 aluminum benches	992.14	8556	201	100-2600	660
2		2021737 05/02/15 wood	15.62		201	100-2600	610
		Claim Total for District	1,007.76				
16435		4717 Mastercard Admin 1	184.54				
1		230952 04/27/15 meal for testing	8.75		201	100-2100	582
2		7741869 04/16/15 library supplies, kindle,	36.77	8145	201	999	
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-660-					
3		520978 04/16/15 sam conf. lodging	94.02*	8534	201	100-2300	582
4		04/05/15 smore.com	19.00		201	100-2300	800
5		05/04/15 survey monkey	26.00		201	100-2300	800
		Claim Total for District	184.54				
16436		4727 Mastercard Cheer Band	798.32				
1		5886288 04/30/15 state music rooms	436.00	8557	201	710-3400	582
2		0003 05/01/15 band/choir meals friday	83.08	8540	201	710-3400	582
3		142042 04/10/15 solo/ensemble meals sat	195.25	8540	201	710-3400	582
4		144049 04/11/15 band/choir meals friday	22.00	8540	201	710-3400	582

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/15

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School

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
5		143926 04/11/15 band/choir meals friday	61.99	8540	201	710-3400	582	
		Claim Total for District	798.32					
		Total High School	46,177.47					

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 5/15

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$25,266.18
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$15,961.19
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$3,834.98
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$68.77
228 TECHNOLOGY FUND	
101	\$1,046.35
Total	\$46,177.47
Grand Total	\$46,177.47

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/15

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School

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
16437		4743 TRUGREEN	863.00					
1		176114 05/09/15 lawn care	863.00		201	100-2600	610	
		Claim Total for District	863.00					
16438		4725 Mastercard FCS	911.34					
1		43285752 05/13/15 skills travel	911.34	8511	201	710-3400	582	
		Claim Total for District	911.34					
16439		374 BLUE CROSS & BLUE SHIELD	538.00					
1		137871June 05/12/15 Rask June Insurance	538.00		201	100-1000	260	
		Claim Total for District	538.00					
16440		3766 ACADIA MONTANA	1,329.57					
1		8797165 05/18/15 alta care	1,329.57*		215	280-1000	330	524
		Claim Total for District	1,329.57					
16441		4556 BULKLEY ELECTRIC, INC.	612.50					
1		12171 05/19/15 fan for downstairs lockerroom	612.50		201	100-2600	615	
		Claim Total for District	612.50					
		3194 MT DEPT OF LABOR & INDUSTRY	93.00					
		24297 05/08/15 boiler	31.00		201	100-2600	440	
2		24296 05/08/15 boiler	31.00		201	100-2600	440	
3		24295 05/08/15 boiler	31.00		201	100-2600	440	
		Claim Total for District	93.00					
16443		3366 JHS ACTIVITIES	130.00					
1		116 04/29/15 divisional golf registra	50.00*	8560	201	720-3500	582	
2		116 04/29/15 range balls	10.00*	8560	201	720-3500	582	
3		116 04/29/15 lunches	70.00*	8560	201	720-3500	582	
		Claim Total for District	130.00					
16444		764 TERNES, DAVE	327.75					
1		05/14/15 Mileage for State Golf	327.75*		201	720-3500	582	
		Claim Total for District	327.75					
16445		4672 ITC INFORMATION TECHNOLOGY CORE	399.00					
1		792736 05/04/15 server replacement parts	399.00*	8552	228	100-1000	615	
		Claim Total for District	399.00					
16446		3639 CASCADE PUBLIC SCHOOL	75.00					
1		134 05/06/15 entry fees for track	75.00*		201	720-3500	582	
		Claim Total for District	75.00					

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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 5/15

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School

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
16447		4370 STURDEVANT, DANIEL	34.50					
1		000002 05/16/15 cable for mower	34.50		201	100-2600	615	
		Claim Total for District	34.50					
16450		2366 SIMPLEXGRINNELL	369.32					
1		77783812 04/29/15 sprinkler system	369.32		201	100-2600	440	
		Claim Total for District	369.32					
16451		1987 PACIFIC STEEL	29.70					
1		660605 05/12/15 tubing and flat bar	29.70	8599	201	100-2600	615	
		Claim Total for District	29.70					
16452		734 DOOR AND HARDWARE UNLIMITED	21.00					
1		029865 04/29/15 hinges	21.00	8598	201	100-2600	615	
		Claim Total for District	21.00					
16453		1608 MASBO	225.00					
1		854 04/30/15 summer conf reg	225.00	8597	201	100-2500	582	
		Claim Total for District	225.00					
		4686 ANGELO, AJ	5.00					
		2852 04/30/15 Three Forks golf rangeballs	5.00*		201	720-3500	582	
		Claim Total for District	5.00					
16455		1823 MT BROOM & BRUSH COMPANY	45.00					
1		1052887 04/09/15 towels and cleaners	45.00	8251	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-						
		Claim Total for District	45.00					
16456		1346 JOSTENS INC	28.02					
1		17653111 05/13/15 diplomas/covers/trophy/co	28.02	8753	201	100-1000	610	
		Claim Total for District	28.02					
16457		4754 NORRIS, MELISSA	256.50					
1		05/28/15 Accompanist 14.25@\$18	256.50*		201	710-3400	330	
		Claim Total for District	256.50					
16458		4498 LERUM AUTO	68.45					
1		05/28/15 sub oil change	68.45		201	100-2600	440	
		Claim Total for District	68.45					
		Total High School	6,361.65					

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 5/15

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Fund/Account		Amount
201 HIGH SCHOOL GENERAL FUND		
101		\$4,633.08
215 HIGH SCHOOL MISC PROGRAMS FUND		
101		\$1,329.57
228 TECHNOLOGY FUND		
101		\$399.00
Total		\$6,361.65
Grand Total		\$6,361.65