

**AGENDA for the REGULAR MEETING  
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

\* 6:30 p.m. Tuesday, May 15, 2018 \*

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

**C. Board Reorganization (Policy 1120)**

- |   |   |
|---|---|
| <ol style="list-style-type: none"><li>a. Seating of Trustees</li><li>b. Election of Chair</li><li>c. Election of Vice-Chair</li><li>d. Appointment of Clerk</li></ol> | <ol style="list-style-type: none"><li>e. Assignment of Committees</li><li>f. Establishment of Meeting Format/Times</li><li>g. Appointment of MTSBA Liaison (Policy 1135P)</li></ol> |
|---|---|

**D. Student Report**

**E. Staff Report**

**F. Committee Reports - brief review**

**G. Administration Reports** – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

- |   |   |
|---|---|
| <ol style="list-style-type: none"><li>1. Clerk/Business Manager</li><li>2. Principal/A.D.</li><li>3. Superintendent<ol style="list-style-type: none"><li>a. Faculty FTE update</li><li>b. Literacy Grant supports</li></ol></li></ol> | <ol style="list-style-type: none"><li>c. Summer building plans and schedules</li><li>d. AYA Summer Program update</li></ol> |
|---|---|

**H. Unfinished Business- Action is always possible for Unfinished Business items.**

1. Transportation Survey review/approve -update on progress
2. Sports and activities program survey

**I. New Business – Action is always possible for New Business items.**

1. Personnel – Action
  - a. Substitute applications – C. Binkowski
  - b. Resignations – A. McCauley – Cheer coach
  - c. Superintendent evaluation - possible closed session Policy 6110
  - d. English position - recommendation
  - e. Custodial position – recommendation
  - f. Coaching recommendations/evaluations – possible closed session
  - g. 1819 Principal surveys
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Consideration of Student Expulsion – possible closed session
4. Consideration of MOU or multidistrict agreement for payment of Wex fuel
5. Literacy Grant Update
6. Risk Management Program review Policy 8300
7. Approval of special education application Policy2161P
8. 1<sup>st</sup> Reading Policies
  - a. 3121 Enrollment and Attendance ESSA language added
  - b. 3300 Suspension and Expulsion – Corrective Action and Punishment (Committee did not recommend)
  - c. 4330f School Facilities/Grounds Use and Liability Release Agreement
  - d. 5330 Maternity Leave
  - e. 5329 and 5329P Long-Term Illness/Temporary Disability/Maternity Leave
  - f. 8100 Transportation
  - g. 3126FE Proficiency-Based ANB Required new policy
  - h. 2150 Suicide Awareness – Required Policy
  - i. 4600 Removal due to repeal of NCLB
  - j. 5120 Removal of NCLB reference
  - k. 5220 Recommended policy to adopt ESSA language
  - l. 5420 Corrected terminology due to repeal of NCLB
  - m. 5420 ESSA Qualification Notifications

**A. Communication and Comments**

1. Letters to the Board – Resignations – A. McCauley (cheer coach)

**B. Commendations and Recognition**

**C. Consent Agenda**

1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Follow-up/Adjournment – upcoming three months**

1. Chair/Superintendent article for paper
2. June – policy review, annual objectives, board self-evaluation, supt. report on education program, board review of accreditation standards, lunch fees.

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: June 19, 2018 6:30 P.M.** Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

*All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

**Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)

Pat Lewis, (At-Large 1 position)

Stacy Hale (Basin area position)

Travis Pierce vice-chair (At-Large 2 position)

Terry Street (Clancy area position)

Denise Brunett (MT City area position)

Larry Rasch (At-Large 3 position)

**Mission Statement**

*The Jefferson High School District #1’s mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

**Our vision for the future, second draft:**

**Students:**

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time

here;

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

**Teachers:**

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board’s decisions and plans.

**Our Administration and Board**

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers and our communities.

**Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the general public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

### **Principal's Report 5/15/18**

- On May 8 Mark Norwine presented to JHS a discussion about mental health and suicide prevention.
- During the Late Arrival May 9 the consultant for the Literacy Grant worked with the JHS staff.
- Our annual Awards Assembly was held May 9, the Exchange Club dedicated the Freedom Shrine (which they donated), Reach Higher Montana presented a scholarship to Craig Trاملة and many class and club awards were presented to students.
- Senior students are in their final few days, Graduation rehearsal will take place 5/17 at 1:00 PM, and Commencement 5/20 at 4:00 PM.

### **AD's Report 5/15/18**

- Divisional Golf took place May 8, JHS has one golfer advancing to State. Josh Eckmann will compete at State 5/15 and 5/16.
- Divisional Tennis was held 5/10 and 5/11, I will know at the meeting which of the JHS tennis players advanced to State. State Tennis is 5/18-20.
- District Track was 5/11 I will have more information about those advancing. Divisional Track is 5/17 in Laurel. State Track is 5/25 and 5/26 in Laurel.
- The Winter Sports Surveys are ready and included. The Spring Sports Surveys should be ready for the June meeting.

## Girls Basketball 2017-2018

### Prompt

My participation in this sport assisted me in making appropriate decisions.

While involved in this sport, I feel I have learned life skills that I will be able to use in the future (responsibility, teamwork, etc)

My skill level improved from the beginning of the season to the end of the season.

Individual and team goals were set and work towards during the season.

Adequate equipment and facilities were provided for my sport.

I believe my sport is treated equally and fairly as other sports.

Overall our facilities are equal to or better than our opponents.

Our team was required to be respectful to officials.

Athletic injuries were treated promptly and properly.

While involved in this sport, I felt more connected to our school.

Team practice sessions were well organized and prepared me for games, matches or meets.

My coaches encouraged me to make good decisions related to drug, alcohol and/or tobacco use.

The athletic director was helpful with the needs and concerns of our program.

The athletic director has a good working knowledge of the athletic programs.

My coaches clearly explained what was expected of me.

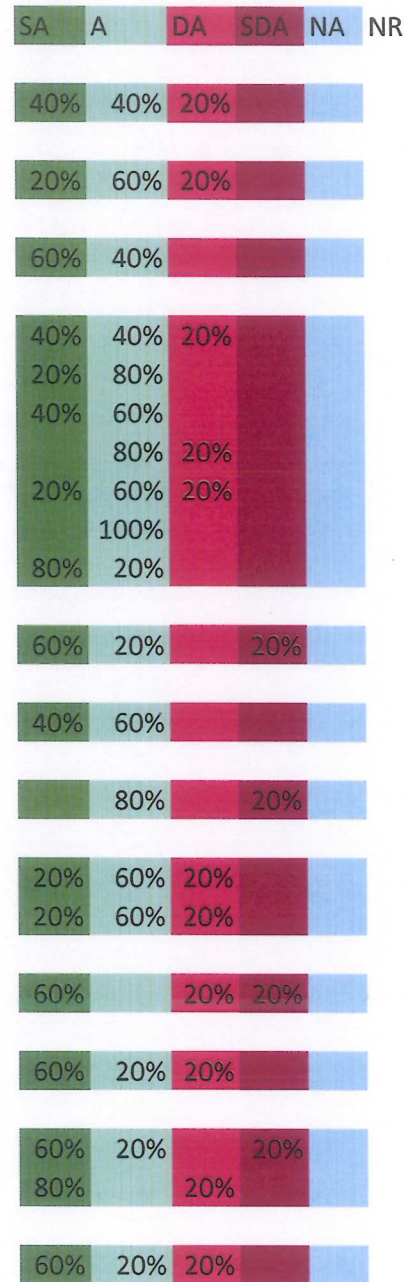
My coaches possessed the technical knowledge and teaching ability to coach this sport

My coaches are good at teaching me the skills necessary to improve and compete at my position.

I feel my coaches really care about me as a person, as well as a player. I know I can talk to them about my concerns.

If I could start this season over, I would still play on this team.

