

AGENDA for the REGULAR MEETING
OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1

* 6:30 p.m. July 17, 2018 *

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at www.jhs.k12.mt.us for the most current agenda and the packet of associated materials for the meeting.

A. Call to order-Chairperson

1. Pledge of Allegiance

B. Announcements and Public Comment. Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.

C. Student Report

D. Staff Report

E. Committee Reports - brief review

F. Administration Reports – The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.

1. Clerk/Business Manager – Credit Card List – Policy 7400
2. Principal/A.D.
3. Superintendent

G. Unfinished Business- Action is always possible for Unfinished Business items.

H. New Business – Action is always possible for New Business items.

1. Personnel – Action
 - a. Substitute applications
 - b. Resignations
 - c. Superintendent evaluation - possible closed session Policy 6110
 - d. Administration Salaries for 18/19
 - e. Coaching recommendations/evaluations – possible closed session – cheer, asst. football, cross country
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Asset Disposal – list included in packet
4. August Budget Meeting Date (by law must occur by August 20)
5. Substitute Rate of Pay – Policy 5314
6. Tuition Rates – Policy 7008
7. MOUs/Interlocal Agreements with Boulder Elementary School
 - a. School Foods
 - b. Literacy Grant
8. 1st Reading Policies
 - a. 3121 Enrollment and Attendance ESSA language added
 - b. 3300 Suspension and Expulsion – Corrective Action and Punishment (Committee did not recommend)
 - c. 4330f School Facilities/Grounds Use and Liability Release Agreement
 - d. 5330 Maternity Leave
 - e. 5329 and 5329P Long-Term Illness/Temporary Disability/Maternity Leave
 - f. 8100 Transportation
 - g. 3126FE Proficiency-Based ANB Required new policy
 - h. 2150 Suicide Awareness – Required Policy
 - i. 4600 Removal due to repeal of NCLB
 - j. 5120 Removal of NCLB reference
 - k. 5220 Recommended policy to adopt ESSA language
 - l. 5420 Corrected terminology due to repeal of NCLB
 - m. 5420 ESSA Qualification Notifications
 - n. 5445FE Flexible Instructor Licensing

A. Communication and Comments

1. Letters to the Board

B. Commendations and Recognition

C. Consent Agenda

1. Approval of Previous Minutes and High School Claims and Accounts – action

D. Follow-up/Adjournment – upcoming three months

1. Chair/Superintendent article for paper

2. August – Annual Budget Meeting,

NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: September 18, 2018 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.

All board meetings are generally held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.

Jefferson High School Board Members

Sabrina Steketee, chair (Boulder area position)
Travis Pierce vice-chair (At-Large 2 position)
Larry Rasch (At-Large 3 position)

Kevin Harris, (At-Large 1 position) Stacy Hale (Basin area position)
Cami Robson (Clancy area position) Denise Brunett (MT City area position)

Mission Statement

The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.

Our vision for the future, second draft:

Students:

- Achieve high test scores and graduation rates that are competitive nationally;
- Graduate with a plan for life that they feel well equipped to pursue;
- Choose our school over others because of our solid reputation;
- Feel happy, challenged, safe and supported throughout their time

here;

- Appreciate and fully engage in our activities that augment our core curriculum; and
- Have access to technology that enhances their learning opportunities.

Teachers:

- Actively support students with their time, attention and obvious commitment;
- Have the tools and resources necessary to do optimal work;
- Are proud to work here and of their contribution to the school;

- Are committed to continuing education and the use of best practices;
- Look at our District as a long-term career commitment; and
- Feel confident about the Board's decisions and plans.

Our Administration and Board

- Commit to be knowledgeable about best practices
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers and our communities.

Our communities:

- Are knowledgeable of and highly respect our commitment to excellence; and
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.

Announcements and Public Comment. The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk's office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item's point on the agenda. Comments on non-agenda items may be made during the "Public Comment" agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

From the desk of:

£ orie

July 2018

GENERAL REPORT ITEMS

PAYROLL REPORT

Payroll warrants were approved by the superintendent and paid in July and the end of June.

