

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

** 6:30 p.m. Monday March 20, 2017 **

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Student Report

D. Staff Report

E. Committee Reports - brief review

F. Administration Reports – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager
 - a. Budget information
 - b. SB 307 information
2. Principal/A.D.
 - a. 2017-18 proposed calendar
3. Superintendent
 - a. Increase in funding with enrollment increase
 - b. Bleacher Replacement
 - c. Strategic planning report
 - d. Transportation route expansion

G. Unfinished Business- Action is always possible for Unfinished Business items.

1. Transportation Program facilitated discussion and planning
2. Response to Grenzsund letter

H. New Business – Action is always possible for New Business items.

1. Personnel – Action
 - a. Substitute applications –
 - b. Superintendent evaluation mini session: Visionary Leadership. Possible closed session
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Discussion and possible approval of Resolution for Notice of Intent to Increase(Decrease) Non-voted Levies
4. Discussion of election – possible levy and trustee positions
5. Designation of Representative to Prickly Pear Cooperative Management Board
6. Discussion and possible approval of bids for bleachers
7. Equipping kitchen for FCS and large group use
8. 2018 Graduation Ceremony date
9. Discussion and possible approval of 2017-18 calendar
10. Review of Strategic Plan data
11. Review of Student Strategic Planning session - update on committee formation and first steps
12. Fall and winter sports and activities surveys summary report
13. Keeping track of policies, meeting postings and website archives – update on new position
14. Update on policy 1332 Board of Trustees – Authorization of Signatures
15. Update on policy 1401P Board of Trustees – Records Available to Public

I. Communication and Comments

1. Letters to the Board

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming three months

1. Chair/Superintendent article for paper
2. April – Certified employee retirement intention, risk management, sped application
3. May – Elections, Board reorganization, MTSBA liaison appointment

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING April 18, 2017 6:30 P.M.

Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Sabrina Steketee, chair (Boulder area position)

Pat Lewis, (At-Large 1 position)

Stacy Hale (Basin area position)

Travis Pierce vice-chair (At-Large 2 position)

Terry Street (Clancy area position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large 3 position)

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over other options because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;
- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

Lorie

March 2017

GENERAL REPORT ITEMS

PAYROLL REPORT

Payroll warrants from 39856-39855 and direct deposits from -89276 - -89252 were approved by the superintendent and paid in February.

DISTRICT OFFICE PROCEDURES

Documented a couple more office procedures.

BUDGET WORKSHOP

Mr. Norbeck and I attended the MASBO workshop in Great Falls. We came back with several items on our "to do" lists.

MASBO Board meeting

The board meeting went well. Noreen from Hellgate Elementary and I are the committee for beginning to plan the MASBO 50th. We will try to encourage Montana Made products for our giveaways and silent auction items. To that end, the MASBO office manager and I attended the Made in Montana Tradeshow in Helena March 10. We were allowed to attend as "buyers" since our needs were similar to other buyers rather than the general public. We were quite successful – the pottery items we are leaning towards are made by Mrs. Siler whose son attends JHS.

PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Reporting to this system continues to be problematic. One of our clerks has developed a short tutorial to get through it. I will be helping her identify the errors we have on the PERS system and how to fix them.

SB 307

While this bill has not yet been passed, there are two sections that require immediate consideration by the board.

The first creates “new transparency regarding the imposition of non-voted (permissive) levies at the discretion of elected school boards”. It requires the adoption and notice of a resolution of intent to increase non-voted levies under control of the board. There are specific requirements for that resolution and those will be presented at the meeting on Monday.

The second section proposes to create a sub-fund structure for current new proposed use of the building reserve fund. This fund will now have a portion of non-voted funds available to it. At the discretion of the board, this non-voted levy can be implemented but has a cap on the funding stream. This must also be part of the resolution required in the first section.

More information will be forthcoming at the meeting. I just wanted to give you a “heads up”.

ljc

Principal's Report 3-21-2017

- A new calendar for 2017-2018 has been developed.
- Thanks to the Prickly Pear Co-Op we had a visit from Wayne Callender, in which we discussed RTI and developing an intensive intervention for students in need of this strategy.
- JHS night is March 21 at 6:30 PM, we are currently expecting about 60 incoming freshmen.
- Spanish Club went to Costa Rica for a week and had an excellent educational and cultural experience.

AD's Report

- Basketball and Wrestling ended their seasons. There was great effort and improvement throughout the season.
- Track, Golf and Tennis have begun for the Spring season. There are approximately 50 students out for Track, 15 out for Golf and 14 out for Tennis. These are improved numbers and bode well for the future.

JEFFERSON HIGH SCHOOL 2017-2018 SCHOOL CALENDAR

August

S	M	T	W	TH	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 11 fall Sports Begin
- 21 Freshman Orientation
- 22 First Day of School
- 28 Teacher PIR Day
days of Instructions 7

September

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 4 No School Labor Day
- 11-13 Fall MAP Testing
- 25-29 Homecoming week
- 20 midterm Grade Check
- 6&20 Late start (7:30-9:00)
Days of Instruction 15

October

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 19-20 No School MIEA
- 26 End of First Quarter
- 4&18 Late start (7:30-9:00)
Days of Instruction 17

November

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 16 Winter Sports Begin
- 22-24 No School Thanksgiving
- 8 Late start (7:30-9:00)
Days of Instruction 16

December

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 5 Midterm Grade Check
- 22-2 No School Winter Break
Days of Instruction 12

Jefferson High School Staff

<p>Mr. Tim Norbeck Principal AD</p> <p>Mr. Dan Sturdevant Business Manager/Clerk Technology Director</p> <p>Mr. Alan Smith School Secretary</p> <p>Mrs. Linda Allen School Counselor</p> <p>Mrs. Joe Michaud Vocational Education</p> <p>Mr. Mike Robbins Business, Comp, Accounting</p> <p>Mrs. Dawn Smartnick Social Studies</p> <p>Mr. Fritz Beiler Family Consumer Sciences</p> <p>Mrs. Anjeanette Haas Math</p> <p>Mrs. Cathy Carey Special Education</p> <p>Mrs. Mary Drynan English</p> <p>Mrs. Victoria Foster Music/Band</p> <p>Mr. Matthew Bowman Vocational Education</p> <p>Mr. Dave Heimann English</p> <p>Mr. Mike Hesford Social Studies</p> <p>Mr. Casey Pallister Journalism</p> <p>Mr. Mark Kelly PE/Health, Dr.Ed, Para</p> <p>Mr. Clint Layng Science</p> <p>Mr. Steve McCauley Art</p> <p>Mrs. Emma Ehret Math</p> <p>Mrs. Nicole Strozewski PE/Health, Anatomy</p> <p>Mr. Dave Ternes English, Library</p> <p>Mrs. Maggie Clifford Science</p> <p>Mrs. Mary Williams Paraprofessional</p> <p>Mrs. Laura Butler Paraprofessional</p> <p>Mrs. Lynsey Williams Paraprofessional</p> <p>Mrs. Lisa Fjeldseth Paraprofessional</p> <p>Mr. Bill Tinker Maintenance</p> <p>Mr. Matt Kosola Maintenance</p> <p>Mr. Joe Sandoval Maintenance</p> <p>Mr. Roy Tomich Maintenance</p>	<p>Superintendent</p> <p>Principal</p> <p>AD</p> <p>Business Manager/Clerk Technology Director</p> <p>School Secretary</p> <p>School Counselor</p> <p>Vocational Education</p> <p>Business, Comp, Accounting</p> <p>Social Studies</p> <p>Family Consumer Sciences</p> <p>Math</p> <p>Special Education</p> <p>English</p> <p>Music/Band</p> <p>Vocational Education</p> <p>English</p> <p>Social Studies</p> <p>Journalism</p> <p>PE/Health, Dr.Ed, Para</p> <p>Science</p> <p>Art</p> <p>Math</p> <p>PE/Health, Anatomy</p> <p>English, Library</p> <p>Science</p> <p>Paraprofessional</p> <p>Paraprofessional</p> <p>Paraprofessional</p> <p>Maintenance</p> <p>Maintenance</p> <p>Maintenance</p> <p>Maintenance</p>
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Semester Breakdown			
Semester 1:	Days: 73	Hours: 549.8	
Semester 2:	Days: 74	Hours: 554.4	
Year Total:	Days: 147	Hours: 1104.2	

