

**AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

*** 6:30 p.m. Tuesday April 18, 2017 ***

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

C. Student Report

D. Staff Report

E. Committee Reports - brief review

F. Administration Reports – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. Board action is not taken on items in a report unless the item is listed as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
 - a. Budget information
 - b. MASBO Region 4 report
 - c. Election report
2. Principal/A.D.
3. Superintendent
 - a. Graduation invitation cards
 - b. Bleacher replacement
 - c. Student enrollment projections
 - d. MBI Summer Institute
 - e. Ripple Effects

G. Unfinished Business- Action is always possible for Unfinished Business items.

1. Transportation Program facilitated discussion and planning
2. Review of potential solar power options.

H. New Business – Action is always possible for New Business items.

1. Personnel – Action
 - a. Substitute applications – S. Bellander
 - b. Superintendent evaluation mini session: Possible closed session
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Approval of Surplus Equipment List
4. Review of Student Strategic Planning session - update on committee formation and first steps
5. Sports and activities surveys summary report
6. Certified employees retirement intention – none received at this time, April 1 “deadline”
7. Review of Risk Management Plan
8. Approval of Special Education Application

I. Communication and Comments

1. Letters to the Board

J. Commendations and Recognition

K. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

L. Follow-up/Adjournment – upcoming three months

1. Chair/Superintendent article for paper
2. May – Elections, Board reorganization, MTSBA liaison appointment
3. June – Policy review, board evaluation, Fee schedule, lunch fees, superintendent report on education program and instructional progress, annual objectives report

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING April 18, 2017 6:30 P.M.

Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Sabrina Steketee, chair (Boulder area position)

Pat Lewis, (At-Large 1 position)

Stacy Hale (Basin area position)

Travis Pierce vice-chair (At-Large 2 position)

Terry Street (Clancy area position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large 3 position)

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over other options because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time here;
- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;
- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what's best for students, teachers and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

 *orie*

April 2017

GENERAL REPORT ITEMS

PAYROLL REPORT

Payroll warrants from 39889-39923 and direct deposits from -89251- -89266 were approved by the superintendent and paid in April.

DISTRICT OFFICE PROCEDURES

Clarified how certain payroll procedures are completed. Put the procedure in the payroll manual that is used every time payroll is run.

MASBO REGION 4 MEETING/WORKSHOP

As the region director and with the help of the MASBO assistant, I organized a meeting for the area business managers. It was held at the Sacajawea Inn in Three Forks and there were about 27 in attendance. Three ladies from OPI gave information on elections, the General Fund Budgeting spreadsheet, and the Transportation Budgeting spreadsheet. American Fidelity presented information on the Affordable Care Act. We also played a Jeopardy game I created for all the region directors to use at their meetings. Each attendee was able to choose a "door prize" in the order of their registration for the meeting. These were wood and fabric crosses or beaded/decorated horseshoes that I made for the occasion. The meal provided by the Sac was excellent.

ELECTION

As you already know, the election was called by acclamation. Woohoo!!! The May meeting may be held on the traditional Tuesday and will make the deadline for the organizational meeting. At that time, the trustees will be seated, the board will be reorganized, and a clerk will be appointed.

Principal's Report 4/18/2017

- Seniors had their skip day on 4/10/17.
- JHS Sophomore Samantha DeMartin was a state and national award winner in computing.
- On 4/6 and 4/7 I attended the MASSP conference, this was a great opportunity to collaborate with other principals and the majority of the conference dealt with improving ACT scores, information is included.

AD's Report

- The Fall sports survey should be completed by 4/20/17 with information compiled and available by 4/24/17.
- Winter sports and activities survey should be completed by 4/27/17 with information compiled and available by 5/1/17.
- Spring sports survey will be completed by 5/19/17 with information compiled and available by 5/23/17.
- These surveys and the compiled reports are thanks to teaming with Lifetrack surveys.