Overall I would consider my participation in the athletic program to be a positive experience that has enriched me.



## Boys Basketball 2017-2018

### Prompt

My participation in this sport assisted me in making appropriate decisions.

While involved in this sport, I feel I have learned life skills that I will be able to use in the future (responsibility, teamwork, etc)

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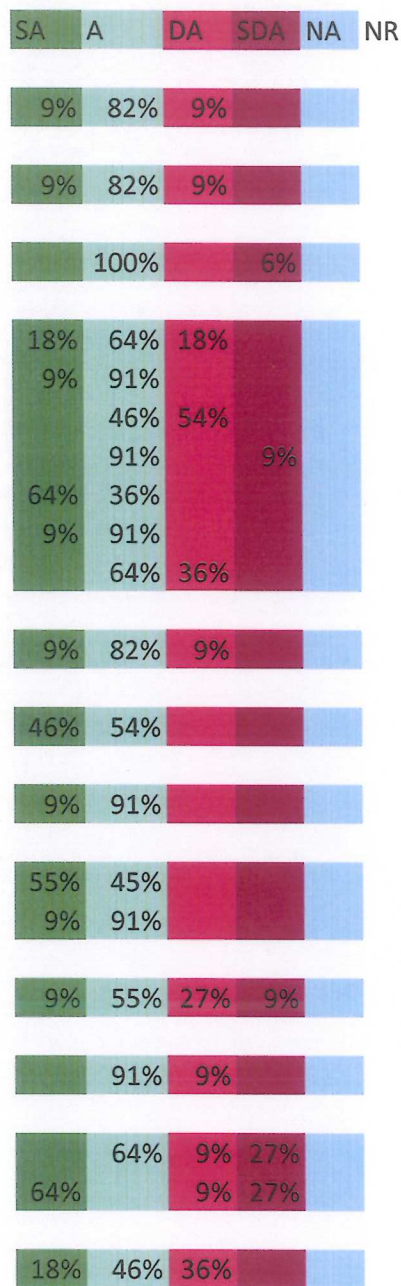
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## Winter Cheer 2017-2018

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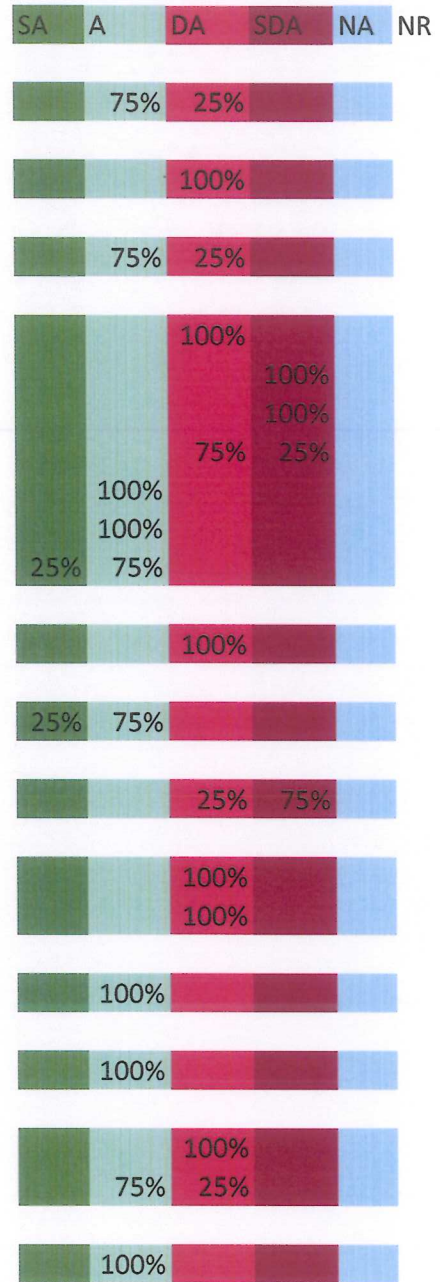
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## Wrestling 2017-2018

Prompt

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**All winter sports 2017-2018**

Prompt

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**Jefferson High School District #1  
Board of Trustees**

**Superintendent's Report**

Date: May 15, 2018

Agenda Item: E-3

**3a- Faculty FTE Update**

The continued increase in student population along with implementation of the Literacy Grant has led to the following increases FTE numbers for JHS. With the projected population of 270 students for next year, JHS will now need a 1.0 FTE Math teacher. The current part-time teacher will become fulltime. The current ½ Woods instructor will go from 6/7 FTE to 1.0 FTE and the current PE/Health instructor will go from 6/7 FTE to 1.0 FTE. The district is currently advertising for an Instructional Coach and licensed clinical social worker. Both of these positions will be paid for through the Literacy Grant and are for 3 years.

**Recommendation**

Continued support of expanding academic opportunities

**3b-Literacy Grant supports**

The following are support and supplemental programs being purchased and implemented with the Literacy Grant.

- Read 180
- Math 180
- Step Up to Writing
- Aspire(Pre-ACT test for sophomore)
- Study Island

These supports will occur in classes throughout the curriculum, the enrichment period which will be at the beginning of the day, and an after school program that will be developed through a 21<sup>st</sup> Century grant. The Literacy Grant has budgetary flexibility to allow teacher stipends for the after school program. Study Island is an online ACT prep program that will be a component of this program.

**3c-Summer building plans and schedules**

This summer will again be busy with building improvements. Both gyms will be refinished by Brucco after different times so summer open gym programs will be available. The two modular classrooms that are currently being used for storage will be refurbished and ready to go for the 2018-19 school year. I am exploring steel cargo containers for our storage issues and they will be placed on the eastern edge of

school property near MDC. New roofs will be put on the existing storage sheds and I hope to get caught up on some painting. The area in front of the swimming pool will be sodded. Automate sprinkling was added to this area last fall. A couple of the old exit doors will be replaced with the same material used for the front entry.

In order to get caught up, I am currently getting bids from commercial maintenance companies for the stripping of all tile areas. The JHS staff would do all the cleaning and waxing but the industrial stripping will save time to get all other projects completed. The custodial staff is finally at 3.0 FTE so I'm hoping for a productive summer.

### **3d-AYA Summer Program Update**

JHS will again be offering summer programs at AYA. In the past, 3 classes have been taught over 5 weeks. To date, only two teachers have agreed to teach this summer. I am trying to recruit another certified teacher for the program. Currently, the two classes are math and PE/Health Enhancement. I would like to have a CTE component but haven't lined it up yet.