January

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 10-11 Semester Finals
- 11 Semester Ends
- 12 Teacher PIR Day
- 15-17 Winter MAP Testing
- 17 Late start (7:30-9:00)
Days of Instruction 17

February

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- 14 Midterm Grade Check
- 19 No School, President Day
- 7&21 Late start (7:30-9:00)
Days of Instruction 15

March

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 15 End of Third Quarter
- 7&21 Late start (7:30-9:00)
- 29 Spring Break
Days of Instruction 16

April

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 4&18 Late start (7:30-9:00)
- 16 Midterm Grade Check
Days of Instruction 17

May/June

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 1-4 Spring MAP Testing
- 9 Late start (7:30-9:00)
- 20 Graduation
- 23-24 Semester Test last day
- 24 last day
- 25 Teacher PIR
Days of Instruction 15

20 January, 2017

Greg Liedle and Tim Norbeck
Jefferson County High School
PO Box 838
Boulder, MT 59632

Mr. Liedle and Mr. Norbeck,

I am writing you this letter out of concern for the JHS Journalism program after hearing from Mr. Mark Kelly that student journalists' coverage of newsworthy topics was restricted by the JHS administration.

In an October 2016 conversation, Mr. Kelly shared his account of student journalists at the Panther Press being censored by JHS administrators because they deemed the topic of poverty, particularly student poverty, to be too controversial to print. He told me that he subsequently left his position at JHS.

After reviewing the minutes from the July 19, August 15, September 20, and November 15, 2016 Board of Trustees meetings, I see no reports or discussions regarding the Panther Press nor of Mr. Kelly's departure from JHS after a very long and meaningful career.

I hope that you can share your accounts of any administrative intervention in the work of student journalists at the Panther Press. Item 2330 of the JHS Policy (Controversial Issues and Academic Freedom) clearly addresses the topic as one that is between the Board and teaching staff. Administrative council is itemized as the fifth of five considerations to be taken by teachers as they run their classrooms and educate students.

For administrators to impinge on the learning environment in such a way would at least be a gross overreach, and at worst would be a violation of the goals stated in item 2000 of the JHS Policy. Such a violation would undermine what the District states it hopes to accomplish. It would teach students that their observations about injustices are invalid and that they should not even try to voice them. It would be a lasting lesson that administrative power acting in its own self-interest should be tolerated.

During the nearly 23 years since I graduated from JHS, I've stayed in contact with Mr. Kelly because of the immense impact that his journalism program made on me. He challenged students to take risks and to stand up for what is right, by law, by reason, and by human decency. Those simple lessons have been part of my daily life through a broad range of experiences, from college, to distinguished service in Afghanistan, to teaching, to working in journalism, to administrative and management positions, and to membership on various boards.

One thing I would like you to keep in mind is that when I graduated in 1994, JHS succeeded in its goals of fostering self-discovery, intellectual curiosity, sensitivity, and lifelong learning. I only hope that JHS is willing to do the same for its current generation of students as they graduate into an increasingly anti-intellectual reality.

Sincerely,


Josh Grenzsund

jgrenzsund@gmail.com

Cc: Mr. Mark Kelly
Jefferson High School Board of Trustees (Sabrina Steketee, Pat Lewis, Stacy Hale, Travis Pierce, Terry Street, Denise Brunett, Larry Rasch)

District Office:
Business Manager,
Lorie Carey
Phone: 406.225.3740
Fax: 406.225.3289

Jefferson High School

Superintendent, Tim Norbeck

312 South Main
P.O. Box 838
Boulder, MT 59632
Phone: 406.225.3317
Fax: 406.225.3289

March 9, 2017

Mr. Josh Grenzsund
910 Jackson Street
Eugene, OR 97402

Dear Mr. Grenzsund:

Thank you for your letter of January 20th regarding our Jefferson High School Journalism program.

Our board members also received a copy of your letter and it was discussed at our February board meeting. The full board determined that we, Tim Norbeck, Superintendent, and Sabrina Steketee, Board Chair, would respond to your letter on behalf of the administration and the board.

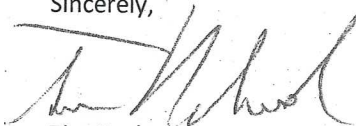
Jefferson High School remains, as always, very committed to fostering the learning environment you describe in your letter and that is described in our policies. We respect and support every citizen's, including students, great right to and benefit of the exercise of independent and free speech. While it is legally allowed in certain circumstances to review or restrict some expression within a school, we cannot recall a time when administration has felt restriction of a student's article to be necessary. The board has delegated this review to the Superintendent in policy 3221, Student Publications.

With respect to the time you reference, October 2016, Mr. Kelly was at that time an academic coach, assisting the journalism teacher during the last period of the day. We understand that Mr. Kelly feels topics were rejected that he suggested during this time as article ideas. From our perspective, what was happening was that we were focused on articles being student-driven, suggested and developed by students, rather than the coach or teacher.

You mentioned concern that Mr. Kelly's long time outstanding contributions to JHS are not recognized in board records. Mr. Kelly retired from his full-time work at JHS in August 2010. If you review the board minutes from then, you will see the retirement package created for Mr. Kelly, largely in recognition of his many years of service and accomplishments. From then until April 2016, Mr. Kelly taught one period a day in Journalism. In April 2016, Mr. Kelly resigned from this position. If you review the minutes of May 2016, you will see the board notice of their great appreciation of his service.

We hope we have addressed your concerns. Thank you for your concern for our school, our journalism program, students, and Mr. Kelly.