MASBO REGION 4

Summer conference, as always, was beneficial. MASBO has a certification program I may pursue in a year or two. Having a degree in accounting and having passed the CPA exam, while helpful in some ways to my job, don't show the progression a business manager at a public school can accomplish. Being certified doesn't change much, it's just a challenge I may wish to achieve.

CREDIT CARD LIST 2018/19

Citi Visa – 2 (replaced American Express)

1 –business manager for staff orders

1 –FCS teacher for groceries during school year (presently in district office)

MasterCard Procurement card - 13

1 – custodian

1 – held in district office for staff orders

9 – held in district office for checkout

1 – held in the front office for activity needs

1 – technology

AUTHORIZED USERS

All staff members have access to p-cards from the district office through the checkout procedure. That procedure follows policy 7400.

MASTERCARD P-CARDS

<u>CARD NAME</u>	<u>#</u>	<u>ISSUED TO:</u>
VBB, GBB, TENNIS	3441	
FTBL, BBB, TRACK	3425	
FCS	6063	
MAINT	3532	CUSTODIAN
CHEER/BAND	8963	
ATHLETICS	3466	
DRAMA	3474	
ACTIVITY 1	1177	ACTIVITIES OFFICE (LINDA)
ACTIVITY 2	6443	
ADMIN 1	0166	
ADMIN 2	3524	
TECH	0770	TECH COORDINATOR
XC, WRESTLING, GOLF	3433	

SUSPENDED CARDS

FCS	4167
ACTIVITY 1	3490
ACTIVITY 2	3508
ADMIN 1	3516
TECH	3540

Jefferson High School Principal Report

July 2018

Presented by Mike Moodry to JHS School Board

Tuesday, July 17, 2018

New Items:

- We have developed a new checkout sheet for athletic and extended absence (see attached). The process will be streamlined by making the students responsible for their own work. Students will be responsible to complete their missing work, have each teacher sign off that have completed their work, and submit the completed form to their coach/advisor or the office for extended absences.
- The district administration has put together an administrative calendar for next school year.
- I have been currently working on reading board and school policies. I have also been gathering information from individuals on what are the top priorities for school.
- We are advertising for coaches, paraprofessionals, and a .25FTE Spanish teacher with Helena and Butte newspapers. The Monitor ran the ad the last week in June and first week in July. We only had 2 applicants.
- Mr. Moodry's community, student, and staff surveys have been published. I am encouraged by the early response. In the first 4 days, there was 34 community responses, 9 staff responses, 3 student responses. I will be able to increase student responses at the beginning of the school year. I will report back to the board once the surveys have been tabulated.

Upcoming Events

- We will conduct interviews for open positions
- I will attend a Jefferson County Local Emergency Planning Committee (LEPC) meeting on July 19th.
- I will attend the School Administrators of Montana Summer Institute in Helena July 30-August 1st.
- I will attend the Montana Coaches Association Conference August 1st -3rd. I will complete all the MHSA required trainings for administrators.
- My first official day contract day will be August 6th.
- Tuesday August 7th will be a Coaches/Parent Meeting for activities. Coaches at 5pm, Parents/Athlete at 6pm.
- Friday, August 10th First day of fall practice
- Monday, August 20th Freshman Orientation
- Tuesday, August 21st First day of school.

Advanced Absentee Form

School Policy:

Advance Consent Forms: For students who know in advance that they will be absent, forms are available to get prior approval of the absence. Approximately three days before being gone, the student is to pick up a form from the office and have it completed by their teachers, signed by their parents, and then approved by the principal. NOTE: School activities only require a teacher signature.

Name: _____

Reason for Absence (Family School Activity): _____

Date/s of Absence/Activity: _____

Departure Time: _____

Instructions: The student is responsible for completion and return of this form. The student is required to get assignments from each teacher prior (at least 12 hours in advance) to date/time of departure. The student will complete the assignment/s for each period they will be missing prior to departure. A teacher signature is required prior to departure. Individual teachers have discretion on when the assignment is due (prior to departure or upon return).

