

**AGENDA for the REGULAR MEETING**  
**OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

\* 6:30 p.m. **Tuesday, November 17, 2015** \*      Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Personnel – Action

- a. Substitute applications – Beth Schmidt, Curt Phelps, Loren Nelson, Lori Giulio
- b. Coaching positions – Asst. Wrestling, Asst. Boys’ Basketball

2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Fund Balance Classifications – adjustment suggested by Auditor
4. Uniform rotation
5. Technology review
6. Transportation for routes and scheduling transportation for extra-curricular activities
7. First Reading of Policies

3300	Suspension and Expulsion	2410P	High School Grad Requirements
5222	Evaluation of Non-Admin Staff	3210	Equal Ed, Nondiscm,Sex Equity
6110	Superintendent	3231	Searches and Seizure
6140	Duties and Quals of Admin Staff	3600p	Student Records
6210	Principals	5336	Comp time
6310	Internships	3210	Equal Ed, Nondiscm,Sex Equity
3231P	Searches and Seizure	3612	Internet use
3300P	Suspension and Expulsion	3612P	Internet use
3600P	Student Records	3612F	Internet use
1310	Dist Pol and Proc		

8. Second Reading of Policies

1105	Membership	2110	Objectives
1110	Taking Office	2120	Curriculum and Assessment
1111	Elections	2158	Family Engagement
1112	Resignation	3110	Entrance, Placement and Transfer
1113	Vacancies	3130	Students of Legal Age
1120	Annual Organization Meeting	3226	Bullying/Harassment
1130	Committees	3310	Student Discipline
1135	School Board Advocacy	3410	Student Health
1135P	School Board Advocacy	3121P	Enrollment and Attendance
1210	Quals, Terms and Duties of Officers	3226	Bullying Harassment
1230	Clerk	3310	Student Discipline
1240	Duties of Indiv Trustees	3413	Student Immunization
1310	Dist Pol and Proc	3431	Emergency Treatment
1310P	Procedure	3510	School-Sponsored Activities
1312	Administrative Proc	4332	Conduct on School Property
1312P	Procedure	5210	Assignments, Reassignments
1400	Board meetings	6310	Internships
1635	Internships	7525	Lease-Purchase Agreement
2100	Professional Development	8301	District Safety

9. Overview of Administrative staff evaluation process

10. JHS Kitchen Equipment status and use

### ***I. Communication and Comments***

1. Letters to the Board

### ***J. Commendations and Recognition***

### ***K. Consent Agenda***

1. Approval of Previous Minutes and High School Claims and Accounts – action

### ***L. Follow-up/Adjournment – upcoming three months***

1. Chair/Superintendent article for paper

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: 6:30 P.M.**

**BOARD CHAIR-APPROVED AGENDA ITEMS ARE DUE IN THE DISTRICT OFFICE BY THE LAST FRIDAY OF THE MONTH PRIOR TO THE BOARD MEETING.**

*All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

### **Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)

Pat Lewis, (At-Large position)

Michele LeTexier (Basin area position)

Terry Street (Clancy area position)

Travis Pierce vice-chair (At-Large position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large position)

### **Draft Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

#### **Our vision for the future, second draft:**

##### **Students:**

- *Achieve high test scores and graduation rates that are competitive nationally;*
- *Graduate with a plan for life that they feel well equipped to pursue;*
- *Choose our school over other options because of our solid reputation;*
- *Feel happy, challenged, safe and supported throughout their time here;*
- *Appreciate and fully engage in our activities that augment our core curriculum; and*
- *Have access to technology that enhances their learning opportunities.*

##### **Teachers:**

- *Actively support students with their time, attention and obvious commitment;*
- *Have the tools and resources necessary to do optimal work;*
- *Are proud to work here and of their contribution to the school;*
- *Are committed to continuing education and the use of best practices;*
- *Look at our District as a long-term career commitment; and*
- *Feel confident about the Board's decisions and plans.*

##### **Our Administration and Board**

*-Commit to be knowledgeable about best practices*

*– Establish, devote themselves to, and evaluate their priority goals on a regular basis; and*

*– Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.*

##### **Our communities:**

*– Are knowledgeable of and highly respect our commitment to excellence; and*

*– Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.*

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be

limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.