Sincerely,



Tim Norbeck
Superintendent



Sabrina Steketee
Chair, Board of Trustees

REPRESENTATIVE
to the
PRICKLY PEAR COOPERATIVE
MANAGEMENT BOARD

Please accept this as official notification that

Tim Norbeck

(Name)

will represent

Jefferson HS

(School District)

as a voting member of the
Prickly Pear Cooperative Management Board
for the term, of

July 1, 2017 to June 30, 2018

signed,

(Board Chair)

(Date)

(Clerk Attest)

RETURN NO LATER THAN MAY 19, 2017

FCS Commercial Kitchen - Student Learning and Certification Opportunities

Pro-Start certifications

Montana state food safety certification

Kitchen prep certification (still checking on this one)

Student lunch or breakfast service once a month or week or special occasion

Dinner theatre, jazz program dinner, community dinners

School fundraisers -- cookie dough, cookies, donuts, breads, and more

Real experience for work beyond high school (to help get through college)

Small business experience - budgeting, planning, event coordination

EQUIPMENT LIST

Item	Quantity	Area	Indiv Cost	Calc Cost	Link
6 burner Range top	1	Cooking	\$ 2,000.00	\$ 2,000.00	https://www.actydiscount.com/Used-Yulcan-60-10-Burner-Range-w-2-Std-Ovens-60L77R.0.187767.1.1.htm
Commercial deep fryer	1	Cooking	\$ 366.00	\$ 366.00	https://www.actydiscount.com/Winco-32-lb-Electric-CounterTop-Double-Well-Deep-Fryer-EFT-32.0.149283.1.1.htm
Commercial toaster	1	Cooking	\$ 750.00	\$ 750.00	https://www.actydiscount.com/Used-Star-14-Restaurant-Kitchen-Conveyor-Sandwich-Toaster-Oven.0.187744.1.1.htm
Panini grill	1	Cooking	\$ 375.00	\$ 375.00	https://www.actydiscount.com/Used-Dual-Panini-Grill-Sandwich-Press-CG14SPTE.0.187377.1.1.htm
Waffle maker	2	Cooking	\$ 409.00	\$ 818.00	https://www.actydiscount.com/Waring-Double-Belgian-Waffle-Maker-50-per-Hour-WW200.0.125687.1.1.htm?ppcid=32&linkcrepe&clk=125687&pos=12
Donut fryer	1	Cooking	\$ 989.00	\$ 989.00	https://www.kingarthurfour.com/shop/items/classic-thermapen
Digital thermometer	1	Cooking	\$ 83.00	\$ 83.00	https://www.kingarthurfour.com/Used-Varmixer-20-QT-Planetary-Dough-Mixer-with-Paddle-W20A.0.187492.1.1.htm
20 qt mixer	1	Prep	\$ 1,300.00	\$ 1,300.00	https://www.kingarthurfour.com/shop/items/kitchenaid-pro-line-stand-mixer-7-quart
6 qt tabletop mixer	2	Prep	\$ 550.00	\$ 1,100.00	https://www.actydiscount.com/Shopping_cart/Viewcart.cfm?Update=1
Commercial slicer	1	Prep	\$ 1,300.00	\$ 1,300.00	https://www.actydiscount.com/Robot-Coupe-Commercial-Food-Processor-W-3-Quart-Bowl-R2M.0.40970.1.1.htm?ppcid=32&link=food-processor&clk=40970&pos=1
Commercial Food processor	1	Prep	\$ 1,088.00	\$ 1,088.00	https://www.actydiscount.com/Vitamix-Vita-Prep-Commercial-Food-Blender-64oz-Container-1002.0.31110.1.1.htm?ppcid=32&link=blender&clk=31110&pos=6
Commercial blender	2	Prep	\$ 399.00	\$ 798.00	https://www.kingarthurfour.com/shop/items/kitchenaid-9-speed-hand-mixer
Hand mixer	2	Prep	\$ 100.00	\$ 200.00	https://www.actydiscount.com/Advance-Tabco-96-x-30-All-Stainless-Work-Table-18-Gauge-with-Undershelf-TTS-308-X.0.139519.1.1.htm
Stainless steel prep table	1	Prep	\$ 409.00	\$ 409.00	https://www.actydiscount.com/productdetail.php?ProductID=17345
Proofing cabinet	1	Prep	\$ 1,500.00	\$ 1,500.00	https://www.actydiscount.com/productdetail.php?ProductID=15448
Rolling cabinet	4	Prep	\$ 150.00	\$ 600.00	http://www.webstaurantstore.com/1-lb-bread-loaf-pan-9-x-4-1-2/327900565.htm
Commercial baking pans-bread	12	Prep	\$ 6.50	\$ 78.00	http://www.webstaurantstore.com/aleco-12180-18-x-12-x-2-aluminum-rectangular-straight-sided-cake-pan-august-thomsen/14412180.html
Commercial baking pans-cake	12	Prep	\$ 20.00	\$ 240.00	http://www.webstaurantstore.com/2415/bakery-pans-and-cake-molds.html
Commercial baking pans-specialty	6	Prep	\$ 20.00	\$ 120.00	http://www.webstaurantstore.com/garde-com-2bst-2-manual-can-opener-with-plated-steel-base/181COM2BST.html
Commercial can opener	1	Prep	\$ 68.00	\$ 68.00	http://www.webstaurantstore.com/choice-18-x-24-webstaurantstore-logo-flexible-cutting-board-2-pack/2041824PKWEB.html
Cutting boards	4	Prep	\$ 4.00	\$ 16.00	http://www.webstaurantstore.com/2821/kitchen-cutlery.html
General prep utensils-various	1	Prep	\$ 300.00	\$ 300.00	https://bakeryequipment.com/productdetail.php?ProductID=19317
Knives-various	1	Prep	\$ 300.00	\$ 300.00	https://bakeryequipment.com/productdetail.php?ProductID=15939
Prep bowls	12	Prep	\$ 5.00	\$ 60.00	http://www.webstaurantstore.com/3097/square-translucent-food-storage-containers-lids.html
Sheet pans, full	12	Prep	\$ 15.00	\$ 180.00	http://www.webstaurantstore.com/choice-8-qt-full-size-stackable-chafer/92299850.html
Sheet pans, half	24	Prep	\$ 7.50	\$ 180.00	http://www.webstaurantstore.com/lancaster-table-seating-31-folding-tray-stand-black-metal/3711156.html
Sheet pans, quarter	24	Prep	\$ 10.00	\$ 240.00	http://www.webstaurantstore.com/oval-27-black-non-skid-serving-tray/407GT2700BK.html
Food storage containers	24	Prep	\$ 10.00	\$ 240.00	http://www.webstaurantstore.com/nustone-10-narrow-rim-white-melamine-plate-12-pack/271NS10WH.html
Buffet rolling table	1	Serve	\$ 2,400.00	\$ 2,400.00	http://www.webstaurantstore.com/7-1-4-narrow-rim-nustone-white-melamine-plate-12-pack/271NS107WH.html
Chafing dishes	4	Serve	\$ 25.00	\$ 100.00	http://www.webstaurantstore.com/15-oz-narrow-rim-nustone-white-melamine-bowl-5-1-4-diameter-12-pack/271NS315WH.html
General service utensils-VARIOUS	1	Serve	\$ 300.00	\$ 300.00	http://www.webstaurantstore.com/nustone-7-oz-white-stackable-melamine-cup-12-case/271NS111WH.html
Serving tray stands	8	Serve	\$ 10.00	\$ 80.00	http://www.webstaurantstore.com/windsor-flatware-stainless-steel-dinner-knife-12-pack/602383DKN.html
Serving trays	16	Serve	\$ 13.00	\$ 208.00	http://www.webstaurantstore.com/get-9910-1-cl-bahama-10-oz-clear-break-resistant-plastic-tumbler-72-case/3759910CL.html
Dinner service-dinner plates	200	Serve	\$ 3.00	\$ 600.00	http://www.webstaurantstore.com/windsor-flatware-stainless-steel-dinner-fork-12-pack/602383DFK.html
Dinner service-salad plates	200	Serve	\$ 1.25	\$ 250.00	http://www.webstaurantstore.com/windsor-flatware-stainless-steel-teaspoon-12-pack/602383TSP.html
Dinner service-bowls	200	Serve	\$ 1.30	\$ 260.00	http://www.webstaurantstore.com/windsor-flatware-stainless-steel-dinner-spoon-12-pack/602383BOU.html
Dinner service-cup	200	Serve	\$ 1.50	\$ 300.00	
Dinner service-glass	200	Serve	\$ 1.50	\$ 300.00	
Dinner service-knives	200	Serve	\$ 0.25	\$ 50.00	
Dinner service-forks	200	Serve	\$ 0.10	\$ 20.00	
Dinner service-spoons	200	Serve	\$ 0.10	\$ 20.00	
Dinner service-soup spoon	200	Serve	\$ 0.12	\$ 24.00	
TOTAL				\$ 20,610.00	