Period/Course	Assignment	Teacher Signature
1		
2		
3		
4		
5		

6		
7		
8		

**Jefferson High School District #1
Board of Trustees**

Superintendent's Report

Date: July 18, 2017

Agenda Item: F-3

3a-Fine Arts and multiuse facility

I have started the process of possible physical expansion of Jefferson High School by visiting with area superintendents who have recently completed construction projects or who are currently in the process. This is new territory for me but I believe the first step should be RFP(request for proposal) to get help from professionals on the feasibility, size, needs, etc. In order to proceed, I would like to use Metal Mines Funds to do this preliminary work.

Recommendation

Support use of Metal Mines Funds to move forward with possible facility expansion.

3b-CAD and Business Lab Update

The upgrades are underway for both the CAD lab and Business lab. The CAD lab will have new hardware and tables to improve the efficiency of the space. The Business lab will have new monitors that help increase the area of use for students and provide a better learning environment. Mr. Smith was able to acquire surplus desktop and laptop computers from the state of Montana allowing the creation of another mobile cart that will be available for teachers in the modular classrooms.

Recommendation

No recommendation at this time.

3c – Year End Update

I have included a worksheet of where year end funds were used to update both the academic and physical needs of Jefferson High School.

3d – Staffing Update

All certified positions are in place and the district is currently advertising for an open paraprofessional position and open coaching positions. The plan is to fill these positions by the beginning of August.

3e – Instructional Coach

Our new Instructional Coach, Jane Erickson, will be participating in two days of training with OPI, the national consultant, and other coaches throughout Montana July 18-19th. Jane has already been on campus preparing for the upcoming 2018-19 school year.

3f – Modular Update

The district has purchased two portable metal storage containers to store equipment, tables, chairs, etc. previously stored in two of the modular classrooms. The two rooms are being updated and cleaned to use as classrooms for the 2018-19 school year.

YEAR END FUNDS

Academic Improvements

The following academic improvements were accomplished with the usage of year end funds.

- CAD Lab (tables and equipment)
- Business lab(monitors and hardware)
- Math program (books and supplementary materials)
- Science program (books and supplementary materials)
- Music instruments
- New whiteboards and screens
- Update Chromebooks
- Professional Development (literacy and curriculum development)
- Classroom tables and chairs
- Welding helmets
- Doc cameras
- New printers(Faculty and District Office)

Physical Improvements

The following physical improvements were accomplished with the usage of year end funds.

- Reconditioned modular heating and cooling
- New carpet(library computer lab)
- Updated speaker system throughout facility
- New faucets(Biology lab)
- Storage containers(2a)
- Prep tables(FCS)
- Refurbish both gyms
- Athletic equipment (PE/Health Enhancement equipment)
- Replace heating valves
- Contracted floor wax removal

Vocational Rehab funds

The following have been purchased with Vocational Rehabilitation funds.

- Math curriculum
- exercise equipment(Adaptive PE)
- Curriculum for Intensified Reading Program
- Supplemental curriculum for identified students

JEFFERSON HIGH SCHOOL
2017/18 SURPLUS LIST

Previously approved

Retired Kiln
Miscellaneous tables/chairs/desks/cabinets
Older Wood tools
Musical instruments
Outdated Drill Press
Sewing equipment
Wrestling mats
Folding chairs

July meeting approval

Kitchen Range
Computers and associated items
Various kitchen items

MINUTES

Jefferson High School Dist. 1
Regular Meeting

June 19, 2018
JHS Board Meeting

Board members present: **Denise Brunett** **Stacy Hale** **Cami Robson** **Larry Rasch**

Board members absent: **Sabrina Steketee** **Travis Pierce** **Kevin Harris**

Administrators present: Tim Norbeck, Superintendent Lorie Carey, Business Manager

