

AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1
*** 6:30 p.m. Tuesday, July 19, 2016 *** **Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Student Report

D. Staff Report

E. Committee Reports - brief review

F. Administration Reports – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
 - a. Compensated Absences Fund transfer
 - b. List of Credit Cards
2. Principal/A.D.
3. Superintendent

G. Unfinished Business- Action is always possible for Unfinished Business items.

1. Review sports and activities program surveys
2. Use of JHS resources for fund-raising and assess opportunities to collect funds

H. New Business – Action is always possible for New Business items.

1. Board Reorganization
 - a. Basin position – vacant
2. Personnel – Action
 - a. Substitute applications
 - b. Coaching evaluations – possible closed session(s) – possible recommendations
 - c. Coaching positions/resignations
 - d. Superintendent evaluation - possible closed session
 - e. Approval of remaining administration contract salaries – Business Manager, Technology, Asst. AD
 - f. Certified personnel – possible closed session
3. Approval of Attendance Agreements – AYA/Elk Park/North end
4. Fee Schedule
5. Substitute Rate of Pay
6. Board Self-Evaluation
7. Approval of Tuition Rates
8. Board requirements for Budget Meeting

I. Communication and Comments

1. Letters to the Board –

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming three months

1. Chair/Superintendent article for paper
2. August – Budget meeting
3. September – At-risk coordinator plan
4. October – Annual objectives, instructional plan and evaluation, at-risk plan, count day

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: August 16, 2016 6:30 P.M.

Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Sabrina Steketeer, chair (Boulder area position)

Pat Lewis, (At-Large 1 position)

Vacant (Basin area position)

Travis Pierce vice-chair (At-Large 2 position)

Terry Street (Clancy area position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large 3 position)

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over other options because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;
- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

-Commit to be knowledgeable about best practices

- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

*L*orie

July 2016

The transfer to the compensated absences fund was \$4,000. We could have put a bit more in it, but we don't anticipate any retirements that would take a huge chunk.

After I had taken leave for Alaska, I was still too high with vacation hours. M. Kosola was as well. I paid us down to the acceptable amount.

The list of credit cards is included.

PERS has undergone some major changes in reporting. Our software company is trying to make the necessary changes but for now, things are a bit messy. I'm not sure each side understands the other side's needs and/or processes necessary to accomplish the reporting goal. Thankfully we are a small group. If I have to enter my few people manually, it certainly won't take me forever.

Year-end purchases are arriving and being distributed. It seems that our staff does a pretty good job at buying pretty much just what's necessary, while still putting great ideas and lessons in front of the students.

CREDIT CARD LIST 2016/17

Citi Visa – 2 (replaced American Express)

1 –business manager for staff orders

1 –FCS teacher for groceries during school year (presently in district office)

MasterCard Procurement card - 13

1 – custodian (currently in district office)

1 – held in district office for staff orders

9 – held in district office for checkout

1 – held in the front office for activity needs

1 – technology

AUTHORIZED USERS

All staff members have access to p-cards from the district office through the checkout procedure. That procedure follows policy 7400.

MASTERCARD P-CARDS

<u>CARD NAME</u>	<u>#</u>	<u>ISSUED TO:</u>
VBB,GBB,TENNIS	3441	
FTBL,BBB,TRACK	3425	
FCS	4167	
MAINT	3532	CUSTODIAN (currently in district office)
CHEER/BAND	8963	
ATHLETICS	3466	
DRAMA	3474	
ACTIVITY 1	3490	currently suspended
ACTIVITY 2	3508	ACTIVITIES OFFICE (LINDA)
ADMIN 1	3516	
ADMIN 2	3524	
TECH	0770	TECH COORDINATOR
XC,WRESTLING,GOLF	3433	

Principal's Report 7/19/2016

- We are preparing for the start of a new school year. Freshman will begin August 22 and we will have upperclassmen there as mentors. These mentors will continue to be a helping influence throughout the school year.
- We will begin the new year with a focus on our Instructional Framework having solid bell ringers and formative assessments at the end of class.

AD's Report

- The new scoreboard for the football field, funded by Pepsi, should be here this month.
- There will be a parent meeting for all fall sports/activities August 8th.
- Fall sports practices begin August 12th.