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: April 18, 2017

Agenda Item: E-3

3a- Cards to invite JHS supporters to graduation

I am again in the process of gathering photos and information to create a card to distribute to supporters of JHS and invite them to the Class of 2017 graduation. The cards created the last three years were well received and I believe it is important to personally invite supporters of JHS. It is a sign of appreciation and an opportunity to showcase JHS. Last year, an online company was used and I hope to follow the same format. The information below is what appeared last year for production of the cards.

1. Company
2. Costs - \$1 an invitation (approximate)
3. Numbers – 100-150
4. Determine distribution schedule

Recommendation

Provide support for production and distribution of graduation announcements

3b-Bleacher replacement contractor

Montana School Equipment Company has been awarded the contract for bleacher replacement in both gyms at Jefferson High School. Currently, plans are under development for installation including timing and dates. This is important as the gym surfaces will be refinished and the gyms are used for open gym. Volleyball starts August 11th as well which makes timing important.

3c-2017-18 Student Enrollment Projections

Mr. Michaud has given the preliminary enrollment numbers for next year. The following are the numbers for each class: Seniors-54, Juniors-45, Sophomores-69, Freshman-69, AYA-20-25. They total projected is between 257-262. The recent over the last two years has led to expanding a couple of FTE's. Woods classes will increase by two sections, PE/Health will increase by 2 sections, there will be two sections of intensive reading and depending on OPI's recommendation, Library may need to increase from .5 to 1.0 FTE.

3d-MBI Summer Institute

JHS will be sending a team to the MBI Summer Institute in Bozeman this summer. The conference is

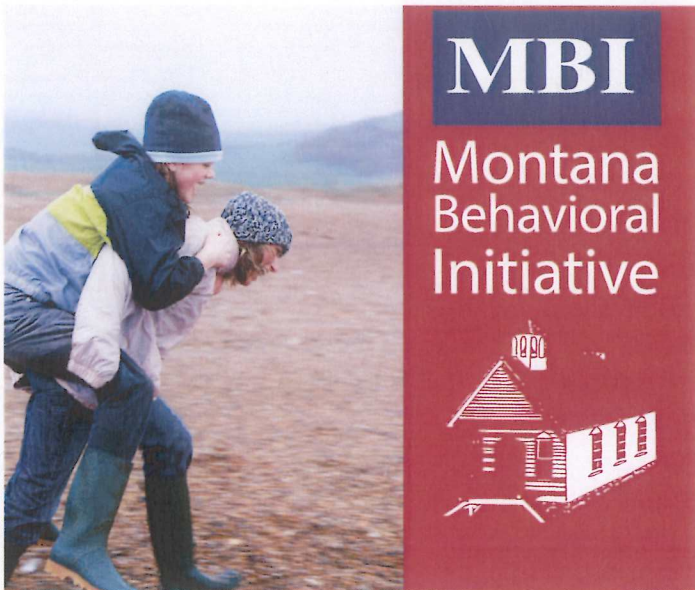
June 19-23, 2017. JHS is eligible for 3 tuition grants through the Prickly Pear Coop, and lodging on campus is reasonable. Three faculty members have committed to the Institute and I'm working on two more.

Recommendation

Provide additional financial support for the JHS team

3e-Ripple Effects

I have provided information on an intervention system I am looking into regarding personalized interventions for students. This would fit in with other processes being funded by Vocational Rehabilitation funds the district has been receiving. The system also is a fit for recent work JHS has completed with MBI and RTI.