Visitors: Sarah Layng

CALL TO ORDER	Ms. Brunett called the meeting to order at 6:30. The pledge was said.
PUBLIC COMMENT	None.
STUDENT REPORT	None.
STAFF REPORT	Ms. Sarah Layng spoke briefly about the 2-day literacy training.
COMMITTEE REPORTS	Negotiations. Finished and agreed upon terms..
ADMINISTRATIVE REPORTS	Clerk report. Presented in written form. Principal report. Presented in written form. Superintendent report. Presented in written form.
UNFINISHED BUSINESS	Transportation Survey review. Infinite Campus has a great database for contacts. Sports and activities program surveys.
NEW BUSINESS	Personnel: Substitute Applications – None. Resignations – None. Superintendent evaluation. Did not hold an evaluation. English position – Addressed in May. Literacy coach – Mr. Norbeck recommended Ms. Jane Erickson for the position. Ms. Robson moved to approve that recommendation. Mr. Rasch seconded the motion, which passed unanimously. Coaching evaluations/recommendations – none. Attendance Agreements. None. Retirement Fund Budget Amendment Resolution. Ms. Robson moved to adopt the resolution. Mr. Rasch seconded the motion, which passed unanimously. Prickly Pear Representative and Agreement. Mr. Rasch moved to appoint Mr. Norbeck as the representative and the agreement with Prickly Pear. Ms. Hale seconded the motion, which passed unanimously. Literacy grant update – no action. Asset Disposal. Mr. Rasch moved to approve the asset disposal list. Ms. Hale seconded the motion, which passed unanimously. MOU's/Interlocal Agreements with Boulder Elementary School <ol style="list-style-type: none">School Foods – waiting for one from BESWEX Fuel Purchasing – Ms. Robson moved to approve the MOU with BES for fuel purchasing and to establish the Interlocal Fund to address it. Mr. Rasch seconded the motion, which passed unanimously.Literacy Grant – waiting for one from BES 1st reading of policies - deferred to July. Ms. Hale and Ms. Robson will meet with Mr. Norbeck June 25 to review what needs to be clarified to address the policies.
LETTERS	Letters.
COMMENDATIONS	Commendations. Mr. Norbeck commended the custodial staff for their work and attitude. Staff participation and attitude at literacy training. Ms. Brunett commended the band for coming to Clancy Days. Mr. Hesford and the marionettes. Mr. Norbeck commended Cohen Giusti for making the chair racks for the chairs donated by Booster Club. Mr. Heimann finishing the racks. Welding kids made sign for community garden. Law enforcement for their efforts to open the road at graduation.

CONSENT AGENDA

Consent agenda. Mr. Rasch moved to approve the consent agenda. Ms. Robson seconded the motion, which passed unanimously.

ADJOURNMENT

Follow-up/Adjournment. 7:50 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

MINUTES

Jefferson High School Dist. 1
Special Meeting

June 22, 2018
JHS Board Meeting

Board members present: **Denise Brunett** **Stacy Hale** **Cami Robson** **Travis Pierce** **Kevin Harris**

Board members absent: **Sabrina Steketee** **Larry Rasch**

Administrators/support present: Tim Norbeck, Superintendent Lorie Carey, Business Manager Mike Moodry, Principal
Alan Smith

Visitors:

CALL TO ORDER

Mr. Pierce called the meeting to order at 12:15 p.m.. The pledge was said.

PUBLIC COMMENT

None.

NEW BUSINESS

Boulder Association of Teachers Collective Bargaining Agreement.

Boulder Association of Classified Employees Collective Bargaining Agreement.

Ms. Robson moved to approve the proposed Collective Bargaining Agreements – BAT for some language changes, personal leave bonus changes, insurance increases, and salary increases and BACE change of insurance increase. Mr. Harris seconded the motion, which passed unanimously by the 5 present.

ADJOURNMENT

Follow-up/Adjournment. 12:26 p.m.

