

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

**\* 6:30 p.m. Tuesday, September 20, 2016 \*      Jefferson High School Library**

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
  - a. Audit
2. Principal/A.D.
3. Superintendent
  - a. At Risk Coordinator Plan
  - b. Enrollment
  - c. MCEL
  - d. Portfolio update
  - e. Student Achievement – best practices

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Board Reorganization
  - a. Basin position – vacant
2. Personnel – Action
  - a. Substitute applications –
  - b. Coaching evaluations – possible closed session(s) – possible recommendations
  - c. Coaching positions – possible recommendations
  - d. Custodial position – acknowledgement of resignation, possible recommendation
  - e. Superintendent evaluation - possible closed session
3. Approval of Attendance Agreements – AYA/Elk Park/North end
4. Board Self-Evaluation
5. Logo development
6. Establishment of Insurance Clearing Fund 289

**I. Communication and Comments**

1. Letters to the Board – Resignation from M. Kosola

**J. Commendations and Recognition**

**K. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**L. Follow-up/Adjournment – upcoming three months**

1. Chair/Superintendent article for paper
2. October – Annual objectives, instructional plan and evaluation, at-risk plan, count day

### 3. December – Superintendent administrative in-service plan

#### **NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING October 18 , 2016 6:30 P.M.**

**Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

*All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

#### **Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)

Pat Lewis, (At-Large 1 position)

Vacant (Basin area position)

Travis Pierce vice-chair (At-Large 2 position)

Terry Street (Clancy area position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large 3 position)

#### **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

#### **Our vision for the future, second draft:**

##### **Students:**

- *Achieve high test scores and graduation rates that are competitive nationally;*
- *Graduate with a plan for life that they feel well equipped to pursue;*
- *Choose our school over other options because of our solid reputation;*
- *Feel happy, challenged, safe and supported throughout their time here;*
- *Appreciate and fully engage in our activities that augment our core curriculum; and*
- *Have access to technology that enhances their learning opportunities.*

##### **Teachers:**

- *Actively support students with their time, attention and obvious commitment;*
- *Have the tools and resources necessary to do optimal work;*
- *Are proud to work here and of their contribution to the school;*
- *Are committed to continuing education and the use of best practices;*
- *Look at our District as a long-term career commitment; and*
- *Feel confident about the Board's decisions and plans.*

##### **Our Administration and Board**

*-Commit to be knowledgeable about best practices*

*– Establish, devote themselves to, and evaluate their priority goals on a regular basis; and*

*– Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.*

##### **Our communities:**

*– Are knowledgeable of and highly respect our commitment to excellence; and*

*– Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.*

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

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September 2016

**NEW BUSINESS 1.A.**

Mr. Pace has located a Basin representative for the board. Ms. Stacy Hale has agreed to join and is ready to be seated at this meeting.

**NEW BUSINESS 6.**

It has become necessary to establish Fund 289 Retirement/COBRA Insurance Fund. This is where checks from retirees will be deposited and from which warrants for their insurance will be paid by the district. Money in/money out.

**GENERAL REPORT ITEMS**

The Jeopardy game devised to orient new staff members and welcome previous ones was quite successful.

The Butlers hosted a retirement party for Dave Hohenthal. Many staff members and 1 board member attended.

The auditor will be arriving sometime Monday and will be here for a few days. (So if I look frazzled, it's legit!)

Items occupying my time this past month:

Started working on a staff handbook

New hire file creation, welcome, certificate registrations, etc.

Graduation Matters grant closeout, banners, etc.

Bus route clarification

Sort insurance deductions, contributions, etc.

Retirement paperwork

Preparing Audit info

Payroll – major amounts of adjustments for the beginning of the year

## Principal's Report 9/20/16

- Current enrollment at Jefferson High School is 232, more than a 10% increase over last year. The year has begun quite well and it is great to have the hallways filled with smiling students.
- Jefferson High will have a late arrival on 9/21 for teacher PIR training.
- September 27 students will be presented with Bus safety and evacuation training from Harlow's Bus Service.
- September 29 will have an assembly presented by Don Underwood, the community is also invited to attend to hear the message. The assembly will begin at about 2:30 PM in the North Gymnasium.
- The JHS Class of 1966 is having their reunion on September 23 and 24. Members of the Class of '66 will tour JHS on the 23<sup>rd</sup>, be our guests at the football game versus Whitehall, be introduced at half-time of that contest and are invited to paint the "J" on the 24<sup>th</sup> with the class of 2017.

## AD's Report

- Jefferson High is fortunate to have the help of Johnanna Sullivan a Physical Therapist and Certified Orthopedic Specialist. Johnanna or one of her partners attends Jefferson High home contests and checks in at least weekly to assist with any injuries student athletes may have. This wonderful, free help is due to Johnanna's willingness to help and she has won a grant that allows her to do so without sacrificing time in her Physical Therapy practice.
- Fall sports are in full swing, the Volleyball team is off to a great start and has 38 participants. Football is working toward a good season and has 42 participants. Cross Country is running toward the State Meet and has 16 participants and we can field a full Boy's team at meets.
- Homecoming week is September 26-30. The Volleyball team will host Belgrade on the 29<sup>th</sup> and Football will host Columbus on the 30<sup>th</sup>. A schedule of the week's events is included.

Schedule 9/26

1<sup>st</sup> 8:00-8:47  
 2<sup>nd</sup> 8:50-9:47  
 Ann. 9:40-9:47  
 3<sup>rd</sup> 9:47-10:34  
 4<sup>th</sup> 10:37-11:24  
 5<sup>th</sup> 11:27-12:14  
 Lunch 12:14-12:44  
 6<sup>th</sup> 12:47-1:34  
 7<sup>th</sup> 1:37-2:24

Hall/Float Work 2:24-4:06

Schedule 9/27

1<sup>st</sup> 8:00-8:47  
 2<sup>nd</sup> 8:50-9:37  
 Ann. 9:40-9:47  
 3<sup>rd</sup> 9:47-10:34  
 4<sup>th</sup> 10:37-11:24  
 5<sup>th</sup> 11:27-12:14  
 Lunch 12:14-12:44  
 6<sup>th</sup> 12:47-1:34  
 7<sup>th</sup> 1:37-2:24

Hall/Float Work 2:24-4:06

Schedule 9/28

1<sup>st</sup> 8:00-8:47  
 2<sup>nd</sup> 8:50-9:47  
 Ann. 9:40-9:47  
 3<sup>rd</sup> 9:47-10:34  
 4<sup>th</sup> 10:37-11:24  
 5<sup>th</sup> 11:27-12:14  
 Lunch 12:14-12:44  
 6<sup>th</sup> 12:47-1:34  
 7<sup>th</sup> 1:37-2:24

Hall/Float Work 2:24-4:06

Schedule 9/29

1<sup>st</sup> 8:00-8:47  
 2<sup>nd</sup> 8:50-9:37  
 Ann. 9:40-9:47  
 3<sup>rd</sup> 9:47-10:34  
 4<sup>th</sup> 10:37-11:24  
 5<sup>th</sup> 11:27-12:14  
 Lunch 12:14-12:44  
 6<sup>th</sup> 12:47-1:34  
 7<sup>th</sup> 1:37-2:24

Schedule 9/30

10:00-10:45 Run 475  
 11:00-11:40 Macho Volleyball  
 11:40-12:00 Lunch Concessions (bring money)  
 12:10-1:10 Powder Puff Football  
 1:35 Line-up floats for parade  
 2:00 Parade  
 2:30-5:30 Carnival  
 5:30-6:30 BBQ in Outdoor Classroom  
 Teachers, for PIR please be here from 11:00-5:00.  
 If you want to attend more that would be great!

Pep Assembly 2:24-3:00

Float Work 3:00-4:06

If Classes and Clubs wish to meet and plan during lunch etc. on 9/7 or 9/10 then Monday could be used for work time rather than meeting and planning.

*Class Meetings will be for volunteers to decorate floats on Friday.*

*Organizations/Clubs will meet with advisors for volunteers to decorate floats. Those not in clubs will remain in the classroom with teachers that are not club advisors. This time will be used to start on hallway and float decoration ideas. Hall decorations are due by 4:30 on 9/28*

#### 2016 Homecoming Float Rules:

1. Floats can begin being constructed after September 10.
2. Items can be created during class time if (and only if) the creation is part of the class lesson and with permission from the classroom teacher.
3. Students may not leave class to go to another to work on the float at any point during the week. This is not enforced during the designated "work" time.
4. Floats will be judged by community members and results will be announced at halftime of the football game on 9/18.
5. Float work during school hours must be on campus. Storing floats in a safe place is the responsibility of the class or club. Please notify Mr. Liedle of the location of your float. If working on floats off campus there must be staff supervision and a list of students with that staff member. If you have more than 10 students please have two supervisors. Driving restrictions are still enforced.
6. Floats can be worked on in the evenings only if the class sponsor or parent have agreed to supervise the construction. This supervision involves a written form declaring supervision.
7. Law enforcement will be notified of locations of floats to ensure that damage/vandalism does not occur during the week.

#### 2015 Powder Puff Football/Macho Volleyball Rules/Regulations:

1. Mr. Norbeck will coach one team and Mr. Liedle will coach the other. Each coach will have staff members as assistant coaches if necessary to help with substitutions, playing time, etc.
2. Mr. Bieler will be the head official with Senior Football players being other officials/chain gang/score clock/etc.
3. Mr. Norbeck and Mr. Liedle will "draft" their teams Monday morning and will announce teams at the pep assembly.
4. All participants must have parent consent forms, a current physical, a concussion form, and have completed their IMPACT testing.
5. If any fight/altercation occurs, the game will be called.
6. Any use of profanity/derogatory remarks/or poor sportsmanship can result in a player being ejected from the game.
7. All parents and community members are invited to attend both contests.

## St. Peter's Physical Therapy



### Kyla Getz, PT, DPT, OCS

Kyla has been working as a physical therapist since 2012 with prior years of experience in fitness, health, and assisting in physical therapy.

#### Clinical Areas of Specialty:

Orthopedic and sport-specific rehabilitation, post-operative rehabilitation, postural retraining, aquatics, pediatrics, manual therapy, oncology and women's health

#### Education:

Kyla received her B.S. in Health and Human Performance with an emphasis in Exercise Science from The University of Montana in 2008. She went on to receive her Doctorate of Physical Therapy from Creighton University in 2012.

#### What she does when she is not working?

Kyla loves sports and outdoor activities of all varieties, regularly enjoying volleyball and softball and dabbling in running. She enjoys hiking, camping, snowshoeing and downhill skiing. She also enjoys hosting events and far too much crafting. She loves to travel, so please share your favorite experiences.

kgetz@stpetes.org

442-4345



## St. Peter's Physical Therapy



### Johnanna Sullivan, PT, DPT, OCS, SCS, ATC

#### Clinical Areas of Specialty:

Sports Injury management and rehabilitation, Orthopedics, Pediatrics

#### Education:

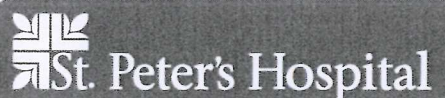
Johnanna received her BS in Biology from Buena Vista University, her masters in physical therapy from the University of Iowa, and a doctorate of physical therapy from Temple University.