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: July 21, 2015

Agenda Item: F-3

3a-Harlow's notification

I have been informed that Scott Sherwood is leaving Harlow's after one year. I have visited with Josh Kinard of Harlow's regarding another change and they are currently working on a Director for the Boulder area.

Recommendation

No recommendation at this time.

3b-High Speed Fiber Update

The 100 MB (megabyte) dedicated fiber from CenturyLink has been trenched from 4th Avenue to the school. It will need to be run from the school to the IT Control Room and then connected. This new fiber will help increase the speed and load capabilities of the system at JHS.

Recommendation

No recommendation at this time.

3c – Year End Update

I have included a worksheet of where year end funds were used to update both the academic and physical needs of Jefferson High School.

3d – Staffing Update

Currently, JHS has filled the part-time CTE position. Mr. Mike Robbins has accepted the position. Mike is a Montana State University graduate and did his student teaching this past spring at JHS.

YEAR END FUNDS

Academic Improvements

The following academic improvements were accomplished with the usage of year end funds.

- Turn It In software (schoolwide usage)
- Spanish program (books and supplementary materials)
- Literature books and manuals (grammar)
- Music instruments
- Pottery Kiln
- Pottery wheels
- Professional Development (teacher mentoring and curriculum development)
- Olweus Bullying Program (Implementation 2016-17)
- Portable desks (wheeled desks)

Physical Improvements

The following physical improvements were accomplished with the usage of year end funds.

- New Lockers (all are now replaced)
- Perimeter fencing (along canal and outdoor classroom, finishes last section)
- Ice machine (replaces nonfunctioning item in kitchen)
- Update kitchen to code (hood, fire suppression, electrical)
- Refurbish both gyms
- Athletic equipment (Volleyball and Basketball)
- Refurbish heaters (South Gym entrance)

Vocational Rehab funds

The following have been purchased with Vocational Rehabilitation funds.

- No pedaling bicycles and tricycles
- Portable computer lab for the Learning Center
- Supplemental curriculum for identified students

Free

Jefferson High School is the owner of a 2008 Ford F-250 4x4 pickup compliments of Barrick Mining and the Golden Sunlight Mine. This truck will be used for school maintenance since the district has operated without one for a number of years. I will be sending a letter of thanks in the near future.

MINUTES

Jefferson High School Dist. 1
Regular Meeting

June 21, 2016
JHS Board Meeting

Board members present:

Sabrina Steketee
Travis Pierce

Pat Lewis
Larry Rasch

Board members absent: **Denise Brunett, Terry Street**

Administrators present:

Tim Norbeck, Superintendent

Lorie Carey, Business Manager

Visitors: Wanda Stout, Jan Anderson,

CALL TO ORDER	Ms. Steketee called the meeting to order at 6:30. The pledge was said.
PUBLIC COMMENT	None
STUDENT REPORT	None.
COMMITTEE REPORTS	Committee reports: None.
ADMINISTRATION REPORTS	Clerk Report. Submitted in writing. Added MASBO information. Principal report. Submitted in writing. Superintendent report. Presented in written form. Mr. Norbeck updated the board on MBI training that he attended with Mr. Michaud and Mr. Bieler earlier this same day. He added that JHS graduated about 50 students and has registered about 70 freshmen. Ms. Steketee asked that Mr. Norbeck look into the fact that several high GPA students have received lower than expected ACT scores.
UNFINISHED BUSINESS	Sports and activities program surveys. Don't have enough responses back to submit. JHS resources for fund-raising. Deferred. Basin position. No letters of interest yet.
NEW BUSINESS	Personnel Substitutes: None. Classified Renewals. Mr. Pierce moved to accept the recommendation of the superintendent to offer positions to Linda Allen, Laura Butler, Lynnsey Williams, Clint Layng, Lance Peeler, Joe Sandoval, Matt Kosola, and Roy Tomich. Mr. Rasch seconded the motion which passed unanimously. Clint is part-time para; Matt, Roy, and Lance are part-time custodians. BAT contract approval. Negotiations committee is recommending a 2% increase on the base, keeping insurance number the same amount, providing life insurance for staff members, and altering the additional stipend for advancement beyond district contests. BACE contract approval. Negotiations committee is recommending a 2% increase, altering the placement of BACE employees initially so that they would not be limited to 2 years of experience. Ms. Lewis moved to approve the recommendations for both BAT and BACE. Mr. Rasch seconded the motion which passed unanimously by the 4 present. <i>Ms. Steketee will be calling a special phone meeting to approve administrative contract changes.</i> Coaching Evaluations. None. Coaching Positions and Resignations. Mr. Norbeck presented the recommendation of Mr. Karson Klass for head girls' basketball coach. Mr. Pierce moved to accept the recommendation. Mr. Rasch seconded the motion which passed unanimously by the 4 present. Superintendent Evaluation. Deferred to next meeting since there were only 4 members present.