Chair, Jefferson High School Board

Clerk, Jefferson High School Board

07/13/18
13:08:28

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 6/18

Page: 1 of 7
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19135	44623S	4633 COMMERCIAL ENERGY OF MT INC.	529.93						
1		NWE045800 06/01/18 FUEL	13.48		201	100-2600	411		
2		nwe047799 06/01/18 fuel	516.45		201	100-2600	411		
19136	44628S	5180 RED LION BILLINGS	2,333.52						
1		je0313 05/31/18 State track rooms	1,200.00*	9457	201	720-3500	582		
2		je0313 05/31/18 State track rooms	1,133.52*		201	720-3500	582		
19137	44621S	385 BOULDER MONITOR & JEFFERSON CO.	104.30						
1		00023013 04/10/18 Legal ad audit	23.00		201	100-2500	540		
2		00023013 04/10/18 Classified ad for custodian	15.00*		201	100-2400	540		
3		00023013 04/10/18 Classified ad for custodian	23.30*		201	100-2400	540		
4		00023175 05/10/18 Paraprofessional ad	43.00*		201	100-2300	540		
19138	44619S	3766 ACADIA MONTANA	1,885.56						
1		1946042 06/04/18 Altacare	1,885.56*		215	280-1000	330	524	
19139	44620S	259 BILLINGS HOTEL AND CONVENTION	1,622.32						
1		various 05/29/18 Rooms for golf state	383.80*		201	720-3500	582		
2		various 05/29/18 Rooms for Div track	1,255.85*		201	720-3500	582		
3		various 05/29/18 credit	-17.33*		201	720-3500	582		
19140	44627S	4786 MC Mastercard	925.77						
1		170947 05/11/18 track meals	145.00*		201	720-3500	582		
2		214009 05/17/18 track meals	48.94*		215	720-3500	582	139	
3		213941 05/17/18 track meals	36.47*		215	720-3500	582	139	
4		213859 05/17/18 track meals	48.95*		215	720-3500	582	139	
5		213919 05/17/18 track meals	47.96*		215	720-3500	582	139	
6		210543 05/16/18 track meals	284.05*		215	720-3500	582	139	
7		100137 05/17/18 track meals	87.77*		215	720-3500	582	139	
8		100231 05/17/18 track meals	6.00*		215	720-3500	582	139	
9		182637 05/11/18 track meals	220.63*		215	720-3500	582	139	
19141	44626S	4637 Mastercard	1,442.93						
1		various 05/08/18 BPA meals	338.92*		215	397-1170	582	241	
2		05/08/18 BPA transportation	626.53*		215	397-1170	582	254	
3		05/08/18 BPA transportation	477.48*		215	397-1170	582	241	
19142	44626S	4637 Mastercard	3,202.08						
1		02277 05/12/18 Lawn mower	2,088.00*		201	100-2600	660		
2		05/14/18 BPA lodging	1,114.08*		215	451-1170	582	252	

07/13/18
13:08:28

JEFFERSON HIGH SCHOOL
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Page: 2 of 7
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Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
19143	44626S	4637 Mastercard	943.67					
1		several 05/24/18 state track meals	943.67*		201	720-3500	582	
19144	44626S	4637 Mastercard	494.88					
1		05/14/18 Golf meals and fees	494.88*		201	720-3500	582	
19145	44626S	4637 Mastercard	102.90					
1		05/24/18 AD meals track	102.90*		201	720-3500	582	
19146	44626S	4637 Mastercard	278.57					
1		05/04/18 band meals	278.57		201	710-3400	582	
19147	44626S	4637 Mastercard	13.56					
1		06/01/18 Conference calling	13.56*		201	100-2500	810	
19148	44626S	4637 Mastercard	7.50					
1		05/22/18 lock/keuy	7.50		201	100-2600	615	
19149	44626S	4637 Mastercard	915.24					
1		05/10/18 tennis meals	915.24*		201	720-3500	582	
19150	44626S	4637 Mastercard	2,429.31					
1		037934067 05/28/18 professional development	213.58*	9364	215	427-1000	330	239
2		6110778522 05/23/18 professional development	699.00*	9364	215	427-1000	330	239
3		5097015 05/23/18 batteries	137.80*		201	390-1170	610	
4		8872232 05/23/18 memory cards/case/charger	76.98*		201	390-1170	610	
5		05/24/18 woods supplies	724.87*		215	451-1641	610	252
6		05/24/18 woods supplies	577.08*		201	390-1641	610	
19151	44632S	3402 CAREY, LORIE	229.99					
1		06/15/18 Milege MASBO conference	229.99*		201	100-2500	582	
19152	44650S	1737 NORTHWESTERN ENERGY	4,721.03					
1		06/01/18 electricity	3,348.68*		201	100-2600	412	
2		06/01/18 gas	655.16		201	100-2600	411	
3		06/01/18 electricity taxes	508.35*		201	100-2600	412	
4		06/01/18 gas taxes	208.84		201	100-2600	411	
19153	44655S	4370 STURDEVANT, DANIEL	124.26					
1		007479 06/11/18 Class B mtg mileage	124.26*		201	720-3500	582	
19154	44634S	4827 CITI BUSINESS VISA-Costco	428.40					
3		324567 06/15/18 Summer conf. rooms	406.39*	9393	201	100-2500	582	
4		BILLINGS HOTEL AND CONVENTION CENTER						
4		324567 06/15/18 Summer conf. meals	22.01*		201	100-2500	582	