2017 MBI

Summer Institute

June 19-23, 2017

Electronic Registration Opens

March 31, 2017

<http://www.montana.edu/cs/conferences/mbi/>

Sessions for Pre-K through High School and SRO's/Law Enforcement

Early Bird (before June 1):

\$275 per person for the week

Team: \$250 per person for the week

Individual per day: \$85

After June 1: Individual: \$315 per person for the week

Team: \$290 per person for the week

Registration Closes: June 9

Location: Montana State University—Bozeman

Lodging: MSU Residence Halls Available
(Single \$28/night; Double \$23/person/night)

Credit and Continuing Education:

2 Graduate Credits; 2 Undergraduate Credits

OPI Renewal Units

Montana Approved Early Childhood

Training Hours

Law Enforcement POST Credit—16-24 Credits

Social Workers and Professional Counselors

Exceptional Sessions to Note:

- Opening keynote by **George Sugai**—*Climate Change: Doubling down with Prevention*
- Special Musical Performance by: **Jason DeShaw**
- **Best Practices Expo** showcasing MT schools. Music by **Monte Selby**
- Movie Night showcasing: *Resilience: The Biology of Stress and the Science of Hope*
- **Law Enforcement special:** Platte Canyon Debrief

2017 MBI Summer Institute Featured Presentations:

- *Integrating MTSS*
- *Suicide Postvention and Prevention*
- *Designing Your Digital Legacy*
- *Trauma Informed Practices*
- *Inter-Connected Systems Framework*
- *Improving Attendance*
- *Creating School Wide Discipline Plans in the Elementary and Secondary setting*
- *Youth Mental Health First Aid*
- *School Counselors Role in PBIS*
- *Role of the SRO in the school*
- *Friendship Skills in Early Childhood*

For more information contact:

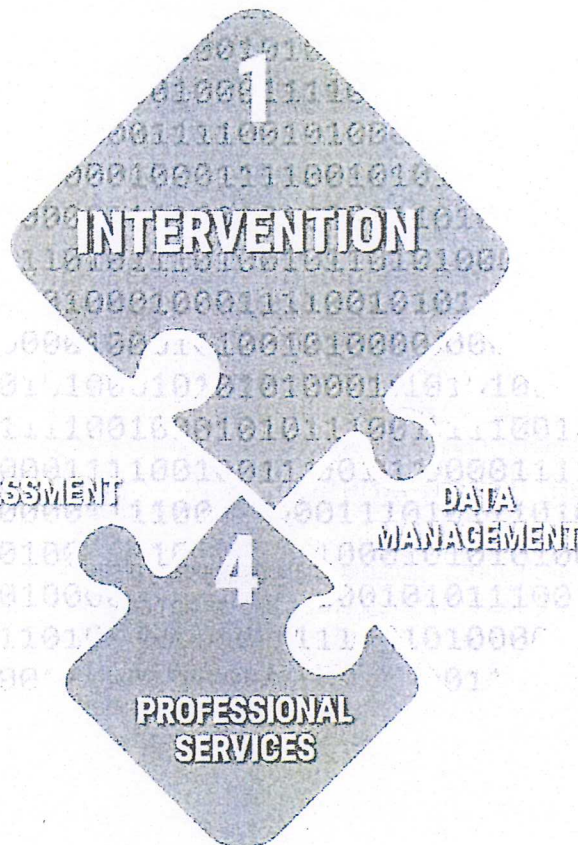
Susan Bailey-Anderson at 406-444-2046

or Marcy Otten at 406-529-0774

HEALTHY,
SAFE,
SUCCESSFUL
STUDENTS



What you get with *Ripple Effects Whole Spectrum Intervention System*



1 Direct-to-learner, personalized interventions for Kids, Teens, Staff

The system is anchored by multi-award winning, evidence-based interventions which develop personal agency, resiliency and educational equity.