NEW BUSINESS (Cont.)

Attendance Agreements. None.

Fee Schedule. Deferred to July.

Substitute Pay. BACE is concerned that the sub pay for classified positions and the school secretary is minimum wage. Recommend increasing to \$10. Ms. Lewis moved to approve the recommendation. Mr. Rasch seconded the motion which passed unanimously by the 4 present.

Transfer from General to Compensated Absences Fund Recommend permitting the clerk to transfer necessary funds. Mr. Rasch moved and Mr. Pierce seconded the motion. Friendly amendment to limit it to \$5000. Passed unanimously by the 4 present.

Policy Review. None at this time.

Accreditation Review. We are accredited. We have internships through OPI.

Board Self-Evaluation. Deferred to July.

Establishment of Lunch Fees. No change.

COMMUNICATIONS

Letters. Prickly Pear contract presented for information. Letters of resignation from Mr. Ekblom (asst. track), Ms. Clifford (Speech/Debate), and Mr. Andariese (woods).

COMMENDATIONS

Commendations. Merrill Steketee, Isaiah Hesford, and Jacob Rasch attended girls' and boys' state respectively. All were elected to offices and Jacob was selected for Boys' Nation. Mr. Andariese, Mr. Ekblom, and Ms. Clifford – service in woods, asst. track, and speech/debate.

CONSENT AGENDA

Minutes Mr. Rasch moved to accept the minutes of the previous regular meeting and claims. Ms. Lewis seconded the motion which passed unanimously by those present.

ADJOURNMENT

Follow-up/Adjournment. 7:53 p.m.

Program surveys

Activity funding

Basin position

Supt eval

Board self eval

Fee schedule

Chair/Superintendent article –

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

06/30/16
09:52:13

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/16

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Report ID: AP100H

High School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$				Acct/Source/	
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
17275		4827 CITI BUSINESS VISA	10.89					
1		566564 06/14/16 MASBO meal	10.89		201	100-2500	582	
Claim Total for District			10.89					
17276		899 360* OFFICE SOLUTIONS	1,550.00					
1		15307-0 06/15/16 stit to stand workstation	1,550.00	9060	215	451-1170	660 225	
Claim Total for District			1,550.00					
17277		4827 CITI BUSINESS VISA	919.70					
1		150640 04/20/16 rooms/vehicle fccla	158.71	8555	215	999	201	
		PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-582-201						
2		04/20/16 school book items	760.99	8698	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
Claim Total for District			919.70					
17278		4827 CITI BUSINESS VISA	154.19					
1		570372 06/03/16 instruction supplies	21.67	8149	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1243-610-						
2		570372 06/03/16 instruction supplies	76.80	8686	215	999	206	
		PO Accounting (Org/Prog/Func/Obj/Proj: -427-1000-610-206						
3		570372 06/03/16 school items	55.72	8698	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
Claim Total for District			154.19					
17279		4827 CITI BUSINESS VISA	305.25					
1		309612 06/17/16 masbo	137.16	8698	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
2		309612 06/17/16 masbo	3.11	8749	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1440-610-						
3		309612 06/17/16 masbo	164.98		201	100-2500	582	
Claim Total for District			305.25					
17280		4637 Mastercard	117.65					
1		5047 06/23/16 solution	18.78	8192	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1242-610-						
2		5047 06/23/16 solution	2.97	8678	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-615-						
3		5047 06/23/16 health supplies	95.90	8718	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-						
Claim Total for District			117.65					
17281		1846 NASCO MODESTO	292.08					
1		W8E6C70 06/23/16 design items	241.12	8616	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
2		W8E6C70 06/23/16 design items	50.96		201	100-1000	610	
Claim Total for District			292.08					