MINUTES

Jefferson High School Dist. 1
Regular Meeting

February 21, 2017
JHS Board Meeting

Board members present:

Larry Rasch

Pat Lewis (left at 8:40 during commendations)

Stacy Hale

Sabrina Steketee

Terry Street

Travis Pierce arrived at 6:57 (during Superintendent report.

Board members absent: **Denise Brunett**

Administrators present:

Tim Norbeck, Superintendent

Lorie Carey, Business Manager

Greg Liedle, Principal

Visitors: Mary Williams, Jacob Rasch, Joe Michaud, Jan Anderson (arrived at 7:24 during the end of the Supt. report)

CALL TO ORDER	Ms. Steketee called the meeting to order at 6:35. The pledge was said.
PUBLIC COMMENT	None
STUDENT REPORT	None.
STAFF REPORT	Mary Williams gave a report on alternative energy systems for the school. A student is working with her to possibly develop a solar panel system. Most of the system would be paid for by a grant if the grant is approved. About 90% would be covered. There is little to no maintenance, the excess power generated in the summer would go on to a grid so that the school would get credit for it. NorthWestern Energy provides a list of contractors approved to install these systems. If the grant is received, it would take 1 to 1.5 years to get the system up and running.
COMMITTEE REPORTS	Committee reports: None.
ADMINISTRATIVE REPORTS	Clerk Report. Submitted in writing. Principal report. Submitted in writing. Mr. Liedle asked that the calendar be reviewed but not addressed until more consideration could be given. Superintendent report. Presented in written form. Mr. Michaud spoke to support expansion of the north route to Kleffner Ranch to assist in drawing students from that area. Mr. Norbeck will pursue more information concerning this – turn-around place, etc.
UNFINISHED BUSINESS	Transportation Program facilitated discussion and planning. Mr. Norbeck and Mr. Liedle will coordinate a day for this.
NEW BUSINESS	Personnel Substitutes: S. Williams was recommended. Mr. Rasch moved to approve the recommendation. Mr. Street seconded the motion which passed unanimously. Superintendent Evaluation. None. Attendance Agreements. Ms. Brunett moved to approve the Helena District student attendance agreements and the JHS Student attendance agreements. Mr. Street seconded the motion which passed unanimously. Increased funding approval. Deferred finalization to special meeting. Call for Election. Mr. Pierce moved to approve the resolution calling for the election. Ms. Lewis seconded the motion which passed unanimously. 2017-18 Calendar. Deferred Review of Strategic Plan data. Ms. Steketee intended to have it for this meeting but didn't get it done. Review of Student Strategic Planning session and next steps. Ms. Steketee presented a written summary of the session groups' ideas.

NEW BUSINESS
(Cont.)

Update on Student Portfolio Project. Mr. Norbeck gave a brief report concerning the progress of the project. Mr. Michaud helps each student individually to prepare their future with the classes they choose at JHS. Ms. Steketee asked how many students could reasonably present their portfolio. She suggested that a few small scholarships be available for the top ones to encourage completion.

Update on Policy 2151, Activities and Athletics Code of conduct, review of programs. Administration reported that the process is going along well. Work on the 3-year summary hasn't begun. In July of 2019 the three-year summary will be required.

Fall sports and activities surveys summary report. This was deferred.

Keeping track of policies, meeting postings, and website archives. Ms. Steketee suggested that a 100-150 hour position be explored to take care of this process. Ms. Lewis moved to pursue this line of inquiry. Ms. Hale seconded the motion which passed unanimously.

Update on Policy 1332 Board of Trustees, Authorization of Signatures. Contracts, timeline, bidding, etc.

Update on Policy 1401P, Board of Trustees, Records Available to Public. Strategic plan, CBA's, etc.

LETTERS

Letters. Josh Grenzhund sent a letter to each individual board member concerning the Journalism program. A response to these letters will be drafted by Ms. Steketee with input from Mr. Norbeck.

COMMENDATIONS

Commendations. Jazz Band, sports teams, cheerleaders, band, art show, blood drive, super bowl party, Lucas Pierce – custodial work, '66 bench by woods and metals students,

CONSENT AGENDA

Consent agenda. Mr. Rasch moved to accept the minutes of the previous regular meeting and claims. Mr. Street seconded the motion which passed unanimously by those present.

FOLLOWUP AND
ADJOURNMENT

The next meeting will be February 21.

Follow-up/Adjournment. 8:40 p.m.
Route Extension

MINUTES

Jefferson High School Dist. 1
Special Meeting

March 8, 2017
JHS District Office/Electronic

Board members present: Sabrina Steketee - Chair, Terry Street, Larry Rasch, Stacy Hale, Denise Brunett, Patricia Lewis
All board members participated by telephone conference.

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager
Administration participated from the District Office by telephone conference.

Visitors: None.

CALL BOARD TO ORDER Ms. Steketee called the meeting to order at 4:00 p.m.

PUBLIC COMMENT None.

NEW BUSINESS **Budget Amendment.** Mr. Norbeck reviewed the detail of the resolution for the budget amendment made possible by an increase in enrollment. A copy is included with these minutes.