	0	1	2	3	4	LUNCH	5	6	7	9
1. Bailey	Math Supports	PREP	Math Supports	Math 180	Math 180		PREP	Calculus	Coding / MTDA	9
2. Strozewski	Math Supports	Algebra I	Algebra I	Geometry	Geometry		Geometry	Geometry	PREP	10
3. Carey	Math Supports	AYA Math	Algebra II	Algebra II	PREP		Algebra II	Pre-Calculus	Statistics	11
4. McCauley	Homeroom	PREP	Biology	Biology 160	Ecology		Biology	Ecology	Biology	12
5. Williams	Chemistry Homeroom	Chemistry I	Physical Science	Physical Science	PREP		Chemistry II	Physical Science	Chemistry I	Nine and ten
6. Ottman	Homeroom	PREP	US History	World History	US History		World History	US History	World History	ten and eleven
7. Bieler	Drivers Education	Drivers Education	AYA	Government	Crime and Justice Current Events		Government	PREP	Government	eleven, twelve
8. Bergtoll	Creative Writing	English III	English II	PREP	English II		English III	English II	English III	eleven, twelve
9. NEW	English Supports	English I	Read 180	English I	PREP		English I	Read 180	English Supports	All
10. Hesford	Drama 101	Drama 101	College Writing	AYA	English IV		English IV	Intro to Drama Film I	PREP	
11. C. Layng	Weightlifting	Weightlifting	Weightlifting	PREP	Weightlifting		Weightlifting	Drivers Education Drivers Education	Weightlifting	
12. Terres	Homeroom	9-10 PE	9-10 PE	Anatomy	Health Health		9-10 PE	Health Health	PREP	
13. Robbins	Theatre Design-Construction	Woods II	Woods II	PREP	MTDA Languages		Small Engines I	Woods I Woods II	Workplace Safety (Gold)	
14. Heimann	Advanced Welding Advanced Welding	Perspective Drawing Archit. Drafting	Small Engines Archit. Drafting	PREP	Welding II Welding III		CAD Welding I	Welding I Welding II	Industrial Technology (Gold)	
15. Ehret	Ceramics	PREP	Photography Studio Photography	Photography	Sculpture		Independent Art	Drawing & Painting Sculpture	Introduction to Art (Gold)	
16. Parsons	Pro-Start / FCCLA	Nutrition/Foods Nutrition/Foods	Child Development Accounting	Child Development Accounting	Culinary I Culinary II		PREP	Culinary II Culinary I	FCS (Gold)	
17. Smarthick	Homeroom	Personal Finance Personal Finance	Personal Finance Accounting	Accounting Accounting	Intro to Computers Intro to Computers		PREP	Intro to Computers Intro to Computers	Personal Finance Personal Finance	
18. Bowman	Band	Chorus	Electronic Music	Electronic Music	Advanced Band		PREP	Boulder Elementary School		
19. Drynan	Homeroom	Study Skills Study Skills	Study Skills Study Skills	Study Skills Study Skills	Study Skills Study Skills		PREP	PREP	Study Skills Study Skills	



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*about*  
*READ 180*  
*Universal*

Unlock the  
power of  
*whole-brain*  
*reading*



Engineered to unlock the science behind reading success, *READ 180* Universal incorporates the latest research on how the brain learns to read. Scientists use neuroimaging to map different areas of the brain, highlighting the interweaving of language, word-recognition, and executive-function skills and the social-emotional state.

Explore the App >

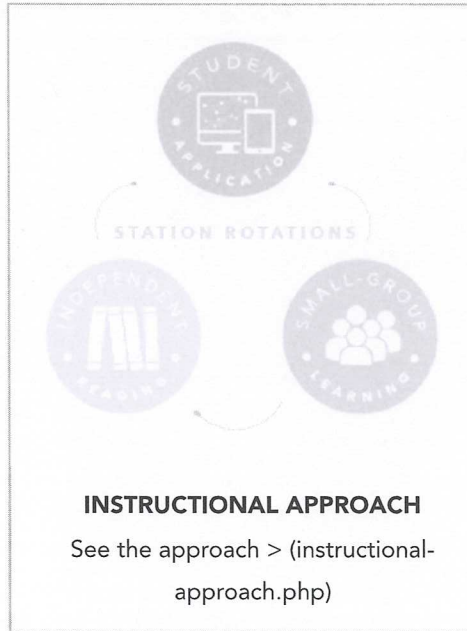
[\(richmedia/B180-ReadingBrain/A\)](#)

# About Read 180 Universal



### PROGRAM COMPONENTS

View the components > ([view-component.php](#))



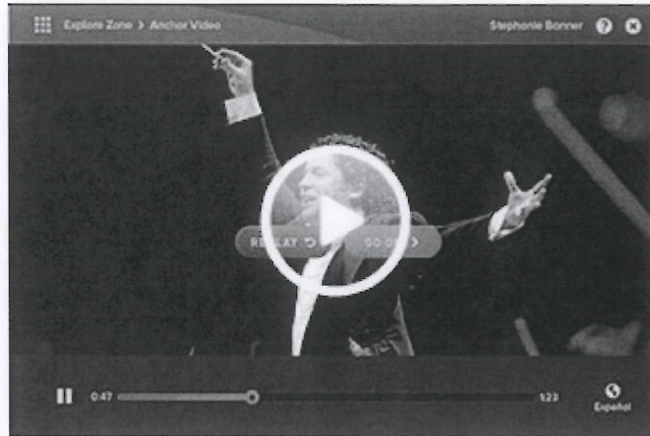
### INSTRUCTIONAL APPROACH

See the approach > ([instructional-approach.php](#))



### PROFESSIONAL LEARNING

(./)earn the process > (about-professional-learning.php)

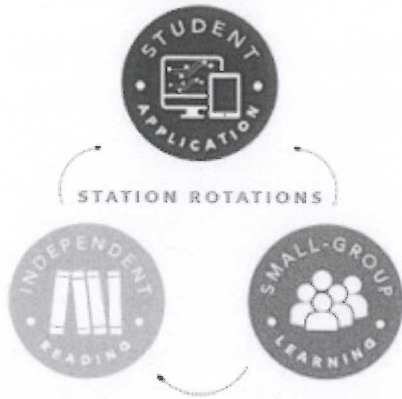


## Place Students in the Driver's Seat

The new **Student Application** uses adaptive technology and software engineered to accelerate reading proficiency with six zones of instruction. Students can track their growth in real time, building motivation to continue progressing and navigating confidently through their learning process.

Explore the Student App >

(./)



## Maximize Instruction to Accelerate Student Achievement

Technology plays a role in making personalized learning effective; however, teachers play the primary role in ensuring personalized learning will be successful. As a result, *READ 180* Universal's blended learning approach helps educators and families support competencies in students that are pivotal for advancing from struggling reader to competent reader.

Explore the READ 180 Blended Learning Model > ([instructional-approach.php](#))



## Our Mission Is to Advance Yours

As partners, we build a school within your school to ensure that teachers have everything they need to maximize effective instruction. From program-embedded professional learning to foundational courses, our Professional Services team is here to support teachers by building expertise with the content, instructional practices, and technology.

Learn More about Our Professional Learning > ([about-professional-learning.php](#))

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Product Support (<http://www.hmhco.com/product-support/>)

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FAQs ([faq.php](#))

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Site Map ([sitemap.php](#))

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Contact Us ([contact-us.php](#))

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**1-877-234-READ**

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Changing people's lives by fostering passionate, curious learners.

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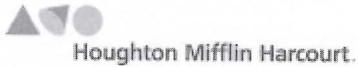
(<http://www.linkedin.com/company/3980?>

(<http://instagram.com/hmhbooks>)

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(<http://www.hmhco.com>)

About

# PROGRAM OVERVIEW

*MATH 180* is designed to address the needs of struggling students in Grades 5 and up, and their teachers, equally —building students' confidence with mathematics and accelerating their progress to algebra.

 [Visit the eSampler](#) ([../esampler/](#))

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[Theory of Action \(theory-of-action.htm\)](#)

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[Instructional Model \(math-best-practices.htm\)](#)

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[Program Components \(math-curriculum.htm\)](#)

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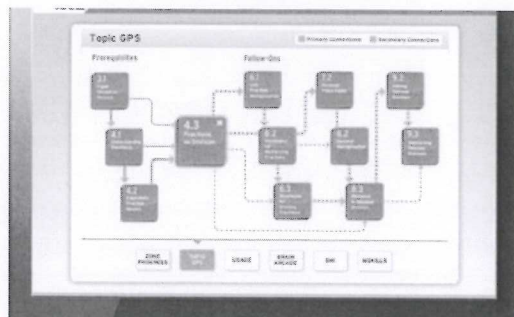
## Meet the *MATH 180* Spine

Three principles — called the *MATH 180* Spine — have been engineered into *MATH 180* to transform math instruction so that struggling students believe in the possibility of success, and their teachers have cutting-edge tools to accelerate them to the rigors of the new standards for math.

INSTRUCTION

TEACHER SUPPORT

ATTITUDE



(../assets/Accelerate-Students-800.jpg)

Progress: Topic GPS

## Accelerate Students to Grade Level

For middle-school students who are two or more years behind in math, time is of the essence. Reteaching every missed skill and concept simply isn't possible. That's why *MATH 180* focuses on deep understanding and mastery of the essential skills and concepts necessary to unlock algebra and advanced mathematics. The *MATH 180* scope and sequence is built around a focused and coherent curriculum that enables students to progress swiftly and successfully toward grade-level curriculum.