06/30/16
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JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/16

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High School

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17282	4049 AMAZON.COM	243.01					
1	7700274 06/23/16 college writing books	138.07	7890	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
2	7320266 06/23/16 college writing pocket re	66.80	7890	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
3	9556226 06/23/16 history dvds	38.14	8177	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1570-610-						
	Claim Total for District	243.01					
17283	4827 CITI BUSINESS VISA	2,506.39					
1	109048343 06/23/16 ice machine	2,506.39*	9087	201	100-2600		660
	WEBSTAIRANT STORE						
	Claim Total for District	2,506.39					
17285	781 EAGLE GLASS	18,332.00					
1	160623 06/23/16 front entrance replacemen	18,332.00	8693	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-						
	Claim Total for District	18,332.00					
17286	4637 Mastercard	35.98					
1	9107401 06/23/16 envelopes	29.09	8263	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
2	9107401 06/23/16 envelopes	6.89	8605	215	999		201
	PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-201						
	Claim Total for District	35.98					
17288	4786 MC Mastercard	830.31					
1	misc small tools	830.31	9089	201	100-2600		615
	HOME DEPOT						
	Claim Total for District	830.31					
17289	3402 CAREY, LORIE	252.90					
1	01857 06/22/16 batteries for custodians	23.94		201	100-2600		610
2	06/22/16 mileage for masbo conf	228.96		201	100-2500		582
	Claim Total for District	252.90					
17290	290 BOULDER ELEMENTARY SCHOOL	7,017.74					
1	foods 06/29/16 Food	7,017.74		201	910-3100		630
	Claim Total for District	7,017.74					
	Total High School	32,568.09					

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 6/16

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$30,775.69
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$1,792.40
Total	\$32,568.09

Grand Total **\$32,568.09**

07/01/16
10:33:00

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/16

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High School

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17291	4374 UNITED STATES POSTAL SERVICE	1,000.00				
1	06/30/16 postage	1,000.00*		201	100-2400	532
	Claim Total for District	1,000.00				
17292	1823 MT BROOM & BRUSH COMPANY	814.50				
1	1146519 06/17/16 ph7	320.00	9001	201	100-2600	610
2	1146519 06/17/16 winning hands	494.50	9001	201	100-2600	610
	Claim Total for District	814.50				
17293	734 DOOR AND HARDWARE UNLIMITED	1,207.00				
1	031714 05/31/16 locks and trim/hallway	1,092.00	9069	201	100-2600	615
2	031714 05/31/16 locks and trim/hallway	115.00		201	100-2600	615
	Claim Total for District	1,207.00				
17294	4845 AUTO TRIM DESIGN	209.00				
1	1990436 06/16/16 suburban detail	209.00*		201	100-2600	440
	Claim Total for District	209.00				
17296	4786 MC Mastercard	6,479.50				
1	W8ead20 06/28/16 geometry supplies	139.63*	9026	201	100-1441	610
	NASCO MODESTO					
2	W8ead20 06/28/16 geometry supplies	15.61*		201	100-1441	610
3	279100 06/28/16 FCS supplies	31.98*	9049	201	390-1710	610
	NANCY'S NOTIONS					
4	279100 06/28/16 FCS supplies	5.99*		201	390-1710	610
5	W8eaad0 06/28/16 FCCLA room advisor	251.98	8794	215	451-1710	582 225
	CMON INN BILLINGS					
6	06/28/16 FCS supplies	122.33*	9047	201	390-1710	610
	NASCO MODESTO					
7	15915652 06/28/16 art supplies	349.43*	9032	201	100-1140	610
	BLICK ART MATERIALS					
8	15915652 06/28/16 art supplies	1,535.39*	9033	201	100-1140	610
	BLICK ART MATERIALS					
9	15915469 06/28/16 art supplies	958.49*	9034	201	100-1140	610
	BLICK ART MATERIALS					
10	06/28/16 art	35.00	8797	201	100-1440	610
	PEARSON EDUCATION					
11	06/28/16 art	141.46	8800	201	100-2100	610
	COUNSELOR RESOURCES					
12	06/28/16 art	35.12	8823	201	100-1000	640
	AMAZON.COM					
13	06/28/16 art	16.17*		201	100-1140	610
14	257107 06/28/16 PE supplies	1,678.42*	9037	201	100-1340	610
	GOPHER SPORT					
15	4727423 06/28/16 sped supplies	206.14*	9090	201	280-1000	610
	AMAZON.COM					