- Grades 6-12: 400+ interlinking apps under one roof;
- Grades 2-5: 150+ interlinking apps under one roof;
- Staff: 160+ interlinking apps under one roof
- Expert system technology uses natural selection patterns to deliver most relevant set of evidence-based practices to each learner, based on personal concerns
- 9-13 instructional modes per topic, provide differentiated learning opportunities for every student
- Versions for Mac, PC, Chromebook, iPad, Android, Surface tablets

- MTSS/CEIS/RTI Plan: Templates to meet mandates for personalized early intervention
- Site Implementation Plan: Tailors implementation to real world conditions in each school
- *Screen for Strengths*: Self-report surveys of social emotional competencies/resiliency assets
- *Respect for Persons*: Survey of student/staff/parent perceptions of respect and bias at school
- *Pounce*: An observational app for noticing and reinforcing positive behavior

- Documentation: Meets requirements of funders and administration
- Reporting system: Easy to use group and individual level reports for every assessment and intervention tool

4 Professional services that support success

- Trainer training and site-based training
- Customized content
- District level planning and consultation
- Implementation support
- Technology support
- Evaluation design consultation

MINUTES

Jefferson High School Dist. 1
Regular Meeting

March 20, 2017
JHS Board Meeting

Board members present:

Sabrina Steketee (joined the meeting via audio during the staff report) **Pat Lewis** (left after Prickly Pear)

Stacy Hale **Denise Brunett** **Travis Pierce**

Board members absent: **Larry Rasch** **Terry Street**

Administrators present:

Tim Norbeck, Superintendent

Lorie Carey, Business Manager

Greg Liedle, Principal

Visitors: Mary Williams, Dakota Zufelt, Jan Anderson (arrived at New Business after Personnel)

CALL TO ORDER	Mr. Pierce called the meeting to order at 6:40. The pledge was said.
PUBLIC COMMENT	None
STUDENT REPORT	None.
STAFF REPORT	Mary Williams and Dakota Zufelt continued a report on alternative energy systems that began at the previous meeting. A feasibility report from Onsite Energy along with a NorthWestern Energy report about energy use was presented. The representative suggested that the school purchase an extended warranty. NorthWestern is focusing more on rural areas rather than cities. The grant may be awarded to the contractor who would then submit the proposal in the proper way. The cost would be ~\$3800 - \$5000. Maintenance is minimal if any.
COMMITTEE REPORTS	Committee reports: Negotiations met and set guidelines and meeting dates.
ADMINISTRATIVE REPORTS	Clerk Report. Submitted in writing. Principal report. Submitted in writing. Superintendent report. Mr. Norbeck drove the proposed spur toward East Helena and reported that there is a way to turn around safely.
UNFINISHED BUSINESS	Transportation Program facilitated discussion and planning. The date has not been set yet. Ms. Steketee will coordinate this. Response to Grenzsund letter. Mr. Norbeck and Ms. Steketee drafted a response, which was sent to the monitor.
NEW BUSINESS	Personnel Substitutes: none. Superintendent Evaluation Mini session - visionary leadership. 8:12 – 8:55 Attendance Agreements. Ms. Lewis moved to approve the Helena District student attendance agreements. Ms. Hale seconded the motion, which passed unanimously. Resolution for Notice of Intent to Increase Non-voted Levies. Ms. Lewis moved to approve. Ms. Hale seconded the motion, which passed unanimously. Discussion of Election. No levy will be run. Four positons are “open”. Prickly Pear Ms. Brunett moved to appoint Mr. Norbeck as the representative. Ms. Lewis seconded the motion, which passed unanimously. Bids for Bleachers. Mr. Norbeck gave a brief overview of the need for bleacher replacement. Suggested funding would be from budget amendment, hard rock, yearend, and reserves. Ms. Brunett moved to approve the solicitation of bid. Ms. Hale seconded the motion, which passed unanimously by the 4 present.

NEW BUSINESS
(Cont.)

Kitchen upgrade for FCS and large group use. Ms. Steketee did a walkthrough with Ms. Haas. A spreadsheet was presented for consideration. No action taken.

2018 Graduation Date. Parents of the children of the class of 2018 have requested that the graduation date be May 19, 2018. The administration's concern is that State Tennis might be then.

2017-18 Calendar. Ms. Brunett moved to approve the calendar with "tentative" after graduation Ms. Hale seconded the motion which passed unanimously.