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Product Support (<http://edproductsupport.scholastic.com/ts/product/math180/>)

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Site Map ([../sitemap.htm](http://edproductsupport.scholastic.com/ts/product/math180/..//sitemap.htm))

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Customer Service ([../contact-us.htm](http://edproductsupport.scholastic.com/ts/product/math180/..//contact-us.htm))

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CONTACT US ([../contact-us.htm](http://edproductsupport.scholastic.com/ts/product/math180/..//contact-us.htm))

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<http://instagram.com/hmhbooks>

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# Step Up to Writing

(/literacy/step-up-to-writing/overview) OVERVIEW	(/literacy/step-up-to-writing/research-results) RESEARCH	(/literacy/step-up-to-writing/training-support) TRAINING
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**TRY IT (/LITERACY/STEP-UP-TO-WRITING/TRY-IT)**

**CONTACT SALES (/LITERACY/STEP-UP-TO-WRITING/CONTACT-SALES)**

## What is *Step Up to Writing*?

*Step Up to Writing*® Fourth Edition is unparalleled writing instruction designed for learners of all levels and types in **grades K-12**. The program's new edition uses the same proven approach while leveraging new writing skills.



## Why *Step Up to Writing*?

Implementing *Step Up to Writing* in every grade establishes a common writing language across grade levels and content areas. The program provides:

- Multimodal instruction
- Flexible implementation options

- Compatibility with **any** core curriculum
- Support for writing across all content areas
- A full body of proven writing strategies



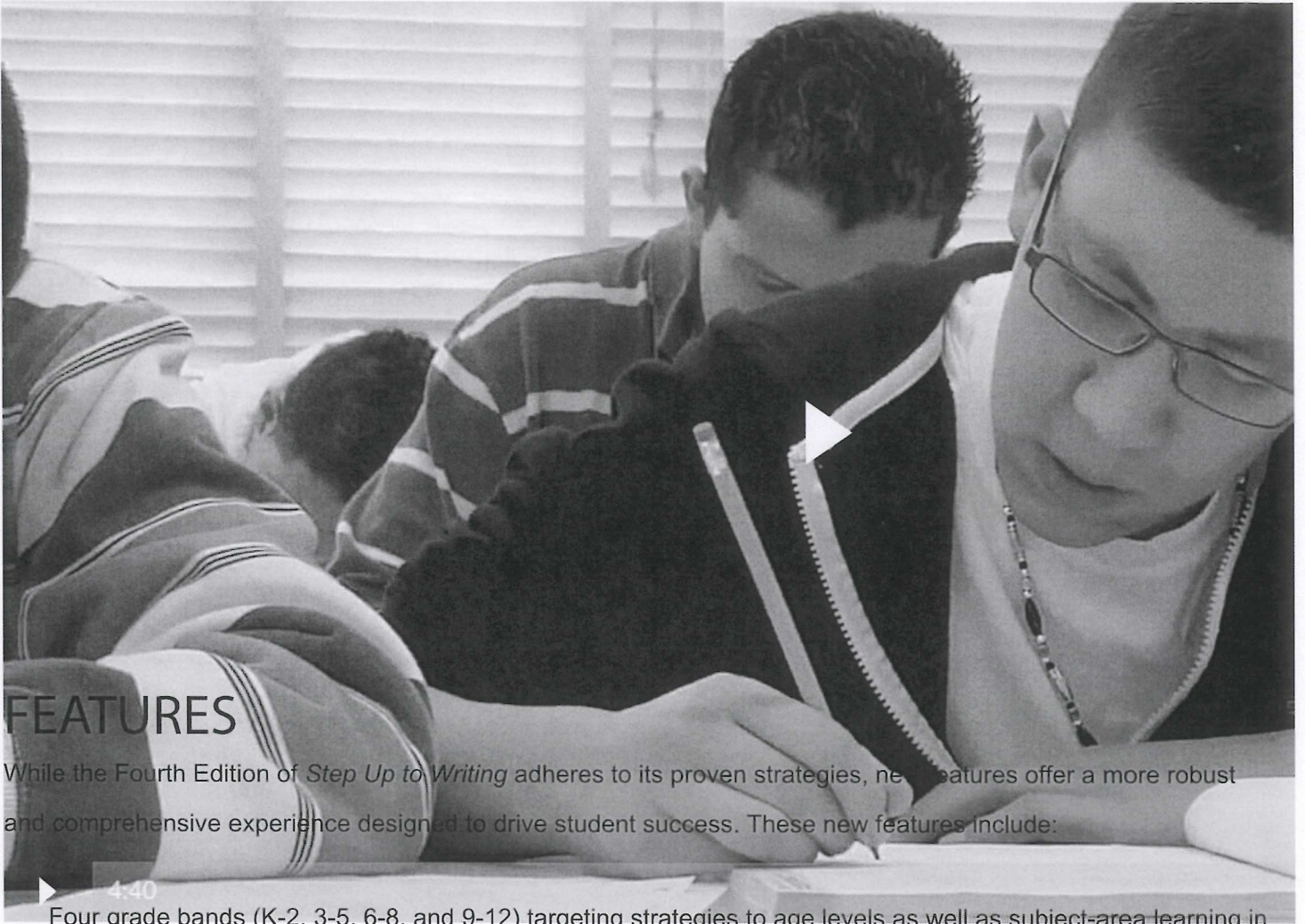
**PROGRAM OVERVIEW PDF**

## Who Benefits from *Step Up to Writing*?

From the most fragile writers to those who are gifted and talented, *Step Up to Writing* offers content and strategies to meet students at their level of need and move them forward. With *Step Up to Writing*'s unique multisensory approach, **all students** benefit from the program.

## Overview Video

Watch this video to learn more about the features and benefits of *Step Up to Writing*.



## FEATURES

While the Fourth Edition of *Step Up to Writing* adheres to its proven strategies, new features offer a more robust and comprehensive experience designed to drive student success. These new features include:

▶ 4:40

Four grade bands (K-2, 3-5, 6-8, and 9-12) targeting strategies to age levels as well as subject-area learning in specific grades

Focus on the specific text types emphasized in state standards: informative/explanatory, opinion/argument, and narrative writing

Emphasis on using technology for research and to produce and publish work

Grade-level-specific Unit Maps provide a sequence of instructional strategies

Realistic strategies for differentiation to ensure instruction will meet individual student needs

Explicit focus on supporting students in producing organized, clear, and coherent writing

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# REWARDS®



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MINUTES

Jefferson High School Dist. 1  
Regular Meeting

April 17, 2018  
JHS Board Meeting

Board members present:

**Sabrina Steketee**                      **Larry Rasch**                      **Denise Brunett**                      **Stacy Hale**                      **Terry Street**  
Board members absent:      **Pat Lewis**                      **Travis Pierce**

Administrators present: Tim Norbeck, Superintendent                      Lorie Carey, Business Manager                      Greg Liedle, Principal