07/13/18
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JEFFERSON HIGH SCHOOL
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Page: 3 of 7
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Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19155	44656S	612 SUPPLYWORKS	378.62						
1		441817418 06/01/18 screens, cleaner, mop	378.62		201	100-2600	615		
19156	44642S	5160 INFINITE CAMPUS	1,500.00						
1		023598 06/08/18 1 yr access to IC Univ	1,000.00*	9443	201	100-1000	680	910	
2		023598 06/08/18 1 yr data health services	500.00*	9443	201	100-1000	680	910	
19157	44638S	1086 GIULIO DISPOSAL SERVICES, INC.	155.00						
1		667 03/31/18 disposal	155.00*		201	100-2600	431		
19158	44643S	4672 ITC INFORMATION TECHNOLOGY CORE	1,251.00						
1		hdw-131228 07/06/18 computer for AD Asst.	1,251.00*	9444	201	720-3500	680		
19159	44647S	4375 NEOPOST USA INC	200.38						
1		55857643 06/12/18 Postage meter use	200.38		201	100-2400	532		
19160	44642S	5160 INFINITE CAMPUS	92.65						
1		srvinv0194 06/13/18 travel expenses	92.65*	9443	201	100-1000	680	910	
19161	44633S	2152 CENTURY LINK	410.77						
1		06/13/18 phone charges	410.77		201	100-2400	531		
19162	44657S	4743 TRUGREEN	881.00						
1		204958 06/18/18 lawn care	881.00*		201	100-2600	440		
19163	44644S	1377 JOHNSON CONTROLS	225.00						
1		20286719 06/11/18 annual inspection service	225.00*		201	100-2600	440		
19164	44634S	4827 CITI BUSINESS VISA-Costco	83.96						
1		235188 06/08/18 fabric, thread for curtai	83.96	9333	201	999			
		JOANNS FABRIC							
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-610-							
19165	44646S	5195 MT COOPERATIVE SERVICES	210.00						
1		1153 04/01/18 MEMBERSHIP	210.00*		201	100-2500	810		
19166	44634S	4827 CITI BUSINESS VISA-Costco	1,459.47						
1		66488 06/04/18 Whiteboards (4)	1,459.47	9499	201	100-1000	660		
		EverWhite							
19167	44654S	4736 STATE CLASS B CONFERENCE	28.00						
1		06/15/18 CLASS B MEETING	28.00*		201	720-3500	582		