Review of Strategic Plan data. Deferred.

Review of Student Strategic Planning session and next steps. Meeting will be held Thursday with students 8th period.

Fall sports and activities surveys summary report. Lifetrack services for next year.

Keeping track of policies, meeting postings, and website archives, update on possible new position. Mr. Norbeck will advertise. No board action.

Update on Policy 1332 Board of Trustees, Authorization of Signatures. Contracts, timeline, bidding, etc.

Update on Policy 1401P, Board of Trustees, Records Available to Public. Strategic plan, CBA's, etc. District Office is working toward the submission of all the necessary info to the website.

LETTERS

Letters. Junior parents' letter received.

COMMENDATIONS

Commendations. In the Woods presentation, Costa Rica kids, chaperones, Mr. Norbeck, and Ms. Foster for making it possible, Boulder River Pizza discounts given for wrestling dinner, band is headed to California, BPA Ms. Smartnick and national qualifier, Hunter Steketee signed a record deal, All-Conference designations for winter sports, Ms. Ehret's art displays,

CONSENT AGENDA

Consent agenda. Ms. Brunett moved to accept the minutes of the previous regular meeting and claims with one correction. (Ms. Brunett was absent from the last meeting so she did not make any motions.) Ms. Hale seconded the motion, which passed unanimously by those present.

The next meeting will be April 18, 2017.

FOLLOWUP AND
ADJOURNMENT

Follow-up/Adjournment. 9:15 p.m.
Route Extension

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

MINUTES

Jefferson High School Dist. 1
Special Meeting

April 12, 2017
JHS District Office/Electronic

Board members present: Sabrina Steketee - Chair, Terry Street, Stacy Hale, Denise Brunett, Patricia Lewis

All board members participated by telephone conference.

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager
Greg Liedle, Principal
Administration participated from the District Office by telephone conference.

Visitors: None.

CALL BOARD TO ORDER Ms. Steketee called the meeting to order at 4:07 p.m.

PUBLIC COMMENT None.

NEW BUSINESS **Consideration of bleacher bids.** Mr. Norbeck gave a brief review of both bids and recommended the Montana School Equipment Company bid of \$126,890 without the ball catcher (which will reduce the amount). Denise moved to approve the recommendation of the superintendent. Ms. Lewis seconded the motion, which passed unanimously by the 5 participating in a roll call vote.

ADJOURNMENT The meeting adjourned at 4:18 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

04/13/17
15:15:17

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/17

Page: 1 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
17961		1346 JOSTENS INC	155.90						
1		867-403170 04/03/17 diplomas/covers/trophy/co	155.90	8753	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
17962		1183 HARLOW'S SCHOOL BUS SERVICE, INC.	1,673.98						
1		7636 03/31/17 golf to foxridge	114.92		201	720-3500		582	
2		7636 03/31/17 golf downtime	60.00		201	720-3500		582	
3		7636 03/31/17 compass test takers to helena	104.78		201	100-2100		582	
4		7636 03/31/17 compass test downtime	60.00		201	100-2100		582	
5		7636 03/31/17 BPA to Billings	1,034.28		201	710-3400		582	
6		7636 03/31/17 BPA to Billings downtime	300.00		201	710-3400		582	
17963		4639 WEX BANK	3,841.61						
1		49228161 03/31/17 golf fuel	27.49		201	720-3500		582	
2		49228161 03/31/17 BPA fuel	247.42		201	710-3400		582	
3		49228161 03/31/17 Compass test fuel	25.07		201	100-2100		582	
4		49228161 03/31/17 Business manager fuel	48.90		201	100-2500		582	
5		49228161 03/31/17 AD meetings fuel	144.56		201	720-3500		582	
6		49228161 03/31/17 FCCLA fuel	58.58		201	710-3400		582	
7		49228161 03/31/17 foods fuel	29.23		201	910-3100		624	
8		49228161 03/31/17 Route fuel	3,260.36		210	100-2700		624	
17964		4827 CITI BUSINESS VISA	175.00						
1		199735 04/04/17 ASBO membership	175.00*	9225	215	100-2500		810	777
		ASBO INTERNATIONAL							
17966		4633 COMMERCIAL ENERGY OF MT INC.	1,012.65						
1		NWE041575 04/03/17 Gas on the NWE System	981.70		201	100-2600		411	
2		NWE041576 04/03/17 Gas on the NWE System	30.95		201	100-2600		411	
17969		968 FLINN SCIENTIFIC INC.	914.62						
1		2074822 03/30/17 chem equipment	914.62	9096	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-660-							
17970		321 BRUCO, INC	609.05						
1		359456 03/29/17 RX Hepa 15" vacuum	589.05	9226	201	100-2600		660	
2		359456 03/29/17 freight	20.00	9226	201	100-2600		660	
17971		1346 JOSTENS INC	10.00						
1		19782777 03/27/17 Diplomas/pachaging/handling	10.00		201	100-1000		610	
17972		612 SUPPLYWORKS	250.60						
1		toilet paper	133.60	9200	201	100-2600		610	
2		Urinal screens	117.00	9230	201	100-2600		610	