Visitors: Ms. Cami Robson, Jan Anderson, Wanda Stout, Mike Moodry, Sandra Hays

CALL TO ORDER	Ms. Steketee called the meeting to order at 6:30. The pledge was said.
PUBLIC COMMENT STUDENT PRESENTATION	None. None. (at Youth Legislature)
STAFF REPORT	<b>None.</b>
COMMITTEE REPORTS	Mr. Street and Mr. Norbeck gave an overview of the bus contract given by Harlows. A brief discussion of the contract followed. Negotiations met and established ground rules. Budget will meet before the next meeting. Ms. Hale will fill in on negotiations committee if Ms. Steketee and Ms. Brunett are unable to attend, until Mr. Pierce is able to return. The remaining policies for 1 <sup>st</sup> reading will be put on hold for now.
ADMINISTRATIVE REPORTS	<b>Clerk report.</b> Presented in written form. <b>Principal report.</b> Presented in written form. <b>Superintendent report.</b> Presented in written form.
UNFINISHED BUSINESS	<b>Transportation Survey review.</b> Concern was raised about the validity of the survey. Five people at the meeting did not receive the survey. <b>Sports and activities program surveys.</b> No response from the service after it “crashed” when the students were taking the survey.
NEW BUSINESS	<b>Personnel: Substitute Applications</b> - None. <b>Resignations</b> - J. Sandoval, L. Pierce, K. Stone <b>Superintendent evaluation.</b> Deferred. <b>Principal position</b> – Mr. Norbeck gave a brief history of and recommended Mr. Mike Moodry as the principal for the 2018/19 school year. Mr. Rasch moved to accept the recommendation. Ms. Hale seconded the motion. Ms. Steketee added that she was quite impressed with his interview session. She asked Mr. Moodry how he planned to get connected with staff, students, community, etc. He said he had planned to send out surveys for those groups to gather some information. He stated that he did not foresee any major changes before the end of the first semester. He talked about the need to be at events and in the community. The most valuable advice he received was to get to know the culture of the community. Build trust with community, staff, and community. Ms. Brunett asked about the care he would have towards the kids given the fact that Mr. Liedle cares so deeply. The motion passed unanimously. <b>Custodial position</b> Mr. Norbeck recommended Mr. David Miller for the position. Mr. Rasch moved to accept the recommendation. Mr. Street seconded the motion, which passed unanimously. <b>Classified Personnel</b> – Ms. Brunett moved to accept the recommendation. Mr. Rasch seconded the motion which passed unanimously. <b>Certified Personnel &amp; Administration</b> Mr. Rasch moved to accept the recommendation of the certified and administration employees. Ms. Brunett seconded the motion, which passed unanimously. <b>Certified retirement</b> intention informational item. Victoria Foster

NEW BUSINESS (cont.)

**Coaching evaluations/recommendations - closed session 7:24 – 7:35.** Karson Klass, Clint Layng, Amber McCauley, and Troy Humphrey. Mr. Rasch moved to accept the recommendation to rehire these head coaches. Mr. Street seconded the motion, which passed unanimously. Ms. Brunett moved to approve Mr. Ternes for head golf. Mr. Rasch seconded the motion, which passed unanimously.

**Winter sports program review –**

**Attendance Agreements.** Helena and YDI.

**Literacy grant update –** no action.

**Instructional plan and evaluation Policy 2130 –** Mr. Norbeck stated that this is part of our current plan.

**Risk Management Program**

**Approval of special education application**

**Discussion and possible approval of the 2018-19 calendar -** Ms. Hale moved to approve the calendar. Mr. Rasch seconded the motion, which passed unanimously.

**Discussion of bus contract.** Presented information in committee reports. The board wanted to see the original contract to compare the two. Ms. Sandra Hays was available for questions. Mr. Rasch moved to approve the new bus contract. Ms. Brunett seconded the motion, which passed unanimously.

**JHS Policy document dated January 15, 2018 Resolution –** Ms. Steketee moved that the board adopt a resolution that the JHS policy document dated January 15, 2018 as the official document and any changes from that date will be considered new policy. Mr. Street seconded the motion, which passed unanimously.

**1<sup>st</sup> reading of policies -** deferred

LETTERS

**Letters.** Custodial resignations.

COMMENDATIONS

**Commendations.** Mr. Bowman (43 times – the number of kids going to state), Mr. Robbins Skills placers. Mr. Bieler took kids to Youth Legislature, support of new principal, Mr. McCauley and Ms. Foster for National Honor Society, thank departing staff – custodians, Victoria, Ms. Butler, Mr. Liedle, Mr. Sturdevant – hours spent at Ballin in Big Rock, Kids that volunteered for BBR, JHS night, Bus company,

CONSENT AGENDA

**Consent agenda.** Mr. Rasch moved to approve the consent agenda. Ms. Hale seconded the motion, which passed unanimously.

ADJOURNMENT

**Follow-up/Adjournment.** 8:10 p.m.

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Chair, Jefferson High School Board

Clerk, Jefferson High School Board

From the desk of:

*£ orie*

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May 2018

## **GENERAL REPORT ITEMS**

### PAYROLL REPORT

Payroll warrants from 40568 to 40615 and direct deposits from -88855 to -88826 were approved by the superintendent and paid in May.

### AUDIT INFO

The Auditor made a couple mistakes on the audit – simple reference inconsistencies, etc. New reports have been submitted.

I am also in the middle of a Unemployment Insurance audit. These occur primarily over the phone but still require the collection of lots of information. Just a little bit more information is needed and it should be completed by the time the meeting occurs.

### MASBO REGION 4

Our organization continues to plan for the 50<sup>th</sup> celebration.

### Election

As you all probably know, there was no election. At this board meeting, Cami Robson and Kevin Harris will join the board. This meeting is also the reorganizational meeting in which the new members will be seated, a chair and vice-chair will be chosen, the meeting dates and times set, committee members appointed, clerk appointed, and the MTSBA liaison chosen.

05/11/18  
15:16:15

JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 4/18

Page: 1 of 7  
Report ID: AP100

\* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount				
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Acct/Source/ Prog-Func	Obj Proj
18953	44500S 4827 CITI BUSINESS VISA-Costco	99.50				
1	310705 03/01/18 GBB meal	99.50		201	720-3500	582
18954	44506S 2417 STAPLES BUSINESS CREDIT	88.63				
1	7193815795 03/12/19 calculator and ribbon	88.63	9446	201	100-1000	660
18955	44501S 4935 CITI VISA- BUSINESS-Costco	125.72				
	Rosie/Superl Foods ljc					
1	02/27/18 FCS groceries	125.72	9301	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
18956	44500S 4827 CITI BUSINESS VISA-Costco	107.97				
1	7786804769 02/21/18 diffuser panels	107.97	9440	201	100-2600	615
	SCHOOL SPECIALTY					
18957	44505S 4776 SOUTHWEST MT SCHOOL SERVICES	1,462.25				
1	3446 03/14/18 Infinite Campus training	482.65		201	100-1000	321
2	3462 03/26/18 Paper 40 cases	979.60		201	100-1000	600
18958	44498S 3211 BUSINESS PRO OF AMERICA	411.00				
1	C183792 06/15/18 BPA Nat. conf fees	132.00*		215	451-1170	582 252
2	C183792 03/15/18 BPA Nat. conf fees	279.00*		215	392-1170	582 253
18961	44501S 4935 CITI VISA- BUSINESS-Costco	429.37				
1	36937g 03/12/18 FCS groceries	305.90	9301	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
2	06564g 03/12/18 FCS groceries	68.64	9301	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
3	082592g 03/24/18 FCS groceries	46.84	9301	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
4	c85887 03/14/18 FCS groceries	7.99	9301	201	999	
	PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-					
18962	44500S 4827 CITI BUSINESS VISA-Costco	10.00				
1	54332g 02/20/18 meal budget workshop	10.00*		201	100-2500	582
18963	44503S 1451 L & P GROCERY	31.09				
1	02-324085 03/14/18 FCS groceries	19.35	9382	201	390-1710	610
2	02-324150 03/14/18 FCS groceries	11.74	9382	201	390-1710	610
18964	44502S 781 EAGLE GLASS	195.00				
1	180330 03/30/18 Suburban windshield replacemen	195.00		201	100-2600	440