Section 20-9-161 (1), MCA Definition of budget amendment for budgeting purposes. As used in this title, unless the context clearly indicates otherwise, the term "budget amendment" for the purpose of school budgeting means an amendment to an adopted budget of the district for the following reasons:

(1) an increase in the enrollment of an elementary or high school district that is beyond what could reasonably have been anticipated at the time of the adoption of the budget for the current school fiscal year whenever, because of the enrollment increase, the district's budget for any or all of the regularly budgeted funds does not provide sufficient financing to properly maintain and support the district for the entire current school fiscal year;

Following these guidelines, Jefferson High School is eligible to adopt a budget amendment of \$181,242.75 of which \$55,169.42 is payable to the district in Direct State Aid (DSA). The remaining portion will be funded using general fund reserves.

Ms. Brunett moved to approve the adoption of the budget amendment of \$181,242.75. Mr. Rasch seconded the motion which passed unanimously (roll call vote) by the six members participating.

ADJOURNMENT The meeting adjourned at 4:09 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

03/17/17
16:28:20

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 2/17

Page: 1 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17844	43614S	2793 AMERICAN WELDING & GAS, INC.	40.68						
1		04429283 11/21/16 Ground 200 amp steel jaw	40.68		201	390-1640	610		
17845	43630S	1910 MT SCHOOL EQUIP	768.00						
1		20228 02/14/17 Smith Syst. Panel Mount/holder	768.00*	9188	215	361-1000	660	244	
17847	43627S	1577 MANHATTAN PUBLIC SCHOOLS	40.00						
1		02/09/17 Speech and Drama Registration	40.00*		201	710-3500	582		
17848	43629S	1650 MEADOW GOLD GREAT FALLS	60.87						
1		408295 02/16/17 milk	60.87		201	910-3100	630		
17849	43612S	4836 ALAMO PRISM COMMUNICATIONS LLC	585.00						
1		10247 02/06/17 SIP licenses	360.00	9077	228	999			
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-680-10247 02/06/17 programming labor	225.00	9077	228	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-330-							
17852	43624S	4282 KONDA, STACEY	362.60						
1		02/16/17 ind trans contract	362.60		210	100-2700	514		
17854	43623S	4281 KOMM, BRIAN & ALISON	301.00						
1		02/16/17 ind trans contract	301.00		210	100-2700	514		
17855	43613S	4049 AMAZON.COM	296.46						
1		0789693072 11/16/16 barcode scanner, cable,et	296.46	9173	228	100-1000	615		
17856	43615S	109 ANACONDA HIGH SCHOOL	100.75						
1		2141 02/14/17 PO 23341 lunch wrestling	100.75		201	720-3500	582		
17857	43635S	612 SUPPLYWORKS	59.68						
1		391761756 02/10/17 power cord w. room	21.84	9200	201	100-2600	615		
2		391761756 02/10/17 white board cleaner	37.84	9200	201	100-2600	610		
17859	43618S	2152 CENTURY LINK	120.82						
1		02/13/17 charges	120.82		201	100-2400	531		
17860	43617S	374 BLUE CROSS & BLUE SHIELD	2,333.74						
1		Mar 17 02/09/17 Rask Premium	614.23		201	100-1000	260		
2		Mar 17 02/09/17 Hohenthal premium	925.93		201	100-1000	260		
3		Mar 17 02/09/17 Hohenthal premium	179.35		289	675			
4		Mar 17 02/09/17 Ekblom premium	614.23		289	675			

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 2/17

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Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17861	43638S	4926 WING, CLYDE	29.16						
1		02/02/17 Ref mileage	29.16*		215	720-3500	582	720	
17862	43626S	4070 MANHATTAN CHRISTIAN	216.50						
1		05/13/16 PO 23340 track meals 15/16	216.50*		215	720-3500	582	139	
17863	43620S	4633 COMMERCIAL ENERGY OF MT INC.	2,588.59						
1		NWE040669 02/02/17 Natural Gas	2,521.43		201	100-2600	411		
2		NWE040670 02/02/17 Natural Gas	67.16		201	100-2600	411		
17865	43636S	4563 TRIPP & ASSOCIATES	3,925.00						
1		02/07/17 audit balance	3,925.00*		201	100-2500	330		
17866	43632S	1737 NORTHWESTERN ENERGY	8,322.46						
1		02/07/17 electric	4,120.61		201	100-2600	412		
2		02/07/17 electric tax	562.67		201	100-2600	412		
3		02/07/17 gas	2,017.06		201	100-2600	411		
4		02/07/17 gas tax	698.41		201	100-2600	411		
5		02/07/17 adjustments for prev month	923.71		201	100-2600	411		
17868	43616S	4854 ASSURANT EMPLOYEE BENEFITS	112.60						
1		02/15/17 Hohenthal premiums	96.36		289	676			
2		02/15/17 Ekblom premiums	8.12		289	676			
3		02/15/17 Rask vision	8.12		289	676			
17869	43625S	1451 L & P GROCERY	30.27						
1		02-152292 01/26/17 fcs groceries	2.99	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		02-160778 02/14/17 fcs groceries	27.28	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
17870	43619S	4827 CITI BUSINESS VISA	140.87						
1		09162G 01/22/17 fcs dollar tree	11.00	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		33031G 01/22/17 fcs bed bath & beyond	12.98	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3		47646G 02/10/17 fcs dollar tree	44.00	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
4		0033190G 01/27/17 fcs albertsons	72.89	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 2/17

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17871	43628S	4786 MC Mastercard	57.64						
1		Projector bulb	28.70*	9184	201	390-1640	440		
		LIGHTING SUPPLY COMPANY							
2		Screws for '66 bench	28.94*	9192	215	100-1000	610	166	
		HOME DEPOT							
		# of Claims	21						
		Total:	20,492.69						
			20,492.69						

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 2/17

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Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$16,998.85
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$663.60
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$1,042.60
228 TECHNOLOGY FUND	
101	\$881.46
289 RETIREE/COBRA INSURANCE FUND	
101	\$906.18
Total:	\$20,492.69

03/17/17
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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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Report ID: AP100H