#### What she does when she is not working?

Johnanna enjoys spending time outdoors. Mountain biking, hiking, camping, fishing, kayaking, and climbing are just a few of her favorite activities. In addition to outdoor activities, she also enjoys reading and photography.

jsullivan@stpetes.org

442-4345





## RECOGNIZE A CONCUSSION

# SAVE THE BRAIN

**When in doubt, take 'em out!**

Concussion or major brain injury can occur from an impact that jars or violently shakes the delicate brain inside the skull. Most concussions do not involve loss of consciousness. Injury to the brain starts with the impact and continues for up to 72 hours.

### RED FLAGS - CALL 911

If any of the following are present call 911 or qualified medical/emergency professional. Do not try to move the person unless it is needed to keep his/her airway open.

- Loss of consciousness
- Severe or increasing neck pain
- Increasing confusion
- Increasing irritability
- Vomiting
- Seizure or convulsion
- Weakness in arms or legs
- Tingling or burning in arms or legs
- Deteriorating consciousness
- Severe or increasing headache
- Unusual behavior change
- Double vision
- One pupil larger than the other

See other side for non-emergency flags.

**Suspect concussion and REMOVE** from play if any **ONE or more** of the following is present:

#### ▪ Look for:

- Lying motionless on the ground
- Very slow to get up
- Staggering
- Falling
- Poorly coordinated movement
- Clumsiness
- Grabbing head
- Dazed look/vacant stare
- Slurry speech
- Slow answers to questions
- Can't focus eyes
- Agitation

#### ▪ Ask about:

- Headache
- Neck pain
- Sensitivity to light
- Sensitivity to noise
- Do you feel right?
- Blurry vision
- Numbness or tingling
- Nausea
- Dizziness
- Pressure in head

#### ▪ Ask some questions:

Ask the following questions.

If they can't answer or answer wrong, remove from play.

"Where are we now?"

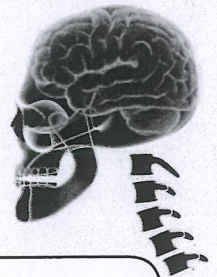
"What happened before the fall/hit?"

"What happened after the fall/hit?"

"What day is it?"

"What year is it?"

"Is it before or after noon?"



### **When in doubt, take them out!**

Don't allow return to play until assessed by a qualified medical provider. Don't leave them alone. Don't allow them to drive. No alcohol.

Visit [stpetes.org/SaveTheBrainHelena](http://stpetes.org/SaveTheBrainHelena) for more information



**Jefferson High School District #1  
Board of Trustees**

**Superintendent's Report**

Date: September 20, 2016

Agenda Item: E-3

**3a-At Risk Coordinator Plan**

The At Risk Plan has been in place for the past 3 years and continues to provide support for students at risk. The plan will be incorporated with Montana Behavioral Institute (MBI) work taking place at JHS and shared with Altacare professionals now back working with the District.

**3b-Enrollment**

The enrollment for Jefferson High School has a significant increase for the 2016-17 school year. The current unofficial enrollment is 234 students. Last year the student population was 211. The final numbers will change before the first OPI count in October as YDI continues to have fluctuations in client population.

I had Mrs. Carey visit with OPI regarding the growth and the District will be able to petition OPI for additional General Fund monies because of the unexpected increase in enrollment.

**3c-Montana Council of Educational Leadership (MCEL)**

I have included the information for the October MCEL conference in Billings. This is a Professional Development opportunity for the administration and school board. The information gives a synopsis of all the sessions that can be attended. There is a lot of great information and I would encourage you to attend if possible.

**3d-Portfolio plan**

The portfolio plan is up and running. I full station has been dedicated in Mrs. Smartnick's room and she has started the process with the senior class as a component of the Personal Finance class. During the next two weeks, students will come to Mrs. Smartnick's room during 8<sup>th</sup> period for orientation of the portfolio plan and the online program being used for portfolio generation. I will provide some examples of portfolios under development.

**3e-Student Achievement**

I have provided information about raising student achievement. I received this information at a recent conference and have forwarded it to all faculty and staff.

## Pre-Conference Session Wednesday, October 19

1:00 – 2:55 pm

**Board/Administration Collaboration.** This session will address matters that help ensure effective relationships between boards and administrators. The presenters will provide analysis of administrator contracts including: open records and open meetings laws effect on administrator contract development, highly compensated employee health insurance, administrator vacation and sick leave, liquidated damages contract provisions, and administrator daily hours of service. The presenters will also address legal issues associated with encouraging cooperation including: board/administration joint training, appropriate delegation of board duties to administration, policy development, and board/administration self-assessments.

2:55 – 3:10

Break

3:10 – 5:00 pm

**Montana School Law Update.** This session will provide attendees with updates and analysis on education law issues that have emerged in 2016. The presenters will provide analysis of matters affecting Montana public schools including but not limited to: open meeting law compliance; transgender students; activity coaching contracts, evaluations and renewals; the Fair Labor Standards Act; non-resident student enrollment; weapons for staff in schools; building repair contracts and activity policies. The final portion will be a review of the court decisions affecting Montana school districts from Montana and federal courts.

MISSOURI – RADISSON

## Thursday, October 20

***Clinic Sessions I: 10:40 am – 11:30 am***

### **MCEL Leaders Session 1: How Can Schools Collaborate, Innovate and Thrive in the Face of Uncertainty, Challenges and even Chaos?**

Presenter(s): Denise Williams, MASBO; Dennis Parman, MREA; Lance Melton, MTSBA; and Kirk Miller, SAM

The executive directors of the organizations sponsoring and providing the Montana Conference of Education Leadership will lead a highly interactive session identifying and modeling practices and processes that will help Montana's public schools innovate and thrive in the uncertain and chaotic times in which we find ourselves. This will be a nuts and bolts session that will provide attendees with proven practices and templates that can be integrated into board/staff leadership team discussions and used to gain foresight, adapt and innovate in serving the children in Montana's Public Schools. How to instructions will include:

1. Developing a SMaC (specific, methodical and consistent) practices recipe that will help your district thrive in the face of uncertainty.
2. Integrating Future Scanning into your Board's Work: How to watch for and disarm the proverbial fuse instead of waiting for and watching the firecracker explode.
3. Using 4 simple questions to gain knowledge and insight that will help you make better decisions and effectively communicate the rationale to your community.

4. Using technology to promote student learning and engage your public, including social networking, mobile devices, analytics, and cloud computing.

MISSOURI– RADISSON

### **Blended Learning Mathematics Using EdReady Montana**

Presenters: Ryan Schrenk, EdReady Montana Program Manager at MTDA and Jason Wirt, Corvallis High School

EdReady Montana serves students in upper elementary, middle school and high school to supplement math classes, special education students and helps transition students between grade levels through mastery-based blended learning applications. Presenters will give attendees an overview of how EdReady helps prepare students for upcoming classes and how teachers are implementing the program to differentiate instruction, allow for remediation, acceleration and employing blended learning approaches such as flipping their classroom or creating station rotation models.

STILLWATER – RADISSON

### **Payment Card Best Practices**

Presenter(s): Kevin Noren, BMO Harris Bank

Learn about best practices, internal controls and innovative uses of procurement cards, including online ordering and bill payment, travel expenses for student activities and staff professional development and other school purchases. Bring your ideas, tips and lessons learned to share with others.

BITTERROOT – RADISSON

### **Fostering a Respectful Relationships Between School Leaders and the News Media**

Presenter(s): Wendy Brenden and Kris Goss, MTSBA

The news media – *radio television, newspapers, magazines, and other outlets* – are one of your best ways of getting news and information about your education program to the public, parents and students. The news media may rely on the school district as well. Information received from you helps generate content for their readers and viewers. This interactive session is dedicated to helping school leaders develop a mutual understanding about the roles of schools and media in Montana communities.

GALLATIN – RADISSON

### **Striving for Engaged and Informed Readers, School-Wide**

Presenter(s): Dr. Nick Glass, TeachingBooks.net

Join this session to learn how every teacher, student, and family member can deepen their knowledge and connection to the books they are reading. Attendees will take back to their school the ability to provide supplemental instructional resources for existing syllabi, reading programs, book sets, and/or independently read titles.

BIGHORN CENTER – RADISSON

### **Developing a District Data Culture**

Presenter(s): Karin Neff, Bozeman Public Schools

Schools amass staggering amounts of data on student progress. How can patterns observed from behind a central office computer screen benefit teachers on the ground and give them insights they are not already observing in the classroom? Bozeman Public Schools is using data in exciting ways to benefit student growth and achievement. This talk highlights how data are used in Bozeman to visualize student progress and inform instruction.

POOLSIDE – RADISSON

### **Evaluations – Part 1 – Teacher and Principal**

Presenter(s): Bob Vogel and Joe Brott, MTSBA

Evaluations should be about professional growth, continuous improvement, and quality assurance, but they often bring out dread and anxiety. Educator evaluations are required under administrative rules in the Montana accreditation standards. This session will focus on how to meet the requirements in rule and stay focused on continuous professional growth which enables success for students.

YELLOWSTONE/BIGHORN – BILLINGS HOTEL

### **Energy Performance Contracting Assistance Portal**

Presenter(s): Bonnie Rouse, DEQ Energy Efficiency Section Supervisor; David LeMieux, DEQ Energy Engineer

As required by MCA 90-4-11, the Montana Department of Environmental Quality (DEQ) has drafted rules and guidance governing the Energy Performance Contracting (EPC) Process. This presentation will provide an overview of the draft EPC rules as well as school administration responsibilities for ensuring compliance. Additionally, attendees will view a demonstration of DEQ's newly launched EPC assistance website portal.

LITTLE MISSOURI/GALLATIN/JEFFERSON – BILLINGS HOTEL

### **SAM 21st Century Leadership Institute (21 CLI) Face-to-Face Event**

Presenter(s): Tom Unwin, SAM 21 CLI Program Director and SAM LPLP Providers

The SAM Leaders Professional Learning Program (LPLP) 21 CLI is a blended professional learning program for Montana's education leaders. The program combines personalized learning with face-to-face sessions, live and interactive sessions, and on-demand webinar sessions connecting the learner to a virtual world of resources for project-based learning to positively impact student learning. This session is a required face-to-face gathering of the SAM 21 CLI Cohort to meet with each other, the program leadership, and LPLP Providers to discuss progress on their projects, successes and opportunities, and outline their work for the remainder of 2016-17. Cohort members won't want to miss this session.