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
18965	44504S	3411 MT BUSINESS PROFESSIONALS OF	333.00						
1		reg 04/09/18 Natl. Registration (3)	273.00*		215	392-1170	582	241	
2		order 04/09/18 BPA trading pins	60.00*		215	392-1170	610	241	
18966	44497S	385 BOULDER MONITOR & JEFFERSON CO.	338.80						
1		00022873 03/06/18 cleaning help wanted	16.80*		201	100-2400		540	
2		00022873 03/06/18 principal interviews	126.00*		201	100-2300		540	
3		00022873 03/06/18 electrons	196.00		201	100-2500		310	
18967	44499S	2152 CENTURY LINK	411.18						
1		03/13/18 phone charges	411.18		201	100-2400		531	
18968	44500S	4827 CITI BUSINESS VISA-Costco	97.72						
1		73130g 04/05/18 Thursday treats	97.72		201	100-2300		800	
18969	44508S	3766 ACADIA MONTANA	303.03						
1		1747313 04/09/18 altacare	303.03*		215	280-1000	330	524	
18971	44511S	2717 CITY OF BOULDER	1,409.97						
1		04/03/18 water	546.56		201	100-2600		421	
2		04/03/18 sewer	765.44		201	100-2600		421	
3		04/03/18 water	34.16		201	100-2600		421	
4		04/03/18 sewer	47.84		201	100-2600		421	
5		04/03/18 water	15.97		201	100-2600		421	
18972	44514S	1086 GIULIO DISPOSAL SERVICES, INC.	155.00						
1		618 03/31/18 disposal	155.00		201	100-2600		431	
18976	44523S	1737 NORTHWESTERN ENERGY	6,904.63						
1		04/02/18 electric service	4,152.68		201	100-2600		412	
2		04/02/18 unmetered service	64.32		201	100-2600		412	
3		04/02/18 natural gas service	1,509.91		201	100-2600		411	
4		04/02/18 state and local taxes	1,177.72		201	100-2600		411	
18977	44508S	3766 ACADIA MONTANA	4,107.77						
1		1683940 03/26/18 altacare	4,107.77*		215	280-1000	330	524	
18978	44508S	3766 ACADIA MONTANA	2,121.24						
1		178212 04/02/18 altacare	2,121.24*		215	280-1000	330	524	
18981	44518S	1191 HERMITAGE ART COMPANY, INC.	58.02						
1		graduation covers	58.02	9281	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj):	-100-1000-610-						

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\* ... Over spent expenditure

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
18982	44515S	157 HARDWARE HANK	41.59						
1		99795 03/15/18 sharkbite	15.98		201	100-2600	610		
2		99603 03/03/18 ice machine	2.07		201	100-2600	610		
3		99959 03/26/18 potting soil for plant lab	5.58	9294	201	999			
4		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610- 99967 03/27/18 fluor. lights for plant growth	17.96	9294	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-							
18983	44513S	4593 COTTONWOOD HILLS, INC	100.00						
1		reg form 04/12/18 Golf JV fees	100.00		201	720-3500	582		
18984	44517S	4751 HELENA INK AND TONER	348.00						
1		40078 03/28/18 cartridges *** Cancelled in 5/18 ****	348.00*		228	100-1000	610		
18986		3481 MT DOJ CRIMINAL RECORDS	81.75						
1		105432 02/02/18 background Miller	27.25		201	100-2300	800		
2		105433 02/02/18 background Lyon	27.25		201	100-2300	800		
3		106601 03/05/18 background Wright	27.25		201	100-2300	800		
18987	44509S	4767 Bridger Creek Golf Course	70.00						
1		reg form 04/12/18 Golf varsity Manhattan	70.00		201	720-3500	582		
18988	44528S	1451 L & P GROCERY	16.62						
1		01-500074 03/28/18 thankful thursday	13.13		201	100-2300	800		
2		01-503896 04/03/18 water for interview	3.49		201	100-2300	800		
18989	44527S	4935 CITI VISA- BUSINESS-Costco	100.61						
1		02-332049 04/03/18 FCS groceries	100.61	9301	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
18990	44520S	1650 MEADOW GOLD GREAT FALLS	288.26						
1		458583 04/05/18 milk	90.36		201	910-3100	630		
2		60207500 04/12/18 milk	110.57		201	910-3100	630		
3		457753 03/29/18 milk	87.33		201	910-3100	630		
18991	44516S	2913 HELENA FAMILY YMCA	495.00						
1		reg form 04/12/18 youth leg registration	495.00		201	710-3400	582		
18992	44524S	5115 RED LODGE PIZZA	197.20						
1		33118 01/31/18 Vball band cheer meals	197.20		201	720-3500	582		
18993	44510S	4935 CITI VISA- BUSINESS-Costco	215.08						
1		45946g 04/08/18 FCS groceries	64.83	9301	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
2		01-504930 04/05/18 FCS groceries L&P	24.52	9301	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
3		69662g 04/11/18 FCS groceries	77.23	9301	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							

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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org				
4		0050883 04/11/18 Prostart parking	3.50*		215		394-1710	582	240
5		2023162545 04/11/18 Prostart meal	45.00*		215		394-1710	582	240
18994	44522S	4754 NORRIS, MELISSA	540.00						
1		04/07/18 Accompanist 30hrs@\$18	540.00		201		710-3400	330	
18995	44512S	4633 COMMERCIAL ENERGY OF MT INC.	1,342.56						
1		nwe046860 04/02/18 Gas	82.23		201		100-2600	411	
2		nwe046859 04/02/18 Gas	1,260.33		201		100-2600	411	
18996	44525S	4563 TRIPP & ASSOCIATES	4,625.00						
1		03/21/18 Audit and non-audit fees	4,625.00		201		100-2500	330	
18997	44520S	1650 MEADOW GOLD GREAT FALLS	109.82						
1		02/08/18 Milk	109.82		201		910-3100	630	
18999	44535S	157 HARDWARE HANK	6.78						
1		100342 04/18/18 chemistry supplies	6.78	9287	201		999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-							
19000	44538S	1451 L & P GROCERY	8.97						
1		01-513347 04/18/18 lab groceries	8.97	9289	201		999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1512-610-							
19001	44539S	4786 MC Mastercard	1,462.74						
1		713200029 03/19/18 FCS meal	8.99*		215		394-1710	582	240
2		03/20/18 FCS meal	13.78*		215		394-1710	582	240
3		190031 04/02/18 BLADES	127.94	9450	201		390-1641	610	
		HARBOR FREIGHT							
4		9847964 04/02/18 misc. minor equipment	961.73*	9447	215		451-1641	660	252
		HARBOR FREIGHT							
5		485 03/20/18 FCS room	224.42*		215		394-1710	582	240
6		124907 03/07/18 SINGLE AXIX CONTROLLER	125.88*	9451	215		451-1641	660	252
		NEXTWAVE AUTOMATION							
19002	44539S	4786 MC Mastercard	179.99						
1		261124 03/20/18 Heater Tennis court building	179.99		201		100-2600	615	
19003	44539S	4786 MC Mastercard	786.80						
1		CC-87 03/16/18 Cheer competition meals	99.10		201		625		
		MCDONALDS Lewistown							
2		CC-87 03/17/18 Cheer competition meals	136.00		201		625		
		STETSONS							
3		CC-87 03/17/18 Cheer Competition lodging	551.70		201		625		
		YOGO INN Lewistown							