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount			Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
19168	44659S	3682 WHITEHALL PUBLIC SCHOOL	44.00					
1		143 06/18/18 tennis divisional	44.00*		201	720-3500	582	
19170	44645S	1451 L & P GROCERY	48.69					
1		02-349052 05/15/18 FCS groc	18.08*		201	390-1710	610	
2		02-349878 05/17/18 credit	-10.00*		201	390-1710	610	
3		01-518133 04/25/18 testing food	15.87*		201	100-2100	610	
4		01-522277 05/01/18 FCS groc	24.74*		201	390-1710	610	
19171	44635S	4935 CITI VISA- BUSINESS-Costco	6.38					
1		01-512701 04/17/18 FCS groceries	6.38	9301	201	999		
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-						
19172	44652S	4776 SOUTHWEST MT SCHOOL SERVICES	562.10					
1		3543 04/15/18 membership fees	562.10*		201	100-2600	810	
19173	44642S	5160 INFINITE CAMPUS	7,800.00					
1		annual0224 04/24/18 1-time implementation	7,800.00*	9443	201	100-1000	680	910
19174	44637S	3698 EVERGREEN IRRIGATION	580.00					
1		122 05/02/18 sprinkler maint	580.00*		201	100-2600	440	
19175	44649S	4754 NORRIS, MELISSA	85.50					
1		06/10/18 accomp. 4.75@18	85.50*		201	710-3400	330	
19176	44653S	5197 STAGE STOP INN	81.25					
1		144452 05/05/18 Tennis bus driver room	81.25*		201	720-3500	582	
19177	44631S	290 BOULDER ELEMENTARY SCHOOL	9,067.73					
1		06/28/18 food service	9,067.73*		201	910-3100	630	
19178	44636S	2717 CITY OF BOULDER	1,409.97					
1		062518 06/25/18 water tennis	34.16		201	100-2600	421	
2		062518 06/25/18 sewer tennis	47.84		201	100-2600	421	
3		062518 06/25/18 water	546.56		201	100-2600	421	
4		062518 06/25/18 sewer	765.44		201	100-2600	421	
5		062518 06/25/18 water outdoor classroom	15.97		201	100-2600	421	
19180	44630S	4878 ANNETTE SMITH ELECTRIC INC	752.00					
1		925 06/16/18 wood shop motor, heater conn,c	752.00*		201	100-2600	440	
19181	44648S	4678 NORBECK, TIM	242.00					
1		4805-2 06/13/18 literacy grant lunch	242.00		201	100-2300	800	

07/13/18
13:08:28

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 6/18

Page: 5 of 7
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19182	44640S	157 HARDWARE HANK	341.96						
1		101223 06/01/18 trap,tape,paint supp,	72.81		201	100-2600	610		
2		101384 06/07/18 paint supplies	21.47		201	100-2600	610		
3		101609 06/15/18 trimmer line	13.49		201	100-2600	610		
4		101706 06/20/18 nut,washer,paint,blades	21.46		201	100-2600	610		
5		101716 06/20/18 drop cloth	3.99		201	100-2600	610		
6		101758 06/22/18 spray paint	5.99		201	100-2600	610		
7		101792 06/25/18 black paint	11.99		201	100-2600	610		
8		101528 06/13/18 weed and insect killer	34.48		201	100-2600	610		
9		101518 06/13/18 engine 2 cycl oil	9.95		201	100-2600	610		
10		101825 06/26/18 black paint	11.99		201	100-2600	610		
11		101906 06/29/18 cleaner rug dr	21.99		201	100-2600	610		
12		101878 06/28/18 duct tape prostring	29.97		201	100-2600	610		
13		101883 06/28/18 caution tape	5.49		201	100-2600	610		
14		101877 06/28/18 drop cloth,rollers	26.95		201	100-2600	610		
15		101834 06/27/18 drop cloth, frog tape	37.95		201	100-2600	610		
16		101847 06/27/18 white paint	11.99		201	100-2600	610		
19183	44639S	5192 GRAMMARLY INC	1,500.00						
1		oh6282018 06/28/18 Site License	1,500.00*	9518	201	100-1000	680	910	
19184	44651S	2129 PICCOLO'S MUSIC	85.00						
1		70245 06/21/18 instrument repair	85.00*		201	100-1470	440		
19185	44634S	4827 CITI BUSINESS VISA-Costco	1,294.89						
1		05/09/18 ASBO Conf travel	599.89*		215	100-2500	582	777	
2		42628 05/09/18 ASBO conference	695.00*		215	100-2500	582	777	
19186	44641S	1183 HARLOW'S SCHOOL BUS SERVICE, INC.	6,771.36						
1		May 18 05/31/18 Tennis	2,050.24*		201	720-3500	582		
2		May 18 05/31/18 Tennis downtime	740.00*		201	720-3500	582		
3		May 18 05/31/18 Class trips	113.52		201	710-3400	582		
4		May 18 05/31/18 Class trip downtime	60.00		201	710-3400	582		
5		May 18 05/31/18 Band	120.40		201	710-3400	582		
6		May 18 05/31/18 Band downtime	60.00		201	710-3400	582		
7		May 18 05/31/18 track	3,027.20*		201	720-3500	582		
8		May 18 05/31/18 track downtime	600.00*		201	720-3500	582		
19187	44658S	4639 WEX BANK	218.11						
1		54475106 05/31/18 route fuel	218.11*		210	100-2700	624		
19188	44658S	4639 WEX BANK	230.80						
1		54884535 06/30/18 Custodial fuel	148.12*		201	100-2600	624		
2		54884535 06/30/18 AD travel	28.64*		201	720-3500	582		
3		54884535 06/30/18 drivers ed	54.04*		218	100-1000	624		

