

**AGENDA for the REGULAR MEETING**  
**OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

\* 6:30 p.m. Tuesday, February 20, 2018 \*      Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager
2. Principal/A.D.
3. Superintendent
  - a. Count Day Policy 3121P
  - b. Purple and Gold freshman courses
  - c. Math curriculum changes
  - d. FTE expansion
  - e. Montana Comprehensive Literacy Project

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

1. Transportation Survey review/approve
2. Sports and activities program surveys.

**H. New Business – Action is always possible for New Business items.**

1. Personnel – Action
  - a. Substitute applications –
  - b. Part-time boiler license certified employee – D. Deskin
  - c. Superintendent evaluation - possible closed session Policy 6110
  - d. Classified personnel – Policy maintenance employee
  - e. Coaching positions, spring
  - f. Summer employment contract - counselor
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Call for Election
4. Instructional plan and evaluation Policy 2130
5. Budget Amendment Resolution approval
6. Discussion and possible approval of 2018-19 calendar
7. Discussion of Bus Contract
8. 1<sup>st</sup> Reading Policies
  - a. 2333 – Participation in Commencement Exercises
  - b. 3110 – Entrance, Placement, and Transfer
  - c. 3121 – Enrollment and Attendance
  - d. 3125 and 3125f – Education of Homeless Children
  - e. 5120 – Hiring Process and Criteria
  - f. 1531 – Trustee Expenses
  - g. 3300 – Suspension and Expulsion – Corrective Action and Punishment
  - h. 4210 – School-Support Organizations, Booster, and Fundraising
  - i. 4330F – School Facilities/Grounds Use and Liability Release Agreement
  - j. 5010 – Equal Employment Opportunity and Non-Discrimination
  - k. 5330 – Maternity Leave
  - l. 8100 – Transportation
  - m. 3413F1 – Medical Exemption Form
  - n. 3413F2 – Affidavit of Exemption on Religious Grounds
  - o. 3126FE – Proficiency-Based ANB
  - p. 7535FE – Transfers for School Safety

- q. 5445FE – Flexible Instructor Licensing
  - r. 3224 – Student Dress
  - s. 3416 – Administering Medicine to Students
  - t. 5122F – Applicant Rights and Consent to Fingerprint
  - u. 7231 and 7231P – Federal Impact Funds
  - v. 7540FE and 7540FE-F1 – Intent to Increase Non-Voted Levy and Form
  - w. 3124 – Military Compact Waiver
  - x. 4350 – Website Accessibility and Non-Discrimination
9. 2<sup>nd</sup> Reading Policies
- a. 7400 – Credit/Procurement Card Use – concerning additional credit limit
  - b. 5331 – Insurance Benefits for Employees – anniversary dates of health insurance policy
  - c. 3210 – Equal Education, Non-Discrimination, and Sex Equity

**B. Communication and Comments**

- 1. Letters to the Board –

**C. Commendations and Recognition**

**D. Consent Agenda**

- 1. Approval of Previous Minutes and High School Claims and Accounts – action

**E. Follow-up/Adjournment – upcoming three months**

- 1. Chair/Superintendent article for paper
- 2. March/April – Certified retirement intentions, risk management program, special education application

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: March 20, 2018 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

*All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

**Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)  
 Travis Pierce vice-chair (At-Large 2 position)  
 Larry Rasch (At-Large 3 position)

Pat Lewis, (At-Large 1 position)  
 Terry Street (Clancy area position)

Stacy Hale (Basin area position)  
 Denise Brunett (MT City area position)

**Mission Statement**

*The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

**Our vision for the future, second draft:**

**Students:**

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time

here;

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

**Teachers:**

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board’s decisions and plans.

**Our Administration and Board**

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what’s best for students, teachers and our communities.

**Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.