04/13/17
15:15:17

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/17

Page: 2 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
17974		1650 MEADOW GOLD GREAT FALLS	76.92					
1		414496 04/06/17 milk	76.92		201	910-3100	630	
17975		2717 CITY OF BOULDER	1,409.97					
1		622-00 04/04/17 outdoor water	15.97		201	100-2600	421	
2		311-00 04/04/17 water	546.56		201	100-2600	421	
3		311-00 04/04/17 sewer	765.44		201	100-2600	421	
4		617-00 04/04/17 tennis water	34.16		201	100-2600	421	
5		617-00 04/04/17 tennis sewer	47.84		201	100-2600	421	
17978		1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		263 04/05/17 garbage pickup	155.00		201	100-2600	431	
17979		1609 MASS/SAM	215.00					
1		2614 03/29/17 MASSP Spring conf reg.	215.00		201	100-2400	582	
17980		1002 GENERAL DISTRIBUTING	195.77					
1		522437 03/22/17 gasses	50.77	9008	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-						
2		522236 03/22/17 gasses	85.00	9008	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-						
3		521763 03/20/17 gasses	60.00	9008	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-						
17981		1002 GENERAL DISTRIBUTING	20.00					
1		522255 03/22/17 apparatis repair	20.00		201	100-2600	440	
17982		4506 LINDSAY DRILLING	220.00					
1		66281 03/28/17 frozen line	220.00		201	100-2600	440	
17983		1737 NORTHWESTERN ENERGY	5,904.64					
1		04/03/17 electric	3,797.34		201	100-2600	412	
2		04/03/17 natural gas	1,110.91		201	100-2600	411	
3		04/03/17 electric tax	589.86		201	100-2600	412	
4		04/03/17 gas tax	406.53		201	100-2600	411	
17984		4121 MT FCCLA	60.00					
1		0420003 02/08/17 adviser reg. for state	60.00*	9202	215	451-1710	582	236
17985		157 HARDWARE HANK	158.55					
1		93247 03/17/17 biology suipplies	18.36	9020	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
2		93252 03/17/17 biology suipplies	12.46	9020	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
3		93220 03/16/17 biology suipplies	59.99	9020	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
4		93221 03/16/17 biology suipplies	1.61	9020	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						