STILLWATER/BOULDER – BILLINGS HOTEL

### **Improving School Health through School Based Health Centers: The Fort Peck Experience**

Presenter(s): Kenneth Smoker Jr., Fort Peck Health Promotion Disease Prevention Program

The Fort Peck Tribes School Based Health Centers are a tribally operated locally controlled initiative whose mission is to restore the traditional values of the Assiniboine and Sioux Tribes and help our children return to a healthier lifestyle. Our program operates five School Based Health Centers in the public schools in four frontier communities on the Fort Peck Reservation in rural northeast Montana. The School Based Health Centers, which have operated since 2007, provide evidence based behavioral, physical, dental, and nutritional health services to all of the more than 2,400 students at the schools in Frazer, Brockton, Poplar, and Wolf Point on the Fort Peck Reservation regardless of race, income or ability to pay. These award winning and innovative school based clinics serve a community that suffers from marked health disparities. This presentation will discuss the benefits and opportunities related to developing school based health centers, particularly in tribal areas.

BALLROOM – BILLINGS HOTEL

### **How can a Small/Rural School Superintendent, Principal, or Lead Teacher Support Classroom Instruction?**

Presenter(s): Jael Prezeau, Andrea Meier, and Kim DeBruycker, OPI

This sectional is specifically tailored for school leaders in small and rural schools. Join us for a conversation about what quality instructional materials look like and where to find them, what good professional development looks like and where teachers can get it for little or no cost, and the general notion of what it takes to 'make it all work in the rural classroom'.

MADISON – BILLINGS HOTEL

### **Montana-Made Mathematics Learning for K-12 Teachers**

Presenter(s): Jennifer Luebeck, Montana State University/Montana STREAM Project

The Montana STREAM Project helps K-12 teachers understand and implement our state mathematics standards. Over four years, STREAM has developed regional workshops, brief online courses, and school-based programming for clusters of districts, cohorts of teachers, and individuals in all grade bands. We want to provide free professional learning for as many Montana teachers as possible, especially those in remote and rural areas. In this session we will describe the content and format of our various offerings and engage you in activities to demonstrate how and what STREAM teachers learn about mathematics and standards. With your support, we want to bring your teachers "into the STREAM" to improve mathematics instruction and student learning!

PARLOR ROOM 1001 – BILLINGS HOTEL

### **Negotiations: A Story of Successful Collaboration**

Presenter(s): Dr. Heather Davis Schmidt and Mrs. Lisa Bloom, Whitefish School District  
Whitefish School District leaders - Board, administration and union - share a story of successful negotiations using the interest-based bargaining process. Today's clinic session is collaboratively presented by Superintendent Heather Davis Schmidt and Whitefish Education Association Vice President Lisa Bloom. Strategies for building relationship, identifying common interests, solving problems and communicating with the broader community will be shared with clinic participants.

PARLOR ROOM 1009

### **School Courses for the Exchange of Data (SCED): Uses and practical meaning**

Presenter(s): Marilyn King, Bozeman Public Schools; Brett Carter, OPI

School Courses for the Exchange of Data (SCED) is a voluntary, common classification system for prior-to-secondary and secondary school courses. It can be used to compare course information, maintain longitudinal data about student coursework, and efficiently exchange course-taking records – all critical for productive collaboration. SCED is based on a five-digit Course Code that provides a basic structure for classifying course content. SCED is designed to be flexible enough that education agencies can modify it to meet their needs. This presentation will provide information on how districts can implement SCED.

PARLOR ROOM 1010 – BILLINGS HOTEL

### **MSDB Outreach Program: Ways We Can Help**

Presenter(s): Donna Sorensen and Carol Clayton-Bye, Montana School for the Deaf and the Blind

This presentation will focus on the education and services we offer both through our Campus Program and through our Outreach Program. If you have any students who are deaf, hard of hearing, blind, visually impaired, or deafblind - you will want to attend. You will leave with a clear understanding of signs to look for in students that might indicate a hearing or vision condition,

how to request Outreach services, and how and when to refer a student to our On-Campus Program. "Hands and Ears On" and simulation experiences will be provided!  
PARLOR ROOM 1018 – BILLINGS HOTEL

***Clinic Sessions II: 1:10 am – 2:00 pm***

**MCEL Leaders Session 2: Available Innovations You Need to Know, Discuss and Consider Implementing**

Presenters: Denise Williams, MASBO; Dennis Parman, MREA; Lance Melton, MTSBA; and Kirk Miller, SAM

The executive directors of the organizations sponsoring and providing the Montana Conference of Education Leadership will build on Session 1 with an identification of available innovations for which they have successfully fought in statute and administrative rule that can be discussed using the processes outlined in Session 1. Topics covered will include, but may not be limited to:

1. The \$500 Million Solution? Using Multidistrict Agreements to increase funding and flexibility;
2. An End to the Competition Between Regular and Special Education Funding? Using your tuition levy to enhance services to children with disabilities while freeing up general fund resources;
3. Using proficiency-based ANB to free up and maximize resources at all levels;
4. Using the trump card of school safety to access funds for facilities enhancements;
5. Increasing your over BASE general fund levy without a vote;
6. Maximizing the available flexibilities in licensure;
7. Leveling the Playing Field: Giving kids a needed head start through early enrollment under exceptional circumstances;
8. Increasing efficiency through cooperative purchasing;
9. Improving graduation rates through Adult Education;
10. A Charter School model to provide focus and publicity to innovation efforts

MISSOURI – RADISSON

**Improving Assessment Practices**

Presenter(s): Laurie Barron, Evergreen School District; Heather Davis Schmidt, Whitefish School District

As educational leaders, we must be willing to take risks and lead improvement in things that do not have to be addressed, and that includes current grading practices. Grades should not be status symbols. Grades should not be compensation. Grades should not be competitive. Grades are communication, and this communication should be used to inform students of their progress of mastery toward a standard and to help teachers inform their instruction. Grades should not be used as leverage, as punishments or rewards, or as incentives. As educational leaders we must be willing to address these obstacles if we want to move forward with improving grading practices.

STILLWATER – RADISSON

**Applicant Process & Privacy and Security**

Presenter(s): Kimette Giard, Montana Department of Justice Criminal Records and Identification Services Section

This presentation will cover the rules and laws of Criminal History Records, how to read a record, the importance of quality fingerprints and the state file transfer service.

BITTERROOT – RADISSON

### **Community Engagement for School Districts**

Presenter(s): Wendy Brenden and Kris Goss, MTSBA

Effective community engagement relies on meeting your audience where they are. This means that the messages you choose to share with your target audience should be those that you believe will be most convincing to them, rather than the ones that are most convincing to you. This session is dedicated to identifying and working with stakeholder groups to create an informed community involved in school district operations.

GALLATIN – RADISSON

### **Enriching Literacy Instruction**

Presenter(s): Dr. Nick Glass, TeachingBooks.net

Join this session to learn strategies that help manage ELA instructional demands — including balancing informational and literary texts; comprehensively implementing text complexity; teaching diverse books; and revealing author's purpose into reading, writing, and research activities.

BIGHORN CENTER – RADISSON

### **Student Achievement: Boards and Superintendents Matter!**

Presenter(s): Dr. William P. McCaw and Dr. Ivan Lorentzen, University of Montana, Dept. of Educational Leadership

Boards governing districts with high student achievement behave differently than boards governing districts with low student achievement. A detailed description of these differences will be presented based on the results of recent research conducted in Montana and Washington state. Effective governance requires specific behaviors - from individual board members and from the collective board - along with their relationships with the community and superintendent. In order to raise student achievement every effective governing board needs to understand how their actions effect student achievement.

POOLSIDE – RADISSON

### **Evaluations – Part II – Superintendent**

Presenter(s): Bob Vogel and Joe Brott, MTSBA

Evaluation is one of the key responsibilities of the Board. The evaluation instrument and process should be meaningful for both the Board and the Superintendent. This session will provide focus on both the evaluation instrument and the process used and help Boards meet the requirement in rule while benefiting the Superintendent and the District.

YELLOWSTONE/BIGHORN – BILLINGS HOTEL

### **IRS Payroll Audits**

Presenter(s): Jane Knudsen, Malta Schools; Kathy Preeshl, North Star Schools; and Della Van Horne, Circle Schools

It's no secret that the IRS is making the rounds doing payroll audits, and that puts some people on edge. Put your fears to rest by being informed. A panel of your peers will share their own audit experience with you, including how they were notified, what reports and records were examined, what years were audited, did they find anything, and if so, what was it, etc. You'll walk away being better prepared in case you're called next.

LITTLE MISSOURI/GALLATIN/JEFFERSON – BILLINGS HOTEL

### **New Leaders Q & A – Lessons Learned During the 1<sup>st</sup> 100 Days**

Presenter(s): Godfrey Saunders, SAM Mentor Program Director, SAM LPLP Providers and Role-Alike Leaders

This session is a follow-up to the SAM New Leaders Summit held in Helena on July 25, 2016; a part of the SAM Leaders Professional Learning Program (LPLP). The SAM Mentor program director, LPLP Providers (Mentors), and role-alike leaders and will be present to meet with the new leaders to discuss new questions and challenges that have come to light with the new position. Included will be some handy tools of the trade and advice from successful seasoned administrators. Information about SAM's Mentor Program will also be available at this session. We welcome any new administrator that would like to come, visit and ask questions regarding their new administrative role.

STILLWATER/BOULDER – BILLINGS HOTEL

### **Montana American Indian Data Report**

Presenter(s): Eric Meredith, OPI

This presentation details the data presented in the 2016 Montana American Indian Data Report. Data that will be focused on includes graduation rates, dropout rates, test scores, post-secondary data, English Learners, survey results and more. This data will focus on the American Indian students in Montana but comparisons will be made between different subgroups throughout the state of Montana, including looking at on versus off reservation student populations.

BALLROOM – BILLINGS HOTEL

### **How can a Trustee from a Small/Rural School Support Classroom Instruction?**

Presenter(s): Candy Lubansky, Lori Ruffier, and Mary Ellen Fitzgerald, OPI

This session will provide attendees with multiple resources and strategies to support teacher and administrator recruiting and retention efforts. Included are ideas on marketing communities in vacancy notices, and additional approaches which may enhance the potential to attract and retain personnel.

MADISON – BILLINGS HOTEL

### **Evaluation of Concussion Education, Prevention and Management Policies in School Districts of a Rural State: Implications for Practice and Policy Change**

Presenter(s): Cole Whitmoyer, Montana State University

This presentation is based on a project, through the Doctor of Nursing Practice program at Montana State University, which aimed to describe the current state of concussion policy and procedure implementation that was mandated in each of Montana's school districts by the Dylan Steiger's Protection of Youth Athletes Act. A sample of high school superintendents were interviewed to assess knowledge of their district's policies and procedures. Subsequently, the actual policies and procedures were then analyzed for compliance with the law. From the data and literature, recommendations have been made to strengthen not only the concussion legislation in Montana, but increase awareness of the stakeholders involved. This presentation appeals to the collaborative spirit of the 2016 MCEL by highlighting the recommendations of the project to increase interdisciplinary collaboration among school professionals to create safer environments for students who are at risk for concussions and those who actually sustain such an injury.