07/13/18
13:08:28

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 6/18

Page: 6 of 7
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19193	44660S	4827 CITI BUSINESS VISA-Costco	208.61						
1		9761857 03/29/18 PE items for fitness	143.62	9235	215	999		244	
		GOPHER SPORT							
		PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-610-244							
2		9761857 03/29/18 PE items for fitness	64.99	9235	215	999		244	
		GOPHER SPORT							
		PO Accounting (Org/Prog/Func/Obj/Proj: -474-1000-610-244							
		# of Claims 53	Total: 60,941.92						

60,941.92

07/13/18
13:08:29

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 6/18

Page: 7 of 7
Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$52,305.48
210 HIGH SCHOOL TRANSPORTATION FUN	
101	\$218.11
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$8,364.29
218 HIGH SCHOOL TRAFFIC EDUCATION	
101	\$54.04
Total:	\$60,941.92

07/13/18
13:07:49

JEFFERSON HIGH SCHOOL
Claim Details
For the Accounting Period: 7/18

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
19189	44660S	4827 CITI BUSINESS VISA-Costco	739.65						
1		5270668 07/05/18 culinary arts books	517.21	9493	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-640-							
2		4348214 07/05/18 culinary arts books	222.44	9493	201	999			
		AMAZON.COM							
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-640-							
19190	44660S	4827 CITI BUSINESS VISA-Costco	565.24						
1		32kz96mx 05/22/18 ASBO rooms	565.24*		215	100-2500	582	777	
19191	44660S	4827 CITI BUSINESS VISA-Costco	19.80						
1		94760g 06/11/18 business manager meals	19.80*		201	100-2500	582		
19192	44661S	4935 CITI VISA- BUSINESS-Costco	35.00						
1		1591 06/13/18 FCS groceries crickets	35.00	9301	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -390-1710-610-							
19194	44666S	1828 MT HIGH SCHOOL ASSOCIATION	4,365.00						
1		form 04/01/18 concussion,liab., dues	4,365.00*		201	720-3500	810		
19195	44665S	1608 MASBO	150.00						
1		4473 04/27/18 membership	150.00*		201	100-2500	810		
19196	44662S	4633 COMMERCIAL ENERGY OF MT INC.	685.31						
1		nwe048239 07/05/18 Natural Gas	665.50*		201	100-2600	411		
2		nwe048240 07/05/18 Natural Gas	19.81*		201	100-2600	411		
19197	44664S	5194 HELENA CONTAINER SALES	8,000.00						
1		8642 06/12/18 SHIPPING CONTAINERS	8,000.00	9545	201	999		910	
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-660-910							
19198	44663S	5193 GUNDERSON BUILDING MAINTENANCE	3,650.00						
1		10403 07/12/18 Floor scrubbing	3,650.00	9536	201	999			
		PO Accounting (Org/Prog/Func/Obj/Proj: -100-2600-440-							
		# of Claims	9						
		Total:	18,210.00						
			18,210.00						

07/13/18
13:07:50

JEFFERSON HIGH SCHOOL
Fund Summary for Claims
For the Accounting Period: 7/18

Page: 2 of 2
Report ID: AP110

Fund/Account	Amount
201 HIGH SCHOOL GENERAL FUND	
101	\$17,644.76
215 HIGH SCHOOL MISC PROGRAMS FUND	
101	\$565.24
Total:	\$18,210.00