04/13/17
15:15:17

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 4/17

Page: 3 of 4
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
5		93141 03/10/17 pumie scouring stick	12.87		201	100-2600	610		
6		93229 03/16/17 antifreeze	7.47		201	100-2600	610		
7		93367 03/25/17 cabinet screw	8.49		201	100-2600	610		
8		93192 03/14/17 bolt stove combo	1.99		201	100-2600	610		
9		93342 03/23/17 battery and stop	18.48		201	100-2600	610		
10		93231 03/16/17 yellow wire plug	9.98		201	100-2600	610		
11		92376 01/24/17 power steering fluid	3.99*		201	910-3100	610		
12		93221 03/16/17 biology supplies	2.86		201	100-1511	610		
17986		3186 TRI-COUNTY MECHANICAL &	2,265.75						
1		16437-1 03/28/17 north gym foyer heater	2,265.75	9081	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-							
17987		2138 PRICKLY PEAR COOPERATIVE	2,505.28						
1		01/30/17 RSBG match	2,505.28		201	280-1000	350		
17988		4754 NORRIS, MELISSA	387.00						
1		04/10/17 21.5@18 Accompl.	387.00*		201	710-3400	330		
17989		4827 CITI BUSINESS VISA	581.19						
1		26867G 04/09/17 fcs Groceries and supplie	38.34	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		042535 04/09/17 fcs Groceries and supplie	16.00	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3		10715G 04/09/17 fcs Groceries and supplie	79.73	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
4		54253G 03/11/17 fcs Groceries and supplie	136.07	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
5		84271G 03/11/17 fcs Groceries and supplie	99.97	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
6		42415G 04/02/17 fcs Groceries and supplie	116.38	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
7		43148G 04/09/17 fcs Groceries and supplie	94.70	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
# of Claims 23			Total: 22,798.48						

22,798.48

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$19,303.12
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$3,260.36
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$235.00
Total:	\$22,798.48

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
17934	43682S	4786 MC Mastercard	179.00						
1		104354 02/28/17 Computer supplies	13.99	9118	228	100-1000	610		
		AMAZON.COM							
2		104354 02/28/17 computer supplies	28.82	9076	228	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
3		104354 02/28/17 computer supplies	37.19		228	100-1000	610		
4		02/28/17 prime membership	99.00*		228	100-1000	810		
17935	43697S	4049 AMAZON.COM	118.79						
1		6016207 03/21/17 shower tester	16.99	9043	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
2		6016207 03/21/17 shower tester	10.64	9054	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-640-							
3		6016207 03/21/17 shower tester	21.15	9067	215	999		230	
		PO Accounting (Org/Prog/Func/Obj/Proj: -427-1000-610-230							
4		6016207 03/21/17 shower tester	0.42*	9164	201	390-1710	640		
5		6016207 03/21/17 shower tester	17.70*	9144	215	451-1640	660	236	
6		6016207 03/21/17 shower tester	51.89		201	100-2600	615		
17938	43704S	1002 GENERAL DISTRIBUTING	81.74						
1		519634 03/08/17 oxygen regulator repair	44.24	9217	201	100-2600	440		
2		519197 03/06/17 oxygen regulator repair	0.76	9217	201	100-2600	440		
3		519197 03/06/17 oxygen regulator repair	36.74		201	100-2600	440		
17939	43699S	608 CAROLINA BIOLOGICAL	430.01						
1		49804799 R 03/13/17 dual cred biology supplie	168.01	9025	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-							
2		49804799 R 03/13/17 dual cred biology supplie	262.00		201	100-1511	610		
17941	43710S	4375 NEOPOST USA INC	174.24						
1		54690250 03/13/17 meter	174.24		201	100-2400	532		
17942	43712S	4776 SOUTHWEST MT SCHOOL SERVICES	1,920.00						
1		2893 03/22/17 paper/case	1,920.00	9221	201	100-1000	610		
17943	43708S	1650 MEADOW GOLD GREAT FALLS	42.10						
1		411697 03/16/17 milk	42.10		201	910-3100	630		
17944	43702S	721 DISTRICT IV MUSIC FESTIVAL	923.00						
1		0000003 03/21/17 district music festival fees	923.00		201	710-3400	582		