PARLOR ROOM 1001 – BILLINGS HOTEL



### **Cyber Liability Preparation for Montana Public Schools**

Presenter(s): Shawn Bubb, MSGIA

Join Shawn Bubb, MTSBA/MSGIA Director of Insurance Services, as he walks the members through a simple implementation guide and checklist for the most common pervasive cyber liability threats seen today. Because this course provides specific and actionable ways to strengthen your school districts controls to help prevent an event from happening to you, it is a clinic session you will not want to miss.

PARLOR ROOM 1009 – BILLINGS HOTEL

### **When Two Worlds Implement**

Presenter(s): Jan Cahill, Vaughn School District; Tom Hering, Great Falls Public Schools  
See how and why Montana's second largest school district (enrollment 10,500) recently began implementing Chromebooks in select elementary classrooms and why a small neighboring district (enrollment 131) recently implemented 1:1 laptops for all students as well as utilizing 100% online curriculum for all "core" subjects. Learn what you need to be aware when making technology decisions and how both districts continue to learn from the "technology revolution". This will be an interactive presentation with opportunities for question/answers.

PARLOR ROOM 1010 – BILLINGS HOTEL

### **Data Privacy: LEA Policies and Procedures**

Presenter(s): Marilyn King, Bozeman Public Schools; Brett Carter, OPI

How can state and local education agencies (SEAs and LEAs) support best practices at the school level to protect the confidentiality of student data while using new technologies that promote collaboration for student achievement? The National Forum on Education Statistics (Forum) organized the Education Data Privacy Working Group to explore how state and local education agencies (SEAs and LEAs) can support best practices at the school level to protect the confidentiality of student data in day-to-day instructional and administrative tasks. The on-line guide that highlights common student privacy issues and provides basic approaches to managing those issues that this working group created will be presented.

PARLOR ROOM 1018 – BILLINGS HOTEL

### ***Clinic Sessions III: 2:10 pm – 3:00 pm***

#### **Bringing Fresh Perspectives to your District and Community**

Presenter(s): Debra Silk and Joe Brott, MTSBA

During this session, we will discuss proactive ways to take stock of where you are and where you want to be, to effectively gain the perspective of your community in your District and to ensure that the District meets the ongoing wants, needs and preferences of your students and the community you serve.

MISSOURI – RADISSON

#### **Joy and Celebration, Stress Management, Supporting Staff, and Finding Balance**

Presenter(s): Carole McKittrick and Jon Konen, Great Falls Public Schools

The culture of a school relies on leaders to support staff in finding joy in their jobs, and celebrate colleagues in the workplace. Handling stress and finding balance for yourself are vital, FIRST! Join our interactive presentation and come away with at least 50 ideas in these areas!

STILLWATER – RADISSON

### **Applicant Process & Privacy and Security (Repeat Session)**

Presenter(s): Kimette Giard, Montana Department of Justice Criminal Records and Identification Services Section

This presentation will cover the rules and laws of Criminal History Records, how to read a record, the importance of quality fingerprints and the state file transfer service.

BITTERROOT – RADISSON

### **Montana School Leaders' Perceptions and Knowledge of Brain Research**

Presenter(s): Charity Atteberry and Patty Kero, University of Montana

This presentation is a quantitative study examining the perceptions and knowledge of brain research of practicing principals and superintendents in rural Montana. Recently, there has been a vast surge of interest among rural educators in the area of educational neuroscience (or mind, brain, and education). This new frontier is transforming how rural school leaders think about learning. By bringing together the disciplines of psychology, neuroscience, and pedagogy, educators can enrich teaching and learning practices.

GALLATIN – RADISSON

### **How Will ESSA Impact Your School(s)?**

Presenter(s): Dennis Parman, Executive Director, MREA; Candy Lubansky, OPI

Before leaving OPI, Dennis lead the work on ESSA. Since then he has continued to follow the national conversation on this topic as well as serve on the ESSA Stakeholders Committee that is working to make a recommendation to Superintendent Juneau. Come find out what ESSA might impact your school(s). (No one will really know exactly how ESSA will impact schools until the Montana Plan has been submitted and approved by the USED.)

BIGHORN CENTER – RADISSON

### **Collaborative Interaction in the Classroom**

Presenter(s): Liz Cunningham & Kris Astle, T.E.S.T., Inc. & SMART Technologies

From prehistoric caves to digitally-rich classrooms, collective interactions have always been a means to learn, share, discuss, and teach. Join SMART Technologies for a hands-on session about creating an easy-to-use, flexible learning environment in your classroom. Learn best practices to combine your front of room display and collaborative classroom tools in ways that facilitate student-centric learning, collaboration, and differentiated instruction.

POOLSIDE – RADISSON

### **The Relationship Between Policies, the Contract and the Law**

Presenter(s): Tony Koenig and Andy Sever, MTSBA

It is not uncommon to have a subject that is covered by statute, policy and the collective bargaining agreement. How do you decide which one takes precedence? Can you bargain language that violates your own district policy? How about bargaining language that violates the law? Can you bargain language that provides more than the law allows? This section shall explore the murky relationships between your policy, the collective bargaining agreement and the law.

YELLOWSTONE/BIGHORN – BILLINGS HOTEL

**Reserves: What's in YOUR Wallet?**

Presenter(s): Mike Waterman, Bozeman Public Schools

The four hottest buzz words in Montana school finance? "Increased flexibility and efficiency." Schools have worked hard to gain these things, and they remain a priority in the upcoming legislative session. Every rose has its thorn, though, and it is important to be strategic about using these new tools in our toolbox.

LITTLE MISSOURI/GALLATIN/JEFFERSON – BILLINGS HOTEL

**SAM Planning & Resources to Improve Your Work for Children**

Presenter(s): Kirk Miller and Pat Audet, SAM, Tom Unwin, 21 CLI Program Director, Godfrey Saunders, SAM Mentor Program Director, Rick Duncan, Deer Lodge Superintendent and SAM Past-President

Join these SAM leaders for an interactive session exploring the resources available to SAM members and members of the education community for Professional Learning, Advocacy and Leadership. We will show you how to access and use those resources and have a great discussion about opportunities for professional learning, key advocacy issues, and leadership development.

STILLWATER/BOULDER – BILLINGS HOTEL

**Selecting and Teaching Native American Books**

Presenter(s): Dr. Nick Glass, TeachingBooks.net

Join this session to learn new tools for identifying and integrating award-winning American Indian books into your instruction for all content areas. Beyond receiving title suggestions and supplemental teaching materials, you'll also learn about primary source resources that give voice to the Native American authors, and the lenses in which they researched and wrote their books.

BALLROOM – BILLINGS HOTEL

**Recruiting and Retention Resources and Strategies**

Presenter(s): Lori Ruffier, Candy Lubansky, Laurie Layton, and Mary Ellen Fitzgerald, Montana Recruitment Project

This session will provide attendees with multiple resources and strategies to support teacher and administrator recruiting and retention efforts. Included are ideas on marketing communities in vacancy notices, and additional approaches which may enhance the potential to attract and retain personnel.

MADISON – BILLINGS HOTEL

**Interpreting and Utilizing Your School's ACT Results**

Presenter(s): Stephanie Lewis, ACT

This session aims to help school districts better utilize their ACT score results and data from state wide testing. Stephanie Lewis, Montana's ACT Client Relations Specialist, will focus the presentation on how to interpret ACT score results and data for schools and districts. She will also provide ideas and recommendations for curriculum alignments, instructional strategies, and student level interventions based on a comprehensive and thoughtful analysis of scores and data.

PARLOR ROOM 1001 – BILLINGS HOTEL

### **MSGIA Mobile Claim Reporting Apps**

Presenter(s): Shawn Bubb, MSGIA

If you are an MSGIA Property and Liability pool member, there's an App for that! Join Shawn Bubb, MTSBA/MSGIA Director of Insurance Services, as he introduces the newest member resource for the MSGIA Property and Liability pool – the mobile claim reporting App. This new tool will greatly simplify claim reporting for auto and property claims making the process more streamlined and immediate. The best part about it is any school district staff member can do it with ease. Join the growing trend of mobile based data reporting and simplify your district's processes with this great new offering from the MSGIA.

PARLOR ROOM 1009 – BILLINGS HOTEL

### **Gifted Ed: Let Your Brightest Lights Shine**

Presenter(s): Tobin Novasio, Cindy Gopp, and Lockwood Students, Lockwood Elementary School District

An overview of the Lockwood Gifted program including the research behind our practices. We will highlight how we have taken the concepts explored in the book *Failing Our Brightest Kids* (Finn and Wright) and applied them to our practice.

PARLOR ROOM 1010 – BILLINGS HOTEL

**5:00 pm – 5:30 pm**

### **MTSBA Joint Caucus: Caucus to Caucus Conversation**

Presenter(s): Bob Vogel and Steve Meloy, MTSBA

A conversation among all six MTSBA caucuses regarding critical issues facing each including the reporting out of barriers to success as well as the good things happening in schools across the state. There will also be a discussion about caucus meetings and methods with an eye toward getting more trustees involved. Finally, we will continue the work of the caucuses as we look forward to one of our main advocacy initiatives, the "Caucus Day on the Hill" which will be held on Monday, February 13, 2017.

MISSOURI - RADISSON

## **Friday, October 21**

***Clinic Sessions IV: 8:40 am – 9:30 am***

### **Special Education Q&A Panel**

Presenter(s): Dave Means, Ginny Haines, Frank Podobnik, Dick Trerise, and Dale Kimmet, Montana Council of Administrators of Special Education

The panel would be made up of OPI staff and Special Education Directors from Classes AA, A, B, C and Cooperatives. The panel would provide an opportunity for district administrators to ask questions about special education related topics and situations. The presentation format would be Q & A with the opportunity for administrators to submit questions ahead of the conference.

STILLWATER – RADISSON

### **Your Retirement Plan Reporting Requirements**

Presenter(s): Jenny Weigand, Montana Public Employees Retirement Administration

The Public Employees' Retirement System (PERS) has several important reporting requirements that affect both employers and members of the system. This session will cover the different job classifications and the reporting requirements for members/non-members of PERS.

BITTERROOT – RADISSON

**Health. Moves. Minds**

Presenter(s): Reg Hageman, SHAPE Montana

SHAPE Montana presenters will present how increased movement time for students at all levels will not only benefit students physical health but their academic success and mental, emotional, and social health as well. Through quality Physical Education programs in schools today students can learn ways to stay healthy for a lifetime and battle obesity. Educational leaders can see research in action.

GALLATIN – RADISSON

**MHSA Present and Future Issues**

Presenter(s): Mark Beckman, Montana High School Association

The session will provide a synopsis of recent By-Law/rules amendments and points of emphasis for high school activities. Topics include general eligibility information, updates on general MHSA requirements, and other pertinent issues involving member schools' activities programs.