High School

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17446	43676S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	15,794.19						
1		04/01/16 Route contract for Apr	15,794.19		210	100-2700	513		
		Claim Total for District	15,794.19						
17864	43684S	4950 MONTANA ASSOCIATION OF FCS	290.00						
1		02/22/17 MAFCS CONF REG	140.00*	9207	215	451-1710	582	236	
2		02/22/17 AAFCS ANNUAL MEMBERSHIP	150.00*	9207	215	451-1710	810	236	
		Claim Total for District	290.00						
17872	43693S	612 SUPPLYWORKS	33.62						
1		391890993 02/13/17 mens handicap sign	10.77	9200	201	100-2600	615		
2		391890993 02/13/17 womens handicap sign	10.57	9200	201	100-2600	615		
3		391890993 02/13/17 voltage tester	12.28	9200	201	100-2600	615		
		Claim Total for District	33.62						
17873	43680S	4498 LERUM AUTO	65.95						
1		02/23/17 oil change	65.95		201	100-2600	440		
		Claim Total for District	65.95						
17874	43691S	4951 PIERCE, LUCAS	250.00						
1		02/13/17 boiler class	250.00*		201	100-2600	321		
		Claim Total for District	250.00						
17875	43683S	1650 MEADOW GOLD GREAT FALLS	41.86						
1		408985 02/23/17 milk	41.86		201	910-3100	630		
		Claim Total for District	41.86						
17876	43672S	1055 DAILEY, GREG	150.00						
1		5616-50 02/23/17 piano tuning	150.00	8748	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1470-440-							
		Claim Total for District	150.00						
17877	43667S	321 BRUCO, INC	312.18						
1		358200 02/24/17 pad drivers - rider	312.00	9201	201	100-2600	615		
2		358200 02/24/17 pad drivers- rider	0.18		201	100-2600	615		
		Claim Total for District	312.18						
17878	43673S	1002 GENERAL DISTRIBUTING	717.53						
1		512804 02/15/17 Bench Whl	31.07	9008	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-							
2		513356 02/17/17 Apparatis Repair	45.00	9008	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-							
3		512787 02/15/17 Lug Terminal. Wire Ferrule	498.06	9008	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-							
4		512793 02/15/17 Extension Cord Molded End	143.40		201	100-2600	440		
		Claim Total for District	717.53						

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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Report ID: AP100H

High School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17879	43677S	4672 ITC INFORMATION TECHNOLOGY CORE	713.00					
1		HDW-126140 02/24/17 Maintenance Fee	713.00*		228	100-1000	680	
		Claim Total for District	713.00					
17880	43674S	1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		226 03/01/17 8 yd 2x weekly	155.00		201	100-2600	431	
		Claim Total for District	155.00					
17881	43664S	4878 ANNETTE SMITH ELECTRIC INC	330.00					
1		584 02/28/17 Fixed Receptacles in Shop	330.00		201	100-2600	440	
		Claim Total for District	330.00					
17882	43675S	157 HARDWARE HANK	614.50					
1		92530 02/02/17 brass nipple	5.58		201	100-2600	615	
2		92742 02/13/17 biology suipplies	14.99	9020	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
3		92796 02/16/17 windshield washer fluid	7.98		201	100-2600	610	
4		92817 02/17/17 bulbs	9.98		201	100-2600	615	
5		92886 02/22/17 tape measure and misc	36.08		201	100-2600	615	
6		92889 02/22/17 rope clip	1.98		201	100-2600	615	
7		92909 02/23/17 batteries	15.99		201	100-2600	615	
8		92944 02/27/17 bolt and clips	15.32		201	100-2600	615	
9		92949 02/27/17 bolt and snap	6.60		201	100-2600	615	
10		92977 02/24/17 camo waders	500.00*		215	100-1000	615	246
		Claim Total for District	614.50					
17883	43668S	4827 CITI BUSINESS VISA	199.33					
1		01/22/17 fcs Helena Superl	101.40	9044	201	999		
		COSTCO						
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
2		02/10/17 fcs costco	97.93	9044	201	999		
		COSTCO						
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
		Claim Total for District	199.33					
17884	43692S	259 RED LION HOTEL AND CONVENTION	186.48					
1		1333 02/21/17 State Wrestling AD	186.48		201	720-3500	582	
		Claim Total for District	186.48					
17886	43692S	259 RED LION HOTEL AND CONVENTION	279.72					
1		30422567 03/04/17 AD room	279.72		201	720-3500	582	
		Claim Total for District	279.72					
17889	43673S	1002 GENERAL DISTRIBUTING	45.00					
1		00513356 02/17/17 acetylene regulator repai	45.00	9217	201	100-2600	440	
		Claim Total for District	45.00					

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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High School
* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17890 43686S	1910 MT SCHOOL EQUIP	2,460.00					
1	20227 03/01/17 Work stations for career	2,460.00*	9188	215	361-1000	660	244
	Claim Total for District	2,460.00					
17893 43689S	1737 NORTHWESTERN ENERGY	6,761.83					
1	03/01/17 electric services	4,002.05		201	100-2600	412	
2	03/01/17 electric tax	606.97		201	100-2600	412	
3	03/01/17 gas services	1,566.46		201	100-2600	411	
4	03/01/17 gas tax	586.35		201	100-2600	411	
	Claim Total for District	6,761.83					
17894 43662S	899 360* OFFICE SOLUTIONS	600.00					
1	WI30348 02/13/17 printer	200.00*		201	390-1170	660	
2	WI30348 02/13/17 printer	400.00*		201	390-1170	660	226
	Claim Total for District	600.00					
17895 43691S	4951 PIERCE, LUCAS	224.00					
1	02/13/17 Mileage to Classes	224.00*		201	100-2600	582	
	Claim Total for District	224.00					
17896 43687S	4678 NORBECK, TIM	240.75					
1	02/10/17 Mileage to State Wrestling	240.75		201	720-3500	582	
	Claim Total for District	240.75					
17897 43670S	2717 CITY OF BOULDER	1,348.04					
1	03/06/17 JHS Water	546.56		201	100-2600	421	
2	03/06/17 JHS Sewer	765.44		201	100-2600	421	
3	03/06/17 Tennis Water	14.38		201	100-2600	421	
4	03/06/17 Tennis Sewer	22.07		201	100-2600	421	
5	03/06/17 Overpayment	-16.38		201	100-2600	421	
6	03/06/17 JHS Outdoor Water	15.97		201	100-2600	421	
	Claim Total for District	1,348.04					
17898 43687S	4678 NORBECK, TIM	60.30					
1	03/06/17 soph breakfast for CRT test	60.30		201	100-2100	610	
	Claim Total for District	60.30					
17899 43687S	4678 NORBECK, TIM	126.26					
1	03/08/17 miles for MASBO	126.26		201	100-2300	582	
	Claim Total for District	126.26					
17900 43683S	1650 MEADOW GOLD GREAT FALLS	73.98					
1	410860 03/09/17 milk	73.98		201	910-3100	630	
	Claim Total for District	73.98					

High School
* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Claim \$				Acct/Source/	
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj	
17901	43662S	899 360* OFFICE SOLUTIONS	79.84					
1		W131295 03/02/17 staples	79.84	9019	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-						
		Claim Total for District	79.84					
17902	43668S	4827 CITI BUSINESS VISA	487.00					
1		56662G 01/22/17 fcs Groceries and supplie	101.40	9044	201	999		
		COSTCO PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
2		0076883G 03/06/17 fcs Groceries and supplie	87.77	9044	201	999		
		COSTCO PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
3		89271G 03/06/17 fcs Groceries and supplie	123.70	9044	201	999		
		COSTCO PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
4		91657G 02/28/17 fcs Groceries and supplie	174.13	9044	201	999		
		COSTCO PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
		Claim Total for District	487.00					
17903	43679S	1451 L & P GROCERY	19.32					
1		02-167121 03/01/17 fcs groceries	19.32	9045	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
		Claim Total for District	19.32					
17904	43666S	374 BLUE CROSS & BLUE SHIELD	2,333.74					
1		01012017 03/12/17 Rask Premium	614.23		201	100-1000	260	
2		01012017 03/12/17 Hohenthal premium	925.93		201	100-1000	260	
3		01012017 03/12/17 Hohenthal premium	179.35		289	675		
4		01012017 03/12/17 Ekblom premium	614.23		289	675		
		Claim Total for District	2,333.74					
17905	43667S	321 BRUCO, INC	135.00					
1		358896 03/08/17 Service SVD Tech 3 Labor	135.00		201	100-2600	440	
		Claim Total for District	135.00					
17906	43678S	1377 JOHNSON CONTROLS	4,104.00					
1		1-47748105 03/02/17 Service Agreement Boiler	4,104.00		201	100-2600	440	
		Claim Total for District	4,104.00					
17907	43694S	1645 VERIZON WIRELESS	40.02					
1		9781532942 03/05/17 Monthly Charges	40.02*		201	100-2100	531	
		Claim Total for District	40.02					