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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/ Prog-Func	Obj	Proj
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund	Org			
19004	44539S	4786 MC Mastercard	703.88						
1		ms5sbs32mg 03/13/18 iPad case/care	208.88*		215		474-1000	610	244
2		7009 03/09/18 Signs of Suicide	495.00*		215		474-1000	610	244
19005	44539S	4786 MC Mastercard	1,749.00						
2		CC-35 03/16/17 National BPA FL(Hotel/ instruc	742.00		215		625		236
							CC Accounting: 215- -451-1170-582-236		
3		CC-35 03/16/17 National BPA FL(Hotel/ student	742.00		215		625		241
							CC Accounting: 215- -396-1170-582-241		
4		03/15/18 National BPA flight	265.00*		215		392-1170	582	241
19006	44539S	4786 MC Mastercard	150.67						
1		0221062 03/28/18 screen protectors, misc	36.97*	9452	215		474-1000	610	244
		AMAZON.COM							
2		03/16/18 Flight insurance BPA	113.70*		215		392-1170	582	241
19007	44541S	259 RED LION HOTEL AND CONVENTION	5,594.10						
1		F318190 03/03/18 GBB Rooms	2,314.80*		215		720-3500	582	139
2		F318301 03/03/18 GBB AD/Admin rooms	578.70*		215		720-3500	582	139
3		F318377 03/03/18 GBB Band/cheer rooms	2,700.60*		215		720-3500	582	139
19009	44531S	4049 AMAZON.COM	183.03						
1		4436643656 04/04/18 supplies	104.10	9324	215		999		244
		PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-660-244							
3		various 04/04/18 Biology	78.93*	9368	215		100-1000	640	99
19011	44537S	4326 INTERNATIONAL ACADEMY OF SCIENCE	1,000.00						
1		56601 04/16/18 acellus a la carte license	1,000.00*		215		474-1000	680	258
19012	44533S	2152 CENTURY LINK	409.82						
1		04/13/18 phon charges	409.82		201		100-2400		531
19013	44532S	321 BRUCO, INC	826.75						
1		370203 04/19/18 tennant T1B parts	826.75		201		100-2600		610
19014	44542S	4639 WEX BANK	4,304.70						
		See card checkout sheet.							
1		53723158 03/31/18 GBB band cheer	245.31		201		720-3500		582
2		53723158 03/31/18 Carroll trip	30.44*		201		100-1000		582
3		53723158 03/31/18 Cheer	206.25		201		720-3500		582
4		53723158 03/31/18 GBB	267.57		201		720-3500		582
5		53723158 03/31/18 BPA	256.67		201		710-3400		582
6		53723158 03/31/18 AD	165.52		201		720-3500		582
7		53723158 03/31/18 FCCLA	49.61		201		710-3400		582
8		53723158 03/31/18 math	21.95*		201		100-1000		582
9		53723158 03/31/18 drivers ed	81.14*		218		100-1000		624
10		53723158 03/31/18 Route fuel	2,980.24*		210		100-2700		624

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
19016	44530S	3766 ACADIA MONTANA	3,367.02					
1		1824501 04/23/18 altacare	3,367.02*		215	280-1000	330	524
19017	44536S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	26,036.08					
1		8451 03/27/18 Route contract/month	21,206.28*		210	100-2700	513	
2		8451 03/27/18 GBB band cheer	928.80*		215	720-3500	582	139
3		8451 03/27/18 GBB band cheer Downtime	220.00*		215	720-3500	582	139
4		8451 03/27/18 GBB	1,013.08*		215	720-3500	582	139
5		8451 03/27/18 GBB downtime	300.00*		215	720-3500	582	139
6		8451 03/27/18 Carroll	115.24*		201	100-1000	582	
7		8451 03/27/18 Carrol Downtime	60.00*		201	100-1000	582	
8		8451 03/27/18 BPA	971.80		201	710-3400	582	
9		8451 03/27/18 BPA downtime	300.00		201	710-3400	582	
10		8451 03/27/18 Cheer	780.88		201	720-3500	582	
11		8451 03/27/18 Cheer	140.00		201	720-3500	582	
19018	44542S	4639 WEX BANK	1,431.10					
1		51082634 08/31/17 Athletic practices	564.23		201	720-3500	582	
2		51082634 08/31/17 AD travel	78.21		201	720-3500	582	
3		51082634 08/31/17 Route costs	788.66*		210	100-2700	624	
19019	44542S	4639 WEX BANK	6,920.77					
Due to miscommunication between JHS and BES for bill payment, a large amount was due WEX from BES. Because of illness, BES Business Manager was unable to get warrant completed in time for payment. ljc.								
1		various BES Fuel Reimbursable	6,920.77		201	180		
19020	44540S	5021 PACIFIC SOURCE HEALTH PLANS	1,079.69					
1		1810500001 04/30/18 Ret. Prem Hohenthal	694.44		201	100-1000	260	
2		1810500001 04/30/18 Ret. Prem Hohenthal	385.25		289	675		
*** Cancelled in 5/18 ****								
19021	4134	ENNIS HIGH SCHOOL ACTIVITIES	30.00					
Coach missed check in wrong box. Wrong amount anyway since 1 golfer didn't show. ljc								
1		Entry form 04/27/18 Golf fees	30.00					
					201	720-3500	582	
19022	44543S	4639 WEX BANK	157.85					
See data from claim 19019								
1		07/31/17 Fuel	72.10*		201	100-2600	624	
2		07/31/17 Fuel	85.75*		201	100-2300	582	
# of Claims		57	Total:	84,162.12				

84,162.12

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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
For the Accounting Period: 4/18

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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$34,503.63
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$24,975.18
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$23,868.92
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$81.14
228 TECHNOLOGY FUND	
101	\$348.00
289 RETIREE/COBRA INSURANCE FUND	
101	\$385.25
Total:	\$84,162.12

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JEFFERSON HIGH SCHOOL  
Claim Details  
For the Accounting Period: 5/18

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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
18878	44571S	4854 SUNLIFE FINANCIAL	114.51					
1		for June 05/13/18 Ret prem hoh	114.51		289	676		
19023	44573S	764 TERNES, DAVE	20.00					
1		101894 04/28/18 golf	20.00*		201	720-3400	582	
19024	44545S	3766 ACADIA MONTANA	2,255.91					
1		1862276 05/01/18 altacare	2,255.91*		215	280-1000	330	524
19026	44545S	3766 ACADIA MONTANA	4,629.67					
1		1789031 04/17/18 altacare	4,629.67*		215	280-1000	330	524
19027	44550S	792 ECKROTH MUSIC	131.00					
1		04/06/18 music repairs	131.00*		201	100-1470	610	
19029	44566S	1987 PACIFIC STEEL	3.83					
1		6419773 04/24/18 metal, plate	3.83	9269	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1640-610-						
19030	44555S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	23,845.77					
1		8501 04/30/18 Monthly contract + remaining	17,626.37*		210	100-2700	513	
2		8501 04/30/18 Skills	927.08		201	710-3400	582	
3		8501 04/30/18 Skills downtime	220.00		201	710-3400	582	
4		8501 04/30/18 Golf	526.32		201	720-3500	582	
5		8501 04/30/18 Golf downtime	180.00		201	720-3500	582	
6		8501 04/30/18 Tennis	1,756.11		201	720-3500	582	
7		8501 04/30/18 Tennis downtime	240.00		201	720-3500	582	
8		8501 04/30/18 Class trips	325.08*		201	100-1000	582	
9		8501 04/30/18 Class trip downtime	120.00*		201	100-1000	582	
10		8501 04/30/18 Band	713.80		201	710-3400	582	
11		8501 04/30/18 Band downtime	180.00		201	710-3400	582	
12		8501 04/30/18 Counselor trips	359.49*		201	100-2100	582	
13		8501 04/30/18 Counselor trip downtime	180.00*		201	100-2100	582	
14		8501 04/30/18 Track	371.52		201	720-3500	582	
15		8501 04/30/18 Track downtime	120.00		201	720-3500	582	
19031	44575S	4639 WEX BANK	4,185.70					
1		54115205 04/30/18 route fuel	3,043.16*		210	100-2700	624	
2		54115205 04/30/18 skills	224.08		201	720-3500	582	
3		54115205 04/30/18 golf	127.21		201	720-3500	582	
4		54115205 04/30/18 tennis	107.25		201	720-3500	582	
5		54115205 04/30/18 track	89.79		201	720-3500	582	
6		54115205 04/30/18 AD	70.26		201	720-3500	582	
7		54115205 04/30/18 fcs	30.37		201	710-3400	582	
8		54115205 04/30/18 music	42.38		201	710-3400	582	
9		54115205 04/30/18 drivers ed	83.77*		218	100-1000	624	
10		54115205 04/30/18 school foods	29.46		201	910-3100	624	

