

**AGENDA for the *REGULAR BUDGET MEETING***  
**OF THE TRUSTEES OF JEFFERSON HIGH SCHOOL DISTRICT # 1**

\* 6:30 p.m. October 16, 2018 \*

Jefferson High School Library

(Board packet available upon request at the Central Office.)

This agenda is subject to changes until the Friday preceding the meeting. Please check the school website at [www.jhs.k12.mt.us](http://www.jhs.k12.mt.us) for the most current agenda and the packet of associated materials for the meeting.

**A. Call to order-Chairperson**

1. Pledge of Allegiance

**B. Announcements and Public Comment.** *Please see information printed on the back of the agenda and in the brochure at the entrance to the meeting about speaking to the board during this time.*

**C. Student Report**

**D. Staff Report**

**E. Committee Reports - brief review**

**F. Administration Reports** – *The board briefly reviews the written reports provided in board packet. Some specific, anticipated items are listed below. The Board will not take action on items in a report unless the item appears as an action item in the new or unfinished business sections of the agenda.*

1. Clerk/Business Manager – Staff breakfast PIR
2. Principal/A.D.
  - a. Breakfast/Snack program
  - b. Student, Staff, Activity Handbooks
3. Superintendent
  - a. Literacy update
  - b. 21<sup>st</sup> Century program offering
  - c. Safety Plan
  - d. Crisis Plan
  - e. Count Day

**G. Unfinished Business- Action is always possible for Unfinished Business items.**

**H. New Business – Action is always possible for New Business items.**

1. Personnel – Action
  - a. Substitute applications – K. Synness, F. Cansler
  - b. Coaching evaluations, spring – possible closed session
  - c. Coaching positions – recommendations – Speech and Debate, assistants in wrestling, cheer, drama, music
  - d. Superintendent evaluation - possible closed session
  - e. New personnel – recommendation - para position
  - f. Resignation - Thilges
2. Approval of Attendance Agreements – AYA/Elk Park/North end
3. Board Self-Evaluation
4. Board formulates annual objectives (1610)
5. Board’s instructional plan and evaluation (2130)
6. Board reviews and approves At-Risk Plan (3610)
7. Basin trustee vacancy – resignation letter received
8. Trail Easement discussion
9. Proposed Pre-ROTC club
10. Approval of Corrected 1819 Budget for permissive Building Reserve
11. Approval of classification of fund balances
12. MOUs/Interlocal Agreements with Boulder Elementary School – School Foods & Literacy Grant
13. Safety Plan update
14. 1<sup>st</sup> Reading Policies
  - a. 3300 Suspension and Expulsion – Corrective Action and Punishment
  - b. 5330 Maternity Leave
  - c. 5329 and 5329P Long-Term Illness/Temporary Disability/Maternity Leave
  - d. 1401 Records Available to Public
  - e. 1420 School Board Meeting Procedure
  - f. 3141 Discretionary Non-resident Student Attendance
  - g. 4330 Community Use of School Facilities
  - h. 4330F School Facilities and Grounds Use and Liability Release Agreement
  - i. 5002 Accommodating Individuals with Disabilities and Section 504 of the Rehabilitation Act of 1973

- j. 5010 Equal Employment Opportunity and Non-discrimination
- k. 5460 Electronic Resources and Social Networking
- l. 550 Payment of Wages Upon Termination
- m. 6110P – Superintendent – Board Job Responsibilities
- n. 7260 Endowments, Gifts, and Investments
- o. 7320 Purchasing
- p. 7332 Advertising in Schools – Revenue Enhancement
- q. Procurement of Supplies or Services
- r. 8123 Driver Training and Responsibility
- s. 8124 Student Conduct on Buses
- t. 4330F1 Assumption of Risk Waiver Form
- u. 8130 Air Quality Restrictions on Outdoor Activities, Practice, and Competition
- v. 8426 Therapy Animals
- w. 8426F Request for use of Therapy Animal in School
- x. 5000 Personnel Goals

**A. Communication and Comments**

- 1. Letters to the Board - Trustee resignation

**B. Commendations and Recognition**

**C. Consent Agenda**

- 1. Approval of Previous Minutes and High School Claims and Accounts – action

**D. Follow-up/Adjournment – upcoming three months**

- 1. Chair/Superintendent article for paper
- 2. November/December – Superintendent presents administrative in-service program

**NEXT REGULARLY SCHEDULED HIGH SCHOOL BOARD MEETING: November 20, 2018 6:30 P.M. Board chair-approved agenda items are due in the district office by the last Friday of the month prior to the board meeting.**

*All board meetings are held in the Jefferson High School Library, on the third Tuesday of each month at 6:30 p.m. (Exceptions often occur in May and August to follow legal requirements.) For updates, call the district office at 225-3740.*

**Jefferson High School Board Members**

Sabrina Steketee, chair (Boulder area position)  
 Travis Pierce vice-chair (At-Large 2 position)  
 Larry Rasch (At-Large 3 position)

Kevin Harris, (At-Large 1 position)      Stacy Hale (Basin area position)  
 Cami Robson (Clancy area position)      Denise Brunett (MT City area position)

**Announcements and Public Comment.** The board welcomes and encourages public comment and wishes the public comment process to be fair and orderly. Written comments may be submitted to the board through the District Clerk’s office. Individuals wishing to address the board at the board meeting must sign in on the sheet provided. The clerk will collect the sheet when the meeting begins. Comments on topics that are on the agenda may be made when the meeting reaches that item’s point on the agenda. Comments on non-agenda items may be made during the “Public Comment” agenda item. To avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments that would infringe upon the privacy rights of any student, staff member, or member of the public during his/her designated time to speak. Abusive or obscene comments will not be allowed. Time allowed for comments may be limited. Individuals will only be called upon twice for the same topic after all persons have been called upon and as time permits. The Board may not respond to and will not take action on non-agenda topics at this meeting but may schedule the topic on the agenda of a subsequent meeting.

## **Mission Statement**

*The Jefferson High School District #1's mission is to provide the best possible education for our youth for whatever path of life they choose; to be the school of choice for students, teachers, and staff; and to be the heart of the communities we serve.*

## **Our vision for the future:**

### **Students:**

- Achieve high test scores and graduation rates that are competitive nationally;*
- Graduate with a plan for life that they feel well equipped to pursue;*
- Choose our school over others because of our solid reputation;*
- Feel happy, challenged, safe, and supported throughout their time here;*
- Appreciate and fully engage in our activities that augment our core curriculum; and*
- Have access to technology that enhances their learning opportunities.*

### **Teachers:**

- Actively support students with their time, attention and obvious commitment;*
- Have the tools and resources necessary to do optimal work;*
- Are proud to work here and of their contribution to the school;*
- Are committed to continuing education and the use of best practices;*
- Look at our District as a long-term career commitment; and*
- Feel confident about the Board's decisions and plans.*

## **Our Administration and Board**

- Commit to be knowledgeable about best practices*
- Establish, devote themselves to, and evaluate their priority goals on a regular basis; and*
- Work as a collaborative team to make decisions that always focus on what is best for students, teachers and our communities.*

### **Our communities:**

- Are knowledgeable of and highly respect our commitment to excellence; and*
- Support our work in many ways – their time, funds, levy votes, ideas, and enthusiasm about our students and their activities.*