BIGHORN CENTER – RADISSON

**Montana-EPAS for Principals**

Presenter(s): Linda Vrooman Peterson, OPI

Collaborate with other principals, superintendents, and trustees in exploring the new Montana-EPAS for Principals Capacity Building Framework. Work with the simple rubrics of the framework. Familiarize yourself with the components including the framework, training program, software platform, and the resource center. Find an interactive support system to lead your staff from a static evaluative approach to dynamic focused professional development and growth.

POOLSIDE – RADISSON

**School Bond Overview – How to Make Your District's Facilities Plan a Reality**

Presenter(s): Mike Waterman, Bozeman School District; Lora Tauck, Ekalaka School District; Bridget Ekstrom, D.A. Davidson & Co.; Dan Semmens, Dorsey & Whitney

A panel of presenters from large and small schools will cover various school bond topics that will leave you with broad knowledge of the process and time allocated to address your specific questions. Whether you are considering a new construction project and wonder where to start or have already issued bonds and would like to revisit continuing requirements, this seminar will provide information for everyone including a bond market overview and facility related updates from the School Funding Interim Commission.

LITTLE MISSOURI/GALLATIN/JEFFERSON – BILLINGS HOTEL

**Building and Sustaining Tech Culture with PLCs**

Presenter(s): Tom Unwin, JK Thomas & Associates, Kirk Miller, SAM, Todd Lark, SWMSS and Joe Steele, St. Regis Schools

Create an environment of innovation to enhance differentiated instruction and engage learners at every level. In this session we will explore building a robust, district wide technology culture that is both meaningful and data-rich. We will take you through effective processes including planning and communicating to stakeholders, the implications of adopting the SAMR framework to assess technology strategies used with your curriculum and different techniques to ensure a sustained positive tech culture.

STILLWATER/BOULDER – BILLINGS HOTEL

### **Differentiated Leadership: Using Principal Leadership Responsibilities to Support Teachers in PLCs**

Presenter(s): Dr. Jeril L. Hehn, Billings West High School

Professional Learning Communities (PLCs) are a concept and a structure through which schools can collaboratively address and respond to the myriad of challenges educators face today. As principals seek to develop and implement continuous school improvement plans to enhance learning for all students, they must understand the needs of their PLCs in order to develop a differentiated leadership plan to best utilize administrators' time, talents, and resources to meet those needs and support positive PLC functioning.

Using research conducted here in Montana based upon Marzano's Principal Leadership Responsibilities that impact student achievement, this presentation will share a model for identifying and understanding the specific needs of individual PLCs. These research-based strategies will help school administrators optimize and individualize the support teachers need to better serve their students.

BALLROOM – BILLINGS HOTEL

### **Montana Youth Challenge At-Risk Youth Education**

Presenter(s): Trent Gibson, Montana Youth Challenge Academy

Educate school staff on the Montana Youth Challenge Academy. Define educational opportunities for youth. Define programs and cooperative agreements between schools and Challenge that support student learning outcomes.

MADISON – BILLINGS HOTEL

### **Collaboration with Job Corps for Great Opportunities**

Presenter(s): Arlene Bigby, Kicking Horse Job Corps

Collaborating with Job Corps can provide MT schools and their students opportunities for job training that will prepare them for the work world. Memorandums of understanding allow us to work together while keeping students enrolled in their hometown schools and completing their training with Job Corps. Learn about the trades offered at the three MT Job Corps Centers.

PARLOR ROOM 1001

### **Community Collaboration to End Child Hunger**

Presenter(s): Stephanie Stratton & Tirza Asbell, Montana Food Bank Network

One in five Montana children may not know where their next meal will come from. We will provide overviews of several public and private programs used in the fight against child hunger. Collaboration and community support for child hunger programs ensure that school staff only have to worry about getting food to students, and community members can take part in the education process by generating awareness and raising funds to sustain these programs for schools. Children who are well fed, are ready to learn!

PARLOR ROOM 1009

### ***Clinic Session V: 9:40 am – 10:30 am***

#### **Leadership for Standards Based Grading**

Presenter(s): Andrea Meiers, Alliance for Curriculum Enhancement

In this session, leaders will learn more about the underpinnings of implementing a standards based grading system including:

1. How to develop a standards based mindset among educators.
2. How to drive the conversation to create meaningful and lasting change that impacts student achievement instead of surface level compliance.

3. How to develop a plan for implementation with consideration for challenges that will be encountered!

STILLWATER – RADISSON

### **Understanding Your PERS Retirement**

Presenter(s): Jenny Weigand, Montana Public Employees Retirement Administration  
This session will cover information about your PERS retirement including, steps to take when preparing to retire, retirement benefit options, and things to consider when selecting a retirement date.

BITTERROOT – RADISSON

### **How the OPI Montana Autism Education Project Can Help Your School**

Presenter(s): Dr. Cheryl Young-Pelton and Doug Doty, OPI Montana Autism Education Project  
The OPI Montana Autism Education Project offers FREE! services to Montana public schools serving students with autism. Our services include consultation, in-person training, online training and a blog of information and resources about autism. Please come learn how we can help you to better educate students with autism.

BIGHORN CENTER – RADISSON

### **Montana-EPAS: Progress & Future**

Presenter: Linda Vrooman Peterson, OPI  
Understand and discuss the Montana-EPAS model and developed guides for teachers, principals, and superintendents. Learn how the system supports focused professional learning leading to student learning, well-being, and success. Voice your ideas for future program directions and support.

POOLSIDE – RADISSON

### **Impact Aid – A Program that Fills the Gap**

Presenter(s): Nicole Thuotte, OPI  
This presentation will look at the Federal Impact Aid program and provide an introductory explanation on the history of the program, the types of students that funding is provided for, and how payments are calculated. We'll explore the process from the application through the payment voucher. This presentation is geared for those new to the Impact Aid program or curious about how the program may work for their district.

LITTLE MISSOURI/GALLATIN/JEFFERSON – BILLINGS HOTEL

### **SAM Leaders Professional Learning Program (LPLP) Discussion Session for 21st Century Leadership Institute (21 CLI) members and SAM Mentor Program Protégés**

Presenter(s): Tom Unwin, SAM 21 CLI Program Director, Godfrey Saunders, SAM Mentor Program Director, and the SAM LPLP Providers

The SAM Leaders Professional Learning Program (LPLP) mentor program protégés and 21 CLI cohort members can utilize this time to meet individually or in groups with program directors, Tom Unwin and/or Godfrey Saunders, as well as with their LPLP Provider. This will enable discussion of projects, goals, networking and resource opportunities to support the growth of student learning in your school.

STILLWATER/BOULDER – BILLINGS HOTEL

### **Differentiated Leadership Part 2: Identifying Your School's Shared Values and Beliefs**

Presenter(s): Dr. Jeril L. Hehn, Billings West High School

In the first session on Differentiated Leadership, Ideals and Beliefs were identified as the most foundational of Marzano's Principal Leadership Responsibilities to the successful operation of

Professional Learning Communities (PLCs). This session will outline a process for involving your entire staff in identifying your top shared values and beliefs about teaching and learning. In addition, steps will be described to help your staff understand and communicate those shared values and beliefs with all stakeholders - students, staff, and parents - as well as suggestions for using those shared values and beliefs to make decisions and prioritize action steps for continuous school improvement.

BALLROOM – BILLINGS HOTEL

### **Montana Harvest of the Month – Growing Farm to School Through Collaboration**

Presenter(s): Aubree Roth, Montana Team Nutrition Program

Montana Harvest of the Month is an exciting new program that features a different Montana food each month in schools in meals and snacks, taste tests, and educational activities. This provides an easy framework for starting or growing farm to school programs. Explore how school teams can encourage adventurous eaters, provide engaging learning experiences, and promote and improve school meals and snacks through this new program. Participants can register during the session to receive the Harvest of the Month toolkit.

MADISON – BILLINGS HOTEL

### **Best Practices for Substitutes**

Presenter(s): Theresia LeSueur, MTSUIP

Develop an understanding of how substitute employees may draw unemployment benefits against your school district. Learn to develop some basic responses to the claim and help mitigate unemployment benefit charges to your school district's account. UI Integrity enforcement is ramping up. Learn some of the best practices in unemployment claims management to help comply with UI Integrity laws, protect tax positions, and implement a more efficient and effective unemployment case management process.

PARLOR ROOM 1001 – BILLINGS HOTEL

### **Using Academic Parent Teacher Teams (APTT) to Increase and Improve Collaboration with Families**

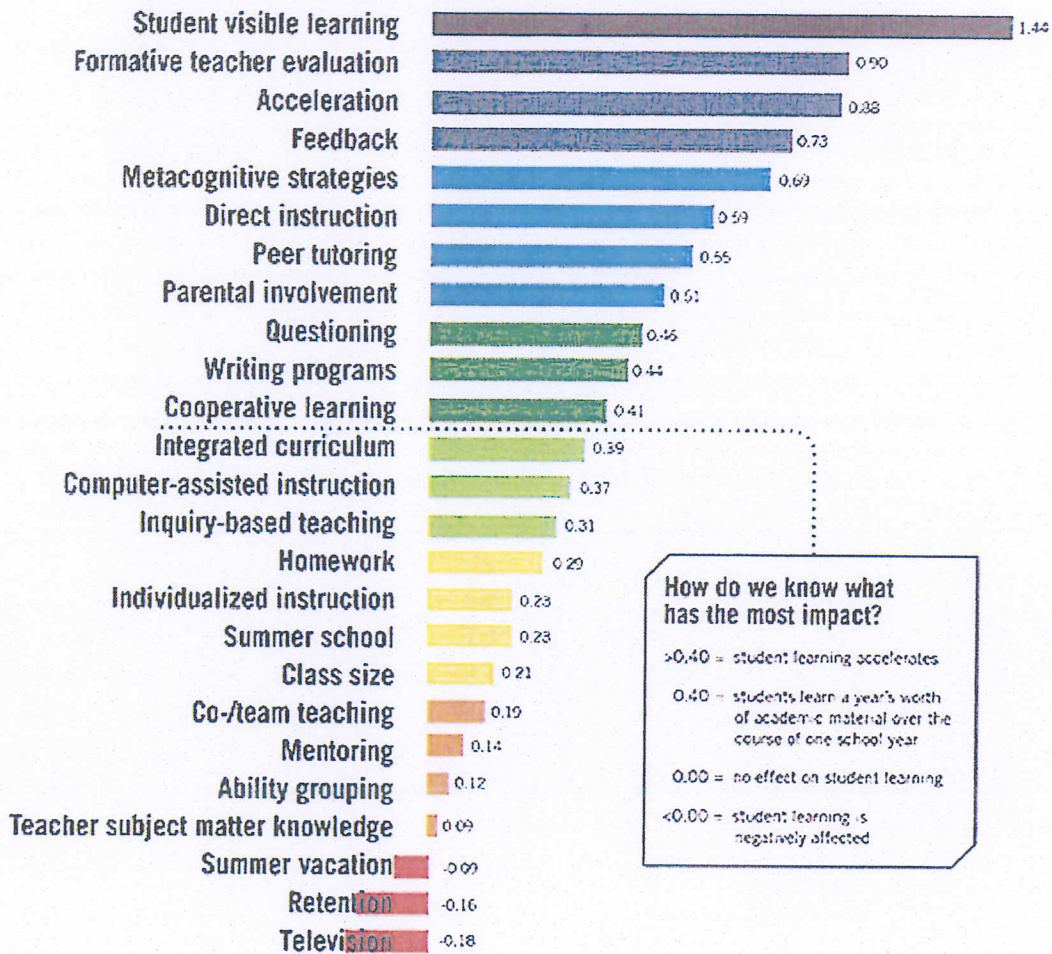
Presenter(s): Sue Sweeney, Broadwater Elementary School, Helena; Siobhan Hathhorn, Cascade Elementary School, Cascade

Better collaboration with families IS the glue that helps strengthen our schools! Please join us for an overview of the Academic Parent Teacher Teams (APTT) model and learn why this "out of the box" method of conferencing with families is showing great success and increasing family engagement across the country. Siobhan and Sue are both leading schools in their second year of APTT. Learn about our successes and challenges and why we feel so strongly about this model!