07/01/16
10:33:00

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/16

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High School

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
16	24905 06/28/16 YDI supplies MIDWEST TECHNOLOGY PRODUCTS	1.10*	9070	215	494-1000	610 229	
17	24905 06/28/16 YDI supplies MIDWEST TECHNOLOGY PRODUCTS	146.67	9070	201	390-1641	610	
18	06/28/16 sped supplies AMAZON.COM	0.32*	9090	201	280-1000	610	
19	4458605 06/28/16 FCS minor equipment AMAZON.COM	493.51*	9048	201	390-1710	660	
20	445605 06/28/16 fcs sped supplies AMAZON.COM	3.16*	9090	201	280-1000	610	
21	06/28/16 fcs PE supplies GOPHER SPORT	18.35*	9037	201	100-1340	610	
22	23312351 06/28/16 First aid supplies MUSANE FIRST AID SUPPLY	269.20	9011	201	100-1000	610	
23	23312351 06/28/16 First aid supplies	24.05		201	100-1000	610	
	Claim Total for District	6,479.50					
17297	4786 MC Mastercard	206.19					
1	4511613653 03/28/16 batteries WALMART	89.82	9027	201	100-1440	610	
2	4511613054 06/28/16 batteries WALMART	0.18	9027	201	100-1440	610	
3	4511613054 06/28/16 command poster strips pk WAL-MART	97.92*	9028	201	100-1140	610	
4	4511613054 06/28/16 command poster strips pk	18.27*		201	100-1140	610	
	Claim Total for District	206.19					
17298	899 360* OFFICE SOLUTIONS	1,153.54					
1	30215 06/28/16 Sped supplies	63.87*	9050	201	280-1000	610	
2	30171 06/28/16 office supplies	950.00	9010	201	100-1000	610	
3	30171 06/28/16 office supplies	139.67*	9010	215	427-1000	610 230	
	Claim Total for District	1,153.54					
17299	4049 AMAZON.COM	1,205.97					
1	7530628 06/28/16 spanish 1 workbooks	203.56	9054	201	100-1000	640	
2	3330654 06/28/16 books- To Kill a Mockingb	1,002.41	9043	201	100-1000	640	
	Claim Total for District	1,205.97					
17300	4734 JOURNEYED.COM INC	1,820.00					
1	10106543 06/22/16 Adobe cloud licenses	1,820.00*	9075	228	100-1000	680	
	Claim Total for District	1,820.00					
17301	4734 JOURNEYED.COM INC	2,100.00					
1	10111289 06/22/16 Kaspersky lab	2,100.00*	9071	228	100-1000	680	
	Claim Total for District	2,100.00					

07/01/16
10:33:00

JEFFERSON HIGH SCHOOL
Claim Approval List
For the Accounting Period: 6/16

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High School

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17302	612 SUPPLYWORKS	238.56						
1	369927249 06/16/16 cleaners, gloves	238.56	9002	201	100-2600	610		
	Claim Total for District	238.56						
17303	4556 BULKLEY ELECTRIC, INC.	105.00						
1	12968 06/21/16 north gym ballast replacement	105.00*		201	100-2600	440		
	Claim Total for District	105.00						
	Total High School	16,539.26						

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$12,226.51
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$392.75
228 TECHNOLOGY FUND	
101	\$3,920.00
Total	\$16,539.26
Grand Total	\$16,539.26