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Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
17908	43683S	1650 MEADOW GOLD GREAT FALLS	79.68					
1		409927 03/02/17 Milk	79.68		201	910-3100	630	
		Claim Total for District	79.68					
17909	43688S	4754 NORRIS, MELISSA	531.00					
1		02/11/17 22.5@\$18 Choir Accomp	405.00		201	710-3400	330	
2		02/13/17 7@\$18 Drama Accomp	126.00		201	710-3400	330	
		Claim Total for District	531.00					
17911	43671S	4633 COMMERCIAL ENERGY OF MT INC.	1,460.59					
1		NWE041094 03/01/17 Gas	1,411.24		201	100-2600	411	
2		NWE041095 03/01/17 Gas	49.35		201	100-2600	411	
		Claim Total for District	1,460.59					
17912	43688S	4754 NORRIS, MELISSA	639.00					
THIS WILL BE REIMBURSED BY ACTIVITIES BECAUSE THIS PERSON REQUIRES A 1099 AND THERE IS NO OTHER WAY TO GET THE INFORMATION FROM THE ACTIVITIES SOFTWARE TO BLACK MTN SOFTWARE. LJC								
1		03/10/17 Drama Accomp Act 18X35.5 hr	639.00*		215	710-3400	582	710
		Claim Total for District	639.00					
17914	43690S	4954 OTTMAN, CODY	35.00					
1		r730576183 03/12/17 Coaching course	35.00		201	720-3500	582	
		Claim Total for District	35.00					
17915	43685S	1823 MT BROOM & BRUSH COMPANY	101.18					
1		1201623 03/14/17 winning hands	14.94	9001	201	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-						
		1201623 03/14/17 dispenser and towels	86.24		201	100-2600	610	
		Claim Total for District	101.18					
17916	43681S	4637 Mastercard	226.00					
1		33920 02/06/17 math app	179.86	8263	201	999		
2		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-						
		33920 02/06/17 math app	2.97	8609	215	999		201
3		PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-201						
		33920 02/06/17 math app	0.03	8718	201	999		
4		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1340-610-						
		33920 02/06/17 math app	43.14	8610	215	999		201
		PO Accounting (Org/Prog/Func/Obj/Proj: -451-1710-660-201						
		Claim Total for District	226.00					
17918	43682S	4786 MC Mastercard	211.62					
1		175737 02/07/17 Wood finish/brush '66 ben	93.58*	9194	215	100-1000	610	166
		DANZER'S PAINT STORE						

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Claim Warrant	Vendor #/Name	Claim \$	Acct/Source/			
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
2	175737 02/07/17 Wood finish/brush '66 ben DANZER'S PAINT STORE	0.42	9194	201	390-1640	610
3	129797 02/07/17 stain for '66 bench HELENA PAINT & WALL PAPER	71.40*	9193	215	100-1000	610 166
4	129797 02/07/17 stain for '66 bench	11.15		201	390-1640	610
5	175737 02/07/17 wood finish/brush '66 bench	35.07		201	390-1640	610
Claim Total for District		211.62				
17919	43682S 4786 MC Mastercard	375.69				
1	CC-23 02/21/17 Lathe guard LOVEGREEN MACHINE GUARDING	375.69		201	625	
Claim Total for District		375.69	CC Accounting: 201- -100-2600-615			
17920	43682S 4786 MC Mastercard	730.74				
1	CC-26 02/17/17 BBB Meals Dist ROSA'S PIZZA	145.73		201	625	
Claim Total for District		145.73	CC Accounting: 201- -720-3500-582			
2	CC-26 02/18/17 BBB Meals Dist TACO BELL BELGRADE	106.57		201	625	
Claim Total for District		106.57	CC Accounting: 201- -720-3500-582			
3	CC-26 02/16/17 BBB Meals Dist MCDONALDS - BELGRADE	123.80		201	625	
Claim Total for District		123.80	CC Accounting: 201- -720-3500-582			
4	CC-26 02/18/17 BBB Meals Dist SUBWAY-BELGRADE	121.40		201	625	
Claim Total for District		121.40	CC Accounting: 201- -720-3500-582			
5	CC-27 02/18/17 BBB Dist rooms HOLIDAY INN EXPRESS-BELGRADE	233.24		201	625	
Claim Total for District		233.24	CC Accounting: 201- -720-3500-582			
17921	43682S 4786 MC Mastercard	813.85				
1	CC-21 02/18/17 GBB Saturday evening meal MACKENZIE RIVER PIZZA CO	157.25		201	625	
Claim Total for District		157.25	CC Accounting: 201- -720-3500-582			
2	CC-21 02/17/17 GBB Friday evening meal TACO BELL BELGRADE	44.52		201	625	
Claim Total for District		44.52	CC Accounting: 201- -720-3500-582			
3	CC-21 02/17/17 GBB Friday evening meal MCDONALDS - BELGRADE	81.00		201	625	
Claim Total for District		81.00	CC Accounting: 201- -720-3500-582			
4	CC-21 02/18/17 GBB Saturday noon meal PICKLE BARREL BELGRADE	169.15		201	625	
Claim Total for District		169.15	CC Accounting: 201- -720-3500-582			
5	CC-21 02/16/17 GBB Thursday evening meal ALBERTSON'S #2009 BELGRADE	17.27		201	625	
Claim Total for District		17.27	CC Accounting: 201- -720-3500-582			