PARLOR ROOM 1009 – BILLINGS HOTEL



## BEST What Works <sup>^</sup> in Raising Student Achievement?



*John Hattie  
Visible Learning*

# John Hattie

From Wikipedia, the free encyclopedia

**John Allan Clinton Hattie** (born 1950) was born in Timaru, New Zealand, and has been Professor of Education and Director of the Melbourne Education Research Institute at the University of Melbourne, Australia, since March 2011. He was previously Professor of Education at the University of Auckland.

His research interests include performance indicators and evaluation in education, as well as creativity measurement and models of teaching and learning. He is a proponent of evidence based quantitative research methodologies on the influences on student achievement. Prior to his move to the University of Melbourne, Hattie was a member of the independent advisory group reporting to the New Zealand's Minister of Education on the national standards in reading, writing and maths for all primary school children in New Zealand.

Hattie undertook the largest ever meta-analysis of quantitative measures of the effect of different factors on educational outcomes.<sup>[1]</sup> His book, *Visible Learning*, is the result of this study.

Hattie finished his PhD thesis at the University of Toronto in 1981.

He was made an Officer of the New Zealand Order of Merit in the 2011 Queen's Birthday Honours, for services to education.<sup>[2]</sup>

He is married to Associate Professor Janet Clinton, also at the University of Melbourne.

## References

- Hattie, John (2008). *Visible Learning: A Synthesis of Over 800 Meta-Analyses Relating to Achievement*. NY: Routledge. p. 392. ISBN 978-0-415-47618-8.
- "The Queen's Birthday Honours 2011". *Department of the Prime Minister and Cabinet*. 6 June 2011. Retrieved 6 June 2011.

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- Hattie, John A. (2008). *Visible Learning: A Synthesis of Over 800 Meta-Analyses Relating to Achievement*. ISBN 0-415-47618-6.
- Hattie, John A. (2011). *Visible Learning for Teachers: Maximizing Impact on Learning*. ISBN 0-415-69015-3.
- Fletcher, Richard B.; Hattie, John A. (2011). *Intelligence and Intelligence Testing*.

## External links

- Bio page at auckland.ac.nz (<http://www.education.auckland.ac.nz/en/about/staff/j.hattie.html>)
- Hattie's CV (<http://www.education.auckland.ac.nz/webdav/site/education/shared/hattie/docs/cv-john-hattie.pdf>)



John Hattie in Gothenburg, November 21 2014.

MINUTES

Jefferson High School Dist. 1  
Regular Meeting

August 15, 2016  
JHS Board Meeting

Board members present:

**Terry Street (by phone)**  
**Travis Pierce**

**Pat Lewis**  
**Larry Rasch**  
**Sabrina Steketee**

Board members absent: **Denise Brunett**

Administrators present:

Tim Norbeck, Superintendent

Lorie Carey, Business Manager

Greg Liedle, Principal

Visitors: Wanda Stout, Jan Anderson,

CALL TO ORDER	Mr. Pierce called the meeting to order at 6:30. The pledge was said.
PUBLIC COMMENT	None
STUDENT REPORT	None.
STAFF REPORT	<b>None.</b>
COMMITTEE REPORTS	<b>Committee reports:</b> None.
ADMINISTRATIVE REPORTS	<b>Clerk Report.</b> Submitted in writing. <b>Principal report.</b> Submitted in writing. Looking at 75 to 80 freshmen. The football scoreboard is up and has room for a few advertising spaces. <b>Superintendent report.</b> Presented in written form.
UNFINISHED BUSINESS	<b>JHS resources for fund-raising.</b> Ms. Lewis moved to authorize admin to put together a standard operating procedure to require 10% of the net proceeds from all concessions to be contributed to the activities fund. Mr. Rasch seconded the motion which passed unanimously by the 4 present.
NEW BUSINESS	<b>Basin position.</b> Mr. Pace has been contacted to complete the process. Board wanted to know if the designated positions on the board could be revised. <b>Personnel Substitutes:</b> List presented for 1617 school year. Mr. Rasch moved to approve the list. Ms. Lewis seconded the motion which passed unanimously by the 4 present. <b>Coaching Evaluations.</b> None. <b>Coaching Positions and Resignations.</b> Recommendations: Lynnsey Williams VB assistant, Theresa Gadaire Cheer Assistant, and Josh Wiggins volunteer assistant football. Mr. Rasch moved to accept the recommendations. Ms. Lewis seconded the motion which passed unanimously by the 4 present. <b>Superintendent Evaluation.</b> Deferred to next meeting since there were only 4 members present. <b>Acceptance of resignations.</b> Ms. Lewis moved to accept resignations of Hohenthal and Andariese. Mr. Rasch seconded the motion which passed unanimously. <b>Certified personnel</b> – vocational and history recommendations. Mike Robbins and Casey Pallister were recommended respectively. Mr. Rasch moved to accept the recommendation to hire these two. Mr. Street seconded the motion which passed unanimously. <b>Attendance Agreements.</b> None. <b>Surplus List.</b> Ms. Lewis moved to approve the surplus list. Mr. Rasch seconded the motion which passed unanimously by the 4 present.

NEW BUSINESS (Cont.)

**Board Self-Evaluation.** Deferred.

**Approval of 1617 Budgets.** The proposed budgets were presented as follows:

General Fund	1,987,134.52
Transportation	239,401.79
Tuition	34,380.79
Retirement	243,600.00
Adult Education	25,000.00
Technology	40,556.67
Flexibility	31,094.96
<b>TOTAL</b>	<b>2,601,168.73</b>

Mr. Norbeck and Ms. L. Carey reviewed each fund's budget paying particular attention to the number of mils required. The combined decrease from the previous year is 8.37 mils. It is hoped that this will be a positive fact to present to the public should the school run a building reserve levy. Mr. Rasch moved to approve the budgets as presented. Ms. Lewis seconded the motion which passed unanimously.

LETTERS

**Letters.** Resignations – D. Hohenthal and D. Andariese.

COMMENDATIONS

**Commendations.** Mr. Liedle wished to commend Mr. Michaud for his tireless work registering new students. Ms. Lewis wished to commend Ms. Lorie Carey for help in finding BES information for her.

CONSENT AGENDA

**Consent agenda.** Ms. Lewis moved to accept the minutes of the previous regular meeting and claims. Mr. Rasch seconded the motion which passed unanimously by the 4 present.

FOLLOWUP AND  
ADJOURNMENT

**Follow-up/Adjournment.** 6:58 p.m.

Basin position  
Supt evaluation  
Board self-evaluation

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Chair, Jefferson High School Board

Clerk, Jefferson High School Board

08/19/16  
14:01:49

JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 8/16

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School

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17388	4370 STURDEVANT, DANIEL	65.00				
1	08/15/16 coaches clinic	65.00*		201	720-3500	582
	<b>Claim Total for District</b>	<b>65.00</b>				
17389	3374 J.W.PEPPER & SON, INC.	50.00				
1	03484249 07/01/16 musical selections	50.00	9115	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-					
	<b>Claim Total for District</b>	<b>50.00</b>				
17390	3983 KOCH'S TENNIS COURT SERVICE	1,190.00				
1	08/07/16 tennis court repair	1,190.00*		201	100-2600	440
	<b>Claim Total for District</b>	<b>1,190.00</b>				
17391	157 HARDWARE HANK	672.78				
1	87903 07/01/16 Brushes/tray liner	16.97*		201	100-2600	610
2	87948 07/05/16 paint 2 gallons	77.98*		201	100-2600	610
3	88017 07/07/16 paint 1 gal	38.99*		201	100-2600	610
4	88026 07/07/16 o ring	1.18*		201	100-2600	610
5	88028 07/07/16 trimmer line, trimmer	183.44*		201	100-2600	660
-	88054 07/08/16 brushes	17.98*		201	100-2600	610
	88070 07/08/16 paint thinner	10.99*		201	100-2600	610
	88129 07/11/16 Driver bits	17.91*		201	100-2600	615
9	88181 07/13/16 paint 3 gal	116.97*		201	100-2600	610
10	88182 07/13/16 paint 1 gal	38.99*		201	100-2600	610
11	88229 07/14/16 weed spray	55.96*		201	100-2600	610
12	88312 07/18/16 masking tape blue	8.49*		201	100-2600	610
13	88324 07/18/16 tire guage, air chuck,	13.47*		201	100-2600	610
14	88353 07/20/16 various bolts and nuts	19.59*		228	100-1000	610
15	88428 07/22/16 paint supplies	8.48*		201	100-1000	610
16	88463 07/25/16 screws	2.40*		201	100-1000	610
17	88546 07/28/16 smoke alarm	42.99*		201	100-1000	615
	<b>Claim Total for District</b>	<b>672.78</b>				
17392	899 360* OFFICE SOLUTIONS	35.54				
1	wi21726 08/10/16 Dist. office copier maint	35.54*		201	100-1000	440
	<b>Claim Total for District</b>	<b>35.54</b>				
17393	899 360* OFFICE SOLUTIONS	900.00				
1	31529-0 07/25/16 casters for chairs	900.00	9111	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-615-					
	<b>Claim Total for District</b>	<b>900.00</b>				
17394	4389 NITRO GREEN & CHRISTMAS DECOR	1,054.00				
1	418677 08/11/16 tree removal	850.00	9102	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-					
2	418678 08/11/16 tree removal	150.00	9102	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-					