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JEFFERSON HIGH SCHOOL
Claim Approval List
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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
17259	4180 TYLER TECHNOLOGIES	1,960.31					
1	045-163084 07/01/16 conf reg. fee	415.00	8525	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-321-						
2	045-163084 07/01/16 schoolmaster license	1,545.31*		201	100-1000	680	
	Claim Total for District	1,960.31					
17304	385 BOULDER MONITOR & JEFFERSON CO.	72.00					
1	00020285 06/14/16 publication costs	72.00	8180	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1243-550-						
	Claim Total for District	72.00					
17305	2366 SIMPLEXGRINNELL	391.29					
1	78721481 06/24/16 Sprinkler test,inspection	391.29*		201	100-2600	440	
	Claim Total for District	391.29					
17306	1002 GENERAL DISTRIBUTING	773.19					
2	00447352 06/30/16 Plasma cutter repair	773.19	9061	215	999		225
	PO Accounting (Org/Prog/Func/Obj/Proj: -451-1640-440-225						
	Claim Total for District	773.19					
17308	4800 U.S. BANK TRUST-SpA Lockbox CM9695	3,980.19					
1	97242630 07/01/16 Intericap principal	3,715.26*		228	100-5200	840	
2	97242630 07/01/16 Intericap interest	264.93*		228	100-5200	860	
	Claim Total for District	3,980.19					
17309	157 HARDWARE HANK	331.89					
1	87020 06/01/16 chemistry supplies	83.71	8724	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-						
2	87087 06/03/16 cable ties	4.98*		201	100-2600	615	
3	06/01/16 chemistry supplies	2.01	8724	201	999		
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-						
4	87045 06/01/16 washer, lockwashers	1.20*		201	100-2600	615	
5	87175 06/06/16 sheet metal screws	0.90*		201	100-2600	615	
6	87282 06/09/16 sand paper	0.89*		201	100-2600	610	
7	87468 06/15/16 wall scraper/blades	11.48*		201	100-2600	610	
8	87571 06/20/16 heat shrink tube	3.79*		201	100-2600	610	
9	87586 06/20/16 ground switch brown	0.99*		201	100-2600	615	
10	87613 06/21/16 masking tape	5.49*		201	100-2600	610	
11	87624 06/22/16 glue and mounting squares	16.48*		201	100-2600	610	
12	87654 06/23/16 saw blade and rust remover	144.98*		201	100-2600	610	
13	87802 06/28/16 faucet	54.99*		201	100-2600	615	
	Claim Total for District	331.89					
17310	4678 NORBECK, TIM	41.42					
1	06/21/16 MBI training reimbursement	41.42*		215	324-1000	582	231
	Claim Total for District	41.42					

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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17311	1451 L & P GROCERY	90.31				
1	02-44017 06/01/16 science supplies Williams	90.31	8720	201	999	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-						
		Claim Total for District				90.31
17312	4802 NEOPOST USA INC	158.40				
1	464386 06/12/16 postage machine fee	158.40*		201	100-2400	532
		Claim Total for District				158.40
17313	968 FLINN SCIENTIFIC INC.	373.33				
1	1984596 06/29/16 biology supplies	373.33	9018	201	999	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
		Claim Total for District				373.33
17314	1828 MT HIGH SCHOOL ASSOCIATION	4,595.00				
1	07/01/16 dues for activities	4,000.00*		201	720-3500	810
2	07/01/16 concussion insurance	140.00*		201	720-3500	260
3	07/01/16 catastrophe insurance	455.00*		201	720-3500	260
		Claim Total for District				4,595.00
17315	1830 MT SCHOOL BOARDS ASSOCIATION	2,301.00				
1	31189 05/31/16 Dues	2,301.00*		201	100-2300	810
		Claim Total for District				2,301.00
17316	4633 COMMERCIAL ENERGY OF MT INC.	1,050.00				
1	NWE037043 06/02/16 gas	751.10	8983	201	999	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-411-						
2	NWE037044 06/02/16 gas	28.35	8983	201	999	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-411-						
3	NWE037619 07/05/16 gas	12.25*		201	100-2600	411
4	NWE037618 07/05/16 gas	258.30*		201	100-2600	411
		Claim Total for District				1,050.00
17317	4636 HIGH GROUND SOLUTIONS, INC.	488.25				
1	3811 06/01/16 SchoolCast notification sys	488.25*		228	100-1000	680
		Claim Total for District				488.25
17318	3184 NORTHWEST EVALUATION ASSOCIATION	2,625.00				
1	00047696 07/01/16 MAP testing	2,625.00*		201	100-1000	321
		Claim Total for District				2,625.00
17319	3374 J.W.PEPPER & SON, INC.	201.91				
1	03483294 06/15/16 music selections	201.91	8747	201	999	
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-						
		Claim Total for District				201.91

