

MINUTES

Jefferson High School Dist. 1
Regular Meeting

November 17, 2015
JHS Board Meeting

Board members present:

Sabrina Steketee
Travis Pierce

Terry Street
Larry Rasch

Pat Lewis
Denise Brunett

Michelle LeTexier

Board members absent:

Administrators present:

Tim Norbeck, Superintendent

Greg Liedle, Principal

Lorie Carey, Business Manager

Visitors: Jan Anderson, Jonie Fader, Mary Eckmann, and Alan Smith

CALL TO ORDER

Ms. Steketee called the meeting to order at 6:30. The pledge was said.

PUBLIC COMMENT

Pat Lewis asked for an update on the training that the board needs to do for board certification.

COMMITTEE REPORTS

Committee reports: Policy met.

ADMINISTRATION
REPORTS

Clerk Report. Submitted in writing.

Principal report. MBI (Ms. Brunett arrived.)

Superintendent report. Presented in written form. Mr. Norbeck went to MBI in Bozeman earlier today and gave a brief overview. Bullying prevention OVAIS program. He will be meeting with a representative from that program Friday.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Personnel. Substitutes B.Schmidt, C. Phelps, L. Nelson, and L. Giulio were recommended as substitutes. Mr. Pierce moved to accept the recommendation. Ms. Lewis seconded the motion which passed unanimously. **Coaching Positions** *Asst. Wrestling:* Joe Michaud was recommended by administration. Mr. Rasch moved to accept the recommendation. Mr. Pierce seconded the motion which passed unanimously. *Asst. Boys' Basketball:* no recommendation at this time.

Approval of Attendance Agreements – AYA/Elk Park/North End none this month.

Fund Balance Classifications. The business manager presented the suggested changes given by the auditor. Ms. Brunett moved to approve the recommendation. Mr. Rasch seconded the motion which passed unanimously.

Transportation for routes and scheduling transportation for extra-curricular activities.

Ms. Brunett expressed concern about the transportation of students for extra-curricular activities. Many students drive. Many are inexperienced and unprepared for winter driving. Mary Eckman stated that 25 kids got off at the MT City Store from the bus that ran right after school today. (Answered in response to bus use) Joanie Fader expressed that the Thursday morning boys' basketball practice could be held after school to allow students to ride the activity bus. Mary Eckman asked if consideration would be given to dropping players off on the North end after EVERY away game. Mr. Smith suggested asking the club advisors if they would like to meet for those clubs before school in a "zero hour". The business manager stated that Wade Peterson wished to express his and his wife's support of a bus to pick up students for the early practices. Transportation committee was charged with doing research of the numbers of north end travelers, numbers riding the activity bus, and all other safety concerns that come from traveling extremely early in the morning. Once their job is complete then a strategic planning committee will meet. Administration will address the immediate Thursday morning issues and any required practice issues. Mr. Norbeck will check with East Helena about their system for communication. Transportation committee will meet at 5:00 p.m. November 23. Mr. Pierce will replace Mr. Street for this particular issue.

Uniform Rotation update – Mr. Norbeck stated that the uniforms are now on track for rotation. He said that the only remaining issue was that tennis and cheer now share warm-ups. Unfinished business on January agenda.

NEW BUSINESS (Cont.)

Technology Review. Mr. Smith presented a notebook that outlines nearly all of the technology issues in the school. Schematics, funding, recurring costs, instructions on the processes required of the tech coordinator, user names and passwords, IP address structures, wireless access points, rack diagrams, an inventory of his key cabinet, and a copy of the inventory. Pinecove Consulting will be contacted to review it to make sure all the items are covered. Mr. Smith also introduced to the staff a ticket program so that they can submit requests for repairs or possible new processes. There is a new camera recording system of 48 cameras coming in to replace the old system of 32 cameras. He also talked about giving officers the ability to view cameras live. In addition he is looking into purchasing 65 units and 2 cabinets for about \$10,000. Each unit costs \$150.

First reading of policies

3300 Mr. Pierce asked to divide this one out concerning pg 2 line 12 "decided" pg 1 line 26 "notice" to whom

3210 Ms. LeTexier moved to divide this policy out. Examples from other districts for remedy.

Ms. Lewis moved and Ms. LeTexier seconded to approve the 1st reading of policies except for the 2 divided out. Ms. Anderson made a couple suggestions concerning 1310 which was on for 1st and 2nd read. There were 2 sets of recommendation for the policy from MTSBA. 3612 pg 6 line 17 and 18 "with that decision being final" (strike these words out) The motion passed unanimously.

(Ms. Lewis left at this point 8:55)

Second reading of policies. Deferred to January

Administrative staff evaluation process. Mr. Norbeck reviewed how the business manager, the principal, the assistant activities director, and the technology coordinator are evaluated. The board would like to look at the forms Mr. Norbeck has used and possible improvements he's found.

JHS Kitchen Equipment. Use of the kitchen by clubs and groups was in question. Mr. Norbeck clarified that use is possible but certain items don't work. Mr. Norbeck will get costs to get it up to code.

COMMUNICATIONS

Letters. None.

COMMENDATIONS

Commendations. Speech and debate meet was great. Ms. Steketee commended Ms. Staniec-Clifford. Mr. Pierce commended many football players and the team. Ms. Steketee all fall sports. Sports grade point average. Mr. Norbeck gave NHS a commendation for the Veterans Day presentation and FCS for preparing lunch for the vets and their guests.. Ms. Carey was commended for the clean audit. Mr. Smith was commended for his development of the technology notebook and work on the inventory list.

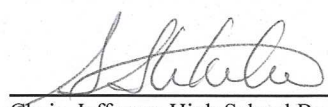
CONSENT AGENDA

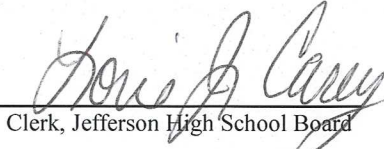
Minutes Ms. LeTexier moved to accept the minutes of the previous regular meeting (Oct.20) and claims. Ms. Brunett seconded the motion which passed unanimously by those present. Mr. Pierce moved to accept the minutes of the special meeting on Oct. 22 and 14. Mr. Rasch seconded the motion which passed by 5 with one absence and one abstention (Ms. LeTexier).

ADJOURNMENT

Follow-up/Adjournment. 9:25.

Chair/Superintendent article -


Chair, Jefferson High School Board


Clerk, Jefferson High School Board