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Claim Approval List  
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School  
... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
3		418678 08/11/16 tree removal	54.00*		201	100-2600	440
		<b>Claim Total for District</b>	<b>1,054.00</b>				
17395		2344 SHERWIN WILLIAMS	389.30				
1		9505-0 08/02/16 Biscuit paint	389.30*		201	100-2600	610
		<b>Claim Total for District</b>	<b>389.30</b>				
17396		4732 ACADEMIC PLANNERS PLUS	510.00				
1		205578 08/12/16 Planners	510.00*		201	100-1000	610
		<b>Claim Total for District</b>	<b>510.00</b>				
17397		2899 WOODWORKER'S SUPPLY, INC.	6.60				
1		9033275-4 08/10/16 woods supplies	6.60	9003	201	999	
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1641-610-					
		<b>Claim Total for District</b>	<b>6.60</b>				
17398		2851 MT SCHOOLS PROPERTY & LIABILITY	25,203.00				
2		2016/17 08/10/16 Liability insurance	25,203.00*		201	100-2300	520
		<b>Claim Total for District</b>	<b>25,203.00</b>				
17399		321 BRUCO, INC	96.92				
		352761 08/08/16 vacuum bags	96.92*		201	100-2600	610
		<b>Claim Total for District</b>	<b>96.92</b>				
17400		4852 MT DEPT OF JUSTICE	40.00				
1		08/18/16 Title Replacement fees	40.00*		201	100-2500	810
		<b>Claim Total for District</b>	<b>40.00</b>				
17401		4786 MC Mastercard	4,024.34				
1		0381036 07/13/16 canon battery	13.99*	9118	228	100-1000	660
		AMAZON.COM					
2		5621812 07/12/16 cameras	1,936.00*	9118	228	100-1000	660
		AMAZON.COM					
3		4924208 07/13/16 Computer supplies	583.09*	9118	228	100-1000	610
		AMAZON.COM					
4		4924208 07/13/16 Computer minor equipment	898.79*	9118	228	100-1000	660
		AMAZON.COM					
5		4924208 07/13/16 Computer minor equipment	35.56*		228	100-1000	660
6		2718610 07/13/16 Computer minor equipment	463.96*		228	100-1000	660
7		credit 07/18/16 Computer minor equipment	-442.45*		228	100-1000	660
8		5770654 08/05/16 computer parts	51.20*	9124	228	100-1000	615
		AMAZON.COM					
9		8080235 08/04/16 computer parts	417.78*	9124	228	100-1000	615
		AMAZON.COM					
10		8080235 08/04/16 computer parts	32.98*	9124	228	100-1000	615
		AMAZON.COM					
11		8080235 08/04/16 computer parts	0.01*		228	100-1000	615

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School  
> ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12		8613 07/18/16 computer shipping	20.95*		228	100-1000	615		
13		computer parts	12.48*		228	100-1000	615		
<b>Claim Total for District</b>			<b>4,024.34</b>						
17402		4786 MC Mastercard	1,926.95						
1		06/24/16 tshirts for staff	557.00*	9120	215	324-1000	610	231	
COMPOUND CLOTHING, LLC									
2		0344865-in 07/05/16 art supplies	156.82	9031	201	999			
BAILEY'S CERAMIC SUPPLY									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1140-610-									
3		0344865-in 07/05/16 art supplies	50.87*		201	100-1140	610		
4		0345084-in 07/08/16 art supplies	450.32	9030	201	999			
BAILEY'S CERAMIC SUPPLY									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1140-610-									
5		0345084-in 07/08/16 art supplies	45.66*		201	100-1140	610		
6		195119 07/08/16 staff welcome	109.45	8831	201	999			
SCHOLLY, INC.									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-2100-680-									
7		195119 07/08/16 staff welcome	5.76	8854	215	999		233	
ARBOR SCIENTIFIC									
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-233									
		1607059928 07/05/16 SMore fee	19.00*		201	100-2300	810		
		7796260 07/13/16 Sped comp. rack items	89.98	9117	215	999		235	
AMAZON.COM									
PO Accounting (Org/Prog/Func/Obj/Proj: -456-1000-660-235									
14		8421022 07/12/16 Sped comp. rack items	424.02	9117	215	999		224	
AMAZON.COM									
PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-660-224									
16		8421022 07/12/16 Sped comp. rack items	18.07*		201	280-1000	610		
<b>Claim Total for District</b>			<b>1,926.95</b>						
17403		4637 Mastercard	1,273.55						
1		1840232 07/19/16 behavior/motivation/char/	45.31	8717	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-									
2		3050651 07/19/16 behavior/motivation/char/	197.46	8717	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-									
3		6945851 07/19/16 behavior/motivation/char/	71.13	8717	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-									
4		2144951924 07/28/16 pressure oven	249.95	8608	215	999		201	
PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-201									
5		0177069 07/21/16 office items	301.61	8263	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-									
6		0177069 07/21/16 office items	21.10	8717	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-									
7		0177069 07/21/16 office items	295.13	8718	201	999			
PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-									
8		5053834 07/07/16 digital thermometers 6	91.86	8609	215	999		201	
PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-201									
<b>Claim Total for District</b>			<b>1,273.55</b>						

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JEFFERSON HIGH SCHOOL  
Claim Approval List  
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School  
\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17404	899 360* OFFICE SOLUTIONS	100.00					
1	44177-0 08/16/16 keyboard tray	100.00*	9126	215	396-1170	610	226
	<b>Claim Total for District</b>	<b>100.00</b>					
17405	4786 MC Mastercard	4,368.44					
1	952355949 06/29/16 WJ IV Achievement form a	400.00	9051	201	999		
	HOUGHTON MIFFLIN CO.						
2	PO Accounting (Org/Prog/Func/Obj/Proj: -280-1000-610-952355949 06/29/16 WJ IV Achievement form a	399.00	9051	215	999		230
	HOUGHTON MIFFLIN CO.						
3	PO Accounting (Org/Prog/Func/Obj/Proj: -427-1000-610-230-952355949 06/29/16 shipping	79.90*		201	280-1000	610	
4	0370807 07/25/16 2 throwing wheels	2,289.76	9094	201	999		
	BAILEY'S CERAMIC SUPPLY						
5	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1140-660-ARINV32053 07/16/16 Euphonium	1,183.99	9101	201	999		
	WOODWINDS AND BRASSWINDS						
6	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-660-ARINV32053 07/16/16 Sousaphone	15.79	9101	201	999		
	WOODWINDS AND BRASSWINDS						
	Accounting (Org/Prog/Func/Obj/Proj: -100-1470-730-						
	<b>Claim Total for District</b>	<b>4,368.44</b>					
17406	4786 MC Mastercard	674.53					
1	13311 05/27/16 Track rooms	674.53*		201	720-3500	582	
	<b>Claim Total for District</b>	<b>674.53</b>					
	<b>Total High School</b>	<b>58,463.68</b>					



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14:01:50

JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 8/16

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$48,966.80
213 HIGH SCHOOL TUITION FUND	
101	\$20.00
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$2,487.95
228 TECHNOLOGY FUND	
101	\$6,988.93
<b>Total</b>	<b>\$58,463.68</b>
<b>Grand Total</b>	<b>\$58,463.68</b>

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09:13:07

JEFFERSON HIGH SCHOOL  
Claim Approval List  
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School

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17407	4827 CITI BUSINESS VISA	818.26				
1	14356231 08/04/16 welcome back lowes	31.94*		201	100-2300	800
2	243906 08/04/16 welcome back walmart	74.49*		201	100-2300	800
3	1-682488 08/23/16 retirement DH cap sports	100.00*		201	100-2300	800
4	#'s 2-27 08/23/16 C volleyball tops	518.13*		201	720-3500	660
5	08/19/16 interest	93.70*		201	100-2500	810
	<b>Claim Total for District</b>	<b>818.26</b>				
17409	3402 CAREY, LORIE	98.00				
1	1564 08/17/16 plates for 25 years of service	98.00*		201	100-2300	800
	<b>Claim Total for District</b>	<b>98.00</b>				
17410	3698 EVERGREEN IRRIGATION	240.00				
1	08/12/16 valve repair football field	240.00*		201	100-2600	440
	<b>Claim Total for District</b>	<b>240.00</b>				
17411	1451 L & P GROCERY	296.86				
1	82701 08/22/16 food freshmen bbq	269.49*		201	100-2400	600
2	115053 08/22/16 food freshmen bbq	27.37*		201	100-2400	600
	<b>Claim Total for District</b>	<b>296.86</b>				
17412	4533 VISTA HIGHER LEARNING	2,235.14				
1	SI125794 08/16/16 spanish 101 books	1,898.40	9052	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-					
2	sil25794 08/16/16 Spanish books	336.74*	9128	215	100-1000	640 99
	<b>Claim Total for District</b>	<b>2,235.14</b>				
17413	4556 BULKLEY ELECTRIC, INC.	795.25				
1	13087 08/16/16 outlets	795.25*		228	100-1000	440
	<b>Claim Total for District</b>	<b>795.25</b>				
17414	4049 AMAZON.COM	13.90				
1	1024926109 05/25/16 timers, headphones, calcs	13.90	9067	215	999	230
	PO Accounting (Org/Prog/Func/Obj/Proj: -427-1000-610-230					
	<b>Claim Total for District</b>	<b>13.90</b>				
17415	4641 CDI Computer Dealers	8,673.00				
1	523391 07/18/16 16 computer pkg.	8,673.00	9116	215	999	224
	PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-660-224					
	<b>Claim Total for District</b>	<b>8,673.00</b>				
17416	2899 WOODWORKER'S SUPPLY, INC.	6.60				
2	9033275-4- 08/04/16 woods supplies	6.60	9003	215	999	230
	PO Accounting (Org/Prog/Func/Obj/Proj: -427-1000-610-230					
	<b>Claim Total for District</b>	<b>6.60</b>				
	<b>Total High School</b>	<b>13,177.01</b>				

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 8/16

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$3,351.52
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$9,030.24
228 TECHNOLOGY FUND	
101	\$795.25
<b>Total</b>	<b>\$13,177.01</b>
<b>Grand Total</b>	<b>\$13,177.01</b>

High School

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
17417	4633 COMMERCIAL ENERGY OF MT INC.	245.35				
1	NWE038414 09/01/16 Gas	2.45*		201	100-2600	411
2	NWE038413 09/01/16 gas	242.90*		201	100-2600	411
	<b>Claim Total for District</b>	<b>245.35</b>				
17418	2152 CENTURY LINK	199.51				
1	August 08/13/16 phone	199.51*		201	100-2400	531
	<b>Claim Total for District</b>	<b>199.51</b>				
17419	4851 MUSICIAN'S FRIEND	283.75				
1	32543804 08/23/16 sped music items	22.00*	9127	201	280-1000	610
2	32476392 08/19/16 sped music items	261.75*	9127	201	280-1000	610
	<b>Claim Total for District</b>	<b>283.75</b>				
17420	4533 VISTA HIGHER LEARNING	524.21				
1	126510 08/20/16 Spanish books	208.96*	9128	215	100-1000	640 99
2	126510 08/20/16 Spanish books	315.25*		215	100-1000	640 99
	<b>Claim Total for District</b>	<b>524.21</b>				
17421	1451 L & P GROCERY	42.72				
1	01-40600 05/03/16 FCS groceries	31.89	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
2	0240997 05/25/16 FCS groceries	10.83	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
	<b>Claim Total for District</b>	<b>42.72</b>				
17422	1451 L & P GROCERY	265.30				
1	01-22832 04/05/16 FCS groceries	21.20	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
2	01-23402 04/06/16 FCS groceries	4.48	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
3	01-27965 04/13/16 science supplies Williams	1.92	8720	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-					
4	01-31102 04/18/16 biology supplies	20.52	8736	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-					
5	01-40007 05/02/16 biology supplies	29.70	8736	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-					
6	02-27215 04/25/16 biology supplies	4.15	8736	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-					
7	02-27215 04/25/16 8th grade days	142.37*		201	100-2400	600
8	01-31113 04/18/16 FCS groceries	9.94	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
9	01-37379 04/28/16 FCS groceries	2.20	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
10	01-40618 05/03/16 bleach	14.85*		201	100-2600	610
11	01-50594 05/18/16 FCS groceries	1.65	8618	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					