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount					
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj
17945	43709S	4798 MICHAUD, JOE	10.14					
1		105558 03/20/17 gas reimbursement	10.14		201	100-2100	582	
17946	43705S	1147 HELENA STAMP WORKS	42.00					
1		17-855 03/13/17 SI NOTARY COMBO SEAL	42.00		201	100-2500	610	
17947	43707S	1451 L & P GROCERY	22.15					
1		01-250997 03/22/17 chem supplies	22.15	9040	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-						
17948	43698S	4738 BOULDER RIVER PIZZA	144.00					
1		03/21/17 Pizza for JHS night	144.00*		201	100-2400	600	
17949	43696S	899 360* OFFICE SOLUTIONS	1,034.32					
1		WI32458 03/20/17 Copier Contract	280.93		201	100-1000	440	
2		WI32459 03/20/17 Copier Contract	753.39		201	100-1000	440	
17950	43711S	2226 ROTO ROOTER	275.00					
1		6042032017 03/20/17 Frozen Sewer	275.00		201	100-2600	440	
17951	43700S	2152 CENTURY LINK	151.53					
1		03/13/17 Phone Charges	151.53		201	100-2400	531	
17952	43703S	792 ECKROTH MUSIC	371.11					
1		2618967 11/21/16 Band supplies	371.11		201	100-1470	610	
17953	43708S	1650 MEADOW GOLD GREAT FALLS	103.36					
1		60202074 03/23/17 milk	103.36		201	910-3100	630	
17954	43707S	1451 L & P GROCERY	140.77					
1		02-176020 03/22/17 biology supplies	6.88	9021	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
2		01-216750 01/26/17 biology supplies	16.35	9021	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
3		01-247193 03/16/17 biology supplies	6.37	9021	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
4		02-169240 03/06/17 biology supplies	6.78	9021	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
5		01-225302 02/09/17 chem supplies	9.87	9040	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-						
6		12/12/16 fcs groceries	18.23	9045	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
7		12/05/16 fcs groceries	60.31	9045	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
8		12/19/17 fcs groceries	12.99	9045	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
9		02152292 01/26/17 fcs groceries	2.99	9045	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						

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JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 3/17

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* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount						
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj	Proj	
17956	43701S	4827 CITI BUSINESS VISA	243.23						
1		43996G 03/11/17 Walmart	100.79	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		30800G 03/25/17 Costco	54.42	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3		0084350G 03/11/17 fcs Groceries and supplie	88.02	9044	201	999			
		COSTCO							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
17957	43707S	1451 L & P GROCERY	81.87						
1		01-240893 03/06/17 fcs groceries	3.18	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		02-169833 03/08/17 fcs groceries	23.26	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3		01-244989 03/12/17 fcs groceries	18.17	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
4		01-245260 03/13/17 fcs groceries	5.25	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
5		02-176022 03/22/17 fcs groceries	6.58	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
6		02-176243 03/22/17 fcs groceries	25.43	9045	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
17958	43713S	612 SUPPLYWORKS	116.64						
1		395166051 03/20/17 toilet paper	116.64	9200	201	100-2600		610	
17959	43706S	1346 JOSTENS INC	12.55						
1		19697697 03/16/17 diplomas & shipping	12.55	8753	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1000-610-							
17960	43701S	4827 CITI BUSINESS VISA	342.97						
1		10067 03/21/17 chipotle meal	8.45		215	394-1710		582	240
2		873150 03/20/17 jakes bar and grill meal	110.10		215	394-1710		582	240
3		1536 03/20/17 radisson hotel billings	224.42		215	394-1710		582	240
# of Claims 23			Total: 6,960.52						

6,960.52

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JEFFERSON HIGH SCHOOL
Fund Summary for Claims
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$6,399.70
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$381.82
228 TECHNOLOGY FUND	
101	\$179.00
Total:	\$6,960.52