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JEFFERSON HIGH SCHOOL
Claim Approval List
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* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
17321	1987 PACIFIC STEEL	73.87					
1	676747 04/19/16 steel bars, gal sheets, a	54.00	8703	201	999		
PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-							
2	676747 04/19/16 steel bars, gal sheets, a	19.87*		201	390-1640	610	
	Claim Total for District	73.87					
17322	374 BLUE CROSS & BLUE SHIELD	584.00					
1	07/01/16 Ret Prem July Rask	584.00*		201	100-1000	260	
	Claim Total for District	584.00					
17323	1365 JEFFERSON COUNTY TREASURER	22.00					
1	07/14/16 Ford truck license	22.00*		201	100-2600	810	
	Claim Total for District	22.00					
	Total High School	20,113.36					

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$14,830.31
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$814.61
228 TECHNOLOGY FUND	
101	\$4,468.44
Total	\$20,113.36
Grand Total	\$20,113.36

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Claim Approval List
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High School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17324		899 360* OFFICE SOLUTIONS	3,089.67					
1		wi20707 06/27/16 copier charges	338.67*		201	100-1000		440
2		wi20706 06/27/16 copier charges	111.00*		201	100-1000		440
3		wi20705 06/27/16 copier lease	1,560.00*		201	100-2400		840
4		wi20704 06/27/16 copier lease	1,080.00*		201	100-2400		840
		Claim Total for District	3,089.67					
17325		1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		93568 06/30/16 Garbage disposal	155.00*		201	100-2600		431
		Claim Total for District	155.00					
17326		1737 NORTHWESTERN ENERGY	2,368.67					
1		June 06/01/16 Electricity	1,976.64*		201	100-2600		412
2		June 06/01/16 Gas	392.03*		201	100-2600		411
		Claim Total for District	2,368.67					
17327		612 SUPPLYWORKS	1,291.98					
1		371499826 07/06/16 cleaners, gloves	141.76	9002	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-						
3		371571985 07/06/16 4 mats	1,137.58	9107	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-615-						
4		371499823 07/06/16 4 mats	12.64	9107	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-615-						
		Claim Total for District	1,291.98					
17328		4672 ITC INFORMATION TECHNOLOGY CORE	762.00					
1		HDW-123772 07/05/16 computer cabinet	762.00	9072	228	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-						
		Claim Total for District	762.00					
17329		2899 WOODWORKER'S SUPPLY, INC.	346.51					
1		9033275-1 07/06/16 woods supplies	346.51	9003	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1641-610-						
		Claim Total for District	346.51					
17330		2717 CITY OF BOULDER	1,409.97					
1		July 07/06/16 Tennis water	34.16*		201	100-2600		421
2		July 07/06/16 Tennis sewer	47.84*		201	100-2600		421
3		July 07/06/16 Main water	546.56*		201	100-2600		421
4		July 07/06/16 Main sewer	765.44*		201	100-2600		421
5		July 07/06/16 Outdoor water	15.97*		201	100-2600		421
		Claim Total for District	1,409.97					
17332		1830 MT SCHOOL BOARDS ASSOCIATION	1,081.05					
1		31692 07/11/16 Policy maintenance	1,081.05*		201	100-2300		800
		Claim Total for District	1,081.05					

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Claim Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17333	4848 PETERSON, CHRISTIAN	500.00						
1	Letter fro 06/02/16 scholarship	500.00*		215	100-3300	870	859	
	Claim Total for District	500.00						
	Total High School	11,004.85						

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$9,742.85
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$500.00
228 TECHNOLOGY FUND	
101	\$762.00
Total	\$11,004.85
Grand Total	\$11,004.85