09/16/16  
13:58:12

JEFFERSON HIGH SCHOOL  
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High School

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
12	01-27965 04/13/16 8th grade days	12.32*		201	100-2400	600
	<b>Claim Total for District</b>	<b>265.30</b>				
17423	859 EPES SOFTWARE, INC.	126.00				
1	08/31/16 Support Renewal	126.00*		201	100-2400	682
	<b>Claim Total for District</b>	<b>126.00</b>				
17424	1086 GIULIO DISPOSAL SERVICES, INC.	155.00				
1	20 08/31/16 8 yd 2x weekly	155.00*		201	100-2600	431
	<b>Claim Total for District</b>	<b>155.00</b>				
17425	1002 GENERAL DISTRIBUTING	8.50				
1	00464366 08/29/16 Credit	-340.00*		201	390-1640	610
2	00464781 08/30/16 Annual Cycle Rental	200.00*		201	390-1640	610
3	00464924 08/31/16 Flap Disc/Brush Whl	148.50*		201	390-1640	610
	<b>Claim Total for District</b>	<b>8.50</b>				
17426	1737 NORTHWESTERN ENERGY	3,189.71				
1	09/01/16 Electric/Unmetered Service	2,824.02*		201	100-2600	412
2	09/01/16 Natural Gas Service	365.69*		201	100-2600	411
	<b>Claim Total for District</b>	<b>3,189.71</b>				
17427	1650 MEADOW GOLD GREAT FALLS	241.55				
1	60211907 09/01/16 milk	30.24*		201	910-3100	630
2	383668 08/25/16 milk	152.70*		201	910-3100	630
3	385252 09/08/16 milk	58.61*		201	910-3100	630
	<b>Claim Total for District</b>	<b>241.55</b>				
17428	764 TERNES, DAVE	65.00				
1	08/03/16 MCA Dues/Clinic	65.00*		201	720-3500	582
	<b>Claim Total for District</b>	<b>65.00</b>				
17429	4498 LERUM AUTO	635.90				
1	69638 08/26/16 Ford Repairs	635.90*		201	100-2600	440
	<b>Claim Total for District</b>	<b>635.90</b>				
17430	157 HARDWARE HANK	668.83				
1	88647 08/01/16 Masking Tape	25.47*		201	100-2600	610
2	88660 08/02/16 Paint Thinner/Brushes	19.97*		201	100-2600	610
3	88670 08/02/16 Tape Elec AST color	6.49*		201	100-2600	610
4	88696 08/03/16 Paint Supplies	88.94*		201	100-2600	610
5	88699 08/03/16 Paint Thinner/Water Seal	26.48*		201	100-2600	610
6	88719 08/03/16 Nozzle 7 Pat Turrt Plst Asst	3.49*		201	100-2600	615
7	88809 08/05/16 Tile Grout QT	10.99*		201	100-2600	615
8	88844 08/08/16 ORings	3.16*		201	100-2600	615
9	88872 08/09/16 Paper/Sharpies	3.78*		201	100-2600	610
10	88925 08/10/16 Water Seal Bonus GL	46.47*		201	100-2600	610

High School

\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11		88948 08/11/16 Prch/Flr Paint Tin BS Oil GL	116.97*		201	100-2600	610	
12		88971 08/11/16 Faucets	63.98*		201	100-2600	615	
13		88975 08/12/16 Faucet Connector	9.98*		201	100-2600	615	
14		88993 08/12/16 Spark Plugs/Services	60.59*		201	100-2600	610	
15		89047 08/15/16 Self Tap	3.12*		201	100-2600	610	
16		89048 08/15/16 Nutsetter	5.99*		201	100-2600	610	
17		89052 08/15/16 Screw Concrete	13.20*		201	100-2600	615	
18		89056 08/15/16 Masonry Bit Percuss	10.48*		201	100-2600	610	
19		89058 08/15/16 Elbow Tee/Pipe/Bushing	4.86*		201	100-2600	610	
20		89060 08/15/16 PVC Cement/Pipe	9.81*		201	100-2600	615	
23		89054 05/15/16 return of screws	-13.20*		201	100-2600	615	
24		89178 08/18/16 mounting tape/squares	11.48*		201	100-2600	610	
25		89341 08/25/16 hitchpin,seafoam,ball mount	47.96*		201	100-2600	615	
26		89096 08/16/16 paint thinner	10.99*		201	100-2600	610	
27		89097 08/16/16 shelf bracket	32.94*		201	100-2600	615	
28		89070 08/15/16 stain, tack cloth (library)	31.46*		201	100-2600	610	
29		89087 08/16/16 minwax, spray paint	12.98*		201	100-2600	610	
		<b>Claim Total for District</b>	<b>668.83</b>					
17431		374 BLUE CROSS & BLUE SHIELD	2,619.49					
1		October 09/01/16 DH Prem	925.93*		201	100-1000	260	
2		October 09/01/16 DH Prem	179.35		229	621		
3		October 09/01/16 DH Prem	285.75		229	621		
4		October 09/01/16 Ek Premium	614.23		229	621		
5		October 09/01/16 Rask Premium	614.23*		201	100-1000	260	
		<b>Claim Total for District</b>	<b>2,619.49</b>					
17432		3374 J.W.PEPPER & SON, INC.	132.89					
1		03491745 09/09/16 musical selections	132.89	9115	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-610-						
		<b>Claim Total for District</b>	<b>132.89</b>					
17433		4806 OUR LADY OF LOURDES SCHOOL	425.25					
1		09/10/16 gift cards grad mattes	425.25	9137	215	999		231
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-231						
		<b>Claim Total for District</b>	<b>425.25</b>					
17434		781 EAGLE GLASS	4,069.54					
1		160913 09/13/16 Glass/framing for front	4,069.54*		201	100-2600	615	
		<b>Claim Total for District</b>	<b>4,069.54</b>					
17436		4786 MC Mastercard	2,432.13					
1		2012939723 08/15/16 plagerism software	2,245.00	9085	201	999		
		TURNITIN, LLC						
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-680-						
2		1608051360 08/05/16 Smore	19.00*		201	100-2300	800	

High School  
\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$						
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj		
3	3257044 08/18/16 filters - fountains	186.12*		201	100-2600	615			
4	credit 08/08/16 damage to geo shapes	-17.99		201	100-1441	610			
	<b>Claim Total for District</b>	<b>2,432.13</b>							
17437	4637 Mastercard	234.32							
1	2920242 08/23/16 nonfiction high	42.40	8709	201	999				
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-								
2	8042661 08/23/16 dual credit spanish 101	36.32	8263	201	999				
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-								
3	8042661 08/23/16 nonfiction high	155.60	8709	201	999				
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-2220-640-								
	<b>Claim Total for District</b>	<b>234.32</b>							
17438	4786 MC Mastercard	65.17							
1	111808 09/02/16 meals/training/chief arch	15.00*		215	397-1640	582	228		
2	225216 08/30/16 meals/training/chief arch	12.00*		215	397-1640	582	228		
3	012949 08/30/16 meals/training/chief arch	7.17*		215	397-1640	582	228		
4	9437224 09/01/16 meals/training/chief arch	31.00*		215	397-1640	582	228		
	<b>Claim Total for District</b>	<b>65.17</b>							
17439	4786 MC Mastercard	1,627.27							
1	08/31/16 mini Ipads	1,614.00	8848	215	999			231	
	APPLE INC EDUCATION								
	PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-660-231								
2	08/31/16 facebook	13.27*		201	100-2100	540			
	<b>Claim Total for District</b>	<b>1,627.27</b>							
17440	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	31,588.38							
1	09/01/16 Contract for September	15,794.19*		210	100-2700	513			
2	10/01/16 Contract for October	15,794.19*		210	100-2700	513			
	<b>Claim Total for District</b>	<b>31,588.38</b>							
17447	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	15,794.19							
1	05/01/16 Route Contract for May	15,794.19*		210	100-2700	513			
	<b>Claim Total for District</b>	<b>15,794.19</b>							
17449	4754 NORRIS, MELISSA	288.00							
1	09/15/16 Accompanist 16hrs@\$18	288.00*		201	710-3400	330			
	<b>Claim Total for District</b>	<b>288.00</b>							
17450	2717 CITY OF BOULDER	1,409.97							
1	090716 09/07/16 Water outdoor	15.97*		201	100-2600	421			
2	090716b 09/07/16 Water Tennis court	34.16*		201	100-2600	421			
3	090716bb 09/07/16 sewer tennis court	47.84*		201	100-2600	421			
4	090716c 09/07/16 water regular	546.56*		201	100-2600	421			
5	090716cc 09/07/16 sewer regular	765.44*		201	100-2600	421			
	<b>Claim Total for District</b>	<b>1,409.97</b>							

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JEFFERSON HIGH SCHOOL  
Claim Approval List  
For the Accounting Period: 9/16

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High School  
\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17451	2366 SIMPLEXGRINNELL	454.90					
1	78866996 09/06/16 alarm/detection monitoring	454.90*		201	100-2600	440	
	<b>Claim Total for District</b>	<b>454.90</b>					
17452	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	3,197.08					
1	6529 08/31/16 Football	1,010.63*		201	720-3500	582	
2	6529 08/31/16 volleyball	293.22*		201	720-3500	582	
3	6529 08/31/16 cross country	245.90*		201	720-3500	582	
4	6529 08/31/16 activitiy bus	1,647.33*		201	720-3500	582	
	<b>Claim Total for District</b>	<b>3,197.08</b>					
17453	4853 QRS SIGNS LLC	1,500.00					
1	16-365 08/05/16 Ftball sign installation	1,500.00*		215	100-1000	440	111
	<b>Claim Total for District</b>	<b>1,500.00</b>					
17454	385 BOULDER MONITOR & JEFFERSON CO.	44.30					
1	20461 08/03/16 Ad budget notice	30.00*		201	100-2500	540	
2	20461 08/03/16 ad custodian	14.30*		201	100-2300	540	
	<b>Claim Total for District</b>	<b>44.30</b>					
	<b>Total High School</b>	<b>72,534.21</b>					



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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 9/16

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$19,943.68
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$47,382.57
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$4,128.63
229 FLEX FUND	
101	\$1,079.33
<b>Total</b>	<b>\$72,534.21</b>
<b>Grand Total</b>	<b>\$72,534.21</b>