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JEFFERSON HIGH SCHOOL  
Claim Details  
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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
11		54115205 04/30/18 class trips	78.57*		201	100-1000	582	
12		54115205 04/30/18 band	172.52		201	710-3400	582	
13		54115205 04/30/18 counselor trips	86.88*		201	100-2100	582	
19032	44575S	4639 WEX BANK	1,530.80					
1		54115205 04/30/18 fee	50.00*		210	100-2700	624	
2		54115205 04/30/18 fee to be reimbursed	1,268.91		210	190		
3		54115205 04/30/18 covered activities check	211.89		201	710-3400	582	
19033	44575S	4639 WEX BANK	941.20					
1		54115205 04/30/18 BES fuel to be reimbursed	941.20		201	190		
19034	44546S	4878 ANNETTE SMITH ELECTRIC INC	1,440.00					
1		862 04/18/18 motot for carpenter shop	1,440.00		201	100-2600	440	
19035	44549S	4633 COMMERCIAL ENERGY OF MT INC.	996.06					
1		NWE047379 05/02/18 Gas on the NWE system	40.43		201	100-2600	411	
2		NWE047378 05/02/18 Gas on the NWE system	955.63		201	100-2600	411	
19037	44572S	612 SUPPLYWORKS	497.74					
1		437659642 04/27/18 cleaners	497.74		201	100-2600	610	
19038	44568S	2226 ROTO ROOTER	225.00					
1		25540 04/13/18 drain repair	225.00		201	100-2600	440	
19040	44560S	1451 L & P GROCERY	117.87					
1		02-340594 04/24/18 JHS days	117.87		201	100-2100	610	
19041	44556S	1191 HERMITAGE ART COMPANY, INC.	58.02					
1		10136877 04/13/18 graduation covers	1.98	9281	201	999		
2		10136877 04/13/18 graduation covers	56.04		201	100-1000	610	
19042	44570S	4776 SOUTHWEST MT SCHOOL SERVICES	120.00					
1		3492 04/10/18 science class	120.00		201	100-1000	321	
19043	44552S	1002 GENERAL DISTRIBUTING	102.66					
1		632007 04/04/18 pin adapters, mig guns	102.66*	9406	215	451-1640	660	252
19045	44558S	4329 HUBLEY, JOHN	600.00					
1		1009 04/30/18 funding commitment letters	600.00		201	100-1000	321	
19046	44559S	1250 INDEPENDENT RECORD	10.00					
1		60007380 04/29/18 advertising	10.00*		201	100-2300	340	

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JEFFERSON HIGH SCHOOL  
Claim Details  
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\* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
19047	44545S	3766 ACADIA MONTANA	1,717.18					
1		1877725 05/07/18 altacare	1,717.18*		215	280-1000	330	524
19048	44561S	1608 MASBO	225.00					
1		4473 04/27/18 2018 summer conference	225.00*		201	100-2500	582	
19049	44560S	1451 L & P GROCERY	35.13					
1		02-285151 12/05/17 christmas party	5.00		201	100-2300	800	
2		02-275950 11/09/17 FCS groceries	30.13	9382	201	390-1710	610	
19050	44553S	1086 GIULIO DISPOSAL SERVICES, INC.	155.00					
1		645 04/30/18 Disposal	155.00		201	100-2600	431	
19051	44562S	1650 MEADOW GOLD GREAT FALLS	130.78					
1		460391 04/19/18 milk	65.39		201	910-3100	630	
2		60207758 04/26/18 milk	65.39		201	910-3100	630	
19052	44564S	4678 NORBECK, TIM	69.99					
1		04/26/18 dough hook	69.99*		201	910-3100	615	
19053	44548S	394 BURDICKS LOCKSMITH	72.00					
1		137122 05/01/18 (6) lockset: master	72.00	9331	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-						
19054	44551S	3547 FRONTLINE AG SOLUTIONS, LLC	541.71					
1		530287 05/02/18 mower repair	541.71		201	100-2600	440	
19055	44560S	1451 L & P GROCERY	26.03					
1		01-517088 04/23/18 materials for lab/bio suppl	26.03	9295	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-1511-610-						
19056	44567S	4557 ROCKLER WOODWORKING AND HARDWARE	1,052.98					
1		5216562 04/05/18 sawstop standard	1,052.98*	9449	215	451-1641	660	252
19058	44554S	157 HARDWARE HANK	55.15					
1		100134 04/05/18 hex bolt	1.38		201	100-2600	615	
2		100306 04/17/18 drain pop	35.78		201	100-2600	610	
3		100217 04/05/18 bolt hex/nut hex	7.64		201	100-2600	615	
4		100157 04/07/18 screw concrete	10.35		201	100-2600	615	
19059	44547S	5176 Big Rock Pizzeria	30.00					
1		9798-33 04/25/18 jhs days	30.00		201	100-2100	610	

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JEFFERSON HIGH SCHOOL  
Claim Details  
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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19060	44574S	1645 VERIZON WIRELESS	30.02						
1		9804796827 04/05/18 monthly charges/ surcharge	30.02		201	100-2100	531		
19061	44563S	5177 NATIONAL RESTAURANT ASSOCIATION	675.00						
1		31450630 04/10/18 ProStart Summer institute	675.00*	9455	215	451-1710	321	252	
19062	44565S	1737 NORTHWESTERN ENERGY	5,839.90						
1		05/01/18 eletric service	3,721.81		201	100-2600	412		
2		05/01/18 gas service	1,152.24		201	100-2600	411		
3		05/01/18 gas tax	398.97		201	100-2600	411		
4		05/01/18 electric tax	566.88		201	100-2600	412		
19063	44569S	5178 SHEPHERD SCHOOL	63.00						
1		05/08/18 golf fees/meals	63.00		201	720-3500	582		
19064	44560S	1451 L & P GROCERY	8.65						
1		01-517783 04/24/18 phy. science/groceries	8.65	9289	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj): -100-1512-610-							
19065	44562S	1650 MEADOW GOLD GREAT FALLS	20.12						
1		60206423 02/08/18 milk	20.12		201	910-3100	630		
19066	44544S	899 360* OFFICE SOLUTIONS	1,155.22						
1		IN52911 03/29/18 copier maint.	212.10*		201	100-2400	440		
2		IN59210 03/20/18 copier maint.	943.12*		201	100-2400	440		
19067	44557S	4746 HERTZ	265.20						
1		0622571 04/24/18 golf travel	74.80		201	720-3500	582		
2		0194498 05/08/18 golf travel	190.40		201	720-3500	582		
19068	44554S	157 HARDWARE HANK	2.49						
1		100084 04/03/18 food service van	2.49		201	910-3100	610		
		# of Claims 41	Total: 53,996.29						

53,996.29

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JEFFERSON HIGH SCHOOL  
Claim from Another Period Cancelled in  
For the Accounting Period: 5/18

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Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
		*** Cancelled in 5/18 ****							
18986		3481 MT DOJ CRIMINAL RECORDS	81.75						
1		105432 02/02/18 background Miller	27.25		201	100-2300	800		
2		105433 02/02/18 background Lyon	27.25		201	100-2300	800		
3		106601 03/05/18 background Wright	27.25		201	100-2300	800		
		*** Cancelled in 5/18 ****							
19021		4134 ENNIS HIGH SCHOOL ACTIVITIES	30.00						
		Coach missed check in wrong box. Wrong amount anyway since 1 golfer didn't show. ljc							
1		Entry form 04/27/18 Golf fees	30.00						
					201	720-3500	582		
		# of Claims	2	Total:					111.75

111.75



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JEFFERSON HIGH SCHOOL  
Fund Summary for Claims  
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Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$21,376.17
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$21,988.44
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$10,433.40
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$83.77
289 RETIREE/COBRA INSURANCE FUND	
101	\$114.51
Total:	\$53,996.29