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Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
6		CC-21 02/16/17 GBB Thursday evening meal	111.42		201 625			
		BURGER KING-BELGRADE						
		CC Accounting: 201-			-720-3500-582			
7		CC-22 02/18/17 District day rooms 2	233.24		201 625			
		HOLIDAY INN EXPRESS-BELGRADE						
		CC Accounting: 201-			-720-3500-582			
		Claim Total for District	813.85					
17922	43682S	4786 MC Mastercard	1,629.93					
1		CC-20 02/04/17 Div wrestling meals	213.75		201 625			
		PIZZA RANCH BUTTE						
		CC Accounting: 201-			-720-3500-582			
2		CC-28 02/09/17 State Wrestling meal	163.00		201 625			
		PERKINS - BILLINGS						
		CC Accounting: 201-			-720-3500-582			
3		CC-28 02/09/17 State Wrestling meal	136.33		201 625			
		ALBERTSON'S - HELENA						
		CC Accounting: 201-			-720-3500-582			
4		CC-28 02/10/17 State Wrestling meal	78.44		201 625			
		PIZZA HUT - BILLINGS						
		CC Accounting: 201-			-720-3500-582			
5		CC-28 02/09/17 State Wrestling meal	41.94		201 625			
		ALBERTSON'S - HELENA						
		CC Accounting: 201-			-720-3500-582			
6		CC-28 02/11/17 State Wrestling meal	61.88		201 625			
		TACO BELL BELGRADE						
		CC Accounting: 201-			-720-3500-582			
7		CC-28 02/11/17 State Wrestling meal	37.47		201 625			
		MCDONALDS - BELGRADE						
		CC Accounting: 201-			-720-3500-582			
8		CC-28 02/11/17 State Wrestling rooms	897.12		201 625			
		HILLTOP INN						
		CC Accounting: 201-			-720-3500-582			
		Claim Total for District	1,629.93					
17923	43682S	4786 MC Mastercard	1,572.37					
1		CC-25 02/18/17 Band/cheer bball meals	363.85		201 625			
		PICKLE BARREL BELGRADE						
		CC Accounting: 201-			-720-3500-582			
2		CC-25 02/16/17 Band/cheer bball meals	287.87		201 625			
		MCDONALDS - BELGRADE						
		CC Accounting: 201-			-720-3500-582			
3		CC-25 02/18/17 Band/cheer bball meals	299.75		201 625			
		MACKENZIE RIVER PIZZA CO						
		CC Accounting: 201-			-720-3500-582			
4		CC-25 02/18/17 Band/cheer bball meals	137.00		201 625			
		MACKENZIE RIVER PIZZA CO						
		CC Accounting: 201-			-720-3500-582			

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Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/	
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj Proj
5		CC-25 02/17/17 Band/cheer bball meals	292.99		201	625	
		DOMINO'S PIZZA - BELGRADE					
		CC Accounting: 201-			-720-3500-582		
6		CC-25 02/17/17 Band/cheer bball meals	190.91		201	625	
		DOMINO'S PIZZA - BELGRADE					
		CC Accounting: 201-			-720-3500-582		
		Claim Total for District	1,572.37				
17924	43682S	4786 MC Mastercard	44.06				
1		CC-24 02/18/17 AD Meals Bball	12.38		201	625	
		BURGER KING-BELGRADE					
		CC Accounting: 201-			-720-3500-582		
2		CC-24 02/16/17 AD Meals Bball	11.28		201	625	
		BURGER KING-BELGRADE					
		CC Accounting: 201-			-720-3500-582		
3		CC-24 02/18/17 AD Meals Bball	20.40		201	625	
		THE WOK					
		CC Accounting: 201-			-720-3500-582		
		Claim Total for District	44.06				
17925	43695S	4639 WEX BANK	4,306.48				
1		48871139 02/28/17 Wrestling fuel	234.82		201	720-3500	582
2		48871139 02/28/17 GBB fuel	328.00		201	720-3500	582
3		48871139 02/28/17 BBB fuel	331.76		201	720-3500	582
4		48871139 02/28/17 Band fuel	33.81		201	710-3400	582
5		48871139 02/28/17 Admin fuel	51.56		201	100-2400	582
6		48871139 02/28/17 Athletic AD fuel	118.73		201	720-3500	582
7		48871139 02/28/17 JHS Music fuel	34.98		201	710-3400	582
8		48871139 02/28/17 Custodial fuel	68.04		201	100-2600	624
9		48871139 02/28/17 School foods fuel	31.29		201	910-3100	624
10		48871139 02/28/17 Driver's Ed fuel	34.92*		218	100-1000	624
11		48871139 02/28/17 Total Route to JHS fuel	3,038.57		210	100-2700	624
		Claim Total for District	4,306.48				
17926	43676S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	5,295.99				
1		02/28/17 Wrestling downtime	280.00		201	720-3500	582
2		02/28/17 Wrestling	1,056.25		201	720-3500	582
3		02/28/17 GBB downtime	360.00		201	720-3500	582
4		02/28/17 GBB	1,475.37		201	720-3500	582
5		02/28/17 BBB downtime	360.00		201	720-3500	582
6		02/28/17 BBB	1,492.27		201	720-3500	582
7		02/28/17 JHS band downtime	120.00		201	710-3400	582
8		02/28/17 JHS band	152.10		201	710-3400	582
		Claim Total for District	5,295.99				

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Claim	Warrant	Vendor #/Name	Claim \$			Acct/Source/			
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
17930	43669S	4935 CITI VISA- BUSINESS	239.68						
1		55940G 02/26/17 conf advisor meals	49.63*		215	394-1710	582	227	
2		13232G 02/24/17 conf advisor meals	45.88*		215	394-1710	582	227	
3		85276G 02/25/17 conf advisor meals	49.60*		215	394-1710	582	227	
4		97636G 02/22/17 conf advisor meals	45.28*		215	394-1710	582	227	
5		19736G 02/28/17 conf advisor meals	49.29*		215	394-1710	582	227	
		Claim Total for District	239.68						
17931	43665S	173 ARCHIE BRAY FOUNDATION	964.50						
1		58784 03/14/17 clay	868.78	9029	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1140-610-							
2		58784 03/14/17 clay	31.22		201	100-1140	610		
3		58785 03/14/17 clay	64.50*	9218	218	600-1000	610		
		Claim Total for District	964.50						
17932	43673S	1002 GENERAL DISTRIBUTING	1,275.89						
1		515044 02/28/17 Ellis Bandsaw Repair	486.89*	9211	201	390-1640	440		
2		513807 02/21/17 Ellis Bandsaw Repair	158.47*	9211	201	390-1640	440		
3		513807 02/21/17 Ellis Bandsaw Repair	96.53		201	100-2600	440		
4		513717 02/21/17 Ellis Bandsaw Repair	534.00		201	100-2600	440		
		Claim Total for District	1,275.89						
17933	43663S	3766 ACADIA MONTANA	675.27						
1		0119738 02/22/17 alta care	675.27*		215	280-1000	330	524	
		Claim Total for District	675.27						
17934	43682S	4786 MC Mastercard	179.00						
1		104354 02/28/17 Computer supplies	13.99	9118	228	100-1000	610		
		AMAZON.COM							
2		104354 02/28/17 computer supplies	28.82	9076	228	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3		104354 02/28/17 computer supplies	37.19		228	100-1000	610		
4		02/28/17 prime membership	99.00*		228	100-1000	810		
		Claim Total for District	179.00						
		Total High School	60,659.96						

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$35,027.16
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$18,832.76
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$5,015.04
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$99.42
228 TECHNOLOGY FUND	
101	\$892.00
289 RETIREE/COBRA INSURANCE FUND	
101	\$793.58
Total	\$60,659.96
Grand Total	\$60,659.96